PROCEEDINGS

OF THE

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY

FROM

JULY 8, 1912 TO JUNE 22, 1914

VOL. XIX

LIBRARY
OF THE
UNIVERSITY
OF ILLINOIS

027
C5326R2
1912/14

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City Clerk of Chicago
Library

THE CHICAGO PUBLIC LIBRARY
1914

The following were members of the Board of Directors during the period covered by this volume, July 8, 1912 to June 22, 1914.

*Robert J. Roulston	1905—1914 term expires
Antonio J. Lagorio	1906—1915 term expires
Mortimer Frank	1910—1913 term expires
Henry V. Freeman	1910—1913 term expires
Horatio L. Wait	1911—1913 term expires
Max Henius	1911—1914 term expires
Philip M. Ksycki	1911—1914 term expires
Samuel Despres	1912—1915 term expires
*M. J. Collins	1912—1915 term expires
Charles C. Breyer	1913—1914 term expires
**Malcolm McDowell	1913—1915 term expires
James J. Healy	1913—1916 term expires
Frank J. Pokorney	1913—1916 term expires
T. Frank O'Connell	1913—1916 term expires
Oscar G. Mayer	1914—1915 term expires

*Resigned April 17, 1913.
**Resigned January 12, 1914.

Secretary to the Board	Harry G. Wilson
Librarian	Henry E. Legler

At a regular meeting of the Library Board held June 22, 1914, it was ordered:

"That the Secretary be authorized to prepare an index to the proceedings of the Board for the two years ended June 30, 1914, and that thirty volumes of the proceedings be bound at an estimated cost of $50.00."

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M. Branch
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BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JULY 8, 1912.

OFFICIAL RECORD.

There being no quorum present the Board adjourned to meet Thursday, July 18, 1912, at five o'clock p. m. H. G. WILSON, *Secretary.*

ADJOURNED REGULAR MEETING.

CHICAGO, THURSDAY, JULY 18, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Wait and Ksycki.

Absent—Directors Stern, Taylor and Freeman.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held June 24, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From S. F. McGrath, 728 S. Western avenue, resigning as keeper of delivery station No. 6 West.

From Alexander Glassman, stating that he had purchased the business of S. F. McGrath, and praying the Board to appoint him keeper of delivery station No.

6 West, located at 728 S. Western avenue.

Director Frank moved that the resignation of S. F. McGrath be accepted, and that Alexander Glassman be appointed keeper of delivery station No. 6 West in accordance with his request.

Carried.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee, Director Frank moved that the matters in the hands of the Committee be considered in open Board.

There being no objection it was so ordered.

Director Frank then presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

A. C. McClurg & Co., books	$3,867.97
Cambridge University Press, books	145.00
H. R. Huntting Co., books	69.00
C. V. Ritter, books	15.00
Geo. E. Koehler, binding	460.31
Northwestern Bindery, binding	325.90
John Seybold, binding	325.25
Joseph Flucke & Son, binding	300.35
Burgmeier Book Bindery, binding	71.55
Rogers & Hall Co., printing	78.42
Dwight Bros. Paper Co., paper	18.00
C. H. Heyden & Co., printing	30.95
Cameron, Amberg & Co., printing, etc	144.40
Rockwell-Barnes Co., lead pencils and paper	61.50
James Watson & Co., printing	47.27
Geo. E. Cole & Co., stationery	14.20
Kirk's Ink Co., paste	9.60
H. S. Parrish & Co., pads, rubber stamps, etc	8.85
Edwards & Hancock, carbon paper	7.00
Dennison Mfg. Co., tags and gummed labels	6.25
P. A. Salisbury-Schulz Co., dates	4.50
Barrett Bindery Co., binders	114.30
H. G. Wilson, Sec'y, cash expenditures June, 1912	218.92
	$6,314.49

He, also, presented bills to be paid from various funds as follows, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

Ryder Fund Income Acc't.

The H. R. Huntting Co., books	$ 7.50

Austin Insurance Fund.

A. C. McClurg & Co., books	280.88

Sherman Park Fund.

A. C. McClurg & Co., books	5.97

Expenditures for maintenance of Hiram Kelly Branch to be paid, Kelly Fund Income Acc't.

A. C. McClurg & Co., books	358.74
City Club of Chicago, books	1.00
Joseph Flucke & Son, binding	10.46
John Seybold, binding	4.68
Geo. E. Koehler, binding	1.33
City Fuel Co., coal	44.00
Commonwealth Edison Co., electric current	15.85
Chicago Telephone Co., telephone service	3.75
Central Improvement Ass'n of Englewood, street sprinkling	2.00
Chas. B. Sackleim, telephone arm	7.50
	$449.31

Regular Fund, Account National Education Exhibit.

American Automatic Advertising Co., rent of automatic stereopticon	$30.00
B. C. Kassell, cards, etc	15.15
C. B. Roden, gummed letters, tacks, etc	8.94
	$54.09

He, also, presented the following list of books recommended by the Librarian and moved that the books be ordered purchased.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

Current American books, 58 vols.	$ 65.00
Books for Civic Room, 130 vols.	135.00
Miscellaneous books, 97 vols....	102.00
Books to be purchased from the Ryder fund, 11 vols.....	76.50
Total: Regular fund, 285 vols.	302.00
Ryder fund: 11 vols.....	76.50

He, also, presented a list of bills for miscellaneous books, continuations and subscriptions, amounting to $57.79, and moved that the bills be paid from the incidental fund.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration submit the following recommendations and ask for their adoption;

Granting leave of absence from August 6th to September 6th to Mary M. Hishen.

Granting leave of absence, without deduction of salary, from July 5th to July 25th to John F. Phelan.

Approving the action of the Librarian in suspending William Beck, a janitor, for interference with the work of other employés while in an intoxicated condition, Saturday, July 6th, and recommending that the necessary steps be taken to submit the matter to the Civil Service Commission for the discharge of the said William Beck.

Respectfully submitted,

HORATIO L. WAIT,
A. LAGORIO,
Committee on Administration.

CHICAGO, July 18, 1912.

COMMITTEE ON DELIVERY STATIONS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$ 25.03
United States Tire Co., rubber tires	119.48
Standard Oil Co., gasoline	85.35
Valvoline Oil Co., gas engine oil	14.85
Jewell Belting Co, grease	29.96
Estate Edward R. Ladew, belting	20.51
McCord Mfg. Co., oil lubricators	59.68
Perkins Machine Co., machinists' labor	18.18
American Battery Co., repairs to storage battery	5.50
Louis Cernocky, leather pockets	24.00
	$402.54

He, also, reported that the proposal of Cortlandt F. Ames to equip the library automobile trucks with Sewell cushion wheels and tires had been considered by the Committee, and he moved that, as an experiment, one machine be equipped with the wheels and tires at a cost of $400.00; payments to be made at the rate of $100.00 per month.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Lagorio, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

Wm. A. Giles, rent, etc., Austin Branch	$ 25.00
Richard C. Mauer, rent, etc., North Av. Branch	60.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
John J. McGrath, branch signs	52.00
Peoples Gas Light & Coke Co., gas	22.24
Commonwealth Edison Co., electric current	23.90
Chicago Telephone Co., telephone service	68.29
Sanitary Office Towel Co., laundering towels	27.09
Haegele Ice Co., ice	14.95
J. F. McGuire, street sprinkling	15.00
Citizens Street Cleaning Bureau, removing cinders	17.60
George Green Lumber Co., lumber	14.40
Raymond Express Co., delivering mail	9.00
A. H. Abbott & Co., shellac	7.50
Chicago Evening Post Co., advertising	7.78
Sprague, Warner & Co., ivory soap	13.50
Barbee Wire & Iron Works, wire baskets	5.00
City Collector, City of Chicago, street car book	2.65
Bullard & Gormley Co., hardware	8.30
Baker Bros., coal	925.70
Krehbiel Co., coal analysis	25.00
Dearborn Drug & Chemical Works, oil	53.51
McMaster-Carr Supply Co., rubber hose	22.80
Ball Engine Co., governor springs	15.00
Westinghouse Air Brake Co., valves and pistons	10.80
D. J. Gallagher Mfg. Co, wipers	4.20
Illinois Electric Co., electrical supplies	67.59
Buckeye Electric Works, electrical supplies	32.18
U. S. Incandescent Lamp Co., Tungsten lamps	113.15
Maurice G. Sterrett, cup grease	4.00
James S. Kirk & Co., soft soap	19.60
James H. Rhodes & Co., powdered pumice	17.00
Remien & Kuhnert Co., turpentine, shellac, alcohol, etc	14.65
West Disinfecting Co., waste pipe cleaner	8.00
Wm. Dilley, brooms	7.50
Library Bureau, furniture and cards	513.00
National X-Ray Reflector Co., lighting fixtures for civic room	180.00
Marshall Field & Co., frames and mirrors	8.50
Tyler & Hippach, plate glass window lights	225.52
A. Hannibal, repairs to chairs, etc	25.00
H. G. Wilson, Sec'y, cash expenditures June, 1912	72.53
	$2,989.43

He, also, recommended on behalf of the Committee that the Secretary be authorized to proceed with the necessary repairs to the roof and dome of the Library building on the same basis as for the last few years, and that the work be awarded to H. Rosenbaum Roofing Company on a time and material basis as follows:

75 cents per hour for labor of mechanic.
1½ " " pound for actinolite cement.

Director Wait moved that the recommendation of the Committee be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki and the President—5.

Nays—None.

REPORTS OF OFFICERS.

The Librarian presented his report for the month of June, 1912, which was received and ordered published.

The Secretary presented the following communication which was received and made a part of the records:

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Pursuant to a decision rendered by the Supreme Court of the State of Illinois holding that the annexation of the Village of Morgan Park to the City of Chicago at the April election, 1911, was invalid, I formally notified the Board of Directors of the Morgan Park Library that the Chicago Public Library would

withdraw from the maintenance of the Morgan Park Library on the 15th inst.

The President of the Board, Mr. Henry R. Baldwin, was also presented an itemized list of the moneys spent on the maintenance of this branch, since it was taken over by the Chicago Public Library, April 24, 1911, and a request made for reimbursement for the moneys spent for books during this period. The matter will be considered by the Morgan Park Library Board at its first meeting.

Respectfully submitted,

H. G. WILSON,
Secretary.

CHICAGO, July 18, 1912.

NEW BUSINESS.

Director Frank moved that when the Board adjourns it adjourn to meet Monday, July 29, 1912, at five o'clock p. m.

Carried.

There being no further business, the Board stood adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JUNE, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of June, 1912, was 207,592; for the corresponding month of the previous year, 174,408. The circulation was from the following sources:

Central Library	44,649
Branches	90,281
Stations	72,662
	207,592

The following is a summary of the books obtained at the Central Library:

Main Collection	23,032
Open Shelf	16,705
Hughes Room	988
Information Desk (Teachers' and special cards)	3,506
Miscellaneous	187
Books for the Blind	231
	44,649

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Austin	5,078	357	5,435
Bessemer Park	1,233	290	1,523

Blackstone	5,946	274	6,220
Burr School	2,812	333	3,145
Cornell Square	1,794	143	1,937
Davis Square	648	138	786
Fuller Park	2,470	106	2,576
Hamilton Park	1,647	455	2,102
Hamlin Park	2,624	110	2,734
Hebrew Institute	5,017	1,297	6,314
Humboldt	1,942	45	1,987
Kelly	11,330	303	11,633
Lawndale	3,106	158	3,264
Lewis Institute	7,645	637	8,282
Lincoln Center	4,655	453	5,108
Logan Square	4,153	381	4,534
Mark White	2,509	165	2,674
Ogden Park	1,288	872	2,160
Seward Park	866	411	1,277
Sherman Park	3,119	295	3,414
Walker	995	78	1,073
West Park 1	2,764	265	3,029
West Park 2	2,993	402	3,395
West Park 3	1,103	104	1,207
West 26th Street	4,510	322	4,832
Other Agencies	8,034	3,910	11,944
	90,281	12,304	102,585

Of the 72,662 books supplied through the Stations Department, 8,394 were sent to 25 branches and 64,268 to 82 stations. The books supplied for the same month of the preceding year numbered 80,637 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 8,304.

REFERENCE ROOM.

Number of books issued from stacks 24,024
Number of recorded visitors 8,861

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 7,321. Visitors, 2,380.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,500. Visitors, 2,275.

BOUND NEWSPAPERS.

Bound newspapers consulted, 498. Visitors, 305.

READING ROOMS.

Periodicals issued at the counter at Central Library, 9,628. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 173. Average maximum attendance per hour, 225.

At the Armour Square branch reading room, no record was kept of the table use of books and magazines. The number of books circulated for home use, through the Stations Department, was 916.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,991; issued in June of the previous year, 3,248.

Number of non-fiction cards issued, 1,750; juvenile cards, 1,444; research cards, 7; vacation cards, 244; teachers' cards, 74. The number of three-year cards outstanding is 143,593.

BINDERY DEPARTMENT.

Number of books at binderies June 1, 1912	6,126
Number of books sent to binderies in June, 1912	3,834
Total number of books at binderies in June, 1912	9,960
Number of books received from binderies in June, 1912	3,752
Number of books at binderies June 30, 1912	6,208
Number of books repaired in library in June, 1912	3,393

GROWTH OF THE LIBRARY.

The total number of volumes in the Library, June 30, 1912, was 485,672. Received since June 1, 1912, 4,930. Books worn out and discarded since June 1, 856. Books lost and paid for since June 1, 125. Books found and money refunded since June 1, 15.

HENRY E. LEGLER,
Librarian.

CHICAGO, July 18, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, JULY 29, 1912.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Wait, Despres and Collins.

Absent—Directors Freeman and Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting of July 8, and of the adjourned regular meeting held July 18, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communication from Hon. Francis D. Connery, City Clerk, was received and placed on file:

"City of Chicago,
"Office of the City Clerk,
"July 29, 1912.

"*Mr. Harry G. Wilson,*
"*Secretary Public Library.*

"DEAR SIR:—I have the honor to inform you that at a meeting of the City Council on July 22 his honor, the Mayor, appointed the following as members of the Library Board, which appointments were concurred in by the City Council:

"Dr. Antonio Lagorio to succeed himself.

"Samuel Despres to succeed Julius Stern, whose term has expired.

"Michael J. Collins to succeed Graham Taylor, whose term has expired.

"The new appointees have called at this office and subscribed to the oath of office, as prescribed by statute.

"Yours respectfully,

"FRANCIS D. CONNERY,
"*City Clerk.*"

From Elmer J. Jordan, Sec'y Drexel Oratorical Association, requesting permission to hold meetings of that club on Tuesday evenings at the Hiram Kelly Branch.

Director Wait moved that the request be not granted.

Carried.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee, Director Frank moved that the matters in its hands be considered in open Board.

Carried.

He then presented the following list of books recommended by the Librarian and moved that the books be ordered purchased.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Despres, Collins and the President—6.

Nays—None.

Current American books, 97 vols., $106.00.

Miscellaneous books to be replaced, 165 vols., $300.00.

Miscellaneous books, 27 vols., $23.75.

Juvenile books for traveling libraries, and branch No. 26, 1190 vols., $1000.00.

NEW BUSINESS.

The President announced that the next order of business would be the election of officers for the ensuing year, and stated that nominations for President were in order.

Director Frank nominated Director Robert J. Roulston for President.

The nomination was seconded by Directors Lagorio and Wait.

Director Wait moved that the nominations be closed and that the Secretary be instructed to cast the unanimous ballot of the Board for Robert J. Roulston for President.

The motion prevailed, Director Frank putting the question.

The ballot was so cast and Director Roulston was declared elected President for the ensuing year.

The President responded, thanking the Board for the great honor conferred upon him, and stated that in his opinion the great work before the Board during the ensuing year was to secure legislation at Springfield, fixing a minimum tax rate for the Library, and thus obtaining sufficient revenue to carry on and extend the work of the Board.

The nominations for Vice-President were then called for and Director Wait nominated Director Lagorio for Vice-President.

By unanimous vote the Secretary was directed to cast the ballot of the Board for Director Lagorio for Vice-President.

The ballot was so cast and Director Lagorio was declared elected Vice-President for the ensuing year.

The President then presented the following list of Standing Committees for the year 1912-13:

Library:
Directors Henius, Frank, Wait.
Administration:
Directors Wait, Lagorio, Henius.
Branches:
Directors Lagorio, Ksycki, Despres.
Delivery Stations:
Directors Collins, Freeman, Ksycki.
Buildings and Grounds:
Directors Frank, Lagorio, Despres.
Finance:
Directors Freeman, Henius, Collins.
By-Laws:
Directors Despres, Freeman, Collins.

Director Ksycki entered the room and took his seat.

Director Wait then presented a communication from the Northwestern Bindery in reference to the contract for binding medium grade books, which, on motion of Director Despres, was referred to the Committee on Library.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 12, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Frank, Freeman, Wait, Ksycki and Collins.

Absent—Directors Lagorio and Despres.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the adjourned regular meeting held July 29, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as folows:

From Elvira D. Cabell, President Chicago English Club, an organization of teachers of the city, requesting permission to use the room on the fifth floor for a meeting of the club October 12, 1912, at 10 o'clock a. m.

Director Wait moved that the request be granted.

Carried.

From George N. Briggs, of the Bureau of Insular Affairs, requesting permission to display the Philippine Industrial Exhibition in the Chicago Public Library for a week or ten days in the near future. This exhibition was displayed in the Library building during the National Education Association Convention and has since received much additional material.

Director Wait moved that the Librarian be authorized to make arrangements with Mr. Briggs for space for this exhibit at the main Library and, if possible, at the Hiram Kelly Branch.

The motion prevailed.

COMMITTEE ON LIBRARY.

Director Frank presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents its schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books—142 vols.—$165.00.

Extra copies of fiction for Open Shelves—576 vols.—$468.00.

Miscellaneous Lettish, Modern Greek and Yiddish books for Main Library and Deposit Collections—985 vols.—$430.00.

Miscellaneous books—19 vols.—$70.00.

Books for Reference Room (American Publications)—24 vols.—$120.00.

Books for Reference Room (English Publications to be paid for from Ryder Fund)—38 vols.—$200.00.

Total;

General Fund—	1746 vols.,	$1253.00
Ryder Fund—	38 vols.,	200.00
Total.....	1784 vols.,	$1453.00

Your Committee recommends that a list of miscellaneous bills herewith submitted, amounting to $18.75, be ordered paid from the incidental fund.

It is also recommended that the proper officers be instructed to remit to the Librarian of Congress the sum of $300.00 in payment of indebtedness for printed cards furnished and as a deposit for additional cards that may be needed from time to time; also that authority be given for the purchase of 1,000 book supports at an estimated cost of $75.00.

Respectfully submitted,

MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, August 12, 1912.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

A. C. McClurg & Co., books	$1,294.93
R. B. Peattie, books	23.72
A. L. A. Publishing Board, books	40.00
Em. Terquem, books, Francs 166.80 (est.)	33.36
Otto Harrassowitz, books, Marks 1513.10 (est)	363.14
B. F. Stevens & Brown, books and subscriptions £64/17/5 (est.)	315.86
Matthew Bell Co., binding British Specifications £38/17 (est.)	190.14
Northwestern Bindery, binding	551.53
Geo. E. Koehler, binding	505.39
Joseph Flucke & Son, binding	210.63
John Seybold, binding	199.65
Burgmeier Book Bindery, binding	44.02
Arabol Mfg. Co., glue	4.00
J. W. Butler Paper Co., paper for juvenile finding lists	407.84
Swigart Paper Co., paper	66.52
Dwight Bros. Paper Co., paper	32.45
Bradner, Smith & Co., paper	7.00
Geo. E. Cole & Co., stationery	34.75
James Watson & Co., printing	13.80
Max Stern's Son's, printing	42.95
Cameron, Amberg & Co., printing	9.30
Dennison Mfg. Co., gummed paper, labels, glue	18.15
Schulkins & Co., printing	5.25
H. S. Parrish & Co., rubber bands, stamps, dates	5.00
Shaw Walker Co., cards	35.00
Library Bureau, cards	5.10
Royal Typewriter Co., typewriting machines	117.00
H. G. Wilson, Sec'y, cash expenditures July, 1912	195.05
	$4,771.53

He, also, presented the following schedule of bills to be paid from the funds indicated, and moved that the bills be paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

Austin Insurance Fund:

A. C. McClurg & Co., books	$278.55

Ryder Fund Income Account:

G. Broes VanDort Co., books	82.80
Wm. J. Campbell, books	150.00
	$232.80

Director Frank also presented a communication, addressed to the Secretary, from the President of the Morgan Park Public Library in reference to the purchase of books placed in the Morgan Park Library during the time that the Library Board assumed control over said library; and moved that the Secretary be authorized to sell the books to the Morgan Park Library for the sum of $382.44; this being the invoiced price of the books; and that the Secretrary be also authorized to transfer and to assign the insurance on the contents and building to the Morgan Park Public Library on a pro rata basis of the premium paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, in the absence of a majority of the Committee, moved that the matters in its hands be considered in open Board.

Carried.

He then presented the following report and moved its adoption.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations and herewith recommends their acceptance, with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Helen L. Barker, branch librarian, August 11.

Nathan F. Schenker, page, August 11.

Your Committee also submits the following recommendations, and ask their adoption:

That Walter H. Heath, a page, be given automatic increase of salary, beginning August 25, 1912.

That authority be granted for the appointment of the following branch and children's librarians, service beginning on the dates specified:

Branch Librarians: Frances V. Rice, September 26; Catherine J. Fox, September 26; Adah M. Anderson, September 26; Julia A. Gerloff, September 26; Gabriella Ackley, September 1 (with credit for three years' experience).

Children's Librarians: Helen I. Fix, Genevieve M. O'Leary, Josephine M. Johnson, Mary Pomerene, Naomi W. Pollard, Jessie M. Lawson, Helen H. Forman, all dating from September 26, 1912.

That authority be given for the appointment of a cataloguer to fill a vacancy, at a salary of $75 per month, dating from August 12, 1912.

That Adah M. Whitcomb be rated as a branch librarian, Grade III, from and after October 26.

Respectfully submitted,
HORATIO L. WAIT,
Committee on Administration.

CHICAGO, August 12, 1912.

He, also, presented the following list of vacancies, appointments and changes of salary, June 9 to August 1, 1912, which was received and ordered published.

Benjamin Allen, page, appointed June 26, $300 per year; resigned July 10.

Adah M. Anderson, junior library assistant, salary increased from $420 to $480 per year July 26.

Genevieve Baragwanath, junior library assistant, separated June 25.

Margaret Battcher, bindery assistant, appointed temp. July 9, $1.25 per day.

Evangeline Beck, junior library assistant, appointed temp. June 26, $420 per year.

Nathan Berkovitz, page, separated July 17.

Edith I. Bredin, junior library assistant, salary increased from $420 to $480 per year July 26.

Frank E. Bunn, page, separated June 22.

Harry Cohen, page, appointed June 26, $300 per year.

Aaron Cohn, page, separated July 15; appointed C. S. July 16, $300 per year.

James J. Concannon, page, salary increased from $300 to $360 per year June 26.

Emelia Dahl, bindery assistant, separated June 29.

Margaret Dahl, bindery assistant, separated June 29.

David De Roaches, elevator operator, appointed temp. July 15, $750 per year.

Edward V. Dewalt, junior library assistant, resigned June 30.

Louis N. Drues, page, appointed July 1, $300 per year.

Dora Feddersen, junior library assistant, appointed temp. June 24, $600 per year; separated July 16.

Dorothy Finch, junior library assistant, appointed temp. June 17, $420 per year.

Catherine J. Fox, junior library assistant, salary increased from $420 to $480 per year July 26.

Charles Frank, page, resigned June 22.

Clara L. German, junior library assistant, separated from service of Chicago Public Library July 15 (annexation of Morgan Park found to be invalid).

Alice Gleeson, junior library assistant, appointed temp. June 26, $420 per year.

Isadore Glick, page, appointed July 18, $300 per year.

Otto Goldberger, head library assistant, resigned July 15.

Henry A. Goldstein, page, appointed June 26, $300 per year.

Clara G. Gottschalk, junior library assistant, appointed temp. June 3, $420 per year.

John Green, page, separated July 7.

Olive Griffith, library assistant, separated July 7.

Margaret Hollingsworth, bindery assistant, appointed temp. July 23, $1.25 per day.

Grace Hotchkiss, junior library assistant, appointed temp. June 26, $420 per year.

J. Frank James, senior library assistant, salary increased from $720 to $780 per year July 26

Anna Klein, janitress, appointed temp. June 17, $600 per year.

Winifred J. Lagorio, junior library assistant, salary increased from $420 to $480 per year July 26.

Dewey J. Lightfoot, page, separated June 22.

Louis London, page, appointed June 26, $300 per year.

Frank M. McClain, janitor, separated from service of Chicago Public Library July 15 (annexation of Morgan Park found to be invalid).

Mary McHale, janitress, separated June 8.

Joseph F. Negoski, page, salary increased from $300 to $360 per year June 26.

Jacob Newar, page, appointed July 3, $300 per year; separated July 3.

Sylvester F. Nowacki, page, resigned June 25.

Inez E. Ollendorf, bindery assistant, appointed temp. July 9, $1.25 per day; separated July 13.

Harry A. Paskind, page, appointed July 16, $300 per year.

Eliza Pendry, children's librarian, salary increased from $660 to $720 per year June 26.

Rudolph Perlick, mechanical and electrical engineer, appointed July 9, $1200 per year.

Fred Pollaschek, page, resigned June 5.

Ignatius Rembarz, page, separated July 9.

Anna C. Reque, principal cataloguer, salary increased from $1020 to $1080 per year July 26.

Emerene Rose, library assistant, separated June 25.

Samuel Rosin, page, appointed June 26, $300 per year.

Julius Ruben, page, appointed July 13, $300 per year; separated July 15.

George H. T. Smith, page, appointed July 22, $300 per year.

Robert Teeling, page, separated June 25.

Emanuel M. Tubin, page, appointed temp. July 17, $300 per year; separated July 17; appointed C. S. July 18, $300 per year.

Jessie M. Woodford, principal cataloguer, salary increased from $1020 to $1080 per year July 26.

Charles F. Zak, senior library assistant, salary increased from $720 to $780 per year July 26.

COMMITTEE ON BRANCHES.

In the absence of a majority of the Committee, Director Ksycki presented the following list of bills for maintenance of the Hiram Kelly Branch and moved that the bills be paid from the Hiram Kelly fund income account.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

A. C. McClurg & Co., books	$ 75.44
The Northwestern Bindery, binding	81.24
Geo. E. Koehler, binding	26.00
Joseph Flucke & Son, binding	3.66
Commonwealth Edison Co., electric current	12.74
Chicago Telephone Co., telephone service	3.75
Allen Water Filter Service, cooler	10.00
The Fair, work bench	8.95
Bullard & Gormley Co., ladder, etc	5.50
	$227.28

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$ 37.73
United States Tire Co., rubber tires	83.43
Motor Transportation Co., crank shafts, etc	45.00
Standard Oil Co., gasoline	102.50
Valvoline Oil Co., gas engine oil	28.20
Wayman & Murphy, painting and repair parts for automobiles	78.65
Tuthill Springs Co., springs	22.50
C. A. Taylor Trunk Works, 12 special cases	30.00
Frank Seely, station signs, repairing, rehanging, etc	13.50
American Battery Co., repairs to storage battery	5.75
	$447.26

Director Collins, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: Your Committee on Delivery Stations begs leave to present the following recommendation:

That the Secretary be authorized to purchase 25 double blue enamel signs, 22 x 30¼ inches, in wooden frames, for use at the delivery stations, for the sum of $93.75.

Respectfully submitted,

M. J. COLLINS,
HENRY V. FREEMAN,
Committee on Delivery Stations.

CHICAGO, August 12, 1912.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

Chicago, Burlington & Quincy R. R. Co., rent, Lawndale Branch	30.00
Wm. A. Giles (F. A. Hill & Co., Agts.) rent, Austin Branch	25.00

Richard C. Mauer, rent, etc., Humboldt Branch	60.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Peoples Gas Light & Coke Co., gas	23.68
Commonwealth Edison Co., electric current	28.67
Chicago Telephone Co., telephone service	63.65
A. P. W. Paper Co., toilet supplies	60.00
Sanitary Office Towel Co., laundering towels	29.39
Haegele Ice Co., ice	21.80
Marshall Field & Co., couch covers	18.00
J. F. McGuire, street sprinkling	15.00
Henry Landgraf, putting up station signs	14.50
Fairbanks, Morse & Co., rubber tires for book trucks	9.02
Raymond Express Co., delivering mail	9.00
Spragne, Warner & Co., candles	5.00
Bullard & Gormley Co., hardware	27.67
Fred A. Busse Co., coal	452.26
Krehbiel Co., coal analysis	25.00
D. J. Gallagher Mfg. Co, waste	33.93
McMaster-Carr Supply Co., engineering supplies	28.07
Gallaher & Speck, repairs to valve bonnets and stems	7.30
Lunkenheimer Co., globe and angle valves	4.46
Citizens Street Cleaning Bureau, removing ashes	7.20
National Carbon Co., carbons	21.00
James S. Kirk & Co., soft soap	20.30
Remien & Kuhnert Co., varnish, shellac, oil, etc	10.05
Pullman Chemical Co., granulated soap	6.63
Shavings & Sawdust Co., sawdust	8.00
Chas. L. Cole, insurance on automobiles	146.00
Wiley, Magill & Johnson, insurance on property in 6 branches	100.00
Mandel Bros., linoleum main library reading room	1,073.70
H. Rosenbaum Roofing Co., repairs to roof and dome	330.87
Murray & Co., recovering and hanging awnings	200.00
Thomas & Smith, installing exhaust head	154.00
Thomas & Smith, centrifugal pump	175.00
Western Slate Co., slate tile	140.00
Edward Hines Lumber Co., lumber	51.32
E. Baggot Co., cleaning catch basin, etc.	33.00
H. G. Wilson, Sec'y, cash expenditures, July, 1912	294.57
	$3,996.04

Director Frank, also, moved that the Secretary be authorized to have the roof of the Lawndale Branch repaired, and that an order be given to the West Coast Company for a composition roof at a cost of not to exceed four dollars per square.

Carried.

Yeas—Directors Frank, Freeman, Wait, Ksycki, Collins and the President—6.

Nays—None.

REPORTS OF OFFICERS.

The Librarian presented his report for the month of July, 1912, which was received and ordered published.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JULY, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of July, 1912, was 215,523; for the corresponding month of the previous year, 167,150. The circulation was from the following sources:

Central Library	48,092
Branches	98,002
Stations	69,429
	215,523

The following is a summary of the books obtained at the Central Library:

Main Collection	22,999
Open Shelf	18,275
Hughes Room	1,268
Information Desk (Teachers' and special cards)	5,084
Miscellaneous	221
Books for the Blind	245
	48,092

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		950	950
Austin	5,867	354	6,221
Bessemer Park	1,406	216	1,622
Blackstone	6,700	363	7,063
Burr School	2,664	261	2,925
Cornell Square	2,038	130	2,168
Davis Square	570	78	648
Fuller Park	3,126	81	3,207
Hamilton Park	1,825	363	2,188
Hamlin Park	3,062	149	3,211
Hebrew Institute	5,611	1,621	7,232
Humboldt	3,174	127	3,301
Kelly	12,654	261	12,915
Lawndale	3,222	174	3,396
Lewis Institute	8,127	539	8,666
Lincoln Center	4,949	306	5,255
Logan Square	4,322	303	4,625

Mark White	2,530	110	2,640
Ogden Park	1,167	704	1,871
Seward Park	802	383	1,185
Sherman Park	3,557	236	3,793
West Park 1	2,863	217	3,080
West Park 2	2,978	236	3,214
West Park 3	874	67	941
West 26th Street	4,598	270	4,868
Other Agencies	9,316	3,331	12,647
	98,002	11,830	109,832

Of the 69,429 books supplied through the Stations Department, 8,499 were sent to 25 branches and 60,930 to 92 stations. The books supplied for the same month of the preceding year numbered 70,540 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 8,289.

REFERENCE ROOM.

Number of books issued from stacks 25,003
Number of recorded visitors 9,902

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 6,035. Visitors, 1,948.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,232. Visitors, 2,236.

CIVICS ROOM.

Magazines issued, 867; directories consulted, 1,198; bound newspapers, 397; books and pamphlet boxes, 2,236. Visitors, 3,221.

READING ROOMS.

Periodicals issued at the counter at Central Library, 6,111. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 172. Average maximum attendance per hour, 217.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,733; issued in July of the previous year, 3,408.

Number of non-fiction cards issued, 1,627; juvenile cards, 1,059; research cards, 4; vacation cards, 456; teachers' cards, 79. The number of three-year cards outstanding is 144,478.

BINDERY DEPARTMENT.

Number of books at binderies July 1, 1912	6,208
Number of books sent to binderies in July, 1912	3,239
Total number of books at binderies in July, 1912	9,447
Number of books received from binderies in July, 1912	4,296
Number of books at binderies July 31, 1912	5,151
Number of books repaired in library in July, 1912	2,859

GROWTH OF THE LIBRARY.

The total number of volumes in the Library, July 31, 1912, was 488,529. Received since June 1, 1912, 8,434; since July 1, 1912, 3,504. Books worn out and discarded since June 1, 1,421; since July 1, 565. Books lost and paid for since June 1, 216; since July 1, 91. Books found and money refunded since June 1, 24; since July 1, 9.

HENRY E. LEGLER,
Librarian.

CHICAGO, August 12, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 26, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Wait, Ksycki, Despres and Collins.

Absent—Director Freeman.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held August 12, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. C. F. Hanson, 3446 Irving Park boulevard, applying for a delivery station.

Referred to the Committee on Delivery Stations.

From Mrs. M. Heirich, 1357 E. Sixty-sixth street, applying for a delivery station.

Referred to the Committee on Delivery Stations.

From C. N. Rayman, 3048 Bloucher street, applying for a delivery station.

Referred to the Committee on Delivery Stations.

A petition from citizens of the thirty-fourth and thirty-fifth wards, in the vicinity of Fortieth avenue and Twelfth street, praying the Board to establish a library branch in that locality.

Referred to the Committee on Branches.

COMMITTEE ON LIBRARY.

Director Frank presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American Books—166 vols.—$205.00.

Fiction for traveling libraries—825 vols.—$800.00.

Non-fiction for traveling libraries—535 vols.—$500.00.

Miscellaneous books from R. B. Peattie—16 vols.—$10.00.

Miscellaneous books — 100 vols. — $50.00.

German books for Deposit Collection—307 vols.—$207.44.

Total: 1949 vols.—$1772.44.

Your Committee further recommends:

That the Librarian be authorized to expend from time to time during the next four months a sum not exceeding $300 for the purchase of extra copies and new material on the subject of missions.

That the cost of the following book taken out by Helen Whitney and ruined in a fire which destroyed her home, be and the same is hereby remitted: Clara Louise Burnham. "Next Door."

Following out the plan inaugurated last year of securing by exchange from other cities, copies of the previous year's directories, your Committee has again interested the officers of the several banks of the city in donating to the Library for such exchange copies of the directories about to be replaced by the new issue. Your committee desires to acknowledge with thanks the prompt affirmative response to their request received from the following institutions:

National Bank of the Republic.
Harris Trust and Savings Bank.
First National Bank.
Foreman Bros. Banking Company.
Fort Dearborn National Bank.
Union Trust Company.
Illinois Trust and Savings Bank.
Northern Trust Co.
Central Trust Company of Illinois.
First Trust and Savings Bank.
Merchants Loan and Trust Company.
State Bank of Chicago.
People's Trust and Savings Bank.

We recommend that the Librarian be instructed to acknowledge the courtesies received and to express the appreciation of this Board for the interest shown in the Library. The use of these directories involve a considerable saving for the book fund. Your Committee further asks that the Librarian be instructed to send like acknowledgments of favors shown to the Bell Telephone Company through whose good offices the Civics Room has been supplied with a practically complete set of telephone directories of the United States.

Respectfully submitted,
MORTIMER FRANK,
A. LAGORIO,
HORATIO L. WAIT,
Committee on Library.

CHICAGO, August 26, 1912.

Director Frank, also, presented the following report and moved that the recommendation contained therein be concurred in.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—At a meeting of the Board held July 29th a communication from the Northwestern Bindery relative to the contract for binding medium grade books awarded by the Board last July was referred to your Committee on Library. Your Committee has given a hearing to the representative of the concern above mentioned and has also verified the statement submitted at the time by the Head of the Bindery Department. We recom-

mend that the communication be ordered placed on file.

Respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
HORATIO L. WAIT,
Committee on Library.

CHICAGO, August 26, 1912.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration submit the following recommendations and ask for their adoption:

That leave of absence on half pay be granted to William Renner from August 26 to September 2, inclusive, such absence being necessitated by surgical operation.

That leave of absence without pay be granted Ella V. Marshall dating from September 15 and terminating March 15 next.

That leave of absence without pay be granted William Sheridan from August 30 to September 13, inclusive.

That the following resignations be accepted with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Francis J. Gerty, page, September 26.
Minnie G. Kahmann, senior cataloguer, August 25.
Charles H. Jaffe, page, August 13.
Reuben Weinhouse, page, August 22.

That the following schedule of salaries, taking effect August 26, be adopted to cover the elevator service in the Library: Beginning salary $67.50 per month, continuing at such rate during a period of thirty months; thereafter $70 per month.

Respectfully submitted,

HORATIO L. WAIT,
A. LAGORIO,
Committee on Administration.

CHICAGO, August 26, 1912.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following report and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—There remains at this time but one reading room lacking the feature of direct circulation of books—Armour Square. While the quarters occupied are quite limited, it would seem desirable to add the circulating feature, as this can be done without increasing, for the present, the number of persons in charge of the room. We, therefore, recommend that the Librarian be instructed to convert this reading room into a circulating branch.

Respectfully submitted,

A. LAGORIO,
PHILIP M. KSYCKI,
SAMUEL DESPRES,
Committee on Branches.

CHICAGO, August 12, 1912.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following communication from the

Dearborn Drug & Chemical Works, recommended by the Committee, and moved that a contract be awarded to the Dearborn Drug & Chemical Works to supply cylinder and dynamo oil for the year, beginning September 1, 1912, in accordance with their proposition.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

"Dearborn Drug & Chemical Works.

"CHICAGO, Aug. 23, 1912.

"*Chicago Public Library,*

"*Chicago, Ill.*

"*Attention, Mr. H. G. Wilson.*

"*Dear Sir:*—Again we find the time drawing around to the expiration of our contract with you for cylinder and engine lubricating oils, which contract expires August 31st, and with this in view we hope you will be agreeable to accept a proposition again from us on lubricating oils. It is our purpose to furnish the Library Board with the same high grade oils that we have furnished on previous contracts for a number of years back, from the first day of September, 1912, to the thirty-first day of August, 1913, on the following basis:

"We will guarantee that the maximum face of our bills for the said lubricating oils shall not exceed $250.00 per year. Should our bills exceed this amount, we are to accept $250.00 in full payment for all oils used from the first day of September, 1912, to the thirty-first day of August, 1913. The oils are to be billed as follows:

"Cylinder oil 55 cents per gallon; less a "discount of ten per cent. (10%).

"Engine oil 35 cents per gallon; less a "discount of ten per cent. (10%).

"Delivered at the Library Plant.

"We will also agree, as heretofore, to at all times be responsible for any trouble in the boilers due to oil which we are supplying and guarantee the oil to be made of the very highest grade Pennsylvania stocks, free from any grease or gummy ingredients and to be of uniform quality.

"Hoping that the above liberal guarantee and low prices named will again secure for us your contract, which will have our very prompt and careful attention, and as heretofore, assuring you of the same good quality of our oil, we are,

"Yours very truly,

"Dearborn Drug & Chemical Works,

"By H. W. Haskins."

He, also, presented a proposal from the Safety Electric Company to furnish 2,000-16 C. P.-112 volt incandescent lamps at 8¾ cents each and moved that the proposal be accepted.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

REPORTS OF OFFICERS.

The Librarian presented the following communication:

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—While absent on a well-merited vacation trip, Mr. Charles A. Larson, Chief of the Division of Publications, and Assistant Chief of the Reference Division, was suddenly taken ill, and passed away on August 20. In his death the Chicago Public Library has sustained the great loss of an unusually efficient employé, and the members of the staff have lost a valued associate and friend. Mr. Larson entered the service of the Library twenty-one years ago as a page. His promptitude, intelligence and general capacity commended him to his superiors, and wholly as the result of his

own native ability, he rose to the responsible position which he filled at the time of his demise. Thousands of inquirers at the reference counter who profited from his friendly aid and counsel will miss him at his accustomed post. He knew the resources of the Library in all its departments, and his knowledge and resourcefulness were ever at the command of all patrons alike.

Two years ago Mr. Larson was advanced to the post of head in the Division of Publications, and his splendid service to the Library survives him here in the useful and well-arranged printed catalogues issued under his superintendence, and in the more than temporary value which the pages of the Library Book Bulletin bear. His final and crowning work was the compilation of the first comprehensive Juvenile Catalogue issued by the Library, a model volume of 325 pages which he had just seen through the press, and which will serve as a memorial to his ability and painstaking thoroughness.

HENRY E. LEGLER,
Librarian.

CHICAGO, August 26, 1912.

Director Wait moved that the communication be spread upon the records of the Board and that a copy of the same be sent to Mrs. Larson.

Carried.

NEW BUSINESS.

Director Frank presented an amendment to the by-laws as follows:

Amend second paragraph of Art. XXI of the by-laws of the Board by adding the words "or unless excused by the Librarian for cause for periods not exceeding two consecutive half days."

The proposed amendment was received and referred to the Committee on By-Laws.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 9, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Wait, Ksycki, Despres and Collins.

Absent—Director Freeman.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held August 26, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From C. M. Kretschmer, resigning as keeper of delivery station No. 12 North, 5150 Evanston avenue.

From Edward B. Collins, praying the Board to appoint him keeper of delivery station No. 12 North.

From C. E. Warren, praying the Board to appoint him keeper of delivery station No. 9 North, 5459 Evanston avenue.

From Sarah Symons, resigning as keeper of delivery station No. 34 West, 5124 W. Chicago avenue.

From C. M. Loftus, praying the Board to appoint him keeper of delivery station No. 34 West.

All of which were referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Frank presented the following report of the Committee and moved that the recommendations contained therein be adopted.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian,

duly approved by us and recommended for purchase:

Current American books—122 vols.—$135.00.

Miscellaneous books for Branches—432 vols.—$315.00.

Miscellaneous foreign books for cataloguing use—4 vols—$7.60.

Total: 558 vols.—$457.60.

Your Committee recommends that a list of miscellaneous bills herewith submitted, amounting to $22.51, be ordered paid from the incidental fund.

Respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
H. L. WAIT,
Committee on Library.

CHICAGO, September 9, 1912.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

A. C. McClurg & Co., books	$1,192.49
A. C. Kroch & Co., books and subscriptions	517.41
Thomas J. Caie Co., books	100.00
J. O. Yerger, books	56.50
O. G. Waffle, books	33.60
John W. Cadby, books	25.00
Callaghan & Co., books	21.00
R. B. Peattie, books	9.90
R. S. Henshaw, subscriptions to newspapers	18.60
John Seybold, binding	700.05
Geo. E. Koehler, binding	644.08
Burgmeier Book Bindery, binding	291.52
Joseph Flucke & Son, binding	199.62
Gaylord Bros., "Success binder"	7.33
Slade, Hipp & Meloy, gummed muslin	7.20
J. W. Butler Paper Co., paper	136.77
Dwight Bros. Paper Co., paper	40.43
Swigart Paper Co., paper	22.00
Bradner Smith & Co., paper, etc	8.45
Library Bureau, book pockets, furniture, etc	168.73
Cameron, Amberg & Co., printing; cash books, record books, etc	158.35
James Watson & Co., printing	33.85
Holmes Mfg. Co., stationery	31.25
Max Stern's Sons, printing	4.25
Geo. E. Cole & Co., stationery	14.35
H. S. Parrish & Co., rubber bands, ink pads, etc	13.80
Kirk's Ink Co., paste	12.60
International Carbon Paper Co., typewriting ribbon coupons	7.00
Council for Library and Museum Extension, subscription	50.00
Chicago Transparency Co., slides	26.85
H. G. Wilson, Sec'y, cash expenditures Aug., 1912	190.40
	$4,743.38

He, also, presented a bill from A. Kroch & Co. for books, amounting to $35.00, and moved that the bill be paid from the Ryder fund income account.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received, and your Committee on Administration recommends their acceptance, with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Pages—Ernst H. Lutter, to take effect September 6; Louis London, August 31; Louis N. Drues, August 24.

Branch librarian—Anna A. Hulburd, to take effect September 6.

Your Committee recommends that leaves of absence be granted as follows:

Mary P. Wilde, six months' extension from October 26, 1912, without pay; Jessie Booth Perry, September 16 to 21,

inclusive, without pay; Catherine McNulty, August 29, for sixty days without pay; Pyrrha B. Sheffield, one year without pay, terminating September 5, 1913.

Respectfully submitted,

HORATIO L. WAIT,
A. LAGORIO,
Committee on Administration.

CHICAGO, September 9, 1912.

He, also, presented the following list of vacancies, appointments and changes of salary for August, 1912, which was received and ordered published:

Gladys Arnold, senior cataloguer, appointed temp. August 12, $900 per year.

Helen L. Barker, senior branch librarian, resigned August 11.

Mrs. Nellie Bartling, janitress, separated August 4.

Margaret M. Bates, junior library assistant, appointed temp. August 26, $420 per year.

Joseph Bennett, janitor, appointed temp. August 2, $720 per year.

Nora Beust, junior library assistant, separated August 25.

Mrs. Anna Broadbent, janitress, appointed temp. August 5, $15 per month.

Oscar Carlson, elevator operator, salary increased from $750 to $810 per year, August 26.

Godwin Carroll, bindery assistant, appointed temp. August 30, $1.25 per day.

Thomas P. Conry, engineer-janitor, separated August 29; appointed Civil Service August 30, $1460 per year (promotional).

Clinton P. Cook, elevator operator, salary increased from $750 to $810 per year, August 26.

James J. Daly, elevator operator, salary increased from $750 to $810 per year, August 26.

David De Roaches, elevator operator, separated August 25

Nathan Dolnitzky, page, salary decreased from $360 to $300 per year, August 26 (transferred to evening service).

Louis N. Drues, page, resigned August 25.

Joseph A. Evanson, appointed temp. August 26, $300 per year.

Dorothy Finch, junior library assistant, separated August 18.

Francis J. Gerty, page, resigned August 26.

Alice Gleeson, junior library assistant, separated August 25.

Janet M. Green, senior branch librarian, salary increased from $720 to $780 per year, August 26.

Olive Griffith, junior library assistant, appointed temp. August 26, $420 per year.

Louise M. Hannagan, senior branch librarian salary increased from $720 to $780 per year, August 26.

Walter H. Heath, page, salary increased from $300 to $360 per year, August 26.

Robert C. Helm, page, appointed temp. August 26, $300 per year.

Isadore Himmelfarb, page, separated August 6; appointed Civil Service August 7, $300 per year.

Grace Hotchkiss, junior library assistant, separated August 25.

Charles F. Jackson, elevator operator, salary increased from $750 to $810 per year, August 26.

Charles H. Jaffe, page, resigned August 13.

Minnie G. Kahmann, senior cataloguer, resigned August 25.

Anna Klein, janitress, separated Aug. 25.

George P. Krick, page, appointed August 19, $300 per year.

Ada M. Lanquist, senior branch librarian, salary increased from $720 to $780 per year, August 26.

Charles A. Larson, chief of publications and assistant reference librarian, separated on account of death, August 29.

Thomas B. Lewis, page, appointed temp. August 23, $300 per year.

Louis London, page, resigned August 31.

Joseph W. Majewski, appointed temp. August 23, $300 per year.

Lee Mitchell, janitor, appointed temp. August 1, $720 per year; separated August 25.

Harry A. Paskind, page, separated August 22.

Lawrence Phillips, page, appointed temp. August 19, $300 per year; separated August 25; appointed Civil Service August 26, $300 per year.

Michael Rosenblum, page, appointed August 5, $300 per year.

Nathan Schenker, page, resigned Aug. 11.

Michael J. Sheridan, elevator operator, salary increased from $750 to $810 per year, August 26.

Fred J. Varney, elevator operator, salary increased from $750 to $810 per year, August 26.

George B. Voss, page, salary decreased from $360 to $300 per year, August 26 (transferred to evening service).

Louis E. Voss, page, appointed temp. August 20, $300 per year.

Reuben Weinhouse, page, resigned August 22.

Charles D. Williams, page, appointed temp. August 26, $300 per year.

Fern D. Woodward, page, appointed temp. August 22, $300 per year.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Citizens of the Thirty-fourth, Thirty-fifth and Thirteenth wards have petitioned for the establishment of a branch library in the vicinity of Fortieth avenue and Twelfth street. The nearest library circulating agency is the Lawndale Branch, fifteen blocks distant. While, unquestionably, the proposed location is a desirable one, in a population center that is rapidly growing, and with a constituency which would use well and fully the facilities asked for, your Committee on Branches are unable to advise that the petition be granted at this time, as the funds apportioned for such purposes are insufficient. The minimum initial expense for furniture, books and miscellaneous equipment would amount to $2,500, and there would be an annual charge for rental, heat, light, janitor service and administration of approximately $3,030 additional. Your Committee recommends that until such time as funds are forthcoming for a fully organized branch, a traveling library branch be installed in the neighborhood above mentioned, and that the Librarian be instructed to proceed at once to carry out this recommendation.

Your Committee would report further that steps are under way for establishing traveling libraries in the following localities where citizen organizations have expressed willingness to arrange for their installation:

Brighton, Edison Park, Norwood Park, Rogers Park. The first of these branches —Longwood and Fernwood—are progressing satisfactorily.

Respectfully submitted,

A. LAGORIO,
PHILIP M. KSYCKI,
SAMUEL DESPRES,
Committee on Branches.

CHICAGO, September 9, 1912.

He, also, presented the following list of bills for the maintenance of the Kelly Branch, and moved that the bills be paid from the Kelly fund income account.

Carried.

John Seybold, binding	$46.06
Geo. E. Koehler, binding	10.26
Joseph Flucke & Son, binding	.72
Commonwealth Edison Co., electric current	15.81
Chicago Telephone Co., telephone service	3.75
Central Improvement Ass'n, services July and August	4.00
McMaster-Carr Supply Co., packing and wick	2.40
Knickerbocker Ice Co., Ice	2 27
	$85.27

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$52.27
Standard Oil Co., gasoline	100.10
Valvoline Oil Co., gas engine oil	17.70
Polack Tyre and Rubber Co., rubber tires.	120.66
Goldsmith Bros. Smelting and Refining Co., platinum wire	27.93
D.J. Gallagher Mfg. Co., waste and wipers	15.72
Crerar, Adams & Co., tubing	12.43
American Battery Co., repairs to storage battery	4.50
C. A. Taylor Trunk Works, repairing station trunks	89.50
	$440.81

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and would recommend:

1. That the request of Mrs. C. F. Hanson for a delivery station at her store, 3446 Irving Park boulevard, be granted, and that a station be opened on the usual sixty days' trial.

2. That the request of Mrs. M. Heirich, 1357 E. 66th street, and C. N. Rayman, 3048 Bloucher street, for delivery stations be not granted; both these locations being within four blocks of stations already established.

3. That the resignation of C. M. Kretschmer as keeper of delivery station No. 12 North be accepted, and that the request of Edward B. Collins to be appointed keeper of said station be granted.

4. That the request of C. E. Warren, 5459 Evanston avenue, to be appointed keeper of delivery station No. 9 North be granted.

5. That the resignation of Sarah Symons as keeper of delivery station No. 34 West, 5154 W. Chicago avenue, be accepted, and that Mrs. C. M. Loftus be appointed keeper of this station.

All of which is respectfully submitted,

M. J. Collins,
Philip M. Ksycki,
Committee on Delivery Stations.

Chicago, Sept. 9, 1912.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres. Collins and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
M. Krska, rent, etc , W. 26th St. Branch	65.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
Richard C. Mauer, rent, etc., Humboldt Branch	60.00
Wm. A. Giles (F. A. Hill & Co., Agts.) rent, etc., Austin Branch	25.00
Chicago Telephone Co., telephone service	64.81
Commonwealth Edison Co., electric current for branches	38.25
Peoples Gas Light & Coke Co., gas	27.20
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Wakem & McLaughlin, Castile soap	36.00
Cudahy Packing Co., soap powder	11.25
Sanitary Office Towel Co , laundering towels	30.27
Haegele Ice Co., ice	25.16
J. F. McGuire, street sprinkling	15.00
Citizens Street Cleaning Bureau, removing cinders and rubbish	12.20
Raymond Express Co., delivering mail.	9.00
Central Electric Co., electrical supplies.	7.25
City Collector, City of Chicago, street car books	7.95
Fred A. Busse Co., coal	520.87
Krehbiel Co., coal analysis	25.00
Dearborn Drug & Chemical Works, oil	38.70
McCord Mfg. Co., gaskets	11.20

Samuel Harris & Co., machinists supplies	7.73
McMaster-Carr Supply Co., engineering supplies	5.10
Crane Co., engineering supplies	4.61
Dri-Seal Products Co., belt seal	4.00
Geo. B. Carpenter & Co., dynamo covers and rope	32.36
Illinois Electric Co., lamp globes, lamp cord, fan motor brushes, etc	29.05
Peerless Electric Co., engineering supplies	14.40
James S. Kirk & Co., soft soap	18.40
Morrisson, Plummer & Co., ammonia, alcohol, etc	4.45
Bullard & Gormley Co., hardware	4.84
Newton & Hoit Co., tables and chairs for Austin Branch	891.50
Library Bureau, book stacks and miscellaneous furniture for Austin Branch	497.27
Chas. L. Cole, insurance on books at binderies	37.08
William Sullivan, additional premium on liability insurance	14.96
Lampert & Keller, insurance library property W. Park 1 and 3	10.00
H. Rosenbaum Roofing Co., repairs to main library roof	298.70
E. Baggot Co., plumbing	79.05
The West Coast Co., roof laid complete on Lawndale Branch	220.16
H. G. Wilson, Sec'y, cash expenditures, Aug., 1912	81.45
Richard C. Mauer, services care of Humboldt Branch	36.00
	$3,493.72

COMMITTEE ON BY-LAWS.

Director Despres, Chairman, reported back the proposed amendment to the second paragraph of Art. XXI of the by-laws which was referred to this Committee at the last meeting of the Board, and recommended, on behalf of the Committee, that the amendment be adopted.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Ksycki, Despres, Collins and the President—7.

Nays—None.

The paragraph as amended reads as follows:

All persons who have been employed in the Library for a period of not less than six months preceding May 1st, shall be entitled to vacations with pay at the rate of eighteen working days for the full year, provided that absence on account of illness for a maximum period of nine days during any part of the year preceding the vacation period may be deducted from the time allowed for vacations. For all absence in excess of nine days full pay shall be deducted unless otherwise ordered by the Board, or unless excused by the Librarian for cause for periods not exceeding two consecutive half days.

REPORTS.

The Librarian presented his report for the month of August, 1912, which was received and ordered published.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of August, 1912, was 223,411; for the corresponding month of the previous year, 185,126. The circulation was from the following sources:

Central Library	51,894
Branches	100,728
Stations	70,789
	223,411

The following is a summary of the books obtained at the Central Library:

Main Collection	23,161
Open Shelf	21,529
Hughes Room	1,220
Information Desk (Teachers' and special cards)	5,608
Miscellaneous	157
Books for the Blind	219
	51,894

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		832	832
Austin	6,071	407	6,478
Bessemer Park	1,575	246	1,821
Blackstone	6,735	224	6,959
Burr School	3,072	224	3,296
Cornell Square	2,138	105	2,243
Davis Square	733	120	853
Fuller Park	3,167	75	3,242
Hamilton Park	2,295	351	2,646
Hamlin Park	3,282	147	3,429
Hebrew Institute	5,251	1,599	6,850
Humboldt	3,126	198	3,324
Kelly	12,551	368	12,919
Lawndale	3,231	219	3,450
Lewis Institute	8,348	544	8,892
Lincoln Center	5,152	344	5,496

Logan Square	4,244	321	4,565
Mark White	2,514	119	2,633
Ogden Park	1,641	864	2,505
Seward Park	728	410	1,138
Sherman Park	3,580	230	3,810
West Park 1	3,040	203	3,243
West Park 2	2,783	388	3,171
West Park 3	807	79	886
West 26th Street	4,600	298	4,898
Other Agencies	10,064	3,258	13,322
	100,728	12,173	112,901

Of the 70,789 books supplied through the Stations Department, 8,915 were sent to 25 branches and 61,874 to 91 stations. The books supplied for the same month of the preceding year numbered 75,349 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 8,274.

REFERENCE ROOM.

Number of books issued from stacks 24,860
Number of recorded visitors 9,301

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 2,846. Visitors, 754.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,254. Visitors, 2,413.

CIVICS ROOM.

Magazines issued, 1,129; directories consulted, 1,232; bound newspapers, 520; books and pamphlet boxes, 1,593. Visitors, 3.091.

READING ROOM.

Periodicals issued at the counter at Central Library, 9,939. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 170. Average maximum attendance per hour, 220.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,827; issued in August of the previous year, 3,774.

Number of non-fiction cards issued, 1,929; juvenile cards, 858; research cards, 7; vacation cards, 218; teachers' cards, 38. The number of three-year cards outstanding is 145,892.

BINDERY DEPARTMENT.

Number of books at binderies August 1, 1912	5,151
Number of books sent to binderies in August, 1912	3,832
Total number of books at binderies in August, 1912	8,983
Number of books received from binderies in August, 1912	4,291
Number of books at binderies August 31, 1912	4,692
Number of books repaired in library in August, 1912	3,667

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 31, 1912, was 489,309. Received since June 1, 1912, 7,766; since August 1, 1912, 1,790. Books worn out and discarded since June 1, 2,344; since August 1, 923. Books lost and paid for since June 1, 327; since August 1, 111. Books found and money refunded since June 1, 48; since August 1, 24.

HENRY E. LEGLER,
Librarian.

CHICAGO, September 9, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 23, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Despres and Collins.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held September 9, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Norman P. Willard, Downers Grove, Ill., praying the Board to grant the privileges of a Library card to himself, Miss Emma Willard and Dr. Rose Willard.

Director Wait moved that the request be granted and that cards be issued on the regular forms.

Carried.

From William H. Stuart, Chief Clerk of the Board of Election Commissioners, Chicago, requesting permission to install and exhibit a voting machine in the Library building for a period of six weeks preceding the November election. Also, a communication requesting permission to install and exhibit a voting machine in the Hiram Kelly Branch; the machines to be in charge of a demonstrator from the Election Commissioners' office for the purpose of familiarizing citizens with the voting device in advance of the election.

Director Lagorio moved that permission be granted to exhibit the machines in the Randolph street lobby of the main Library, and in the assembly room of the Hiram Kelly Branch.

Carried.

From Eugenia Allin, Secretary of the Illinois Library Trustees Association, requesting the Board to appoint a representative to attend the joint meeting of

the Illinois-Missouri Trustees to be held in the St. Louis Public Library Building, October 24-26, 1912.

Director Lagorio moved that the President be authorized to represent the Board in these meetings, or in his inability to attend to appoint a representative.

Carried.

From James J. Wilson, in reference to the public toilet rooms in the Public Library building.

Referred to the Committee on Buildings and Grounds.

From Gus Breyts, praying the Board to establish a delivery station at his store, 1733 Lawrence avenue.

From V. M. Bogue, praying the Board to appoint him keeper of station No. 31 South, 553 E. 71st street, he having purchased the business from the former keeper.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Frank presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents its schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books—119 vols.—$128.00.

Current English books—71 vols.—$151.00.

Fiction to be replaced—703 vols.—$700.00.

Miscellaneous books — 181 vols.—$164.50.

Books for deposit collection—174 vols. $150.00.

Fiction for branches — 273 vols.—$227.00.

Non-fiction for branches—136 vols. $101.00.

Juvenile books for branches—268 vols. —$180.00.

Books to be purchased from Ryder fund income—2 vols.—$14.10.

Fiction for Hiram Kelly branch (Kelly fund)—177 vols.—$155.00.

Non-fiction books for Hiram Kelly branch (Kelly fund)—70 vols.—$61.00.

Juvenile books for Hiram Kelly branch (Kelly fund)—176 vols.—$125.00.

Opera scores—18 vols.—$90.00.

(Regular fund)—	1943 vols.—	$1891.50
(Kelly fund) —	423 vols.—	341.00
(Ryder fund) —	2 vols.—	14.10
Total—	2368 vols.—	$2246.60.

Itemized bids for furnishing American periodicals during the calendar year 1913, have been obtained by your Committee, and we recommend that the contract be awarded to the lowest bidder—Bennett's Magazine Agency—in the sum of $3930. Of this total it is recommended that $230, or so much thereof as may be necessary, be paid from the Kelly fund income for periodicals to be furnished the Hiram Kelly Branch. Also, that the art room periodicals, estimated to cost $130, be paid for from the Ryder fund income.

It is recommended that the subscriptions for British periodicals be renewed through B. F. Stevens & Brown of Lon-

don. The estimated cost for 1913 is approximately $900.

It is further recommended that subscriptions for foreign periodicals be renewed through G. E. Stechert & Co. of New York at an estimated cost of $1300, allowing for the coming year a sum sufficient to provide for the direct mail delivery of the principal foreign dailies which in 1912 have been received in weekly packages.

The total estimated expenditures for 1913 for all periodicals herein noted is approximately $6260.00.

Respectfully submitted,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, September 23, 1912.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received, and we recommend their acceptance, with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Frederick N. J. Lantz, page, September 22.

Samuel Rosin, page, September 22.

Louis E. Voss, page, September 15.

We submit the following recommendations for approval by the Board:

Granting to William P. Shanley, janitor, one month's leave of absence without pay from September 10, 1912.

Rescinding the action of the Board on August 12, 1912, appointing seven children's librarians in so far as such action becomes effective September 26, 1912, and deferring the date of such appointment for determination by subsequent action of the Board. That pending such action, credit for one year's experience on account of training be allowed to such appointees, dating from September 26, 1912. This action applies in the case of the following employés: Helen I. Fix, Genevieve M. O'Leary, Josephine M. Johnson, Mary Pomerene, Naomi W. Pollard, Jessie M. Lawson, Helen H. Forman.

Respectfully submitted,
HORATIO L. WAIT,
A. LAGORIO,
Committee on Administration.

CHICAGO, September 23, 1912.

COMMITTEE ON FINANCE.

Director Freeman, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Despres, Collins and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to report on the following matters in its hands and would recommend:

1. That a contract for the audit of the books and accounts of the Library for the current fiscal year, audit to include verification of the Secretary's annual report, be awarded to Robert Nelson & Co., certified public accountants, for the sum of $135.00, payable quarterly.

2. That the Secretary's bond in the

sum of $10,000.00, in the American Surety Company of New York as surety, be approved. Your Committee reports that the bond has been placed in the Public Library's box in the vaults of the Northern Trust and Safe Deposit Company.

3. That the following bills for special assessments for street improvements be ordered paid:

William L. O'Connell, County Collector, 2d installment paving Randolph street, main library	$424.78
William L. O'Connell, County Collector, 1st installment paving Lake avenue, Blackstone Branch	107.32
	$532.10

4. That the sum of $424.94, received from the Morgan Park Library in payment of moneys expended for books and insurance during the time this Board assumed control of the Morgan Park Library, be set aside as a special fund for the purchase of books for branches.

All of which is respectfully submitted,

HENRY V. FREEMAN,
M. J. COLLINS,
Committee on Finance.

CHICAGO, September 23, 1912.

He, also, presented the following resolution and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Despres, Collins and the President—7.

Nays—None.

Whereas, by a recent decision of the Supreme Court of Illinois specifying how the reduction of the tax rate should be made under the "Juul Act" the income of the Library from taxes for the year 1912 will be greatly reduced, and

Whereas, an appeal in a new suit has been filed by Cook County and the City of Chicago asking for a reversal of the opinion rendered, said cause to be argued during the October term of the Supreme Court,

Therefore, Be It Resolved, that pending the decision of the Supreme Court in the cause mentioned the various Committees of the Board are requested to revise the apportionment of funds available at the present date, with the view of saving an amount as great as possible out of the revenue of the current calendar year.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 14, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres and Collins.

Absent—None.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held September 23, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From T. H. Brauns, 3310 Montrose avenue, resigning as keeper of delivery station No. 46 West.

From Fred Berthlein, praying the Board to appoint him keeper of delivery station No. 46 West.

From C. R. Sherman, 6559 Cottage Grove avenue, praying the Board to appoint him keeper of delivery station No. 26 South, formerly located at 6603 Cottage Grove avenue.

From W. H. Brown, resigning as keeper of delivery station No. 11 West, 4200 Irving Park boulevard.

From Samuel Fox, praying the Board to appoint him keeper of delivery station No. 11 West.

All of the above communications were referred to the Committee on Delivery Stations.

From Kathleen M. H. Besly, President of the Drama League of America, requesting permission to hold three meetings of the delegates to the league in the Public Library building.

On motion of Director Frank the request was granted.

From I. W. Baker, executive secretary of "The World in Chicago," making application for a room in the Public Library building three days a week, October 21 to December 6 inclusive.

Referred to the Committee on Buildings and Grounds.

From Hiram Stern, presenting a claim of seven dollars on account of an accident due to a collision between a library automobile and his car.

Referred to the Committee on By-Laws.

From the Central Improvement Association of Englewood, renewing its application for the use of the assembly hall in the Hiram Kelly Branch for its meetings on the first Thursday evening of each month during June, July and August, and the first and third Thursday evenings during the balance of the year.

On motion of Director Frank, the request was granted.

From the Englewood Homeopathic Medical Society, requesting permission to continue their use of the assembly hall in Hiram Kelly Branch Library on the second Tuesday evening of each month.

On motion of Director Frank, the request was granted.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

A. C. McClurg & Co., books	$2,873.39
B. F. Stevens & Brown, books and subscriptions £51/12/5 (est.)	254.23
The Chicago Directory Co., books	170.00
Knud Lassen, Gen. Agt., Glynendal Publishing House, books	106.06
L. H. Lund, books	50.01
H. R. Huntting Co., books	35.00
Mrs. A. I. Valentine, books	26.00
Clayton F. Summy Co., books	17.60
G. E. Stechert & Co., books and subscriptions	15.22
Bennett's Newspaper Magazine Agency, subscriptions	3,692.95
Geo. E. Koehler, binding	578.31
John Seybold, binding	422.48
Joseph Flucke & Son, binding	202.27
Burgmeier Book Bindery, binding	66.80
Rogers & Hall Co., printing	130.96
J. W. Butler Paper Co., paper	50.73
James Watson & Co., printing	79.85
Cameron, Amberg & Co., printing and stationery	53.35
Pilcher-Hamilton Co., paper	26.00
Bradner Smith & Co., envelopes	10.45
Dwight Bros. Paper Co., paper	7.25
A. L. A. Publishing Board, periodical cards	35.06
Geo. E. Cole & Co., stationery	30.97
H. S. Parrish & Co., stamp pads, dates, rubber stamps, etc	12.93
Slade, Hipp & Meloy, gummed muslin	7.20
Edwards & Hancock, paper	5.00
City Collector, City of Chicago, pay roll sheets, etc	4.44
H. G. Wilson, Sec'y, cash expenditures Sept, 1912	153.13
	$9,117.64

He, also, presented the following schedule of bills to be paid from various funds and moved that the bills be paid in accordance therewith.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

Bills to be paid from the Ryder Fund Acct.:

Otto Harrassowitz, books, Marks 170 (est.)	$40.80
Bennett's Newspaper & Magazine Agency, periodicals	27.05
	$67.85

Bills to be paid from Morgan Park Fund:

A. C. McClurg & Co	$242.01

Bills to be paid from Austin Insurance Fund:

A. C. McClurg & Co	$14.73

Bills to be paid from Sherman Park Fund:

A. C. McClurg & Co	$8.44

Director Henius, also, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents its schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books—121 vols.—$122.00.

Miscellaneous books — 117 vols.—$117.65.

Miscellaneous books from Mrs. A. I. Valentine—104 vols.—$26.00.

Miscellaneous Musical books from The John Church Co.—17 vols.—$15.30.

Miscellaneous books from R. B. Peattie—22 vols.—$16.00.

Books for Kelly Branch (Kelly Fund)—8 vols.—$20.85.

(Regular fund)—	381 vols.—	$296.95
(Kelly fund) —	8 vols.—	20.85
Total—	389 vols.—	$317.80

Your Committee recommends that a list of miscellaneous bills herewith submitted, amounting to $106.95, be ordered paid from the incidental fund.

For the purpose of placing in consolidated form the information pertaining to the issuance and use of readers' cards in the Library, your Committee herewith submits for inclusion in the minutes the following data bearing on this subject:

CARDS ISSUED.

Cards are issued to applicants who have duly filed in the Registration Department an application on the form prescribed, and who have furnished a guaranty signed by any one whose name appears in the latest city directory or telephone directory of Chicago.

General cards—Issued to any applicant who has duly registered.

Non-fiction card—Issued upon request to any applicant who has duly registered.

Teacher's card—Issued to any duly accredited teacher who has registered.

Research card—Issued upon request to the Librarian to lecturers, writers of books, newspapers writers, clergymen and others, whose use of the books leads to the dissemination of information obtained therefrom. (This card is issued sparingly in order to prevent too great a drain on the books required by the general public.)

Vacation card—Issued upon request to any duly registered reader. A special application form must be signed, and other cards deposited.

Summer card—Same as vacation card.

Juvenile card—Issued to applicants under fourteen years of age. This card and its accompanying non-fiction card corresponds as to use to the general card and non-fiction card given to adults.

Local card—Issued to users of deposit station and traveling library stations, good only at stations where issued.

USE OF CARDS.

General card—One book at a time, to be returned within two weeks unless renewed for an additional two weeks. Three cents a day fine for any book kept overtime. Seven-day books to be returned within one week and not renewable. Three cents a day fine for any overdue book.

Non-fiction card—No novel issued on this card. All other conditions applicable to general card apply to the use of this card.

Juvenile card—Same conditions as apply to general card except that a fine of one cent a day is assessed on any overdue

book drawn on this card instead of three cents a day.

Juvenile non-fiction—Same as general non-fiction card except that fine for overdue retention of books is one cent a day instead of three cents a day for each book.

Vacation card—Ten books, not more than five of which may be novels, issued on this card after June 15th in any year, such books to be returned on or before October 1st next ensuing. Books retained after the latter date are subject to one cent a day fine for each book overdue.

Summer card—Five books, fiction or non-fiction, may be issued on this card, returnable on or before the expiration of one calendar month. One cent a day fine for each book kept overtime.

Research card—Eight books (not more than one work of fiction) may be drawn out on this card, returnable within two weeks and renewable for two weeks. Three cents a day on each book kept overtime.

Teacher's card—Eight books (not more than one of each may be a novel) issued on this card, returnable within two weeks and renewable for two weeks. One cent a day on each book kept overtime.

Local card—Two books may be drawn on this card, returnable within one calendar month and not renewable. Three cents a day on each book kept overtime,

Lost card checks issued to applicants who desire to replace lost cards, on file thirty days before new cards are issued.

Respectfully submitted,

MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, October 14, 1912.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved that it be received and published and action deferred until the next regular meeting of the Board.

The motion prevailed.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—With a view to consolidation of the resolutions adopted by the Board of Directors from time to time bearing on the classification of service and schedule of salaries, and to carry out the purpose of the Civil Service Commission to bring about as much uniformity in the several grades of the municipal service as the different conditions in the several departments of such service will permit, your Committee on Administration hereby recommends that the following be made a matter of official record:

DIVISION G—LIBRARY SERVICE.

Grade I.— Positions the duties of which require training and skill, involving responsibility, but not necessarily much experience.

Group D—($480.)
Group C—($540.)
Group B—($600.)
Group A—($660.)

Cataloguers and library assistants begin in Group D, with annnal advancement, subject to efficiency record.

Grade II.—Positions the duties of which require special training and ability, which may or may not be supervisory and which involve a higher degree of responsibility than Grade I positions.

Group E—($720.)
Group D—($780.)
Group C—($840.)
Group B—($900.)
Group A—($960.)

Branch librarians and children's librarians entering this grade through original entrance examinations may be given credit for training or experience in corresponding work for not exceeding three years of service and their salaries rated accordingly. Advancement from grade

to grade shall not be oftener than annually, dependent upon record of efficiency.

Grade III.—Positions the duties of which involve accountability for the work of others, or independent judgment in the execution of specialized or expert duties.

Group D—($1020.)
Group C—($1080.)
Group B—($1140.)
Group A—($1200.)

Advancement from grade to grade shall not be oftener than annually, dependent upon record of efficiency.

Grade IV.—Positions the duties of which involve accountability for the work of others in a larger branch or section than in the case of Grade III positions, or independent judgment in the execution of specialized or expert library duties of a higher standard than in the case of Grade III positions.

Group D—($1260.)
Group C—($1320.)
Group B—($1380.)
Group A—($1440.)

Advancement from grade to grade shall be not oftener than annually, dependent upon record of efficiency.

Grade V.—Positions the duties of which are administrative, involving responsibility for the work of an entire bureau or division, and which requires special qualifications and recognized expert knowledge. (Includes positions of main library "Division chief.")

Group A—($1500 to $2040.)

Grade VI.—Positions the duties of which are executive and administrative, involving responsibility for the work of an entire department, under the head or heads of such department, and which require the highest order of expert knowledge in technical library methods. (Includes positions of "Librarian" and "Assistant Librarian."

Group A—($3000 and above.)

GRADE I—
Cataloguer.
Library assistant (C).
(Cataloguers and library assistants begin with Group D.)

GRADE II—
Branch librarians (C).
Cataloguer (B).
Children's librarian.
Library assistant (B).

GRADE III—
Branch librarian (B).
Cataloguer (A).
Library assistant (A).

GRADE IV—
Branch librarian (A).
Head assistant.

GRADE V—
Division Chief.

GRADE VI—
Assistant Librarian.
Librarian.

Whenever the Civil Service Commission shall by rule have formally approved the classification of the library service and the employees have been placed into classes according to the general line and character of the work involved in their respective duties thereof, and within each class there shall have been established grades or ranks, each grade or rank comprising positions having substantially similar duties, authority and responsibility, the salaries for all such positions within each grade shall be uniform.

Whenever any grade or rank in the classified library service shall have been divided into salary groups for the purpose of varying compensation according to efficiency and seniority, appointment shall be to the group having the lowest fixed salary rate for the position to which appointment is made, except as otherwise provided in the schedule of grades herein before enumerated. Subsequent advancement to the higher groups of salary rates shall be made on the basis of efficiency and seniority within the department as shown by the records kept in the office of the Board of Directors and of the Civil Service Commission. Salaries of em-

ployees who have not qualified by Civil Service examination for a specified grade shall not be advanced until such qualification shall have been established by examination of the Civil Service Commission.

In the annual re-rating of salaries there shall be no increase for employees whose record of efficiency for the six months prior thereto has averaged less than 78 per cent.

Lobbying or soliciting on the part of any employee for any salary increase in contravention of the terms of these resolutions is strictly prohibited.

Respectfully submitted,
H. L. WAIT,
A. LAGORIO,
Committee on Administration.

He also presented the following report and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:— The following resignations have been received by your Committee on Administration and their acceptance is recommended with authority to the Librarian to fill the places by requisition on the Civil Service Commission whenever necessary:

Carl E. Anderson, page, October 4.

Charles Rea Barnes, head assistant, October 15.

Henry A. Goldstein, page, September 25.

Robert C. Helm, page, September 25.

John D. Johnson, page, October 4.

Mary W. Morris, senior library assistant, September 25.

Charles E. Stuart, page, September 25.

Althea H. Warren, branch librarian, September 25.

Your Committee submits the following recommendations and ask for their approval:

Granting leave of absence without pay to William J. Kaspar, from September 26 to October 25, inclusive.

Granting leave of absence on half pay to M. Lillian Ryan from September 6 to 14 and September 16 to 24.

Granting leave of absence on half pay to Mabel Folger from September 26 to October 25, inclusive.

Designating the Librarian as official representative at a meeting of the Illinois Library Association to be held October 24 to 26, and appropriating the necessary expenses incident to such attendance.

Authorizing the Librarian to grant leave of absence without loss of salary to members of the staff whose attendance at the Illinois Library Association meeting can be arranged without expense to the Library for substitute service.

Respectfully submitted,
H. L. WAIT,
A. LAGORIO,
Committee on Administration.

CHICAGO, October 14, 1912.

Director Frank called attention to the resignation of Mr. Charles R. Barnes, who has been an employé of the Board over twenty-four years, and moved that the President and Secretary be authorized to extend to Mr. Barnes, on behalf of the Board, the appreciation of his long service.

The motion prevailed.

Director Wait also presented the following list of vacancies, appointments and changes of salary for September, 1912, which was received and ordered published.

Gabriella Ackley, senior branch librarian, appointed 9-3-12, $900 per year.

Adah M. Anderson, senior branch librarian, appointed 9-26-12, $720 per year (promotional).

Gertrude H. Andrews, junior library assistant, salary increased to $480 per year, 9-26-12.

Borghild Asbornsen, multigraph operator, appointed temp. 9-26-12, $510 per year.

Margaret Battcher, bindery assistant, separated 9-25-12.

Leon J. Belanger, page, separated 9-18-12; appointed Civil Service 9-19-12, $300 per year.

Godwin Carroll, bindery assistant, separated 9-28-12.

Muriel Dunne, junior library assistant, salary increased to $480 per year 9-26-12.

Joseph A. Evanson, page, separated 9-12, 12; appointed Civil Service 9-13-12, $300 per year.

Helen I. Fix, junior library assistant, salary increased to $600 per year 9-26-12.

Mabel C. Folger, junior library assistant, salary increased to $480 per year 9-26-12.

Helen H. Forman, junior library assistant, salary increased to $540 per year 9-26-12.

Catherine J. Fox, senior branch librarian, appointed 9-26-12, $720 per year (promotional).

Abraham Friedman, page, appointed temp. 9-26-12, $300 per year.

Charles T. Gerloff, janitor, appointed temp. 9-19-12, $25 per month.

Julia A. Gerloff, senior branch librarian, appointed 9-26-12, $720 per year (promotional).

Marie Gilgis, junior library assistant, separated 9-25-12.

Henry A. Goldstein, page, resigned 9-25-12.

Clara G. Gottschalk, junior library assistant, separated 9-25-12.

Lily Gottschalk, junior library assistant, appointed temp. 9-26-12, $420 per year.

Robert C. Helm, page, separated 9-5-12; appointed Civil Service 9-6-12, $300 per year; resigned 9-24-12.

Clifford Hughey, page; appointed temp. 9-26-12, $300 per year.

Annabel A. Hulburd, senior branch librarian, resigned 9-5-12.

Elmer Johnson, janitor, separated 9-12-12.

Josephine M. Johnson, junior library assistant, salary increased to $540 per year 9-26-12.

Frederick N. J. Lantz, page, resigned 9-22-12.

Jessie M. Lawson, junior library assistant, salary increased to $540 per year 9-26-12.

Gertrude Leberstine, junior library assistant, appointed temp. 9-16-12, $420 per year.

Thomas B. Lewis, page, separated 9-8-12; appointed Civil Service 9-9-12, $300 per year.

Ernst H. Lutter, page, resigned 9-6-12.

Catherine McNulty, junior library assistant, salary increased to $480 per year 9-26-12.

Joseph W. Majewski, page, separated 9-9-12, appointed Civil Service 9-10-12, $300 per year.

Ella B. Marshall, junior library assistant, salary increased to $480 per year 9-26-12.

Lee Mitchell, janitor, appointed temp. 9-23-12, $720 per year.

Mary W. Morris, senior library assistant, resigned 9-25-12.

Samuel Naroditsky, page, appointed temp. 9-24-12, $300 per year; separated 9-25-12; appointed Civil Service 9-26-12, $300 per year.

Genevieve M. O'Leary, junior library assistant, salary increased to $600 per year 9-26-12.

Rudolph Perlick, mechanical and electrical engineer, separated 9-30-12.

Frank Petrie, multigraph operator, separated 9-25-12.

Olive E. Pillsbury, senior branch librarian, salary increased to $780 per year 9-26-12.

Naomi W. Pollard, junior library assistant, salary increased to $540 per year 9-26-12.

Mary Pomerene, junior library assistant, salary increased to $540 per year 9-26-12.

Mrs. Rose Prince, janitress, appointed temp. 9-23-12, $600 per year.

Florence C. A. Quinn, junior library assistant, salary increased to $480 per year 9-26-12.

Frances V. Rice, senior branch librarian, appointed 9-26-12, $720 per year (promotional).

Samuel Rosin, page, resigned 9-22-12.

Morris Scherowsky, page, appointed temp. 9-26-12, $300 per year.

Myrtle E. Sette, senior branch librarian, salary increased to $900 per year 9-26-12.

Irma L. Snyder, junior library assistant, salary increased to $480 per year 9-26-12.

Mae I. Stearns, senior branch librarian, salary increased to $780 per year 9-26-12.

Charles E. Stuart, page, resigned 9-25-12.

Louis E. Voss, page, separated 9-5-12; appointed Civil Service 9-6-12, $300 per year; resigned 9-15-12.

Althea H. Warren, senior branch librarian, resigned 9-25-12.

Charles D. Williams, page, separated 9-5-12; appointed Civil Service 9-6-12, $300 per year.

Fern D. Woodward, page, separated 9-5-12; appointed Civil Service 9-6-12, $300 per year.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following schedule of bills for the maintenance of the Hiram Kelly Branch Library, and moved that the bills be paid from the Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

Bennett's Newspaper and Magazine Agency, periodicals	$224.00
A. C. McClurg & Co., books	15.72
Chicago Directory Co., book	10.00
Geo. E. Koehler, binding	17.54
Commonwealth Edison Co., electric current	17.70
Chicago Telephone Co., telephone service	3.75
Knickerbocker Ice Co., ice	1.93
	$290.64

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$114.37
Standard Oil Co., gasoline	102.50
Valvoline Oil Co., gas engine oil	28.50
United States Tire Co., rubber tire	36.05
Motor Car Supply Co., auto chain	46.42
Estate Edward R. Ladew, leather belting	23.80
Beckley-Ralston Co., oil guns	6.90
Samuel Harris & Co., machinists supplies	6.79
Wayman & Murphy, painting, etc., automobiles	62.15
American Battery Co., repairs to storage battery	10.25
Joseph Halsted Co., repairs to automobile truck frame	4.50
W. H. Salisbury & Co., mdse	5.00
Enameled Steel Sign Co., enameled steel signs	93.75
C. A. Taylor Trunk Works, repairs to station trunks	60.50
The Turner Brass Works, cast bronze name plates	9.60
	$611.08

Director Collins, also, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and would recommend

1. That the request of Mr. Gus Breyts, 1733 Lawrence avenue, for a delivery station be granted, and that a station be opened with tri-weekly service for the usual period of sixty days without pay.

2. That the request of Mr. V. M. Bogue to be appointed keeper of delivery station No. 31 South, located at 553 E. 7st street, be granted.

3. That the resignation of T. H. Brauns, keeper of delivery station No. 46 West, be accepted, and that Mr. Fred B. Berthlein be appointed keeper of said station, he having purchased the store of Mr. Brauns.

4. That the request of C. R. Sherman to be appointed keeper of delivery station No. 26 South, located at 6559 Cottage Grove avenue, be granted.

5. That the resignation of W. H. Brown, keeper of delivery station No. 11 West, located at 4200 Irving Park boulevard, be accepted, and that Samuel Fox be appointed keeper of said station in his place.

All of which is respectfully submitted,

M. J. Collins,
Henry V. Freeman,
Philip M. Ksycki,
Committee on Delivery Stations.

October 14, 1912.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

Lewis Institute, rent, etc.	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.) rent, etc., Austin Branch	100.00
Wm. A. Giles (F. A. Hill & Co., Agts.) rent, etc., Austin Branch	37.50
Richard C. Mauer, rent, etc., North Ave. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Commonwealth Edison Co., electric current	26.67
Peoples Gas Light & Coke Co., gas	29.44
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Chicago Telephone Co., telephone service	62.89
Central Electric Co., lamps	9.20
Geo. Steere, enamel letters on windows, Humboldt Branch	11.00
Haegele Ice Co., ice	29.68
Sanitary Office Towel Co., laundering towels	26.29
Citizens Street Cleaning Bureau, removing cinders	16.60
J. F. McGuire, street sprinkling	15.00
Bullard & Gormley Co., hardware	9.55
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, street car books	7.95
Fred A. Busse Co., coal	478.20
Krehbiel Co., coal analysis	25.00
Leonhardt Safety Water & Lubricator Glass Shield Co., engineers' supplies	10.20
McMaster-Carr Supply Co., helmet oil, etc.	7.30
Peerless Electric Co., fibre washers	10.00
City Collector, City of Chicago, elevator inspections	20.00
Jas. S. Kirk & Co., soap powder, etc.	26.25
Derby Laundry, wiping cloth	12.50
Remien & Kuhnert Co., lead, shellac, etc.	5.34
William Sullivan, insurance on Library property, 26th St. Branch	42.75
Brown Specialty Machinery Co., sidewalk lights	90.00
Chas. E. Moloney, building arch and pointing walls in basement	31.05
Garden City Sand Co., cement and sand.	7.80
H. G. Wilson, Sec'y, cash expenditures, Sept., 1912	45.25
	$1,511.91

Director Frank, also, presented the following report of the Committee, and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

U. OF ILL. LIB.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters and would recommend

1. That the Secretary be authorized to advertise for proposals for window shades for the main library building.

2. That the Secretary be authorized to have the necessary tuck-pointing done on the water tables of the library building at an estimated cost of $150.00, and that H. Rosenbaum Roofing Company be given the work on their estimate of 75 cents per hour for mechanic, and 50 cents per hour for helper.

3. In response to a request for bids for furnishing hard coal for the various branches only one was received, that of the City Fuel Co., in which they propose to furnish small egg coal at $8.00 per ton. Your Committee recommends that the Secretary be authorized to purchase coal, as needed for the branches, in open market.

All of which is respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
Committee on Buildings and Grounds.

Oct. 14, 1912.

Director Frank reported back the communication of James J. Wilson in reference to the toilet room in the Public Library building and moved that the toilet room located at the north end of the building, under the Randolph street staircase, be closed to the public until such time as arrangements can be made for a more suitable place.

The motion prevailed.

He, also, moved that the President be authorized to appoint a committee to confer with the Health Committee of the City Council with the view of prevailing upon the city to install a public comfort station in the space under the sidewalk of the Randolph street end of the building. The motion prevailed, and the President appointed the Committee on Buildings and Grounds as a Special Committee to take this matter in hand.

COMMITTEE ON FINANCE.

Director Freeman, Chairman, presented the bill of the American Surety Company of New York, amounting to $25.00, for renewal of the bond of the Secretary of the Board, and moved that the bill be paid.

Carried.

REPORTS.

The assistant librarian presented the report of the Librarian for the month of September, 1912, which was received and ordered published.

NEW BUSINESS.

Director Frank presented the following resolutions and moved their adoption.

Carried.

Resolved, that the Librarian be and he is hereby instructed to compile in form suitable for publication for distribution among the employés, the rules of the Board bearing on the service, the standing regulations issued by the Librarian, and all other material giving directions to the members of the staff in connection with their customary work.

Resolved further, that the printing of the house rules be authorized and directed in an edition sufficient to furnish to each employé a copy thereof and for future needs.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of September, 1912, was 199,745; for the corresponding month of the previous year, 179,380. The circulation was from the following sources:

Central Library	46,178
Branches	92,156
Stations	61,411
	199,745

The following is a summary of the books obtained at the Central Library:

Main Collection	21,078
Open Shelf	19,829
Hughes Room	956
Information Desk (Teachers' and special cards)	3,999
Miscellaneous	211
Books for the Blind	105
	46,178

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		660	660
Austin	6,175	323	6,498
Bessemer Park	1,416	241	1,657
Blackstone	5,669	249	5,918
Burr School	2,617	237	2,854
Cornell Square	2,041	104	2,145
Davis Square	727	93	820
Fuller Park	2,585	85	2,670
Hamilton Park	1,983	410	2,393
Hamlin Park	3,039	164	3,203
Hebrew Institute	4,215	1,132	5,347
Humboldt	2,310	242	2,552
Kelly	10,838	344	11,182
Lawndale	3,071	187	3,258
Lewis Institute	7,824	493	8,317
Lincoln Center	4,220	355	4,575
Logan Square	4,135	253	4,388

Mark White	1,979	151	2,130
Ogden Park	1,530	702	2,232
Seward Park	617	394	1,011
Sherman Park	2,821	234	3,055
West Park 1	2,874	188	3,062
West Park 2	2,461	377	2,838
West Park 3	938	91	1,029
West 26th Street	4,819	305	5,124
Other Agencies	11,252	4,261	15,513
	92,156	12,275	104,431

Of the 61,411 books supplied through the Stations Department, 8,014 were sent to 25 branches and 53,397 to 91 stations. The books supplied for the same month of the preceding year numbered 70,411 volumes.

The circulation department was open on 24 week days. The daily average week day circulation was 8,327.

REFERENCE ROOM.

Number of books issued from stacks 24,865
Number of recorded visitors 9,414

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,064. Visitors, 879.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,593. Visitors, 2,273.

CIVICS ROOM.

Magazines issued, 1,312; directories consulted, 1,348; bound newspapers, 472; books and pamphlet boxes, 1,282. Visitors, 2,676.

READING ROOM.

Periodicals issued at the counter at Central Library, 9,622. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 171. Average maximum attendance per hour, 212.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,756; issued in September of the previous year, 4,550.

Number of non-fiction cards issued, 1,997; juvenile cards, 591; research cards, 4; vacation cards, 14; teachers' cards, 106. The number of three-year cards outstanding is 146,986.

BINDERY DEPARTMENT.

Number of books at binderies September 1, 1912	4,692
Number of books sent to binderies in September, 1912	3,566
Total number of books at binderies in September, 1912	8,258
Number of books received from binderies in September, 1912	3,457
Number of books at binderies September 30, 1912	4,801
Number of books repaired in library in September, 1912	3,132

GROWTH OF THE LIBRARY.

The total number of volumes in the Library September 30, 1912, was 495,219. Received since June 1, 1912, 17,160; since September 1, 1912, 6,936. Books worn out and discarded since June 1, 3,207; since September 1, 863. Books lost and paid for since June 1, 506; since September 1, 179. Books found and money refunded since June 1, 64; since September 1, 16.

HENRY E. LEGLER,
Librarian.

CHICAGO, October 14, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 28, 1912.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman and Despres.

Absent—Directors Wait, Henius, Ksycki and Collins.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held October 14, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

A communication from Miss Sophea Rathje, Secretary of the Community Welfare Woman's Club of Englewood, requesting permission to hold its meetings in one of the rooms of the Hiram Kelly Branch two evenings a month, beginning October 24, 1912.

Director Frank moved that the request be granted.

Carried.

UNFINISHED BUSINESS.

The President called up the report of the Committee on Administration, action upon which had been deferred at the last regular meeting of the Board.

Director Lagorio moved that consideration of the report be deferred.

Carried.

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Frank presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Despres and the President—5.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents its schedule of book lists submitted by the Librarian.

duly approved by us and recommended for purchase:

Current American books—101 vols.—$102.00.

Miscellaneous books—24 vols.—$84.50.

Books to be paid for from Kelly fund income account—14 vols.—$14.00.

Books to be paid for from Ryder fund income account—2 vols.—$27.50.

Regular fund	125 vols.	$186.50
Kelly fund	14 vols.	14.00
Ryder fund	2 vols.	27.50
Total	141 vols.	$228.00

Respectfully submitted,

MAX HENIUS,
MORTIMER FRANK,
Committee on Library.

CHICAGO, October 28, 1912.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Lagorio presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

James C. Husa, page, November 1.

Alexander H. Spitz, page, October 7.

Your Committee, also, recommends that leave of absence, without pay, be granted to Mrs. Ellen McDonald, janitress, for two months, beginning September 26.

That an extension of leave of absence be granted to Catherine McNulty, junior library assistant, from October 30 to November 18, inclusive.

Respectfully submitted,

A. LAGORIO,
MAX HENIUS,
Committee on Administration.

CHICAGO, October 28, 1912.

Director Henius entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Despres and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report as follows:

In accordance with the authority of the Board advertisements were published for proposals for window shades in certain rooms of the Library building. Proposals were received as follows:

Marshall Field & Co.	$ 535.00
Siegel Cooper & Co	702.40
Mandel Bros	854.50
Carson Pirie Scott & Co.	1193.85

Your Committee recommends that the contract be awarded to Marshall Field & Co. upon their bid of $535.00.

Your Committee also recommends that the request of I. W. Baker, executive secretary of the "World in Chicago," for the use of a room in the Library building three days a week, from Oct. 21 to Dec. 6, 1912, be granted, and that permission be given to use the room on the fifth floor, formerly used as the directors' room.

Respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

Oct. 28, 1912.

Director Wait entered the room and took his seat.

COMMITTEE ON BY-LAWS.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on By-Laws begs leave to report on the communication from Mr. Hiram Stern, presenting a claim on account of an accident, due to a collision between a library automobile and his car, referred to this Committee at the last meeting of the Board.

On account of a case of a similar nature now pending in the Appellate Court, your Committee recommends that the entire matter be referred to the Corporation Counsel of the city.

Respectfully submitted,

SAMUEL DESPRES,
HENRY V. FREEMAN,
M. J. COLLINS,
Committee on By-Laws.

Oct. 28, 1912.

SPECIAL COMMITTEE.

Director Frank, Chairman of the Special Committee appointed at the last meeting of the Board, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds, which was appointed a special committee to take up the question of the installation of a public comfort station under the Randolph street sidewalk of the Library building, begs leave to submit its report as follows:

Your Committee appeared before the Council Committee on Health and was given a hearing on the matter. The attached communication from the City Clerk, which is made a part of this report, gives the result of the conference.

Respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
SAMUEL DESPRES.
Special Committee.

Oct. 28, 1912.

"City of Chicago—Office of the "City Clerk.

"Oct. 28, 1912.

"*Mr. H. G. Wilson,*

"*Secretary Chicago Public Library.*

"*Dear Sir:*—At a meeting held Wednesday, Oct. 23, 1912, I was instructed by the Council Committee on Health to notify you that the said committee voted to concur in the request of the Committee on Buildings and Grounds of the Public Library that a public comfort station be installed on the Randolph street side of the Library building, and authorized the chairman, Dr. Willis O. Nance, to introduce an order in the City Council directing the Committee on Finance to include in the appropriation bill for the year 1913 an amount of money sufficient to defray the expense of said installation.

"Respectfully yours,

"Francis D. Connery, *City Clerk.*"

The President stated, informally, that at a meeting of the City Council held during the afternoon an order had been introduced by Dr. Willis O. Nance, as indicated by the report of the Committee, and had been unanimously passed.

REPORTS.

The Librarian reported, informally, on his trip to various eastern libraries, and the joint meeting of the Illinois-Missouri Library Association, held at St. Louis the previous week.

The President called upon the Secretary, whom he had delegated as a rep-

resentative of the Board to the Trustees Section of the Illinois Library Association meetings at St. Louis.

The Secretary reported that the principal topic of discussion in this section of the meeting was the consideration of a proposed bill to be enacted by the Legislature replacing the present State Library Act, and that he was appointed chairman of a committee, composed of seven library directors, to draft a new bill.

On motion of Director Frank the Board adjourned.

H. G. WILSON, *Secretary.*

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 11, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Despres and Collins.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Frank the minutes of the regular meeting held October 28, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From John Simonsen, 3939 Milwaukee avenue, praying the Board to establish a delivery station at his store at that number.

From Elizabeth C. Simmonds, resigning as keeper of delivery station No. 16 North, located at 1514 Irving Park boulevard.

From the principal and teachers of the Audubon school and citizens in the vicinity of North Hoyne avenue and Cornelia street, praying the Board to establish a delivery station at the store of Louis E. Zapp, 3456 N. Hoyne avenue.

All of which were referred to the Committee on Delivery Stations.

UNFINISHED BUSINESS.

The report of the Committee on Administration submitted at the meeting of the Board held October 14, 1912, action upon which had been deferred, was before the Board for action.

Director Wait, Chairman of the Committee on Administration, on behalf of the Committee, presented the following report amending certain paragraphs of the original report, and moved that the amendments be adopted.

Carried.

Yeas—Directors Lagorio, Frank, Free-

man, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following modifications of a report presented at a meeting held October 14, 1912, action thereon having been deferred successively at the regular meetings which have been held since then:

1. Amend the provision relating to Grade I so as to read as follows:

GRADE I. Positions the duties of which require training and skill, involving responsibility but not necessarily much experience.

Group E—($420.)
Group D—($480.)
Group C—($540.)
Group B—($600.)
Group A—($660.)

Employés in Grade I may be advanced to the next higher salary group by giving them credit for class work satisfactorily performed in the training class of the Chicago Public Library and efficiency as shown by their efficiency record.

2. Substitute for the concluding paragraph under Grade II the following:

Cataloguers, library assistants, branch librarians and children's librarians who have qualified for Grade II, original entrance examinations, and who have been certified to positions, may during their probationary period be appointed, in their order of certification, to a higher group in the same grade for approved training or experience in corresponding work as follows: For one year of such training or experience, appointments may be made to Group D; two years, Group C; three years, Group B; provided, that the efficiency of such appointees shall be above the required standard for such branch of the service, advancement thereafter to be automatic on the basis of seniority and efficiency.

3. Strike out the paragraph in said report beginning "Whenever any grade or rank in the classified library service," etc. Respectfully submitted,

HORATIO L. WAIT.

CHICAGO, November 11, 1912.

He then moved the adoption of the report as amended.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

The following is the report as adopted:

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—With a view to consolidation of the resolutions adopted by the Board of Directors from time to time bearing on the classification of service and schedule of salaries, and to carry out the purpose of the Civil Service Commission to bring about as much uniformity in the several grades of the municipal service as the different conditions in the several departments of such service will permit, your Committee on Administration hereby recommends that the following be made a matter of official record:

DIVISION G—LIBRARY SERVICE.

Grade I.—Positions the duties of which require training and skill, involving responsibility but not necessarily much experience.

Group E—($420.)
Group D—($480.)
Group C—($540.)
Group B—($600.)
Group A—($660.)

Employés in Grade I may be advanced to the next higher salary group by giving them credit for class work satisfactorily performed in the training class of the

Chicago Public Library and efficiency as shown by their efficiency record.

Grade II. — Positions the duties of which require special training and ability which may or may not be supervisory and which involve a higher degree of responsibility than Grade I positions.

Group E—($720.)
Group D—($780.)
Group C—($840.)
Group B—($900.)
Group A—($960.)

Cataloguers, library assistants, branch librarians and children's librarians who have qualified for Grade II, original entrance examinations, and who have been certified to positions, may during their probationary period be appointed, in their order of certification, to a higher group in the same grade for approved training or experience in corresponding work as follows: For one year of such training or experience, appointments may be made to Group D; two years, Group C; three years, Group B; provided, that the efficiency of such appointees shall be above the required standard for such branch of the service, advancement thereafter to be automatic on the basis of seniority and efficiency.

Grade III. — Positions the duties of which involve accountability for the work of others, or independent judgment in the execution of specialized or expert duties.

Group D—($1020.)
Group C—($1080.)
Group B—($1140.)
Group A—($1200.)

Advancement from grade to grade shall not be oftener than annually, dependent upon record of efficiency.

Grade IV.—Positions the duties of which involve accountability for the work of others in a larger branch or section than in the case of Grade III positions, or independent judgment in the execution of specialized or expert library duties of a higher standard than in the case of Grade III positions.

Group D—($1260.)
Group C—($1320.)
Group B—($1380.)
Group A—($1440.)

Advancement from grade to grade shall be not oftener than annually, dependent upon record of efficiency.

Grade V. — Positions the duties of which are administrative, involving responsibility for the work of an entire bureau or division, and which require special qualifications and recognized expert knowledge. (Includes positions of main library "Division chief.")

Group A—($1500 to $2040.)

Grade VI. — Positions the duties of which are executive and administrative, involving responsibility for the work of an entire department, under the head or heads of such department, and which require the highest order of expert knowledge in technical library methods. (Includes positions of "Librarian" and "Assistant Librarian."

Group A—($3000 and above.)

GRADE I—
Cataloguer.
Library assistant (C).

(Cataloguers and library assistants begin with Group (E).

GRADE II—
Branch librarians (C).
Cataloguer (B).
Children's librarian.
Library assistant (B).

GRADE III.
Branch librarian (B).
Cataloguer (A).
Library assistant (A).

GRADE IV.
Branch librarian (A).
Head assistant.

GRADE V.
Division Chief.

GRADE VI.
Assistant Librarian.
Librarian.

Whenever the Civil Service Commission shall by rule have formally approved the classification of the library service and the employés have been placed into classes according to the general line and character of the work involved in the respective duties thereof, and within each class there shall have been established grades or ranks, each grade or rank comprising positions having substantially similar duties, authority and responsibility, the salaries for all such positions within each grade shall be uniform.

In the annual re-rating of salaries there shall be no increase for employés whose record of efficiency for the six months prior thereto has averaged less than 78 per cent.

Lobbying or soliciting on the part of any employé for any salary increase in contravention of the terms of these resolutions is strictly prohibited.

Respectfully submitted,

H. L. WAIT,
A. LAGORIO,
Committee on Administration.

November 11, 1912.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following schedule of bills, regularly audited and approved, and also a list of bills for books to be paid from the Austin fire insurance fund, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

A. C. McClurg & Co., books	$1,651.45
Western University Society, books	47.50
E. P. Dutton, books	47.00
C. V. Ritter, books	46.00
R. B. Peattie, books	36.36
H. W. Wilson Co., books	36.25
Union League Club, books	25.00
Clayton F. Summy Co., books	22.50
Houghton Mifflin Co., books	21.60
Mrs. Theodore G. Case, books	21.50
John Church Co., books	16.40
John Seybold, binding	591.02
Geo. E. Koehler, binding	493.76
Burgmeier Book Bindery, binding	335.15
Joseph Flucke & Son, binding	270 38
Gaylord Bros., pamphlet binders	9.63
Rogers & Hall Co., printing juvenile finding lists and bulletins	1,265.26
Dwight Bros. Paper Co., paper	19.00
Bradner Smith & Co., printed envelopes	33.64
Swigart Paper Co., paper	21.94
W. D. Messinger & Co., twine, etc	15.10
James Watson & Co., printing	32.80
Cameron, Amberg & Co., printing, etc	28.50
Max Stern's Sons, printing	4.75
Library Bureau, cataloguing cards	54.30
Geo. E. Cole & Co., stationery	14.76
H. S. Parrish & Co., rubber stamps, rubber bands, etc	8.05
Kirk's Ink Co., paste	8.80
Slade, Hipp & Meloy, gummed muslin	7.20
Chicago Evening Post Co., advertising	4.05
Remington Typewriting Co., typewriting machine	40.00
H. G. Wilson, Sec'y, cash expenditures Oct., 1912	276.19
	$5,505.84

Bills to be paid from Austin Fire Insurance Fund:

A. C. McClurg & Co., books	$142.95
Houghton Mifflin Co., books	1.80
	$144.75

He, also, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents its schedule of book lists submitted by the Librarian,

duly approved by the undersigned, and recommended for purchase:

Current American books—89 vols.—$102.00.

Miscellaneous books—29 vols.—$43.00.

Miscellaneous fiction books—43 vols.—$21.50.

Books to be purchased from R. B. Peattie—18 vols.—$17.00.

Total—179 vols.—$183.50.

Your Committee recommends that a list of miscellaneous bills herewith submitted, amounting to $38.95, be ordered paid from the incidental fund.

It is further recommended:

That the sum of $600 be and the same is hereby appropriated out of any book funds not otherwise appropriated, for the expenditure of juvenile books needed in recently established branches.

That the sum of $75 be and the same is hereby appropriated for the purchase, under the direction of the Librarian, of equipment required to issue for distribution special book lists and notices, and to supply for the use of the branches and other departments shelf labels and other signs needed from time to time.

That the Librarian be authorized to transfer to the Newberry Library, as a deposit collection, such copies of the older city directories as are rarely called for and whose chief value at this day is for genealogical research; estimated number of volumes, 400.

Respectfully submitted,

MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, November 11, 1912.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — Following the custom which has obtained for a number of years past, your Committee on Administration recommends:

That authority be given to close all branches on Thanksgiving Day, November 28, 1912.

It is further recommended, that the date for certifying automatic increases for pages and other employés not included in the annual April list, be fixed as follows:

Earl T. Wilson, Louis J. Mozwecz, Joseph L. Seawright, George Schneidenbach, November 26, 1912; Alberta L. McDermott, November 26, 1912.

The following resignations have been received, and their acceptance is recommended, with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

James J. Concannon, page, October 31.

Mabel C. Folger, junior library assistant, November 12.

James C. Husa, page, November 1.

Frank Milligan, page, October 26.

Paul B. Teeter, page, November 9.

Fern D. Woodward, page, October 29.

Respectfully submitted,

HORATIO L. WAIT,
A. LAGORIO,
MAX HENIUS,
Committee on Administration.

CHICAGO, November 11, 1912.

Director Wait, also, presented the following list of vacancies, appointments and changes of salary for October, 1912, which was received and ordered published:

Mike Alexander, page, salary decreased to $300 per year 10-7-12 (transferred to evening service).

Carl E. Anderson, page, resigned 10-4-12.

Julia A. Baker, senior branch librarian, salary increased to $840 per year 10-26-12.

Charles R. Barnes, head library assistant, resigned 10-15-12.

William J. Beck, janitor, discharged 10-7-12.

Adele Bergman, senior cataloguer, appointed 10-26-12—$720 per year (promotional).

Katherine E. Brady, senior library assistant, appointed 10-26-12—$720 per year (promotional).

Stanley Bumstead, page, appointed temp. 10-7-12—$300 per year.

Dominick Carsello, marble cleaner, appointed temp. 10-11-12—$780 per year.

Clarence C. Collier, page, appointed temp. 10-1-12—$300 per year.

James J. Concannon, page, resigned 10-31-12.

Helen I. Fix, junior library assistant, salary increased to $660 per year 10-26-12.

Norman Flynn, page, appointed temp. 10-14-12—$300 per year.

Abraham Friedman, page, separated 10-31-12.

Lottie M. Hayden, junior library assistant, salary increased to $600 per year 10-26-12.

James F. Horan, marble cleaner, transferred to another city department 10-6-12.

Irene Ives, junior library assistant, salary increased to $660 per year 10-26-12.

John D. Johnson, page, resigned 10-6-12.

Joseph Lapin, page, appointed temp 10-21-12—$300 per year; separated 10-31-12.

Walter Lehman, page, appointed temp. 10-14-12—$300 per year; separated 10-18-12

Rosalind L. Lillibridge, senior library assistant, salary increased to $720 per year 10-26-12.

Ross J. McCoy, page, appointed temp. 10-10-12—$300 per year; separated 10-14-12.

Daisy McHale, junior library assistant, salary increased to $540 per year 10-26-12.

Frank A. Milligan, page, resigned 10-26-12.

Lee Mitchell, janitor, separated 10-25-12.

Mathilda S. Nodek, senior branch librarian, salary increased to $780 per year 10-26-12.

Bessie H. Palmer, senior library assistant, salary increased to $720 per year 10-26-12.

Albert Quilter, page, appointed temp. 10-29-12—$300 per year.

Milton Salomon, page, appointed temp. 10-14-12—$300 per year.

Alexander H. Spitz, page, resigned 10-7-12.

Ada F. Whitcomb, principal branch librarian, appointed 10-26-12—$1,020 per year (promotional).

Fern D. Woodward, page, resigned 10-29-12.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following schedule of bills for maintenance of the Hiram Kelly Branch Library, and moved that the bills be ordered paid from the Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

A. C. McClurg & Co., books	$143.91
C. V. Ritter, books	17.50
O. G. Waffle, books	14.00
Houghton Mifflin Co., books	1.80
John Seybold, binding	81.10
Geo. E. Koehler, binding	3.98
Commonwealth Edison Co., electric current	24.67
Chicago Telephone Co., telephone service	3.75
Knickerbocker Ice Co., ice	.70
Central Improvement Assn. service	4.00
City Fuel Co., coal	116.00
The Fair, ash cans	9.49
Barbee Wire & Iron Works, iron fence	359.44
	$780.34

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$ 51.50
Standard Oil Co, gasoline	144.90
Valvoline Oil Co., gas engine oil	28.50
Cortlandt F. Ames, first payment on set Sewell wheels and tires	100.00
United States Tire Co., automobile tire	36.05
D. J. Gallagher Mfg. Co., waste and wipers	25.71
Perkins Machine Co., machinists' labor and material	140.60
Samuel Harris & Co., making files, bolts, etc	5.09
American Battery Co., repairs to storage battery	4.50
	$536.85

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.) rent, etc., Austin Branch	100.00
Richard C. Mauer, rent, etc., North Ave. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Chicago Telephone Co., telephone service	65.89
Commonwealth Edison Co., electric current	36.43
Public Service Co. of Northern Illinois, electric current	9.69
Peoples Gas Light & Coke Co., gas	36.96
Peoples Gas Light & Coke Co., arc lamp rental	7.50
City Fuel Co., coal for branches	66.00
Sanitary Office Towel Co., laundering towels	31.97
Haegele Ice Co., ice	17.39
J. F. McGuire, street sprinkling	15.00
Citizens Street Cleaning Bureau, removing cinders	9.60
Raymond Express Co., delivering mail	9.00
W. M. Hepburn, wire book supports	65 00
Geo. B. Carpenter & Co., rope and tarpaulins	15.00
Bullard & Gormley Co., hardware supplies	7.24
W. H. Salisbury & Co., repairs to belt, etc	4.00
Nanz Clock Co., dials	7.00
De Luxe Motor Livery, automobile hire	44.00
Fred A. Busse Co., coal	618.20
Krehbiel Co., coal analysis	25.00
Crane Co., engineering supplies	6.56
Leavitt Machine Co., taper cutters	5.00
Safety Electric Co., incandescent lamps	175.00
Jas. S. Kirk & Co., soft soap	20.60
Pullman Chemical Co., granulated soap	6.58
Morrisson, Plummer & Co., ammonia, alcohol, etc	8.28
Plunkett Chemical Co., insect powder	4.50
William Sullivan, insurance on Library property in Austin Branch	112.50
Vierling Steel Works, steel doors, iron frame set in sidewalk	96.00
H. G. Wilson, Sec'y, cash expenditures, Oct., 1912	84.63
	$2,012.52

REPORTS.

The Librarian presented his report for the month of October, 1912, which was received and ordered published.

NEW BUSINESS.

Director Henius presented the following resolution and moved its adoption.

Carried.

Resolved, That the proper authorities within whose buildings the various branches are installed be requested to place signs in a conspicuous position in each branch with the words "The Chicago Public Library" thereon.

On motion of Director Frank the Board adjourned.

H. G. WILSON, *Secretary*.

REPORT OF LIBRARIAN FOR OCTOBER, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of October, 1912, was 240,589; for the corresponding month of the previous year, 205,419. The circulation was from the following sources:

Central Library	53,649
Branches	111,581
Stations	75,359
	240,589

The following is a summary of the books obtained at the Central Library:

Main Collection	25,015
Open Shelf	23,559
Hughes Room	967
Information Desk (Teachers' and special cards)	3,633
Miscellaneous	321
Books for the Blind	154
	53,649

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		1,031	1,031
Austin	7,880	308	8,188
Bessemer Park	1,352	369	1,721
Blackstone	6,300	405	6,705
Burr School	3,025	196	3,221
Cornell Square	2,440	120	2,560
Davis Square	1,068	133	1,201
Fuller Park	3,022	137	3,159
Hamilton Park	2,182	501	2,683
Hamlin Park	3,992	178	4,170
Hebrew Institute	5,783	1,643	7,426
Humboldt Park	2,331	396	2,727
Kelly	12,462	497	12,959
Lawndale	3,994	238	4,232
Lewis Institute	8,829	714	9,543
Lincoln Center	4,929	505	5,434

Logan Square	4,931	327	5,258
Mark White	2,528	214	2,742
Ogden Park	1,874	752	2,626
Seward Park	650	541	1,191
Sherman Park	3,416	354	3,770
West Park 1	3,317	255	3,572
West Park 2	3,310	714	4,024
West Park 3	1,689	116	1,805
West 26th Street	7,729	318	8,047
Other Agencies	12,548	4,742	17,290
	111,581	15,704	127,285

Of the 75,359 books supplied through the Stations Department, 10,962 were sent to 25 branches and 64,397 to 93 stations. The books supplied for the same month of the preceding year numbered 74,539 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 8,911.

REFERENCE ROOM.

Number of books issued from stacks 34,013
Number of recorded visitors 12,850

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,594. Visitors, 957.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,162. Visitors, 2,469.

CIVICS ROOM.

Magazines issued, 1,670; directories consulted, 1,606; bound newspapers, 385; books and pamphlet boxes, 1,768. Visitors, 3,430.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,538. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 195. Average maximum attendance per hour, 248.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,224; issued in October of the previous year, 6,209.

Number of non-fiction cards issued, 2,861; juvenile cards, 1,558; research cards, 11; teachers' cards, 126. The number of three-year cards outstanding is 149,035.

BINDERY DEPARTMENT.

Number of books at binderies October 1, 1912	4,801
Number of books sent to binderies in October, 1912	5,114
Total number of books at binderies in October, 1912	9,915
Number of books received from binderies in October, 1912	4,146
Number of books at binderies October 31, 1912	5,769
Number of books repaired in library in October, 1912	3,829

GROWTH OF THE LIBRARY.

The total number of volumes in the Library October 31, 1912, was 499,504. Received since June 1, 1912, 22,393; since October 1, 1912, 5,233. Books worn out and discarded since June 1, 4,088; since October 1, 881. Books lost and paid for since June 1, 588; since October 1, 82. Books found and money refunded since June 1, 79; since October 1, 15.

HENRY E. LEGLER,
Librarian.

CHICAGO, November 11, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 25, 1912.

OFFICIAL RECORD.

No quorum appearing the Board adjourned.

H. G. WILSON, *Secretary.*

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 9, 1912.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres and Collins.

Absent—None.

MINUTES APPROVED.

On motion of Director Lagorio, the minutes of the regular meeting held November 11, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From George M. Herrick, President Englewood Juvenile Protective League, requesting permission to use one of the rooms in the Hiram Kelly Branch on the second Tuesday evening of each month for meetings of the league,

Director Lagorio moved that the request be granted, and that the Englewood Juvenile Protective League be given permission to use one of the smaller rooms on the second floor.

Carried.

From George B. Utley, Secretary of the American Library Association, requesting permission to use the room on the fifth floor, adjoining the A. L. A. headquarters, for the various mid-winter

meetings of the American Library Association to be held during the first week in January prox.

Director Lagorio moved that the request be granted.

Carried.

From Elvira D. Cabell, President Chicago English Club, asking permission to use the room on the fifth floor for meetings of the club at 10 o'clock in the morning on the following dates: Dec. 14; Jan. 11; Feb. 8; Mar. 8; Apr. 12; May 10.

Director Frank moved that the request be granted.

Carried.

From I. W. Baker, Executive Secretary "The World in Chicago," thanking the Board for its courtesy in granting the use of the room in the Library building for their meetings.

The communication was received and placed on file.

Also, the following communications, all of which were referred to the Committee on Delivery Stations.

From citizens in the vicinity of 6058 S. Morgan street, praying the Board to establish a delivery station at that number.

From S. Waldenberg, 1303 Blue Island avenue, asking for a delivery station at that number.

From Mrs. Jennie Stayart, 1010 Wellington avenue, asking for a delivery station at that number.

From Arthur Hotaling, praying the Board to appoint him keeper of delivery station No. 16 North.

From F. J. Payan, requesting the Board to appoint him keeper of delivery station No. 39 West.

From F. M. Germaine, resigning as keeper of delivery station No. 17 South.

From Ella Webster, praying the Board to appoint her keeper of delivery station No. 17 South.

From Mary Dunne, resigning as keeper of delivery station 41 West.

From J. Arond, praying the Board to appoint him keeper of delivery station No. 41 West.

From Henry D. Jansen, resigning as keeper of delivery station No. 37 West.

From Soren C. Michaelson, praying the Board to appoint him keeper of delivery station No. 37 West.

From Mrs. Hannah Myers, praying the Board to appoint her keeper of delivery station No. 12 North.

From Josephine Guilfoyle, resigning as keeper of delivery station No. 20 North.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following schedule of bills, regularly audited and approved, together with a list of bills to be paid from various trust funds, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

A. C. McClurg & Co., books	$ 428.99
H. W. Wilson Co., books	44.35
Clayton F. Summy Co., books	36.45
Rand McNally & Co., books	25.00
Naval History Society, books	15.00
Fleming H. Revell Co., books	14.81
Knud Lassen, Gen. Agt. Glydendal Pub. House, books	5.31

G. E. Stechert & Co., books and periodicals	11.61
Geo. E. Koehler, binding	862.57
John Seybold, binding	339.28
Joseph Flucke & Son, binding	252.27
Burgmeier Book Bindery, binding	129.65
Arabol Mfg. Co., glue	4.00
Rogers & Hall Co., printing bulletins, etc.	65.29
Dwight Bros. Paper Co., paper	19.00
Swigart Paper Co., paper	21.16
Bradner Smith & Co., paper	56.68
Cameron, Amberg & Co., printing library cards, etc	67.85
Holmes Mfg. Co., printing and tabbing letterheads, etc	44.75
Max Stern's Sons, book cards and printing	19.75
James Watson & Co., printing	19.30
Sewell Clapp Mfg. Co., envelopes	28.73
Rockwell-Barnes Co., typewriting ribbons	12.75
Library Bureau, shelf label holders, etc.	10.50
Dennison Mfg.. Co., labels	6.50
Geo. E. Cole & Co., stationery	4.22
H. S. Parrish & Co., ink pads, rubber type, dates, etc	17.80
W. A. Purer, printing press	15.00
H. G. Wilson, Sec'y, cash expenditures Nov., 1912	179.93
	$2,758.60

Bills to be paid from Ryder Fund Income Acct:

George Busse, books	$37.80

Bills to be paid from Austin Insurance Fund:

A. C. McClurg & Co., books	$10.09
J. W. Scott Co., books	1.65
	$11.74

Bills to be paid from Sherman Park Fund:

A. C. McClurg & Co , books.....94 cents.

Director Henius also presented the following report of the Committee, and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Despres, Collins and the President—9.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

November 25, 1912:

Current American books—342 vols.—$368.00.

Current English books—25 vols.—$23.00.

Extra copies of fiction and non-fiction for stacks and open shelves—84 vols.—$72.00.

Miscellaneous publications—5 vols.—$13.00.

Fiction for Hiram Kelly Branch Library (Kelly fund)—74 vols.—$74.00.

Non-Fiction books for Hiram Kelly Branch Library (Kelly fund)—10 vols.—$11.00.

Juvenile books for Hiram Kelly Branch Library (Kelly fund)—25 vols.—$17.00.

Books and periodicals to be paid for from Ryder fund income—17 vols.—$95.00.

Juvenile books for Humboldt Branch Library to be paid for from insurance money—386 vols.—$285.00.

Regular fund	— 456 vols.—	$476.00
Kelly fund	— 109 vols.—	102.00
Ryder fund	— 17 vols.—	95.00
Insurance fund	— 386 vols.—	285.00
Total	— 968 vols.—	$958.00

December 9, 1912:

Current American books—93 vols.—$108.00.

Books to be replaced for Branch No. 5—230 vols.—$180.00.

Fiction for Humboldt Branch Library to be paid for from insurance money—98 vols.—$78.00.

Non-fiction books for Humboldt Branch Library to be paid for from insurance money—28 vols.—$20.00.

Juvenile books for Humboldt Branch

Library to be paid for from insurance money—38 vols.—$32.00.

Regular fund —323 vols.—$288.00
Insurance fund—164 vols.— 130.00

Total—487 vols.—$418.00

Your Committee recommends that a list of miscellaneous bills herewith submitted, amounting to $45.80, be paid from the incidental fund.

Your Committee on Library submits the following recommendation to become effective at once and subject to abrogation at the option of the Committee should it be found advisable to take such action: From and after this date adult patrons of the Library who have been registered users for a period of not less than three years and during such period have maintained their standing in the Library without delinquency either as to fines, loss of books or damages thereto, may, upon the surrender of their old cards, have these renewed for the usual period without requiring the filing of a new guaranty.

In the judgment of your Committee the modification of the present rules with reference to renewal of cards as suggested above will greatly reduce the clerical labor now necessary and can be put into effect without likelihood of considerable loss additional to that now experienced.

Respectfully submitted,
MAX HENIUS,
HORATIO L. WAIT,
MORTIMER FRANK,
Committee on Library.

CHICAGO, Dec. 9, 1912.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: — The following resignations have been received, and their acceptance is recommended, with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Benjamin G. Abrahamson, page, December 8.

Harold R. Bixby, page, December 8.

Charles A. Murphy, janitor, November 10.

George H. T. Smith, page, November 15.

Your Committee recommends that leave of absence from January 1 to June 30, 1913, without pay, be granted to Minnie S. Clark, assistant in the Hiram Kelly Branch Library. Miss Clark's absence is necessitated by ill health. Also leave of absence for thirty days, without pay, to Oscar Carlson, elevator operator.

Your Committee recommends further that authority be given to close the branch libraries on Saturday, December 21, at 7 p. m.

Respectfully submitted,
HORATIO L. WAIT,
MAX HENIUS,
Committee on Administration.

CHICAGO, December 9, 1912.

Director Wait, also, presented the following list of vacancies, appointments and changes of salary for November, 1912, which was received and ordered published:

Frederick Anderson, page, appointed temp. November 14, $300 per year; separated November 19.

Joseph Bennett, janitor, separated November 25; appointed Civil Service November 26, $720 per year.

George T. Brady, page, appointed temp. November 6, $300 per year.

Kate B. Chase, senior branch librarian, salary increased from $720 to $780 per year, November 26.

Anthony Chojnowski, page, appointed temp. November 4, $300 per year.

Laigh M. Cohan, page, appointed temp. November 27, $300 per year.

Joseph Cohen, page, appointed temp. November 11, $300 per year.

Alice M. Farquhar, senior branch librarian, appointed November 4, $720 per year.

Mabel C. Folger, junior library assistant, resigned November 12.

Louis Frankel, page, appointed temp. November 27, $300 per year.

Meyer Friedman, page, appointed temp. November 11, $300 per year.

Sam Friedman, page, appointed temp. November 9, $300 per year; separated November 11.

James C. Husa, page, resigned November 1.

Raymond Keasel, page, appointed temp. November 4, $300 per year.

William Levinson, page, appointed temp. November 27, $300 per year.

Alberta L. McDermott, senior branch librarian, salary increased from $720 to $780 per year, November 26.

Bird Morrison, senior branch librarian, salary increased from $720 to $780 per year, November 26.

Louis J. Mozwecz, page, salary increased from $300 to $360 per year, November 26.

Charles A. Murphy, janitor, resigned to accept another position in the city service, November 10.

Mary Pomerene, junior library assistant, salary increased from $480 to $540 per year, November 26 (former report of automatic increase canceled).

Mrs. Rose Prince, janitress, separated November 25.

Jacob Rossan, page, appointed temp. November 26, $300 per year; separated November 29.

Paul A. Schaefer, page, appointed temp. November 14, $300 per year; separated November 24

George Schneidenbach, page, salary increased from $300 to $360 per year, November 26.

Joseph Seawright, page, salary increased from $300 to $360 per year, November 26.

Jacob Shapiro, page, salary decreased from $360 to $300 per year, November 6 (transferred to evening service).

George H. T. Smith, page, resigned November 15.

Louis Strilky, page, appointed temp. November 2, 1912, $300 per year; separated November 6.

Paul B. Teeter, page, resigned November 8.

Albert Tucker, page, appointed temp. November 26, $300 per year; separated November 26.

Joseph Weitzenfeld, page, appointed temp. November 4, $300 per year.

Earl T. Wilson, page, salary increased from $300 to $360 per year, November 26.

Meyer Wishnevsky, page, appointed temp. November 2, $300 per year.

Abe Wolowitz, page, appointed temp. November 19, $300 per year.

Cornelia Wyse, senior cataloguer, salary increased from $840 to $900 per year, November 26.

Director Wait was excused and left the room.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following list of bills for maintenance of the Hiram Kelly Branch and moved that the bills be paid from the Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

A. C. McClurg & Co., books	$ 7.62
J. W. Scott Co., books	1.95
John Seybold, binding	61.25
Joseph Flucke & Son, binding	57.45
Geo. E. Koehler, binding	29.32
City Fuel Co., coal	66.00
Commonwealth Edison Co., electric current	25.58
Cameron, Amberg & Co., printing	7.50
Chicago Telephone Co., service	3.75
	$260.42

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly

audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Knox Automobile Co. of Ill., automobile parts	$ 60.76
Standard Oil Co., gasoline	114.80
New York & New Jersey Lubricant Co., oil	36.10
Valvoline Oil Co., oil	14.55
Motor Car Supply Co., chain for automobiles	159.12
Cortlandt F. Ames, second payment set Sewell wheels and tires	100.00
Samuel Harris & Co., machinists' supplies	6.76
Wayman & Murphy, repainting automobiles, etc.	70.10
D. J. Gallagher Mfg. Co., waste and wipers	15.59
	$577.78

Director Collins also presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands:

1. That the request of John Simonsen, 3939 Milwaukee avenue, for a delivery station at that number, be not granted. This location is within a few blocks of station No. 11 West, which is being converted into a traveling library station.

2. That the petition of Louis Zapp, 3456 N. Hoyne avenue, for a delivery station, be granted, and that a station be established on the usual sixty days' trial without pay.

3. That the resignation of Mrs. Elizabeth Simmonds, keeper of delivery station No. 16 North, 1514 Irving Park boulevard, be accepted, and that Arthur Hotaling, who has purchased the business from Mrs. Simmonds, be appointed keeper in her place.

4. That F. J. Payan be appointed keeper of delivery station No. 39 West, located at 547 N. 48th avenue.

5. That the resignation of F. M. Germaine, keeper of delivery station No. 17 South, 1304 E. 63d street, be accepted, and that Ella Webster be appointed keeper in her place.

6. That the resignation of Mary Dunne, keeper of delivery station No. 41 West, 2013 W. 12th street, be accepted, and that Jacob Arond, who has purchased the business of Mrs. Dunne, be appointed keeper in her place.

7. That the resignation of Josephine Guilfoyle, keeper of delivery station No. 20 North, be accepted, and that Frank Miller be appointed keeper in her place.

8. That the resignation of Edward B. Collins, keeper of delivery station No. 12 North, be accepted, and that Mrs. Hannah Myers be appointed in his place.

9. That the resignation of Henry D. Jansen, keeper of delivery station No. 37 West, be accepted, and that Soren C. Michaelson be appointed keeper in his place.

All of which is respectfully submitted,

HENRY V. FREEMAN,
M. J. COLLINS,
PHILIP M. KSYCKI.
Committee on Delivery Stations.

CHICAGO, Dec. 9, 1912.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles, rent, etc., Austin Branch	130.00
Richard C. Mauer, rent, etc., North Ave. Branch	72.00
Julius Fuermann, rent, etc, Fullerton Ave. Branch	65.00
M. Krska, rent, etc, W. 26th St. Branch	65.00
Chicago Telephone Co., telephone service	68.57
Peoples Gas Light & Coke Co., gas	42.72
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Commonwealth Edison Co., electric current, Blackstone Branch	39.09
Public Service Co. of Northern Illinois, electric current, Austin Branch	15.71
City Fuel Co., coal for branches	66.00
Sanitary Office Towel Co, laundering towels	37.42
Citizens Street Cleaning Bureau, removing ashes	18.60
Haegele Ice Co., ice	12.64
Raymond Express Co., delivering mail	9.00
Carson, Pirie, Scott & Co., cheesecloth	17.11
City Collector, street car books	2.65
Fred A. Busse Co., coal	696.66
Krehbiel Co., coal analysis	25.00
McMaster-Carr Supply Co., shovels and packing	9.41
Crandall Packing Co., packing	5.16
Illinois Electric Co., electrical supplies	33.55
Nernst Lamp Co., burners	4.50
Dearborn Drug and Chemical Works, oil	23.76
Peerless Electric Co., repairs on armature and commutator	18.00
Nassau Sponge Co., sponges	94.57
M. Channon Co, mops, etc	32.35
Remien & Kuhnert Co., varnish, turpentine, etc	31.25
Bullard & Gormley Co., miscellaneous hardware	22.03
Jas. S. Kirk & Co., soft soap	21.40
H. Rosenbaum Roofing Co., tuck-pointing walls and sills, Library Bldg	146.30
H. G. Wilson, Sec'y, cash expenditures, Nov., 1912	86 15
	$1,994.10

COMMITTEE ON FINANCE.

Director Freeman, Chairman, stated that on September 23, 1912, a contract was awarded to Robert Nelson & Co., certified public accountants, for audit of the books and accounts of the Public Library for the current fiscal year and that the firm had not carried out their part of the contract. He, therefore, moved that the action of the Board in awarding this contract to Robert Nelson & Co. be rescinded and that a contract be awarded to Wm. W. Thompson & Co., certified public accountants, to audit the books and accounts of the Library for the fiscal year, beginning June 1, 1912; the audit to include a report at the end of every three months, with final report of the fiscal year and verification of the annual statement of the Secretary, for a fee of one hundred fifty dollars.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Director Freeman also presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—In response to a request from the City Comptroller for the estimates for the year 1913, your Committee begs leave to recommend that the City Council be asked to levy the sum of $848,640.00 for library purposes for the year 1913.

This amount is based on a rate of eight and one-half cents on the hundred dollars of the assessed valuation for the year 1913, which is estimated at

$960,000,000.00, allowing an additional four per cent. for loss and cost in the collection of taxes.

Respectfully submitted,

HENRY V. FREEMAN,
M. J. COLLINS,
MAX HENIUS,
Committee on Finance.

CHICAGO, Dec. 9, 1912.

REPORTS.

The Librarian presented his report for the month of November, 1912, which was received and ordered published.

NEW BUSINESS.

The President called the attention of the Board to the approaching session of the State Legislature, and stated that he thought it advisable that a Special Committee on Legislation be appointed to look after the interests of the Library by the introduction of a bill providing for a minimum rate for the library tax.

Director Freeman moved that the President appoint a committee of six, of which the President shall be chairman, and the Secretary of the Board one of the members, to be known as the Legislative Committee, with instructions to carry out the suggestions of the President.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

The President announced the committee as follows:

Directors Roulston, Collins, Despres, Ksycki, Henius and the Secretary.

On motion of Director Frank the Board adjourned.

H. G. WILSON, *Secretary.*

REPORT OF LIBRARIAN FOR NOVEMBER, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of November, 1912, was 258,632; for the corresponding month of the previous year, 225,935. The circulation was from the following sources:

Central Library	55,142
Branches	129,757
Stations	73,733
	258,632

The following is a summary of the books obtained at the Central Library:

Main Collection	25,304
Open Shelf	23,962
Hughes Room	1,131
Information Desk (Teachers' and special cards)	4,050
Miscellaneous	454
Books for the Blind	241
	55,142

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		936	936
Austin	8,926	463	9,389
Bessemer Park	1,539	333	1,872
Blackstone	6,880	410	7,290
Burr School	3,513	204	3,717
Cornell Square	3,121	130	3,251
Davis Square	1,567	153	1,720
Fuller Park	3,492	168	3,660
Hamilton Park	2,437	538	2,975
Hamlin Park	4,590	197	4,787
Hebrew Institute	7,181	1,565	8,746
Humboldt Park	2,900	418	3,318
Kelly	13,068	602	13,670
Lawndale	5,258	255	5,513
Lewis Institute	9,724	621	10,345
Lincoln Center	5,302	575	5,877
Logan Square	6,187	374	6,561
Mark White	3,138	241	3,379
Ogden Park	2,227	785	3,012
Seward Park	726	471	1,197
Sherman Park	4,292	314	4,606
West Park 1	3,717	245	3,962
West Park 2	3,941	781	4,722
West Park 3	2,313	236	2,549
West 26th Street	10,104	342	10,446
Traveling Libraries	2,369	45	2,414
Business House Branches	10,813	4,717	15,530
Miscellaneous	432	.....	432
	129,757	16,119	145,876

Of the 73,733 books supplied through the Stations Department, 11,357 were sent to 25 branches and 62,376 to 93 stations. The books supplied for the same month of the preceding year numbered 78,683 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 10,345.

REFERENCE ROOM.

Number of books issued from stacks.....40,197
Number of recorded visitors.....14,892

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,602. Visitors, 1,023.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,240. Visitors, 2,490.

CIVICS ROOM.

Magazines issued, 1,594; directories consulted, 1,617; bound newspapers, 516; books and pamphlet boxes, 1,855. Visitors, 3,537.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,371. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 220. Average maximum attendance per hour, 293.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,971; issued in November of the previous year, 6,017.

Number of non-fiction cards issued, 2,796; juvenile cards, 1,887; research cards, 5; teachers' cards, 135. The number of three-year cards outstanding is 150,090.

BINDERY DEPARTMENT.

Number of books at binderies November 1, 1912	5,769
Number of books sent to binderies in November, 1912	3,138
Total number of books at binderies in November, 1912	8,907
Number of books received from binderies in November, 1912	4,338
Number of books at binderies November 30, 1912	4,569
Number of books repaired in library in November, 1912	2,940

GROWTH OF THE LIBRARY.

The total number of volumes in the Library November 30, 1912, was 500,158. Received since June 1, 1912, 23,814; since November 1, 1912, 1,421. Books worn out and discarded since June 1, 4,766; since November 1, 678. Books lost and paid for since June 1, 694; since November 1, 106. Books found and money refunded since June 1, 96; since November 1, 17.

HENRY E. LEGLER,
Librarian.

CHICAGO, December 9, 1912.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 23, 1912.

OFFICIAL RECORD.

No quorum appearing, the Board adjourned to meet Monday, January 6, 1913, at five o'clock p. m.

H. G. WILSON,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 6, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Frank, Freeman, Wait, Henius, Despres and Collins.

Absent—Directors Lagorio and Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held December 9, 1912, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From I. W. Baker, executive secretary of the "World in Chicago," making application for the use of a room in the Library building for meetings of the Normal Mission Study Classes on certain dates.

Referred to the Committee on Buildings and Grounds.

From Dr. C. A. Young, Chairman of the Board of Directors of the Englewood Dental Society, making application for the use of a room in the Hiram Kelly Branch Library Building for meetings of the society on the second Tuesday evening of each month, except June, July and August.

Director Frank moved that the request be granted.

Carried.

From John F. Chapman, 4800 N. Robey street, praying the Board to establish a delivery station at his number.

Referred to the Committee on Delivery Stations.

From Fannie Cohen, resigning as keeper of delivery station No. 13 West, located at 1095 W. Thirteenth street.

Referred to the Committee on Delivery Stations.

From Morris Gollin, praying the Board to appoint him keeper of delivery station No. 49 West, he having purchased the store from the former keeper.

Referred to the Committee on Delivery Stations.

The following communication from Robert M. Sweitzer, County Clerk, was received and ordered published:

"County Clerk
"Cook County, Illinois.
"Chicago, January 6, 1913.

"*H. G. Wilson, Secretary,*
"*Chicago Public Library.*

"*Dear Sir:*—I beg to certify that the equalized assessed valuation of all property within the City of Chicago for the year 1912 is $940,450,171.

"The library tax rate is contained in City of Chicago rate of $1.24 per $100 assessed valuation.

"Very truly yours,
"Robert M. Sweitzer,
"*County Clerk.*"

The following communication from the Secretary was received and ordered published:

CHICAGO, January 6, 1913.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—I beg to submit herewith a copy of the County Collector's report of the Public Library taxes for 1911, collected during the year 1912.

Very truly yours,
H. G. WILSON,
Secretary.

ANALYSIS OF COUNTY COLLECTOR'S REPORT OF TAXES COLLECTED IN 1912—PUBLIC LIBRARY.

TAXES OF 1911.	
Based upon valuation and rate	$371,589.68
Less account amended valuation	490.68
	371,099.00
Gain in extension of taxes	41.95
Total tax extended	371,140.95
LOSSES.	
Forfeited to State	1,322.55
Judgments refused	2,869.31
Errors	110.61
Enjoined	28.30
Personal property uncollected	9,459.37
Total losses	13,790.14
Total collected	357,350.81
COSTS.	
Town collector's commission, 2 per cent	1,579.37
County collector's commission, 1 per cent	2,783.84
County clerk's fee	1,052.74
Total costs	5,415.95
Cash received, town collectors	77,388.58
Cash received, county collector	274,546.28
Total cash received account 1911 taxes	$351,934.86

TAXES OF 1910 AND PRIOR COLLECTED IN 1912.

Amount extended on warrant, 1911	10,019.47
Amount collected not on warrant	816.44
Total amount to be collected	10,835.91
LOSSES.	
Forfeited to State	9,655.12
Judgments refused	104.36
Errors	30.55
Total losses	9,790.03
Total amount collected	1,045.88
County collector's commission, 1 per cent	10.45
Cash received account 1910 and prior	1,035.43
SUMMARY.	
Cash received for taxes, 1910 and prior	1,035.43
Cash received for taxes, 1911	351,934.86
Total cash received	$352,970.29

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

B. F. Stevens & Brown, books and subscriptions £100/9/4 (est.)	$ 489.24
Otto Harrassowitz, books Marks 1239.20 (est)	297.40
Ernst Wasmuth, books Marks 254.10 (est.)	60.98
A. C. McClurg & Co., books	495.85
M. Gurewitch, books	171.80
A. Kroch & Co, books	40.51
Charles Evans, books	15.00
Knud Lassen, Gen'l Agt. Gyldendal Pub. House, books	9.58
A. L. A. Publishing Board, A. L. A. book list	12.80
Illinois Publishing Co., subscriptions	8.40
Fleming H. Revell Co., books	5.63
Mattbew Bell & Co., binding £29/8/-(est)	138.28
John Seybold, binding	683.69
Geo. E. Koehler, binding	405.00
Joseph Flucke & Son, binding	263.69
Burgmeier Book Bindery, binding	116.75
Slade, Hipp & Meloy, gummed muslin	7.20
Rogers & Hall Co., printing	91.10
Dwight Bros. Paper Co., paper	35.73
Cameron, Amberg & Co., statistics books, miscellaneous printing	127.80
James Watson & Co., printing	19.55
Schulkins & Co., printing	7.00
Library Bureau, pampblet boxes, cards, etc	32.60
Bradner Smith & Co., paper	13.04
Swigart Paper Co., paper	8.56
Geo. E. Cole & Co., stationery	21.20
Kirk's Ink Co., paste	9.60
Dennison Mfg.. Co., glue	5.25
H. S. Parrish & Co., cleaning number machine; ink pads; dates, etc	8.90
American Type Founders Co., type, proof press and supplies	72.61
H. G. Wilson, Sec'y, cash expenditures Dec., 1912	192.55
	$3,867.29

He, also, presented the following list of bills for books to be paid from various funds and moved that the bills be paid as indicated.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

Bills to be paid from Ryder Fund Income Acct:

B. F. Stevens & Brown, books £31/6/5 (est.)	$153.21
Fred'k W. Gookin, books	27.50
G. Broes Van Dort Co., books	7.50
A. Kroch & Co., books	6.60
W. C. Hill Printing Co., books	5.20
	$200.01

Bills to be paid from Austin Fire Insurance Fund:

A. C. McClurg & Co., books	$339.22

Bills to be paid from Morgan Park Book Fund:

A. C. McClurg & Co., books	$127.97

COMMITTEE ON BRANCHES.

In the absence of a majority of the Committee the bills in its hands were taken up and acted upon in open Board.

Director Despres presented the following schedule of bills for maintenance of the Hiram Kelly Branch Library, and moved that the bills be paid from the Hiram Kelly Branch account.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

A. C. McClurg & Co., books	$ 93.85
Joseph Flucke & Son, binding	.72
Chicago Telephone Co., service	3.75
Commonwealth Edison Co., current	25.93
Central Improvement Assn., Englewood, street cleaning	4.00
City Fuel Co., coal	32.00
	$160.25

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

Knox Automobile Co., automobile parts	$ 96.80
Standard Oil Co., gasoline	120.10
Valvoline Oil Co., gas engine oil	28.80
Polack Tyre & Rubber Co., rubber tires	120.10
Perkins Machine Co., machinists labor and material	20.88
D.J. Gallagher Mfg.Co., waste	10.73
Evans & Eighner, crank case covers	6.00
Wayman & Murphy, painting and repair parts for automobiles	99.00
	602.41

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

City Fuel Co., coal for branches	$116.00
Chicago Telephone Co., telephone service	62.41
Public Service Co. of Ill., electric current	46.11
Commonwealth Edison Co., electric current	62.47
Peoples Gas Light & Coke Co., gas	45.92
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Carson, Pirie, Scott & Co., toweling	38.40
Sanitary Office Towel Co., laundering towels	32.46
A. Hannibal, repairs to furniture	24.00
Chicago Mill & Lumber Co., wooden boxes	20.50
Citizens Street Cleaning Bureau, removing cinders	14.40
Haegele Ice Co., ice	11.63
Raymond Express Co., delivering mail	9.00
Barbee Wire & Iron Works, brass screens	8.80
Bullard & Gormley Co., hardware	6.15
City Collector, street car book	2.65
Fred A. Busse Co., coal	1,087.01
Krehbiel Co., coal analysis	25.00
Dearborn Drug and Chemical Works, oil	31.19
Gallagher & Speck, machinists labor, etc.	90.60
McMaster-Carr Supply Co., engineering supplies	9.40
Cassco Bar-Metallic Packing Co., packing	9.38
Illinois Electric Co., electric stove tops; electric supplies	57.28
Burdett-Rountree Mfg. Co., engineering supplies	10.00
James S. Kirk & Co., soft soap	21.85
Eliel & Loeb, insurance on books at bindery	20.00
Lampert & Keller, insurance on library property in two branches	15.00

Charles L. Cole, insurance on library property in branch	5.00
Marshall Field & Co., window shades	535.00
Edward Hines Lumber Co., lumber	14.42
H. G. Wilson, Sec'y, cash expenditures, Dec., 1912	29.80
	$2,469.33

COMMITTEE ON FINANCE.

Director Freeman, Chairman, presented the report from Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Public Library for the six months ending December 1, 1912, which was received and ordered published.

He, also, presented the bill of Wm. W. Thompson & Co., in the sum of $75.00, and moved that it be paid.

Carried.

The following is the report:

December 31st, 1912.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen: — We have audited the books and accounts of the Chicago Public Library for the six months ended November 30, 1912, and herewith present the following statements, all of which we certify to be correct and in accordance with the books.

Exhibits:

"A" Ledger Balances November 30th, 1912.

"B" Statement of Receipts & Disbursements for the six months ended November 30th, 1912.

"C" Statement of Cash Receipts & Disbursements for the three months ended August 31st, 1912.

"D" Statement of Cash Receipts & Disbursements for the three months ended November 30th, 1912.

During the course of our Audit we examined the vouchers for the Disbursements, all of which were produced to us, and checked them into the Voucher Record or Cash Book.

We verified the Receipts for fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the Ledger and proved the additions of the Ledger, Cash Book, Journal and Voucher Record.

We were permitted by the City Treasurer's Office to examine the Library Account in the books of the City and we find the receipts of interest, taxes, etc., entered therein agree with the receipts in the Library Books.

In company with two members of the Finance Committee and the Secretary, we inspected the securities representing the various investments, all of which were produced to us.

Yours faithfully,

WM. W. THOMPSON & CO.,
St. John Powers, Manager.

LEDGER BALANCES, NOVEMBER 30TH, 1912.

DEBITS.

Tax Levy, 1911—Balance	$ 27,030.43
Cash in hands of City Treasurer	72,744.88
	99,775.31

Mortgage Loans	$ 4,500.00	
Certificate of Deposit	685.54	
Bonds	272,814.46	
Cash	22,191.79	300,191.79
		399,967.10

CREDITS.

Public Library Fund	99,775.31	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	14,913.13	
Hiram Kelly Branch Library Fund	342.56	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	1,769.69	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	2,343.36	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	148.34	
Sherman Park Fund	21.76	
Austin Insurance Fund	946.10	
Morgan Park Book Fund	182.93	
Incidental Fund	233.92	
Security Deposits	1,190.00	
Special Deposit	100.00	
		$399,967.10

PUBLIC LIBRARY FUND—STATEMENT OF RECEIPTS AND DISBURSEMENTS, SIX MONTHS ENDED NOVEMBER 30TH, 1912.

RECEIPTS.

Cash in hands of City Treasurer, June 1st, 1912		$ 35,114.65
Receipts during period:		
Taxes, 1911	200,000.83	
Interest on Cash in hands of City Treasurer	590.91	
Sundry Receipts	1,311.47	201,903.21
		237,017.86

DISBURSEMENTS.

Books	14,449.21
Newspapers and Periodicals	3,790.57
Binding	9,614.98
Finding Lists	2,241.22
Freight and Express	76.80
Postage	654.00
Printing and Stationery	2,169.81
Delivery Stations—Miscellaneous	2,989.09
Branch Reading Rooms—Miscellaneous	3,071.85

Salaries:			
Main Building	$83,492.43		
Branch Reading Rooms	20,164.91		
Delivery Stations	7,311.24	110,968.58	
Miscellaneous		2,002.25	
Fuel		3,841.89	
Heating and Generating Plant		430.12	
Elevator Supplies and Repairs		123.55	
Electric Supplies and Repairs		495.47	
Repairs, Alterations and Improvements		3,909.57	
Janitor Expense		429.53	
Insurance		463.29	
Furniture and Fixtures		2,438.62	
Books lost and paid for—Refunds		112.58	164,272.98
Balance Cash in hands of City Treasurer, Nov. 30, 1912			$ 72,744.88

PUBLIC LIBRARY FUND.

Taxes, 1911, balance of levy	$ 27,030.43
Cash in hands of City Treasurer	72,744.88
Library Fund at November 30, 1912	$ 99,775.31

Cash Receipts and Disbursements, Three Months Ended August 31st, 1912.

RECEIPTS.

	June	July	August
Cash Balance at close of previous month	$ 23,238.19	$ 23,243.51	$ 23,803.71
Kelly Fund, Income	694.14	2,862.32	
Beecher Fund, Income	40.00	34.72	
Ryder Fund, Income	50.00	162.54	10.00
Jackson Fund, Income		1.43	
Morgan Park Book Fund			424.94
Deposits	259.75	231.60	267.45
Incidental Fund	228.28	291.45	489.62
Fines	1,208.58	1,176.27	1,101.47
Finding Lists	43.16	42.11	37.49
Books lost and paid for	101.18	91.19	99.45
Miscellaneous	57.66	64.58	50.36
	$25,920.94	$28,201.72	$26,284.40

Disbursements.

	June	July	August
Treasurer	202.00	197.88	187.30
Pension Fund	1,208.58	1,176.27	1,101.47
Books	45.67	55.01	23.45
Newspapers and Periodicals	8.00	2.78	7.50
Freight and Express	17.00	10.56	5.85
Printing and Stationery	1.50	17.70	7.15
Postage	125.00	100.00	120.00
Delivery Stations—Miscellaneous		3.09	3.12
Branches	.50	.50	12.33
Janitor Expense		3.05	
Heating and Generating		6.50	3 90
Elevator Supplies and Repairs		2.05	
Books lost and paid for—Refunds	21.75	9.00	26.45
Miscellaneous Expense	72.03	279.38	62.10
Kelly Branch	559.03	1,738.94	678.73
Ryder Fund, Income		30.30	232.80
Austin Insurance Fund	180.72	280.88	278.55
Sherman Park Fund		7.32	
Certificate of Deposit		278.95	
Deposits Refunded	235.65	197.85	282.95
Cash Balance at close of month	23,243.51	23,803.71	23,250.84
	$25,920.94	$28,201.72	$26,284.49

Summary of Balances.

Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65.000.00
Hiram Kelly Fund, Income	14,433.79	14,433.79	14,433.79
Hiram Kelly Branch Library Fund	1,072.93	2,196.31	1,517.58
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,932.90	2,065.14	1,842.34
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,308.64	2,343.36	2,343.36
H. W. Jackson Fund	1,000 00	1,000.00	1,000.00
H. W. Jackson Fund, Income	121.91	123.34	123.34
Sherman Park Fund	29.08	21.76	21.76
Austin Insurance Fund	1,665.01	1,384.13	1,105.58
Morgan Park Book Fund			424.94
Incidental Fund	208.55	10.38	228.15
Security Deposits	1,091.75	1,125.50	1,110.00
Special Deposits	100.00	100.00	100.00
	$300,964.56	$301,803.71	$301,250.84

Deduct:			
Mortgage Loan	$ 4,500.00	$ 4,500.00	$ 4,500.00
Certificate of Deposit	406.59	685.54	685.54
Bonds	272,814.46	272,814.46	272,814.46
	$277,721.05	$278,000.00	$278,000.00
Cash Balance	23,243.51	23,803.71	23,250.84
	$300,964.56	$301,803.71	$301,250.84

Cash Receipts and Disbursements, Three Months Ended November 30, 1912.

Receipts.

	September	October	November
Cash Balance at close of previous month	$23,250.84	$22,552.78	$23,172.35
Kelley Fund Income	51.33	1,720.61	265.00
Beecher Fund Income			
Ryder Fund Income	10.00	20.00	
Jackson Fund Income		25.00	
Morgan Park Book Fund			
Deposits	272.50	255.10	251.50
Incidental Fund	271.85	198.38	360.82
Fines	1,068.12	1,213.34	1,296.92
Finding Lists	65.05	80.48	57.12
Books lost and paid for	138.77	90.55	119.78
Miscellaneous	50.08	68.59	53.87
	$25,178.54	$26,224.83	$25,577.36

Disbursements.

Treasurer	253.90	239.62	230.77
Pension Fund	1,068.12	1,213.34	1,296.92
Books	19.66	100.80	34.68
Newspapers and Periodicals	.65	5.75	6.12
Freight and Express	13.35	23.94	6.10
Printing and Stationery	6.44	13.55	12.84
Binding	.99		
Postage	95.00	114.00	100.00
Delivery Stations—Miscellaneous	2.23	4.01	7.84
Branches	11.40	21.10	8.79
Electric Supplies and Repairs			3.70
Heating and Generating	11.67	4.46	5.00
Elevator Supplies and Repairs			4.20
Books Lost and Paid for—Refunds	17.04	18.15	20.19
Miscellaneous Expense	19.95	55.06	56.62

	September	October	November
Kelly Branch	548.61	707.81	1,201.20
Ryder Fund Income	35.00	67.65	
Austin Insurance Fund		14.73	144.75
Morgan Park Book Fund		242.01	
Kelly Fund Income	275.00		
Deposits Refunded	246.75	206.50	245.85
Cash Balance at close of month	22,552.78	23,172.35	22,191.79
	$25,178.54	$26,224.83	$25,577.36

SUMMARY OF BALANCES.

Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	14,158.79	14,158.79	14,913.13
Hiram Kelly Branch Library Fund	1,020.30	2,033.10	342.56
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,817.34	1,769.69	1,769.69
Jerome Beecher Fund	2,000.00	2,000,00	2,000.00
Jerome Beecher Fund, Income	2,343.36	2,343.36	2,343.36
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	123.34	148.34	148.34
Sherman Park Fund	21.76	21.76	21.76
Austin Insurance Fund	1,105.58	1,090.85	946.10
Morgan Park Book Fund	424.94	182.93	182.93
Incidental Fund	301.62	139.18	233.92
Security Deposits	1,135.75	1,184.35	1,190.00
Special Deposits	100.00	100.00	100.00
	$300,552.78	$301,172.35	$300,191.79
Deduct:			
Mortgage Loan	4,500	4,500	4,500
Certificate of Deposit	685.54	685.54	685.54
Bonds	272,814.46	272,814.46	272,814.46
	$278,000.00	$278,000.00	$278,000.00
Cash Balance	22,552.78	23,172.35	22,191.79

SPECIAL COMMITTEES.

The President, Chairman of the Special Committee on Legislation, reported informally, that the City Council had included in the appropriations for 1913, the sum of $500,000.00 for branch libraries, contingent on a bond issue.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 13, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Despres and Collins.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting of December 23, 1912, and of the adjourned regular meeting held January 6, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Lincoln Y. Sikes, Grays Lake, Ill., requesting a library card.

Referred to the Committee on Library.

From Mrs. Ella Webster, resigning as keeper of delivery station No. 17 south.

Referred to the Committee on Delivery Stations.

From J. R. Van Arsdale, praying the Board to appoint him keeper of delivery station No. 17 South, he having purchased the store from the former keeper.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

December 23, 1912:

Current American books—28 vols.—$33.00.

Miscellaneous books and periodicals—5 vols.—$27.00.

Books to be paid for from the Ryder fund—7 vols.—$117.33.

Regular fund:	33 vols.,	$ 60.00
Ryder fund:	7 vols.,	117.33
Total:	40 vols.,	$177.33

January 13, 1913:

Current American books, 273 vols., $320.00.

Extra copies of fiction for stacks and open shelves, 346 vols., $295.00.

List of books for Civics Room, 14 vols. and 10 pamphlets, $4.00.

Books for deposit collection from Union League Club, 132 vols., $25.00.

Books and magazine articles on Illinois history, 7 vols., 17 pamphlets, $11.00.

Books to be purchased from R. B. Peattie, 13 vols., $12.00.

Miscellaneous books, 78 vols., $96.00.

Miscellaneous books for Kelly Branch (Kelly fund), 2 vols., 90 cents.

Regular fund:	863 vols. and 27 pamphlets,	$763.00
Kelly fund:	2 vols.,	.90
Total:	865 vols. and 27 pamphlets,	$763.90

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $44.31, be paid from the incidental fund.

Respectfully submitted,

MAX HENIUS,
MORTIMER FRANK,
HORATIO L. WAIT,
Committee on Library.

CHICAGO, January 13, 1913.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received, and their acceptance is recommended, with authorization to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Leon J. Belanger, page, December 25.
Walter H. Heath, page, December 1.
James O. Jacobsen, janitor, January 5.

We submit the following recommendations and ask for their approval:

That leave of absence without pay for six months, dating from January 6, 1913, be granted to Mary A. Swift, junior library assistant.

That the date for automatic increases for pages, whose service warrants it, be fixed as follows:

John W. Barta, January 26, 1913.
John J. Dockery, January 26, 1913.
Alexander S. La Zoris, January 26, 1913.
Isadore Suluway, January 26, 1913.

That the following members of the Training Class be appointed as junior assistants, Grade I, from the date of their respective certification by the Civil Service Commission, for such assignment in the branches and elsewhere as the exigencies of the service may require, and that other vacancies that may exist be filled by requisition on the Civil Service Commission:

Lora A. Rich	Berne C. Zink
Ethel Owen	Philomena E. Brennan
Roberta P. Cooke	Fanchon Henderson
Mary Moser	Roey Cowen
Evangeline Beck	Daisy Furchgott
Helen S. Babcock	Mary Livshis
Erva E. Romaine	Katharine H. Smith
Olive Griffith	Anna I. Kelly
Bertha Furchgott	Lorene Campbell

That authority be given the Librarian to replace four pages for service at the counter in the main building by four junior assistants (male), one in the Reference Department and one in the Civics Room.

Respectfully submitted,

HORATIO L. WAIT,
A. LAGORIO,
MAX HENIUS,
Committee on Administration.

CHICAGO, January 13, 1913.

Director Wait, also, presented the following list of vacancies, appointments and changes of salary for December, 1912, which was received and ordered published:

Benjamin G. Abrahamson, page, resigned December 8.

Theodore Arenson, page, appointed temp. December 17, $300 per year; separated December 29.

Carl Baigh, page. appointed temp. December 12, $300 per year.

Leon J. Belanger, page, resigned December 25.

Harold R. Bixby, resigned December 8.

Albert H. Bordacov, page, appointed temp. December 4, $300 per year; separated December 6.

John Chase, page, appointed temp. December 26, $300 per year.

Laigh M. Cohan, page, separated December 2.

Joseph Cohen, page, separated December 3.

James Culhane, elevator operator, appointed temp. December 10, $810 per year.

Louis Duberstein, page, appointed temp. December 26, $300 per year; separated December 30.

Warren Foster, page, appointed temp. December 19, $300 per year.

Louis Frankel, page, separated December 16.

Walter H. Heath, page, resigned December 1.

Harry C. Hershon, page, appointed temp. December 26, $300 per year.

Raymond Jacobson, page, appointed temp. December 22, $300 per year.

Frank Kersky, page, appointed temp. December 5, $300 per year.

Abe Langert, page, appointed temp. December 5, $300 per year.

William Levinson, page, separated December 2.

Meyer Lichtenstein, page, appointed temp. December 28, $300 per year.

Lawrence McGuffin, page, appointed temp. December 5, $300 per year; separated December 8.

Charles J. Moore, window washer, appointed temp. December 13, $780 per year.

Thomas Mullen, page, appointed temp. December 4, $300 per year.

Edward M. Pierce, page, appointed temp. December 13, $300 per year; separated December 25.

Martin L. Rothstein, page, appointed temp. December 5, $300 per year.

Milton Salomon, page, separated December 8.

Morris Scherowsky, page, separated December 14.

Harry N. Schulz, page, appointed temp. December 4, $300 per year; separated December 12.

Herman Siegel, page, appointed temp. December 12, $300 per year.

Jacob Sproger, page, appointed temp. December 12, $300 per year; separated December 12.

Victor W. Sterling, page, appointed temp. December 19, $300 per year; separated December 23.

Charles Stolerow, page, appointed temp. December 10, $300 per year.

Meyer Wishnevsky, page, separated December 13.

Abe Wolowitz, page, separated December 11.

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and would recommend

1. That the petition for a station, signed by citizens in the vicinity of 6058

S. Morgan street, be not granted. This location is within a mile of the Hiram Kelly Branch and Sherman Park.

2. That the request of Jennie Stayart for a delivery station, at 1010 Wellington avenue, be not granted. This location is within two blocks of the station at N. Clark street and Wellington avenue.

3. That the request of S. Waldenberg for a delivery station, at 1303 Blue Island avenue, be not granted, as this location is within two blocks of the station at 1095 W. Thirteenth street.

4. That the petition of John F. Chapman, for a delivery station, at 4800 N. Robey street, be granted, and that a station be opened for a trial period of sixty days.

5. That the resignation of Fanny Cohen, as keeper of delivery station No. 49 West, be accepted, and that Morris Gollin be appointed in her place, he having purchased the business from Mrs. Cohen.

6. That the resignation of Mrs. Ella Webster as keeper of delivery station No. 17 South, located at 1304 E. Sixty-third street, be accepted, and that J. R. Van Arsdale be appointed keeper in her place, he having purchased the business from Mrs. Webster.

All of which is respectfully submitted,

M. J. Collins,
Henry V. Freeman,
Committee on Delivery Stations.

Jan. 13, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the communication from I. W. Baker, executive secretary of the "World in Chicago," requesting permission to use the room on the fifth floor of the Library building for normal mission study classes, and would recommend that the request be granted for the meetings to be held Monday, Wednesday and Friday, Jan. 20, 22 and 24; and Monday, Wednesday and Friday, Jan. 27, 29 and 31st, at 2:30 p. m. Also, the meetings to be held at 10 a. m. Tuesdays and Thursdays, Jan. 21, 23, 28 and 30th, and that the request for Saturday meetings be not granted.

Your Committee recommends that the Secretary be authorized to advertise for bids for installing a public toilet on the mezzanine floor at the Randolph street end of the building, using part of the room now occupied as a check room, and that this work be done under the direction of Shepley, Rutan & Coolidge, architects of the building. It is estimated that this improvement will cost in the neighborhood of five thousand dollars, and this amount has been included in the estimates of the Committee for the current year.

All of which is respectfully submitted,

Mortimer Frank,
A. Lagorio,
Samuel Despres,
Committee on Buildings and Grounds.

Jan. 13, 1913.

Director Frank also presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Richard C. Mauer, rent, etc., North Ave. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
	$402.00

COMMITTEE ON FINANCE.

Director Freeman, Chairman, presented the following report, embracing the budget for the year 1913, and moved that the report be adopted.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to present the following estimates of revenue and expenditure for the year 1913 and recommends that the same be adopted as the budget for the year beginning Jan. 1, 1913.

Estimates were received from the several committees of the Board, and the figures herewith submitted, with three exceptions, are identical with the Committee estimates.

Cash Available 1913.

Balance cash on hand Jan. 1, 1913		$ 52,599.80
Taxes 1912–.04 on $940,450.-171	$376,180.00	
Less allowance for loss and cost	16,000.00	$360,180.00
Taxes 1911 and prior		1,000.00
Miscellaneous receipts		3,000.00
Interest on average balances		800.00
Total available 1913		$417,579.80

Estimated Expenditures.

Salaries, main library and branches	227,000.00
Salaries, delivery station keepers	8,000.00
Delivery stations, miscellaneous	5,200.00
Books	45,000.00
Binding	25,000.00
Periodicals	6,500.00
Printing and stationery	5,500.00
Finding lists	3,500.00
Freight and expressage	250.00
Postage	1,500.00
Books lost—refunds	250.00
Branches, miscellaneous	6,500.00
Fuel	12,000.00
Heating and generating plant	1,500.00
Electric supplies and repairs	1,200.00
Elevator supplies and repairs	500.00
Janitor expense	900.00
Insurance	2,000.00
Miscellaneous	4,000.00
Furniture and fixtures	2,400.00
Repairs, alterations and improvements	18,820.00
	$377,520.00
Contingent fund	40,000.00
	$417,520.00

Your Committee further recommends that the current income of the Hiram Kelly fund, together with such interest allowed on the daily average balance in bank, not to exceed a total of $10,800, be appropriated for the maintenance of the Hiram Kelly Branch Library.

All of which is respectfully submitted,

HENRY V. FREEMAN,
M. J. COLLINS,
MAX HENIUS,
Committee on Finance.

Jan. 13, 1913.

REPORTS.

The Librarian presented his report for the month of December, 1912, which was received and ordered published.

The Secretary presented a statement of the cash receipts and expenditures for the year ended Dec. 31, 1912.

Director Despres moved that the statement be received and spread upon the records.

Carried.

The following is the statement:

PUBLIC LIBRARY FUND—STATEMENT OF CASH RECEIPTS AND EXPENDITURES, JANUARY 1 TO DECEMBER 31, 1912.

RECEIPTS.

Balance cash in hands of City Treasurer, January 1, 1912			$ 25,167.46
Taxes 1911, as per valuation and rate	$371,589.68		
Less adjustment valuation on account Morgan Park	490.68	$371,099.00	
Gain in extension of taxes		41.95	
		371,140.95	
Loss and Costs:			
Losses	13,790.14		
Costs	5,415.95	19,206.09	351,934.86
Delinquent taxes 1910 and prior, collected	1,045.88		
Less County Collector's commission	10.45		1,035.43
Miscellaneous receipts			3,408.54
Interest on cash balances			832.31
			$382,378.60

EXPENDITURES.

Salaries:	
Main Library	$165,136.65
Branches	39,746.22
Delivery Stations	14,791.91
Delivery stations, miscellaneous	5,455.28
Books	36,386.03
Binding	21,103.51
Periodicals	5,291.09
Printing and Stationery	4,913.88
Finding Lists	3,018.99
Freight and expressage	150.10
Postage	1,259.00
Books lost and paid for—Refunds	205.84
Branches	5,984.56
Fuel	9,959.36
Heating and Generating Plant	1,155.86
Electrical Supplies and Repairs	712.75
Elevator Supplies and Repairs	207.75

Janitors Expense	749.15	
Insurance	2,112.79	
Miscellaneous Expense	3,692.96	
Furniture and Fixtures	2,910.62	
Repairs, Alterations and Improvements	4,834.50	
Total Expenditure		329,778.80
Balance Cash in hands of City Treasurer, Dec. 31, 1912		$ 52,599.80

NEW BUSINESS.

Director Freeman, Chairman of the Finance Committee, called attention to the satisfactory outcome of the financial affairs of the Board for 1913, and the large part taken in the matter by the Secretary, and moved that a vote of appreciation be extended to Mr. Wilson for his work in this connection.

The motion prevailed.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR DECEMBER, 1912.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of December, 1912, was 250,037; for the corresponding month of the previous year, 228,243. The circulation was from the following sources:

Central Library	49,385
Branches	114,679
Stations	73,595
Traveling Libraries	2,747
Deposits and Miscellaneous	9,631
	250,037

The following is a summary of the books obtained at the Central Library:

Main Collection	22,985
Open Shelf	21,219
Hughes Room	983
Information Desk (Teachers' and special cards)	3,645
Miscellaneous	323
Books for the Blind	230
	49,385

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		928	928
Austin	8,332	441	8,773
Bessemer Park	1,689	311	2,000
Blackstone	6,018	358	6,336
Burr School	4,228	231	4,459
Cornell Square	3,050	293	3,343
Davis Square	1,734	174	1,908
Fuller Park	3,726	187	3,913
Hamilton Park	2,577	488	3,065
Hamlin Park	4,206	204	4,410
Hebrew Institute	7,813	1,886	9,699
Holstein Park		63	63
Humboldt	2,909	528	3,437
Kelly	11,485	694	12,179
Lawndale	5,248	224	5,472
Lewis Institute	9,624	573	10,197
Lincoln Center	5,165	496	5,661
Logan Square	6,228	465	6,693
Mark White	3,173	226	3,399
Ogden Park	2,455	859	3,314
Seward Park	794	542	1,336
Sherman Park	4,348	428	4,776
West Park 1	3,787	304	4,091
West Park 2	4,057	843	4,900
West Park 3	2,199	184	2,383
West 26th Street	9,834	346	10,180
Traveling Libraries	2,747	45	2,792
Business House Deposits	9,126	4,748	13,874
Miscellaneous	505	.....	505
Total	127,057	17,069	144,126

Of the 73,595 books supplied through the Stations Department, 12,276 were sent to 26 branches and 61,319 to 93 stations. The books supplied for the same month of the preceding year numbered 80,415 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 10,001.

REFERENCE ROOM.

Number of books issued from stacks.....30,461
Number of recorded visitors.....11,310

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 2,957. Visitors, 823.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,040. Visitors, 2,466.

CIVICS ROOM.

Magazines issued, 1,568; directories consulted, 1,512; bound newspapers, 515; books, 1,072; pamphlets, 444. Visitors, 3,500.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,278. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 236. Average maximum attendance per hour, 327.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,186; issued in December of the previous year, 4,714.

Number of non-fiction cards issued, 1,999; juvenile cards, 1,713; research cards, 5; teachers' cards, 68. The number of three-year cards outstanding is 151,516.

BINDERY DEPARTMENT.

Number of books at binderies December 1, 1912	4,569
Number of books sent to binderies in December, 1912	4,236
Total number of books at binderies in December, 1912	8,805
Number of books received from binderies in December, 1912	3,528
Number of books at binderies December 31, 1912	5,277
Number of books repaired in library in December, 1912	4,828

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 31, 1912, was 501,399. Received since June 1, 1912, 25,838; since December 1, 1912, 2,024. Books worn out and discarded since June 1, 5,490; since December 1, 724. Books lost and paid for since June 1, 766; since December 1, 72. Books found and money refunded since June 1, 109; since December 1, 13.

HENRY E. LEGLER,
Librarian.

CHICAGO, January 13, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 27, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Despres and Collins.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held January 13, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From John H. Ryan, praying the Board to appoint him keeper of delivery station No. 11 North, located at 3701 N. Halsted street.

Referred to the Committee on Delivery Stations.

From the Hon. John E. Traeger, City Comptroller, as follows:

"City of Chicago
"Department of Finance
"Office of the Comptroller
"January 17, 1913.

"Mr. H. G. Wilson,
"Secretary Chicago Public Library, City.

"Dear Sir: You are respectfully advised that we are in receipt of the County Clerk's certification of valuation and tax rates for the year 1912, which are as follows.

"Valuation.....$940,450,171.00
"Rate, Public Library.. .04

"The taxes collectible, therefore, during the year will be as follows: $376,180.06.

"As against this there will be a reserve of 4% for loss and cost in collection, which will be as follows: $15,047.20.

"Yours very truly,
"John E. Traeger,
"*Comptroller.*"

Received and ordered published.

The following communication from the Secretary was received and ordered published:

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—March 8, 1909, a communication was received from the Clerk of the Probate Court of Cook County giving notice of the filing of a petition for proof of will and letters testamentary in the estate of Mary B. Y. Sanders White, in whose will the Public Library was made a conditional legatee.

On the 16th inst. I received a notice from the State Inheritance Tax Commissioner notifying the Board of settlement of the estate. I requested the Corporation Counsel of the City of Chicago to represent the Board in this matter and to make a report thereon, and beg to submit the enclosed letter as a matter of record.

Respectfully submitted,
H. G. WILSON,
Secretary.

CHICAGO, Jan. 27, 1913.

"City of Chicago
"Law Department
"January 23, 1913.

"*H. G. Wilson, Esq.,*
"*Secretary Chicago Public Library,*
"*City.*

"*Dear Sir:*—Your letter of the 17th inst. in re estate of Mary B. Y. S. White has been referred to me for reply.

"On examination of the proceedings in the Probate Court and the will of Mrs. White, I find that the Chicago Public Library was a legatee of a part of Mrs. White's estate, contingent upon the decease of one Mrs. Olive E. Dodge. Mrs. Dodge being now alive and having qualified as the beneficiary, no interest remains in the Chicago Public Library.

"Yours very truly,
"Loring R. Hoover,
"*Assistant Corporation Counsel.*"

"Approved: WM. H. Sexton,
"*Corporation Counsel.*"

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendation contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, list 1—450 vols., $660.00.

Current American books, list 2—160 vols., $177.00.

Current English books—135 vols., $265.00.

Extra copies of non-fiction for stacks and open shelves—423 vols., $550.00.

Extra copies of fiction for stacks and open shelves—92 vols., $90.00.

Miscellaneous books—97 vols., $113.00.

Non-fiction books for deposit collection—58 vols., $60.00.

Fiction for deposit collection—365 vols., $300.00.

Juvenile books for deposit collection—66 vols., $60.00.

Books to be replaced for deposit collection—117 vols., $125.00.

Total: 1,963 vols., $2,400.00.

Respectfully submitted,
MAX HENIUS,
MORTIMER FRANK,
HORATIO L. WAIT,
Committee on Library.

CHICAGO, January 27, 1913.

He, also, reported back the communication of L. Y. Sikes, Grays Lake, Ill., and moved that a library card be issued to Mr. Sikes.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration and their acceptance is recommended with authorization to the Librarian to fill the places by requisition on the Civil Service Commission:

Clifton P. Cook, elevator operator, January 25.

Lottie M. Hayden, junior library assistant, January 25.

Arthur Jessup, janitor, January 20.

We submit the following recommendations and ask for their adoption:

Granting leave of absence for three months without pay to James J. Daly, elevator operator, on account of illness.

Granting leave of absence without deduction of salary to Cosmo Pacente November 14, 15 and 16, such absence being due to injuries received while in the performance of duty; and to Peter G. Ledeboer December 31 to January 10, inclusive, 11 days, on account of illness; Olive Pillsbury December 23 to January 15, inclusive, 24 days half pay, such absence having been due to serious illness.

Authorizing the employment of a junior assistant for half-day service at Bessemer Park Branch.

Respectfully submitted,

HORATIO L. WAIT,
MAX HENIUS,
A. LAGORIO,
Committee on Administration.

CHICAGO, January 27, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, moved that permission be given the Secretary to purchase an adding machine for the sum of two hundred and sixty ($260.00) dollars.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Despres, Collins and the President—8.

Nays—None.

SPECIAL COMMITTEES.

The President called upon the Secretary to make a report for the "Legislative Committee."

The Secretary reported, informally, that several conferences have been held with the Corporation Counsel with the view of including the legislation needed by the Library in the bill being prepared by the Law Department of the city; that the matter had not been finally decided, but a definite answer would be given within a few days.

NEW BUSINESS.

The President stated that the question of boulevarding Normal avenue was up for consideration before the South Park Board, and that the attorney for this Board had asked for an expression from the Library Board in regard to the immediate improvement of Normal avenue.

Director Despres moved that the Secretary be authorized to inform the attorney for the South Park Board that it was the sense of the Board of Directors of

the Chicago Public Library that this improvement be started at the earliest possible moment.

Carried.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 10, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius and Ksycki.

Absent—Directors Despres and Collins.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held January 27, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From M. Lerner, requesting the Board to establish a delivery station in his new store, corner of Augusta street and Washtenaw avenue.

From Edwin F. Chinlund, resigning as keeper of delivery station No. 11 North, located at 3701 N. Halsted street.

From Jacob Arond, resigning as keeper of delivery station No. 41 West, located at 2013 W. Twelfth street.

From Max Fagin, requesting to be appointed keeper of delivery station No. 41 West, he having purchased the business from the former keeper.

From Lyder Birkedale, resigning as keeper of delivery station No. 42 West, located at 1105 N. California avenue.

From Mrs. Gunda Benson, requesting the Board to appoint her keeper of delivery station No. 42 West, she having purchased the business from the former keeper.

All of which were referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 139 vols., $160.00.

Current English books, 35 vols., $75.00.

Books for Civics Room, 45 vols., $47.00.

Books for Thomas Hughes Room, 136 vols., $145.00.

Books for Thomas Hughes Room and stacks, 48 vols., $35.00.

Polish books for main library and deposit collection, 650 vols., $525.00.

Miscellaneous books and newspapers, 216 vols., $195.00 (3 newspapers).

Books to be replaced for branches, 1508 vols., $1,200.00.

Fiction for branches, 512 vols., $420.00.

Books for Branch 25, 294 vols., $200.00.

Books for Branch 26, 167 vols., $125.00.

Books to be replaced for Austin Branch, 120 vols., $120.00 (Insurance fund).

Books to be replaced for Kelly Branch (Kelly fund), 70 vols., $70.00.

Recent fiction for Kelly Branch, 44 vols., $44.00 (Kelly fund).

Books to be paid for from Ryder fund, 30 vols., $156.00.

Regular fund:	3,750 vols.,	$3,127.00
Kelly fund:	114 vols.,	114.00
Insurance fund:	120 vols.,	120.00
Ryder fund:	30 vols.,	156.00
Total.....	4,014 vols.,	$3,517.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $99.96, be paid from the incidental fund.

Your Committee further recommends that a contract for printing the "Books of 1912," 2,500 copies, be awarded to Rogers & Hall Company as per their bid; estimated cost $300.

Respectfully submitted,

MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, Feb. 10, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

A. C. McClurg & Co., books.....	$ 844.11
E. E. Noyes, Sec'y Union League Club, books.....	24.75
Agricultural Service Co., books.....	21.00
C. A. Nichols Co., books.....	18.00
C. V. Ritter, books.....	15.00
Cromarty Law Book Co., books.....	15.00
H. W. Wilson Co., subscriptions to periodicals.....	157.00
Office of the Publishers Weekly, subscriptions to periodicals.....	18.00
Geo. E. Koehler, binding.....	484.82
John Seybold, binding.....	352.02
Joseph Flucke & Son, binding.....	283.31
Burgmeier Book Bindery, binding.....	82.95
Slade, Hipp & Meloy, gummed muslin...	4.80
Rogers & Hall Co., printing,.....	145.47
J. W. Butler Paper Co., paper.....	10.56
Dwight Bros. Paper Co., paper.....	34.65
Library Bureau, cataloguing cards.....	33.75
Swigart Paper Co., envelopes.....	31.82
Bradner Smith & Co., paper and envelopes.....	10.43
Cameron, Amberg & Co., printing, etc..	56.75
James Watson & Co., printing.....	50.45

Peterson Linotype Co., linotype composition	37.79
Max Stern's Sons, printing	24.25
Rockwell-Barnes Co., lead pencils	43.50
Geo. E. Cole & Co., stationery	23.08
Dennison Mfg. Co., gummed labels	4.00
H. S. Parrish & Co., rubber bands, ink, rubber stamps, etc	10.70
H. G. Wilson, Sec'y, cash expenditures Jan., 1913	200.48
	$3,038.44

Director Henius, also, presented bills to be paid from the Ryder fund income account and from the Austin insurance account, and moved that the bills be paid as indicated.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

Bills to be paid from Ryder Fund Income Acc't:

G. Broes Van Dort Co., books	$ 9.00
Alfred A. Goldschmidt, books	7.50
G. E. Stechert & Co., periodicals	81.52
	$98.02

Bills to be paid from Austin Insurance Fund:

A. C. McClurg & Co., books	$ 52.53
Library Bureau, furniture	121.00
Fairbanks, Morse & Co., book truck	29.50
	$203.03

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following list of vacancies, appointments and changes of salary for January, 1913, which was received and ordered published:

Helen S. Babcock, junior library assistant, appointed January 2, $420 per year.

Harriet I Baer, senior branch librarian, salary increased from $720 to $780 per year, January 26.

John W. Barta, page, salary increased from $360 to $420 per year, January 26.

Dorothy Bastin, senior cataloguer, salary increased from $720 to $780 per year, January 26.

Evangeline Beck, junior library assistant, separated January 1; appointed Civil Service January 2, $420 per year.

Jessie Bingham, junior library assistant, appointed temp. January 20, $420 per year.

Carroll Boyd, page, appointed temp. January 6, $300 per year.

Philomena E. Brennan, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

Lorene Campbell, junior library assistant, separated January 1; appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

John Chase, page, separated January 10.

John Companion, page, appointed temp. January 2, $300 per year; separated January 16.

Clifton P. Cook, elevator operator, resigned January 25.

Roberta P. Cooke, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

Roey Cowen, junior library assistant, separated January 1; appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

James Culhane, elevator operator, separated January 9.

David De Roches, elevator operator, appointed temp. January 22, $810 per year; separated January 25.

John J. Dockery, page, salary increased from $360 to $420 per year, January 26.

Edith Erskine, senior branch librarian, salary increased from $720 to $780 per year, January 26.

Pearl E. Feddersen, senior branch librarian, salary increased from $720 to $780 per year, January 26.

Emanuel Fliegel, page, appointed temp. January 13, $300 per year; separated January 15.

Bertha Furchgott, junior library assistant, separated January 1; appointed Civil Service January 2, $420 per year.

Daisy Furchgott, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

Lily Gottschalk, junior library assistant, separated January 1.

Olive Griffith, junior library assistant, separated January 1; appointed Civil Service January 2, $420 per year.

Lottie M. Hayden, junior library assistant, resigned January 25.

Russell Hedberg, janitor, appointed temp. January 21, $15 per month.

Fanchon Henderson, junior library assistant, appointed January 2, $420 per year.

Harry C. Hershon, page, separated January 2.

Clifford Hughey, page, separated January 10.

James O. Jacobsen, janitor, resigned January 5.

Arthur Jessup, janitor, appointed January 15, $720 per year; resigned January 20.

Robert W. Jones, janitor, separated January 7.

Jack Kadans, page, appointed temp. January 20, $300 per year; separated January 22.

Anna I. Kelly, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

Solomon Klein, page, appointed temp. January 30, $300 per year.

Edward Knulty, page, appointed temp. January 22, $300 per year.

Joseph Lambert, page, appointed temp. January 30, $300 per year; separated January 30.

Alexander S. La Zoris, page, salary increased from $360 to $420 per year, January 26.

Meyer Lichtenstein, page, separated January 13.

Mary Livshis, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

Martin R. Logan, janitor, appointed temp. January 31, $720 per year.

John J. Maloney, page, appointed temp. January 22, $300 per year; separated January 31.

Faith Mix, senior branch librarian, salary increased from $720 to $780 per year, January 26.

Mary Moser, junior library assistant, appointed January 2, $420 per year.

Thomas Mullen, page, separated January 5.

James V. Nicolay, page, appointed temp. January 13, $300 per year; separated January 24.

James Nolan, page, appointed temp. January 17, $300 per year.

Janet O'Brien, senior branch librarian, salary increased from $720 to $780 per year, January 26.

Ethel Owen, junior library assistant, separated January 1; appointed Civil Service January 2, $420 per year.

Lora A. Rich, junior library assistant, appointed January 2, $420 per year.

Erva E. Romaine, junior library assistant, separated January 1; appointed Civil Service January 2, $420 per year.

James Roney, elevator operator, appointed temp. January 23, $810 per year; separated January 25.

Harry Russell, page, appointed temp. January 13, $300 per year; separated January 27.

Marie L. Ryan, senior cataloguer, salary increased from $720 to $780 per year, January 26.

Harry N. Schultz, page, appointed temp. January 2, $300 per year; separated January 16.

Samuel Seewer, janitor, appointed temp. January 8, $15 per month; separated January 20.

Clara Shaffner, junior library assistant, appointed temp. January 13, $420 per year.

Katharine H. Smith, junior library assistant, appointed temp. January 2, $420 per year; separated January 14; appointed Civil Service January 15, $420 per year.

David Stein, page, appointed temp. January 20, $300 per year.

Charles Stolerow, page, separated January 17.

Isadore Suluway, page, salary increased from $360 to $420 per year, January 26.

Jack Sussman, page, appointed temp. January 23, $300 per year; separated January 29.

William Taterka, elevator operator, transferred from City Hall to Public Library January 27, $810 per year.

Otto A. Thomsen, elevator operator, transferred from City Hall to Public Library January 27, $810 per year.

Berne C. Zink, junior library assistant, appointed January 2, $420 per year.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following schedule of bills for maintenance of the Hiram Kelly Branch, and moved that the bills be paid from the Hiram Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

A. C. McClurg & Co., books	$ 14.38
H. W. Wilson Co., periodicals	23.00
Geo. E. Koehler, binding	13.25
Joseph Flucke & Son, binding	1.44
Commonwealth Edison Co., electric current	25.72
City Fuel Co., coal	96.20
Chicago Telephone Co., telephone service	3.75
	$177.74

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Freeman presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

Knox Automobile Co., automobile parts	$132.24
Standard Oil Co., gasoline	150.80
Valvoline Oil Co., oil	15.00
United States Tire Co. rubber tires	36.05
Polack Tyre & Rubber Co., rubber tire	20.00
American Battery Co., repairs to battery	6.50
Wm. D. Gibson Co., springs	9.26
Samuel Harris & Co., machinists supplies	5 72
F. Cortez Wilson, bucket and funnel	4.75
Jones & Laughlin Steel Co., chain	4 31
J. C. Ristenbatt, making patterns	7.90
Henry Landgraf, hanging, repairing, etc., station signs	23.00
Cortlandt F. Ames, final payment set Sewell wheels and tires	100.00
	$515.53

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co. Agts.) rent, etc., Austin Branch	100 00
Richard C. Mauer, rent, etc., North Av. Branch	72.00
M. Krska, rent, etc., W. 23th St. Branch	65.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
Chicago Telephone Co., telephone service	76.03
City Fuel Co., coal for branches	114.39
Commonwealth Edison Co., electric current consumed at branches	62.51
Peoples Gas Light & Coke Co., gas	42.56
Peoples Gas Light & Coke Co., arc lamp rental	7.50
A. P. W. Paper Co., toilet supplies	60.00
Wakem & McLaughlin, soap	36.60
Sanitary Office Towel Co., laundering towels	35.60
Haegele Ice Co., ice	11.08
Raymond Express Co., delivering mail	9.00
The Chicago Evening Post Co., advertising	4.02
City Collector, street car book	2.65
The Lamson Co., repairing pneumatic tube system, etc.	28.48
Fred A. Busse Co., coal	1,025.66
Krehbiel Co., coal analysis	25.00
Citizens Street Cleaning Bureau, removing cinders	24.00
D. J. Gallagher Mfg. Co., waste, etc.	15.81

Perkins Machine Co., machinists labor.	15.43
Lunkenheimer Co., globe valves.....	7.33
McMaster-Carr Supply Co., helmet oil..	6.80
Burdett-Rowntree Mfg. Co., brass segments; brass brushes	12.00
Lammert & Mann, making piston packing sleeve.....	9.45
Otis Elevator Co., relining brake band..	9.15
White Star Refining Co., grease....	15.00
James S. Kirk & Co., soft soap.....	19.50
Derby Laundry, cheese cloth.....	12.50
W. H. Salisbury & Co., window cleaners; soap dishes, etc.....	10.68
Bullard & Gormley Co., hardware, etc..	4.04
Marshall Field & Co., shade rollers, window shades, etc.....	16.95
H. G. Wilson, Sec'y, cash expenditures Jan., 1913.....	43.40
	$2,164.52

Director Frank, also, presented the following report of the Committee, and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds reports that in accordance with the authority granted by the Board proposals for the work necessary for the installation of a toilet room on the mezzanine floor, north end of the building, were received and opened February 7th inst. The bids were as follows:

Bidder.	General Work.	Plumbing as specified.	Plumbing substitute fixtures.	Ventilating.
Gilsdorff Bros.....	$1,398.00			
C. H. C. Nielsen & Son.....	1,485.00			
Carl Bushnell	2,752.00			
E. Baggot Co.....		$1,341.00		
American Heating & Plg. Cor..		1,387.00		
Samuel Kersten..... .		1,414.00		
Hulbert & Dorsey.....		1,674.00		
Fred Lindstrom & Co..... ..		2,258.00		
Samuel Kersten.....			$1,093.00	
American Heating & Plg. Cor..			1,287.00	
L. H. Prentice Co.....				$645.00

Your Committee recommends that contracts be awarded for the work as follows:

Gilsdorff Bros., general work,	$1,398.00
E. Baggot Co., plumbing....	1,341.00
L. H. Prentice Co., ventilating,	645.00

The sum total being..... $3,384.00 or the complete work. The award is made to the lowest bidder on the specified work in each case.

Your Committee would also recommend that the matter of renewing leases of the various branches, which are maintained in rented quarters, be referred to the Committee with power to act.

All of which is respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
Committee on Buildings and Grounds.

Feb. 10, 1913.

REPORTS.

The Librarian presented his report for the month of January, 1913, which was received and ordered published.

The Librarian stated that a proposal had been made by Mr. Wm. Harper to install a collection of manufacturers trade catalogues, together with a printed card catalogue of firm names and subjects; the cards and catalogues to be furnished without expense to the library.

Director Lagorio moved that the matter be referred to the Committee on Library.

Carried.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JANUARY, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of January, 1913, was 278,051; for the corresponding month of the previous year, 246,762. The circulation was from the following sources:

Central Library	57,444
Branches	125,156
Stations	80,293
Traveling Libraries	4,166
Deposits and Miscellaneous	10,992
	278,051

The following is a summary of the books obtained at the Central Library:

Main Collection	26,640
Open Shelf	24,805
Hughes Room	1,123
Information Desk (Teachers' and special cards)	4,339
Miscellaneous	296
Books for the Blind	241
	57,444

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		1,048	1,048
Austin	8,584	552	9,136
Bessemer Park	1,778	400	2,178

Blackstone	6,294	317	6,611
Burr School	4,936	372	5,308
Cornell Square	3,127	300	3,427
Davis Square	1,633	236	1,869
Fuller Park	4,385	217	4,602
Hamilton Park	3,170	466	3,636
Hamlin Park	4,142	218	4,360
Hebrew Institute	7,591	2,289	9,880
Holstein Park	903	351	1,254
Humboldt	3,941	561	4,502
Kelly	12,409	787	13,196
Lawndale	5,014	279	5,293
Lewis Institute	10,651	632	11,283
Lincoln Center	5,387	537	5,924
Logan Square	6,747	635	7,382
Mark White	3,267	230	3,497
Ogden Park	2,581	989	3,570
Seward Park	722	662	1,384
Sherman Park	4,612	528	5,140
West Park 1	4,311	309	4,620
West Park 2	4,463	867	5,330
West Park 3	3,448	166	3,614
West 26th Street	11,060	411	11,471
Traveling Libraries	4,166	41	4,207
Business House Deposits	10,783	4,435	15.218
Miscellaneous Reference	209	.....	209
Total	140,314	18,835	159,149

Of the 80,293 books supplied through the Stations Department, 14,359 were sent to 26 branches and 65,934 to 93 stations. The books supplied for the same month of the preceding year numbered 84,372 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 10,694.

REFERENCE ROOM.

Number of books issued from stacks 37,417
Number of recorded visitors 14,675

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,676. Visitors, 1,324.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 12,855. Visitors, 2,913.

CIVICS ROOM.

Magazines issued, 1,743; directories consulted, 1,977; bound newspapers, 740; books, 1,746; pamphlets, 782. Visitors, 4,271.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,545. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 267. Average maximum attendance per hour, 359.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,140; issued in January of the previous year, 6,073.

Number of non-fiction cards issued, 2,978; juvenile cards, 1,743; research cards, 10; teachers' cards, 100. The number of three-year cards outstanding is 153,660.

BINDERY DEPARTMENT.

Number of books at binderies January 1, 1913	5,277
Number of books sent to binderies in January, 1913	3,886
Total number of books at binderies in January, 1913	9,163
Number of books received from binderies in January, 1913	3,180
Number of books at binderies January 31, 1913	5,983
Number of books repaired in library in January, 1913	4,535

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 31, 1913, was 501,971. Received since June 1, 1912, 27,372; since January 1, 1913, 1,534. Books worn out and discarded since June 1, 6,376; since January 1, 886. Books lost and paid for since June 1, 849; since January 1, 83. Books found and money refunded since June 1, 116; since January 1, 7.

HENRY E. LEGLER,
Librarian.

CHICAGO, February 10, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 24, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Frank, Freeman, Wait, Henius and Despres.

Absent—Directors Lagorio, Ksycki and Collins.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held February 10, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Grant Smith, President of the Chicago Nature Study Club, making application for the use of the room on the fifth floor in the Public Library building for monthly meetings during the months of November, December, January and February.

Referred to the Committee on Buildings and Grounds.

From Mary Etsinger, resigning as keeper of delivery station No. 38 South, 510 E. Sixty-first street.

From N. B. Travis, praying the Board to appoint him keeper of delivery station No. 38 South, he having purchased the business from the former keeper.

From John D. Sweeney, praying the Board to appoint him keeper of delivery station No. 26 South, 6603 Cottage Grove avenue.

Referred to the Committee on Delivery Stations.

From Anna E. Nicholes, requesting permission to use the assembly hall of the Hiram Kelly Branch for a meeting of the Community Committee of the Englewood Woman's Club and the Thirty-second Ward Branch of the Woman's City Club on Friday evening, March 7th.

Director Frank moved that the request be granted.

Carried.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 309 vols., $418.00.

Current English books, 89 vols., $188.00.

Juvenile books for deposit collection, 403 vols., $315.00.

Fiction for deposit collection, 215 vols., $175.00.

Non-fiction books for deposit collection, 62 vols., $44.00.

Fiction for branches, 609 vols., $513.00.

Non-fiction books for branches, 395 vols., $300.00.

Juvenile books for branches, 779 vols., $592.00.

Miscellaneous books, 6 vols., $16.00.

Books for Kelly Branch (Kelly fund), 90 vols., $90.00.

Books to be paid for from Ryder fund, 13 vols., $109.00.

Danish and Norwegian books, 665 vols., $550.00.

List of German books, 13 vols., $37.00.

General fund:	3,545 vols.,	$3,148.00
Kelly fund:	90 vols.,	90.00
Ryder fund:	13 vols.,	109.00
Total:	3,648 vols.,	$3,347.00

Your Committee further recommends the remission of amounts due for unreturned books from the following patrons of the Library whose losses were occasioned by fire:

Mary Olson, 545 N. Waller avenue, "Old Rose and Silver."

B. Rau, 4023 N. Oakley avenue, "Vera the Medium."

Katharine B. Welch, 1375 E. Fifty-seventh street, Anderson's "Fairy Tales."

Respectfully submitted,
MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library.

CHICAGO, Feb. 24, 1913.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following recommendations are submitted by the Committee on Administration and their adoption is requested:

The following pages, having completed the required term of service, be given automatic increase of salary from and after January 26, 1913: John E. Jeffrey, Joseph F. Negoski, John M. J. Scully, George M. Thompson.

That leave of absence without deduction of salary on account of illness be granted the following members of the staff: John F. Phelan, from February 21 to 25, inclusive; Lilyan G. Morawski, from February 15 to 22, inclusive.

That James H. Biddle be re-imbursed for seven days' pay deducted by reason of

absence December 14 to 21, 1912, while confined to his home on account of an accident.

Respectfully submitted,
HORATIO L. WAIT,
MAX HENIUS,
Committee on Administration.

CHICAGO, Feb. 24, 1913.

COMMITTEE ON FINANCE.

Director Freeman, Chairman, presented the following report, and moved that the action of the Committee be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Wait, Henius, Despres and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to report that the Michael Foley note of $4.500, due January 20, 1913, was paid on the date of maturity, and in accordance with a former recommendation of the Committee the principal was invested in local municipal bonds. The proceeds of a certificate of deposit of the Union Trust Company for $685.54, representing the balances from trust funds of the Board which had been heretofore invested in bonds, was used in making up the difference. The following securities were purchased:

One Town of Lake View Lincoln Park 4% bond due	1923	$ 990.00
Accrued interest		3.00
Two Lincoln Park Commissioners 4% bonds due	1931	1,980.00
Accrued interest		20.00
One Chicago West Park 4% bond due	1922	987.50
Accrued interest		12.33
One Chicago West Park 4% bond due	1925	987.50
Accrued interest		2.33
Certificate of deposit Union Trust Co. No. D 7352		202.88

Respectfully submitted,
HENRY V. FREEMAN,
MAX HENIUS,
Committee on Finance.

CHICAGO, Feb. 24, 1913.

COMMITTEE ON BY-LAWS.

Director Despres, Chairman, proposed the following amendment to Art. XXI of the by-laws.

Amend the last paragraph of Art. XXI so that it shall read as follows:

The Library shall be open on all secular days excepting New Year's Day, Lincoln's Birthday, Washington's Birthday, Decoration Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. On the Fourth of July and on Christmas Day all departments of the Library shall be closed. *On the other holidays herein mentioned such departments of the Library as the Board may determine shall be open for the use of the public, and the Librarian shall have authority to employ such special or extra service as may be required.* A record of the attendance of each of the employés shall be kept and no allowance shall be made for absence from duty except as above provided unless by a vote of a majority of the Board.

Under the rules, the amendment was laid over until the next regular meeting of the Board.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 10, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres and Collins.

Absent—Director Freeman.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held Feb. 24, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From J. R. Van Arsdale, 1304 E. Sixty-third street, resigning as keeper of delivery station No. 17 South.

Referred to the Committee on Delivery Stations.

From B. F. Cobb, praying the Board to appoint him keeper of delivery station No. 17 South, to succeed J. R. Van Arsdale.

Referred to the Committee on Delivery Stations.

From F. A. Naber, 1361 E. Sixty-third street, requesting the Board to appoint him keeper of delivery station No. 17 South, in case any change is made.

Referred to the Committee on Delivery Stations.

From MacChesney & Becker, attorneys for the Kenwood Residents Association, requesting the Board to renew its protest of June 12, 1911.

Director Wait moved that the Board renew its protests against the laying of tracks upon Lake avenue in front of the Blackstone Branch Library.

The motion prevailed.

UNFINISHED BUSINESS.

The President called up the proposed amendment to Art. XXI of the by-laws which was laid over at the last meeting of the Board.

Director Despres, Chairman of the Committee on By-Laws, reported back the proposed amendment approved by the Committee, and moved that the last paragraph of Art. XXI be amended to read as follows:

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

The Library shall be open on all secular days except New Year's Day, Lincoln's Birthday, Washington's Birthday, Decoration Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. On the Fourth of July and on Christmas Day all departments of the Library shall be closed; *on the other holidays herein mentioned such departments of the library as the Board may determine shall be open for the use of the public, and the Librarian shall have the authority to employ such special or extra service as may be required.* A record of the attendance of each of the employés shall be kept and no allowance shall be made for absence from duty except as above provided, unless by a vote of a majority of the Board.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 392 vols., $411.00.

Current English books, 59 vols., $100.00.

Miscellaneous books to be replaced, 96 vols., $150.00.

Extra copies of non-fiction for stacks and open shelves, 171 vols., $187.00.

Books for Civics Room, 24 vols. $30.00.

Extra copies of books on missions, 50 vols., $50.00.

Books of fiction at reduced prices, 150 vols., $50.00.

Books of non-fiction at reduced prices, 75 vols., $75.00.

Juvenile books for branches, 613 vols., $464.00.

Books for Humboldt branch, 203 vols., $147.00.

Books for Branch 27 and Deposit Collection, 408 vols., $320.00.

Juvenile books for Kelly branch (Kelly fund), 29 vols., $25.00.

Regular fund:	2,241 vols.,	$1,984.00
Kelly fund:	29 vols.,	25.00
Total:	2,270 vols.,	$2,009.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $49.55, be paid from the incidental fund.

As a result of an entrance examination held March 5th, the following candidates have been accepted as new members of the Training Class and will begin their courses on March 17:

Helen Rose Bayne	Edith F. Long
Jessie W. Bingham	Marian Mervine
Helen F. Coleman	Dorothy May Newell
Anna L. Cylkowski	Lura Cate Shearman
Margaret E. Ely	Cecilia H. Troy
Louise Foster	Gertrude Mabel Watt

Your Committee has given careful consideration to a communication from William Harper suggesting an arrangement whereby without cost to the Library, ex-

cept that of installation, from ten to twelve thousand manufacturers' catalogues will be supplied and kept up to date, together with index cards for these catalogues. Your Committee recommends that the Librarian be authorized to make the necessary arrangements for the receipt and care of this material, and that the Committee on Buildings be requested to procure the necessary filing cases, the collection to be kept and made available for public use in the Civics Room of the Library.

Mrs. Fanny Thomson and Miss Fannie M. Lackey have petitioned your Committee to remit amount due for the loss of books destroyed in the "Midway fire." Your Committee recommends that the petitions be granted.

Respectfully submitted,
MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library,
CHICAGO, March 10, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

A. C. McClurg & Co., books	$3,261.88
O. G. Waffle, books	54.84
C. V. Ritter, books	36.00
Polish Daily and Weekly Zgoda, books	21.50
H. W. Wilson Co., books	18.85
R. B. Peattie, books	10.72
Elliott-Madison Co., books	10.00
E. G. Stechert & Co., subscriptions and books	1,442.63
Bennett's Newspaper and Magazine Agency, subscriptions	5.50
John Seybold, binding	565.59
Geo. E. Koehler, binding	371.97
Burgmeier Book Bindery, binding	183.70
Joseph Flucke & Son, binding	175.37
Slade, Hipp & Meloy, gummed muslin	7.20
Arabol Manufacturing Co., glue	4.00
Rogers & Hall Co., printing, etc	66.80
Dwight Bros. Paper Co., paper	21.50
Swigart Paper Co., paper	62.92
Bradner Smith & Co., paper	11.16
Cameron, Amberg & Co., printing, etc	95.25
James Watson & Co., printing	24.00
Max Stern's Sons, printing	13.25
Rockwell-Barnes Co., typewriter ribbons and carbon paper	28.25
Geo. E. Cole & Co., stationery	26.05
Edwards & Hancock, paper	14.00
Kirk's Ink Co., paste	9.60
H. S. Parrish & Co., rubber bands, dates, etc	8.40
Hammond Typewriter Co., ribbons and shuttle shields	8.00
Chas. B. Sackheim, pencil sharpener	7.50
H. G. Wilson, Sec'y, cash expenditures Feb., 1913	228.52
	$6,794.95

He, also, presented the following bills to be paid from the trust funds and moved that the bills be paid as indicated.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Bills to be paid from Ryder Fund Income Acc't:

G. Broes Van Dort Co., books	$ 88.40
Frederic Fairchild Sherman, books	45.00
	$133.40

Bills to be paid from Austin Insurance Fund:

A. C. McClurg & Co., books	$69.55

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — The following resignations have been received and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Joseph B. Brodsky, page, February 20.
Louis J. Mozwecz, page, February 25.
Michael Rosenblum, page, February 25.
Earl T. Wilson, page, February 27.

The following recommendations are submitted and their approval is requested:

Extending until June 16, 1913, leave of absence granted to Ella B. Marshall, junior library assistant.

Granting automatic increases of pay, in accordance with the rules and regulations, dating from February 26, 1913, to the following pages: Isadore Glick, George P. Krick, Lawrence Phillips, Aaron Cohn.

Respectfully submitted,
H. L. Wait,
Max Henius,
A. Lagorio,
Committee on Administration.

Chicago, March 10, 1913.

He, also, presented the following list of vacancies, appointments and changes of salary for February, 1913, which was received and ordered published:

Harry Arlinsky, page, appointed temp. February 3, $300 per year; separated February 6.

Mandel Block, junior library assistant, appointed temp. February 26, $420 per year.

Joseph B. Brodsky, page, resigned February 20.

Arthur Carlson, page, separated February 24.

Chester Cole, page, appointed temp. February 19, $300 per year.

Harold DeKofsky, page, appointed temp. February 17, $300 per year; separated February 21.

Abe Dorfman, page, appointed temp. February 14, $300 per year.

Louis Engberg, page, appointed temp. February 13, $300 per year; separated February 16.

George C. Englund, page, appointed temp February 3, $300 per year; separated February 7.

Dora Feddersen, junior library assistant, appointed temp. February 5, $420 per year (half day service).

Michael Hallinan, page, appointed temp. February 18, $300 per year.

Russell Hedberg, janitor, separated February 18.

Stanley James, page, appointed temp. February 10, $300 per year; separated February 10.

Francis Kane, page, appointed temp. February 3, $300 per year; separated February. 5.

Solomon Klein, page, separated February 6.

John J. Kolar, automobile care-taker, separated February 2.

Martin R. Logan, janitor, separated February 4.

Joseph H. McClelland, page, appointed temp. February 13, $300 per year; separated February 16.

Louis J. Mozwecz, page, resigned February 25.

Adeline Nieman, junior library assistant, appointed temp. February 20, $420 per year.

Richard Nolan, page, appointed temp. February 25, $300 per year.

William Nudelman, page, appointed temp. February 25, $300 per year; separated February 25.

Neil R. O'Malley, page, appointed temp. February 28, $300 per year.

Frank Patterson, page, appointed temp. February 26, $300 per year.

Frederick Pfeiffer, page, appointed temp. February 3, $300 per year; separated February 7.

Michael Rosenblum, page, resigned February 25.

Martin L. Rothstein, page, separated February 2.

Frank Scott, page, appointed temp. February 7, $300 per year.

Clara Shaffner, junior library assistant, separated February 13.

David Stein, page, separated February 3.

Moses Tharp, janitor, appointed February 5, $720 per year.

Herbert Thompson, page, appointed temp. February 10, $300 per year.

Walter Vogler, page, appointed temp. February 25, $300 per year.

Joseph J. Wesley, automobile care-taker, appointed February 3, $600 per year.

Earl T. Wilson, page, resigned February 27.

Max Zaslowsky, page, appointed February 10, $300 per year; separated February 21.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following report of the Committee and moved its acceptance.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Numerous requests are being received from citizens and organizations, representing many sections of the city, asking for extension of public library service to their respective localities, preferably by the establishment of branch libraries. Lack of funds preventing an affirmative response in all of these cases, your Committee has suggested that wherever the necessary arrangements could be effected for securing suitable quarters and guarantees on the part of responsible organizations of citizens, deposit collections for direct circulation be installed until such time as an opportunity is afforded to grant the petitions for more extended service. Steps have been taken to locate such deposit collections, in addition to the eight centers of this character now maintained, at Norwood Park, Grand Crossing, Chicago Lawn and Tracy. At the present time there are delivery stations at Chicago Lawn and Norwood Park. By the substitution of deposit stations the last of the costly express deliveries will have been discontinued.

Respectfully submitted,

A. LAGORIO,
PHILIP M. KSYCKI,
SAMUEL DESPRES,
Committee on Branches.

CHICAGO, March 10, 1913.

He, also, presented the following schedule of bills for the maintenance of the Hiram Kelly Branch and moved that the bills be paid from the Hiram Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

A. C. McClurg & Co., books	$ 82.49
O. G. Waffle, books	.53
Joseph Flucke & Son, binding	26.42
John Seybold, binding	15.66
Geo. E. Koehler, binding	.76
Consumers Co., fuel	96.00
Commonwealth Edison Co., current	20.71
Chicago Telephone Co., telephone	3.75
	$245.72

Director Lagorio moved that the sum of fifty dollars be appropriated for the purpose of procuring a portrait and frame of Hiram Kelly to be placed in the Hiram Kelly Branch Library.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and would recommend:

1. That the resignation of Edwin F. Chinlund as keeper of delivery station No. 11 North, be accepted, and that John H. Ryan be appointed in his place, he having purchased the business from Mr. Chinlund.

2. That the resignation of Jacob Arond as keeper of delivery station No. 41

West, be accepted, and that Max Fagin be appointed keeper in his place, he having purchased the business from Mr. Arond.

3. That the resignation of Lyder Birkedale as keeper of delivery station No. 42 West, be accepted, and that Mrs. Gunda Benson be appointed in his place, she having purchased the business from Lyder Birkedale.

4. That the resignation of Mary Etsinger as keeper of delivery station No. 38 South, be accepted, and that N. B. Travis be appointed in her place, he having purchased the business from Mary Etsinger.

5. That the request of John D. Sweeney for care of delivery station No. 26 South, be granted, he having purchased the business from the former keeper.

6. That the request of M. Lerner for a delivery station at the corner of Augusta street and Washtenaw avenue, be not granted, as this location is within four blocks of a station already established.

7. That station No. 21 North, 1733 Lawrence avenue, in charge of Gus Breyts, be closed; this station has been open for over three months and the circulation has not exceeded sixty books per month.

All of which is respectfully submitted,

M. J. Collins,
Philip M. Ksycki,
Committee on Delivery Stations.

March 10, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 54.39
United States Tire Co., rubber tires	85.19
Polack Tyre & Rubber Co., single rims for wheels	26.40
Standard Oil Co., gasoline	118.50
Valvoline Oil Co., oil	28.95
Perkins Machine Co., machinists' labor	36.55
Chicago Engineer Supply Co., grease cups	11.89
Joseph T. Ryerson & Son, iron	9.74
Wm. D. Gibson Co., springs	9.00
Evans & Eichner, crank case covers	6.00
American Battery Co., repairs to storage batteries	7.75
	$394.36

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands:

1. That the request of Grant Smith, President of the Chicago Nature Study Club, making application for the use of the room on the fifth floor of the Public Library building for monthly meetings to be held on the afternoon of the second Saturday, November, December, January and February next, be granted.

2. That the Secretary be authorized to purchase from the Western Slate Company 1,000 slate tiles at 14 cents each.

All of which is respectfully submitted,

Mortimer Frank,
A. Lagorio,
Samuel Despres.
Committee on Buildings and Grounds.

March 10, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Frank, Wait, Henius, Ksycki, Despres, Collins and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles, rent, etc., Austin Branch	100 00
Richard C. Mauer, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Commonwealth Edison Co., electric current (branches)	42.69
Public Service Co. of Northern Ill., electric current (branch)	22.68
Peoples Gas Light & Coke Co., gas	37.28
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Consumers Co., coal (branches)	101.20
Chicago Telephone Co., telephone service	69.55
Bullard & Gormley Co., hardware	43.08
Sanitary Office Towel Co, laundering towels	28.70
Haegele Ice Co., ice	9.41
Cudahy Packing Co., soap powder	11.25
Riddiford Bros., brooms	4.50
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, street car books	5.30
Fred A. Busse Co., coal	920.56
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	61.34
McMaster-Carr Supply Co., engineering supplies	11.35
Thayer & Lynn, making fibre insulation for generator rocker arm	6.00
D. J. Gallagher Mfg. Co., waste and wipers	15.35
Citizens Street Cleaning Bureau, removing cinders	30.90
Adams-Bagnall Electric Co., parts for Jandus arc lamps	11.01
Illinois Electric Co., electric supplies	6.63
The Crescent Brush Works, feather dusters, down dusters, etc	47.50
James S. Kirk & Co., soft soap and soap	24.95
Shavings & Sawdust Co., sawdust	8.00
Library Bureau, oak filing units, etc	172.30
Taylor Instrument Co., thermometers	18.00
Edward Hines Lumber Co., lumber	33.97
H. G. Wilson, Sec'y, cash expenditures Feb., 1913	36.72
	$2,237.72

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library,

Gentlemen:—Since the installation of the Civics Room on the west side of the first floor, near the Randolph street entrance, the patronage has grown to such an extent that at times, particularly on Saturdays, the seating accommodations are insufficient. Moreover, the printed sources of information available in this department are so closely related to the federal, state and municipal documents which are housed at a considerable distance on the other side of the building, that for purposes of greater efficiency and more expeditious service, it would be advisable to transfer the Civics Room to the quarters now occupied by the patents, and to place the patents and specifications in the room thus vacated. The shelf and stacks arrangement lends itself to this plan readily, but it will be necessary to equip the room to be occupied by the Civics department with better lighting facilities. Inasmuch as provision has already been made for the repainting of the walls during the ensuing summer, the only additional expense involved is in the matter of new lighting fixtures. Authority is hereby requested from the Board directing the Committee to take the necessary steps for equipping the room with indirect lighting and for the transfer of the two departments mentioned to the

quarters assigned them, as per above recommendation.

Respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
SAMUEL DESPRES.
Committee on Buildings and Grounds.

CHICAGO, March 10, 1913.

REPORTS.

The Librarian presented his report for the month of February, 1913, which was received and ordered published.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR FEBRUARY, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of February, 1913, was 260,709; for the corresponding month of the previous year, 247,920. The circulation was from the following sources:

Central Library	53,930
Branches	117,776
Stations	73,333
Traveling Libraries	4,357
Deposits and Miscellaneous	11,313
	260,709

The following is a summary of the books obtained at the Central Library:

Main Collection	24,886
Open Shelf	23,493
Hughes Room	1,065
Information Desk (Teachers' and special cards)	3,986
Miscellaneous	296
Books for the Blind	204
	53,930

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		858	858
Austin	8,044	487	8,531
Bessemer Park	1,759	407	2,166

Blackstone	5,878	290	6,168
Burr School	4,705	236	4,941
Cornell Square	2,979	252	3,231
Davis Square	1,492	226	1,718
Fuller Park	4,444	210	4,654
Hamilton Park	3,221	492	3,713
Hamlin Park	4,002	173	4,175
Hebrew Institute	6,655	2,103	8,758
Holstein Park	2,481	144	2,625
Humboldt	4,060	576	4,636
Kelly	11,818	788	12,606
Lawndale	4,458	312	4,770
Lewis Institute	9,589	578	10,167
Lincoln Center	4,842	470	5,312
Logan Square	6,226	630	6,856
Mark White	2,940	245	3,185
Ogden Park	2,506	907	3,413
Seward Park	701	572	1,273
Sherman Park	3,916	457	4,373
West Park 1	4,066	319	4,385
West Park 2	4,075	762	4,837
West Park 3	2,993	120	3,113
West 26th Street	9,926	400	10,326
Traveling Libraries	4,357	59	4,416
Business House Deposits	11,099	4,755	15,854
Miscellaneous Reference	214	.....	214
Total	133,446	17,828	151,274

Of the 73,333 books supplied through the Stations Department, 13,014 were sent to 26 branches and 60,319 to 93 stations. The books supplied for the same month of the preceding year numbered 82,324 volumes.

The circulation department was open on 22 week days. The daily average week day circulation was 11,850.

REFERENCE ROOM.

Number of books issued from stacks 32,932
Number of recorded visitors 13,078

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,093. Visitors, 1,080.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,498. Visitors, 2,337.

CIVICS ROOM.

Magazines issued, 1,660; directories consulted, 1,635; bound newspapers, 641; books, 1,584; pamphlets, 687. Visitors, 4,082.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,166. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 277. Average maximum attendance per hour, 367.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,662; issued in February of the previous year, 5,838.

Number of non-fiction cards issued, 2,681; juvenile cards, 1,578; research cards, 7; teachers' cards, 93. The number of three-year cards outstanding is 153,043.

BINDERY DEPARTMENT.

Number of books at binderies February 1, 1913	5,983
Number of books sent to binderies in February, 1913	4,031
Total number of books at binderies in February, 1913	10,014
Number of books received from binderies in February, 1913	3,023
Number of books at binderies February 28, 1913	6,991
Number of books repaired in library in February, 1913	3,957

GROWTH OF THE LIBRARY.

The total number of volumes in the Library February 28, 1913, was 504,923. Received since June 1, 1912, 30,377; since February 1, 1913, 3,005. Books worn out and discarded since June 1, 6,376; since February 1, 0. Books lost and paid for since June 1, 923; since February 1, 74. Books found and money refunded since June 1, 137; since February 1, 21.

HENRY E. LEGLER,
Librarian.

CHICAGO, March 10, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 24, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki and Collins.

Absent—Director Despres.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held March 10, 1913, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From John H. Ryan, resigning as keeper of delivery station No. 11 North, located at 3701 N. Halsted street.

Referred to the Committee on Delivery Stations.

From Grace E. Link, praying the Board to appoint her keeper of delivery station No. 11 North, she having purchased the business from the former keeper.

Referred to the Committee on Delivery Stations.

From the Illinois Coin Controlled Locker Company, making a proposition to install a cabinet of steel lockers in the Public Library building; the lockers to be put in without expense to the Board and the company to allow the Board twenty-five per cent. of the gross receipts.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Collins and the President—8.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 181 vols., $212.00.

Current English books, 48 vols., $84.00.

English books for branches and deposit, 89 vols., $26.00.

Swedish books, 400 vols., $500.00.

Polish books, appropriation of $200.00 for 200 additional copies taken from list passed by Board Feb. 10, 1913, $200.00.

Miscellaneous extra copies required, 15 vols., $25.00.

Miscellaneous books, 139 vols., $475.00.

Books for deposit collection, 34 vols., $37.00.

Fiction for branches, 439 vols., $375.00.

Non-fiction for branches, 195 vols., $150.00.

Juvenile books for branches, 624 vols., $417.00.

Fiction for Kelly Branch (Kelly fund); 62 vols., $62.00.

Non-fiction for Kelly Branch (Kelly fund), 58 vols., $52.00.

Juvenile books for Kelly branch (Kelly fund), 37 vols., $22.00.

Regular fund:	2,364 vols.,	$2,501.00
Kelly fund:	157 vols.,	136.00
Total:	2,521 vols.,	$2,637.00

Miscellaneous periodicals, $10.00.

Your Committee further recommends the appropriation of $500.00 for deposit with the Library of Congress for catalogue cards to cover amount due and advance deposit.

Respectfully submitted,
MAX HENIUS,
MORTIMER FRANK,
H. L. WAIT,
Committee on Library,

CHICAGO, Mar. 24, 1913.

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report and moved its adoption.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Collins and the President—8.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — The following resignations have been received and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Charles J. Beatty, March 14.

Emanuel M. Tubin, February 25.

We further submit recommendations as follows:

That the action of the Librarian in separating from the service Moses Tharp and Nathan Cook, janitors, for incompetency and inability to accomplish the required amount of work, be and the same is hereby approved.

That leave of absence on half-pay be granted Emma L. Shaw from February 18 to March 14, inclusive, salary deducted prior to February 26 to be reimbursed at the rate above mentioned.

Respectfully submitted,
H. L. WAIT,
A. LAGORIO,
MAX HENIUS,
Committee on Administration.

CHICAGO, Mar. 24, 1913.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, reported that he had taken up the question of a portrait of the late Hiram Kelly, and after investigation he was convinced that a photographic enlargement of the steel engraving of Hiram Kelly would not work out satisfactorily, and that he had

received a proposition for a portrait in oil for the sum of two hundred ($200.00) dollars.

Director Lagorio moved that the sum of two hundred ($200.00) dollars be appropriated, in addition to the fifty ($50.00) dollars, voted at the last meeting of the Board, for the purpose of procuring a framed portrait of Hiram Kelly; the money to be paid from the Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Collins and the President—8.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following recommendations, agreed upon by the Committee, and moved their adoption.

Carried.

1. That the removal of delivery station No. 14 South from 657 W. 120th street to 700 W. 120th street, under the care of Messrs. Naugle & Wyatt, be approved.

2. That the resignation of J. R. Van Arsdale, keeper of delivery station No. 17 South, 1304 E. 63d street, be accepted, and that said station be placed in charge of B. F. Cobb, his successor in business.

3. That the application of F. A. Naber, 1361 E. 63d street, for the removal of delivery station No. 17 South to his store, be filed.

4. That the resignation of John H. Ryan as keeper of delivery station No. 11 North, 3701 N. Halsted street, be accepted, and that Grace E. Link be appointed Mr. Ryan's successor at the above mentioned address.

5. That station No. 33 West, 4822 Milwaukee avenue, and station No. 53 West, 222 N. 48th avenue, be discontinued; the circulation from these stations being very small.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report and moved that the recommendation contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Frank, Freeman, Wait, Henius, Ksycki, Collins and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report that in accordance with its instructions the Secretary received proposals for furnishing the supply of Mazda lamps for the present year, and bids were received as follows:

	Independent Lamp and Wire Co.	Baxter Kendall & Co.	Buckeye. Elec. Co.	Western Electric Co.
50–20 Watt clear	$ 14.00	$ 14.00	$ 15.80	$ 13.80
450–25 " "	126.00	126.00	142.20	124.20
200–40 " "	63.00	63.00	71.10	62.10
100–40 " frosted	34.00	34.30	38.71	33.81
100–60 " clear	42.00	42.00	47.40	41.40
24–100 " frosted	16.32	16.30	18.39	16.06
24–150 " "	24.00	24.36	27.49	24.01
12–250 " clear mogul	18.60	19.71	21.33	19.04
16–400 " " "	46.40	48.47	52.46	45.81
Total	$384.32	$388.14	$434.88	$380.23

By taking advantage of a contract which the Department of Electricity of the City has with the Western Electric Company, the library will be enabled to purchase regular "Association" lamps at the liberal discount afforded by the City's contract.

Your Committee would recommend that an order be given to the Western Electric Company for lamps, as stated above, in accordance with their proposal for the sum of $380.23.

All of which is respectfully submitted,

MORTIMER FRANK,
A. LAGORIO,
Committee on Buildings and Grounds.

March 24, 1913.

NEW BUSINESS.

Director Frank stated that he intended to leave for Europe on the 27th inst., and requested a leave of absence for a period of three months.

On motion, the request was granted.

The President appointed Director Ksycki to act as a member of the Committees on Library and Buildings and Grounds during Director Frank's absence.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

SPECIAL MEETING.

CHICAGO, MONDAY, APRIL 7, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Wait, Henius, Despres and Collins.

Absent—Directors Freeman and Ksycki.

The Secretary read the following call:

"CHICAGO, Apr. 3, 1913.

"H. G. Wilson, Esq.,
"Sec'y Public Library Board,
"Chicago.

"Dear Sir:—Please call a special meeting of the Board of Directors of the Chicago Public Library for Monday, April 7, 1913, at 5 o'clock p. m., for the purpose of transacting the regular order of business of the Board, and to include any and all business that may regularly come before it.

"Very truly yours,
"R. J. ROULSTON,
"*President.*"

MINUTES APPROVED.

On motion of Director Lagorio, the minutes of the regular meeting held March 24, 1913, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From C. L. Borg, 6419 S. Halsted street, praying the Board to establish a delivery station in his store.

Referred to the Committee on Delivery Stations.

From John P. Moloney, requesting the Board to establish a delivery station at 1236 Devon avenue.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents the following schedules of book lists submitted by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 240 vols., $240.00.

Non-fiction for open shelves—80 vols., $100.00.

Miscellaneous books, 154 vols., $350.00.

Fiction for deposit collection, 390 vols., $320.00.

Books for Armour Square Branch, 154 vols., $131.00.

Miscellaneous books for Kelly Branch (Kelly fund), 14 vols., $32.00.

Regular fund:	1,018 vols.,	$1,141.00
Kelly fund:	14 vols.,	32.00
Total:	1,032 vols.,	$1,173.00

Miscellaneous periodicals, $20.00.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $50.05, be paid from the incidental fund.

For the purpose of clearing the records of cumbersome dead material, your Committee recommends that all fines amounting to less than twenty-five cents incurred prior to 1906 be expunged, together with all charges, except for books lost, incurred prior to 1904.

Respectfully submitted,
MAX HENIUS,
H. L. WAIT,
Committee on Library.

CHICAGO, April 7, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

A. C. McClurg & Co., books	$4,910.22
B. F. Stevens & Brown, books and subscriptions £281/6/4 (est.)	1,369.99
Em. Terquem, books, Francs 445.05 (est.)	89.01
Gyldendal Publishing House, books	277.64
Sarah E. Pierce, books	121.25
Fleming H. Revell Co., books	56.27
C. V. Ritter, books	45.50
O. G. Waffle, books	37.50
H. W. Wilson Co., books, etc	19.00
Moody Manual Co., books	15.00
Rand McNally Co., book	15.00
Librarian of Congress, subscription to printed catalogue cards	500.00
R. S. Henshaw, subscriptions to newspapers	18.60
John Seybold, binding	626.93
Geo. E. Koehler, binding	576.27
Burgmeier Book Bindery, binding	293.00
Joseph Flucke & Son, binding	215.35
Kirk's Ink Co., paste	9.60
Rogers & Hall Co., printing finding lists and bulletins	213.33
J. W. Butler Paper Co., paper	66.88
Dwight Bros. Paper Co., paper	53.00
Bradner Smith & Co., paper and envelopes	25.12
W. D. Messinger & Co., twine	10.20
Holmes Mfg. Co., stationery	50.65
Max Stern's Sons, printing	40.50
James Watson & Co., printing	27.05
Cameron, Amberg & Co., ruling and cutting slips, etc	8.40
Library Bureau, book pockets; oak cabinets, etc	155.89
Geo. E. Cole & Co., stationery	21.68
H. S. Parrish & Co., numbering machine; ink pads, etc	17.30
Dennison Mfg. Co., gummed labels	13.50
Oliver Typewriter Co., typewriting ribbons	6.00
Polack Rubber Co., rubber bands	4.00
H. G. Wilson, Sec'y, cash expenditures Mar., 1913	218.56
	$10,128.19

Director Henius, also, presented the following bills for books to be paid from various funds, and moved that the bills be paid as indicated.

Carried.

Yeas—Directors Lagorio, Wait, Henius,

Despres, Collins and the President—6.

Nays—None.

Ryder Fund Income:

Walter M. Hill, books..... .....$87.50

B. F. Stevens & Brown, books, £7/15/6 (est.) 37.81

$125.31

Morgan Park Book Fund:

A. C. McClurg & Co., books.....$54.96

Austin Insurance Fund:

A. C. McClurg & Co., books $26.41

Sherman Park Fund:

B. F. Stevens & Brown, books, £15/0.....$3.60

COMMITTEE ON ADMINISTRATION.

Director Wait, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received and their acceptance is recommended with authorization to the Librarian to fill the positions by certification from the Civil Service Commission:

William Holman, page, Stations Department.

Samuel Naroditsky, page, Branches Department.

William Walker, janitor.

We recommend extension of the following leaves of absence heretofore granted by the Board: John Toman, one year from April 26, 1913; James J. Daly, three months from April 26, 1913.

Your Committee further recommend that the Librarian be authorized to make a requisition on the Civil Service Commission for a stenographic assistant at a salary not exceeding $45 per month, such appointment to date from and after April 14.

Your Committee recommend that in accordance with an arrangement contemplated by action of the Common Council, the Chicago Public Library undertake the administration of the Municipal Reference Library in the City Hall. Inasmuch as some of the work carried on by the Municipal Reference Library and that developed in the Civics Room of the Chicago Public Library is identical, duplication can be eliminated and further advantages will accrue to both through a systematic organization of the documentary material obtained from other municipalities of this country and of Europe. By directing the work of both these departments the Library can materially strengthen its own resources and broaden the work which has heretofore been done in the Municipal Reference Library. The contemplated arrangement includes the transfer of Frederick F. Rex from the position of Assistant Statistician to that of Head Assistant in the Document Department of the Library, this filling the vacancy caused by the resignation of Charles R. Barnes some time ago.

Respectfully submitted,

H. L. WAIT,

MAX HENIUS,

Committee on Administration.

CHICAGO, April 7, 1913.

He, also, presented the following list of vacancies, appointments, etc., for March, 1913, which was received and ordered published.

Carl Baigh, page, separated March 10.

Charles J. Beatty, messenger, resigned March 14.

Abe Bernstein, page, appointed temp. March 24, $300 per year.

Carroll Boyd, page, separated March 25.

Clarence Brasher, page, appointed temp. March 19, $300 per year; separated March 22.

Stanley Bumstead, page, separated March 7.

Harry Carlson, page, appointed temp. March 31, $300 per year.

Nathan Cook, janitor, appointed March 11, $720 per year; separated March 19.

James Davidson, page, appointed temp. March 17, $300 per year; separated March 26.

Norman Flynn, page, separated March 16.

Warren Foster, page, separated March 25.

Isadore Glenner, page, appointed temp. March 3, $300 per year; separated March 25; appointed March 26, $300 per year.

Max Greenberg, page, appointed temp. March 19, $300 per year; separated March 20.

John Hack, elevator operator, appointed temp. March 12, $810 per year.

Michael Hallinan, page, separated March 16; appointed temp. March 26, $300 per year.

Clifford Hughey, page, appointed temp. March 31, $300 per year.

Raymond Jacobson, page, separated March 10.

Robert W. Jones, janitor, appointed temp. March 24, $10 per month.

Helen Kasmar, bindery assistant, appointed temp. March 14, $1.25 per day.

Raymond Keasel, page, separated March 9.

William Kenny, page, appointed temp. March 12, $300 per year; separated March 26.

Edward Knulty, page, separated March 17.

Leopold Kohn, page, appointed temp. March 7, $300 per year; separated March 17.

Fred Laage, page, appointed temp. March 17, $300 per year.

Richard Lannoe, page, appointed temp. March 17, $300 per year.

James A. Levine, page, appointed temp. March 31, $300 per year.

Martin R. Logan, janitor, appointed March 31, $720 per year.

Carl Lundberg, page, appointed temp. March 16, $300 per year; separated March 21.

Ernst Lutter, page, appointed temp. March 14, $300 per year.

Edwin McInerney, junior library assistant, appointed temp. March 31, $420 per year.

Joseph Martoccio, page, appointed temp. March 26, $300 per year; separated March 26.

Mrs. Bridget Moran, janitress, appointed temp. March 12, $600 per year; separated March 18.

Samuel Naroditsky, page, resigned March 31.

Edward W. Noel, page, appointed temp March 31, $300 per year.

Richard Nolan, page, separated March 10.

Ray A. O'Connell, page, appointed temp. March 10, $300 per year.

Neil R. O'Malley, page, separated March 4.

Albert Quilter, page, separated March 11.

Frederick F. Rex, head assistant in charge of documents, transferred from Bureau of Statistics and Municipal Library to Public Library March 26, $1320 per year.

Harold Rogers, page, appointed temp. March 13, $300 per year; separated March 15

Louis Schiffman, page, appointed temp. March 19, $300 per year; separated March 20.

Harry Schulman, page, appointed temp. March 11, $300 per year.

Herman Siegel, page, separated March 17

Frank Smith, janitor, appointed temp. March 31, $720 per year.

Moses Tharp, janitor, separated March 19.

Emanuel M. Tubin, page, resigned February 25.

Gustav Versener, page, appointed temp. March 17, $300 per year.

Walter Vogler, page, separated March 11.

Henry B Volk, page, appointed temp. March 5, $300 per year; separated March 25.

John Walczak, page, appointed temp. March 17, $300 per year; separated March 26.

William Walker, janitor, resigned March 26.

George Woll, janitor, transferred to another City Department March 7.

Israel Wool, page, appointed temp. March 17, $300 per year.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following bills for the maintenance of the Hiram Kelly Branch and moved that the bills be paid from the Kelly fund income account.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

A. C. McClurg & Co., books	$120.63
John Seybold, binding	3.08
Jos. Flucke & Son, binding	.58
Consumers Co., coal	64.00
Chicago Telephone Co., telephone service	3.75
The Fair, vise	5.95
Vaughan's Seed Store, grass seed, etc	4.95
Illinois Electric Co., dry cells	.50
	$203.44

COMMITTEE ON DELIVERY STATIONS.

Director Collins, Chairman, presented the following bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

Knox Automobile Co., automobile parts	$ 73.14
Standard Oil Co., gasoline	133.50
New York and New Jersey Lubricant Co., oil	35.80
Valvoline Oil Co., oil	13.95
United States Tire Co., rubber tires	39.67
Perkins Machine Co., machinists' labor, etc	76.65
Crerar Adams & Co., tubing	24.21
Joseph Halsted Co., bending channel plates; 9 pieces angles	9.10
Wm. D. Gibson Co., springs	9.00
Beckley Ralston Co., muffler and plugs	8.50
J. C. Ristenbatt, making patterns	5.60
Henry Landgraf, delivery signs, rehanging, etc	15.75
	$444.87

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Lagorio, for the Committee, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Richard C. Mauer, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Peoples Gas Light & Coke Co., gas	39.68
Commonwealth Edison Co., current	36.79
Public Service Co. of Northern Ill., current	21.49
Chicago Telephone Co., telephone service	70.31
Sanitary Office Towel Co., laundering towels	30.18
Haegele Ice Co., ice	11.58
Raymond Express Co., delivering mail	9.00
Gallaher & Speck, machinists' labor	11.13
The Lamson Co., repairing pneumatic carriers	4.75
Bullard & Gormley Co., hardware	21.72
City Collector, elevator inspections	16.00
Fred A. Busse Co., coal	986.33
Krehbiel Co., coal analysis	25.00
John Mohr & Sons, repairs to boilers	38.28
Samuel Harris & Co., engineering supplies	12.33
McMaster-Carr Supply Co., engineering supplies	10.97
Crane Co., engineering supplies	8.99
W. H. Salisbury & Co., belting and rubber bands	7.31
McCord Mfg. Co., gaskets	6.63
Schaeffer & Budenberg Mfg. Co., charts	6.00
Citizens Street Cleaning Bureau, removing cinders	26.40
Illinois Electric Co., electrical supplies	76.07
American Battery Co., repair parts and repairs to batteries	26.26
Wm. Dilley, brooms, mops, mop wringers, etc	56.45
James S. Kirk & Co., soft soap	21.25
Lampert & Keller, insurance on library property in branch	105.00
Eliel & Loeb, insurance on library property in bindery	31.25
Edward Hines Lumber Co., lumber	92.89

E. Baggott Co., plumbing	14.10
H. G. Wilson, Sec'y, cash expenditures March, 1913	41.50
	$2,275.14

He, also, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Lagorio, Wait, Henius, Despres, Collins and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and would recommend:

1. That a contract be awarded to L. H. Prentice Company to replace three downspouts at the north dome of the Library building, in accordance with the specifications prepared for the work, on their bid of $1,245.00; the responses to request for bids on this work being as follows:

L. H. Prentice Company	$1,245.00
Thomas & Smith	1,510.00
A. Kilander & Co	1,550.00

2. That the proposal of the Illinois Coin Controlled Locker Company, to install coin controlled lockers in the Library building, be refused, and that the communication be placed on file.

3. That the Secretary be authorized to purchase the necessary fixtures and reflectors for installing seven lights in the new public toilet room, and five lights in the order department, and that a sum not to exceed fifty dollars be appropriated for this work.

All of which is respectfully submitted,

A. LAGORIO,
SAMUEL DESPRES.
Committee on Buildings and Grounds.

CHICAGO, April 7, 1913.

REPORTS.

The Librarian presented his report for the month of March, 1913, which was received and ordered published.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MARCH, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of March, 1913, was 290,203; for the corresponding month of the previous year, 269,470. The circulation was from the following sources:

Central Library	59,375
Branches	128,916
Stations	84,212
Traveling Libraries	5,545
Deposits and Miscellaneous	12,155
	290,203

The following is a summary of the books obtained at the Central Library:

Main Collection	26,082
Open Shelf	26,308
Hughes Room	1,347
Information Desk (Teachers' and special cards)	5,076
Miscellaneous	303
Books for the Blind	259
	59,375

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		1,029	1,029
Austin	9,138	572	9,710
Bessemer Park	1,957	443	2,400
Blackstone	6,501	352	6,853
Burr School	4,770	385	5,155
Cornell Square	3,054	243	3,297
Davis Square	1,507	300	1,807
Fuller Park	5,400	255	5,655
Hamilton Park	3,911	591	4,502
Hamlin Park	4,333	189	4,522
Hebrew Institute	7,767	2,265	10,032
Holstein Park	2,984	237	3,221
Humboldt	4,263	679	4,942
Kelly	13,171	992	14,163
Lawndale	4,501	350	4,851
Lewis Institute	10,722	651	11,373
Lincoln Center	5,596	522	6,118
Logan Square	6,926	686	7,612
Mark White	3,218	271	3,489
Ogden Park	2,774	980	3,754
Seward Park	756	647	1,403
Sherman Park	4,480	482	4,962
West Park 1	4,206	318	4,524
West Park 2	4,507	970	5,477
West Park 3	3,071	142	3,213
West 26th Street	9,403	457	9,860
Traveling Libraries	5,545	65	5,610

Business House Deposits..	11,793	5,161	16,954
Miscellaneous Reference..	362	.....	362
Total...	146,616	20,234	166,850

Of the 84,212 books supplied through the Stations Department, 15,008 were sent to 26 branches and 69,204 to 93 stations. The books supplied for the same month of the preceding year numbered 89,710 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 11,162.

REFERENCE ROOM.

Number of books issued from stacks... 40,005
Number of recorded visitors..... ...15,609

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,883. Visitors, 1,357.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 12,901. Visitors, 2,862.

CIVICS ROOM.

Magazines issued, 2,208; directories consulted, 1,806; bound newspapers, 730; books, 1,619; pamphlets, 803. Visitors, 4,799.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,513. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 273. Average maximum attendance per hour, 355.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,204; issued in March of the previous year, 5,907.

Number of non-fiction cards issued, 2,502; juvenile cards, 1,413; research cards, 4; teachers' cards, 117. The number of three-year cards outstanding is 153,482.

BINDERY DEPARTMENT.

Number of books at binderies March 1, 1913..... 6,991
Number of books sent to binderies in March, 1913..... 4,119

Total number of books at binderies in March, 1913	11,110
Number of books received from binderies in March, 1913	4,485
Number of books at binderies March 31, 1913	6,625
Number of books repaired in library in March, 1913	2,568

GROWTH OF THE LIBRARY.

The total number of volumes in the Library March 31, 1913, was 510,129. Received since June 1, 1912, 37,199; since March 1, 1913, 6,822. Books worn out and discarded since June 1, 7,887; since March 1, 1,511. Books lost and paid for since June 1, 1,040; since March 1, 117. Books found and money refunded since June 1, 149; since March 1, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, April, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 14, 1913.

OFFICIAL RECORD.

There were present the President, Director Roulston, in the chair, and Directors Lagorio, Freeman, Wait, Henius, Despres and Collins.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Lagorio, the minutes of the special meeting held April 7, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

A communication was received from Mrs. A. Pierie, 1667 E. 70th street, requesting the Board to transfer delivery station No. 41 South, 7036 Stony Island avenue, to her store opposite the Parkside School.

Referred to the Committee on Delivery Stations.

A communication was received from Internationale Ausstellung für Buchgewerbe und Graphik, requesting the Library to participate in that part of the exhibition relating to libraries, the exhibition to be held in Leipzig, Germany, in 1914.

On motion, the matter was referred to Director Henius for report, and the Committee on Library was given authority to act in the matter.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following list of books, recommended for purchase by the Librarian, approved by the Committee, and moved that the books be ordered paid from the Ryder fund income account.

Carried.

Yeas—Directors Lagorio, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

Ancient oriental carpets by the Imperial Royal Austrian Museum of Art and Industry. Hiersemann M400.00

Collection M. P. Batkine, Hiersemann..... 260.00
Neugebaur and Orendi, Handbuch der orientalischen Teppichkunde. Hiersemann.... 20.00
Vogel, H. Die Wandemälde des Grossen Saales im Hamburger Rathaus. Hiersemann 50.00
Henley, W. E. Tudor translations. 44 v. E. G. Allen & Son £30
Hessling, Egon and Waldemar. Le Vieux Paris. 3d series... Fr. 90.00
Total, 49 vols., estimated cost $340.00

He, also, presented the following bill and moved that it be ordered paid.

Carried.

Gaylord Bros., 600 pamphlet binders.....$17.85

COMMITTEE ON ADMINISTRATION.

The business in the hands of the Committee was passed over temporarily.

COMMITTEE ON BRANCHES.

Director Lagorio, Chairman, presented the following bills for maintenance of the Hiram Kelly Branch, and moved that the bills be paid from the Kelly fund income account.

Carried.

Geo. E. Koehler, binding.....$50.97
Commonwealth Edison Co., electric current..... 21.56
$72.53

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Lagorio, for the Committee, presented the following bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Commonwealth Edison Co., electric current.....$ 6.72
W. V. Geary, sprinkling and cleaning streets (Blackstone)..... 50.00
$56.72

REPORTS OF OFFICERS.

The Secretary reported that he had received a check for fifteen and 60/100 dollars from the Fidelity and Casualty Company of New York in settlement of claims for damage to one of the library automobiles caused by a collision with an automobile belonging to the Booth Fisheries Company.

The report was received and ordered made a part of the records.

COMMITTEE ON ADMINISTRATION.

On motion of Director Lagorio the Board went into

EXECUTIVE SESSION,

Director Despres acting as Secretary.

Director Wait, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignation has been received by your Committee and its acceptance is recommended with authority to the Librarian to fill the vacancy by requisition on the Civil Service Commission:

Mae I. Stearns, senior library assistant.

It is further recommended:

That Thomas Davis be reimbursed for salary lost owing to absence six days in March, such absence having been occasioned by the death of his wife.

That leave of absence without pay be granted William J. Kaspar from April 1st to June 26th.

Respectfully submitted,
HORATIO L. WAIT,
MAX HENIUS,
A. LAGORIO,
Committee on Administration.

CHICAGO, April 14, 1913.

He, also, presented the following report of the Committee on Administration on salaries for the year beginning April 26, 1913.

CHICAGO, April 14, 1913.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Herewith your Committee on Administration submits its annual report of salaries recommended for employés, based on the revised schedule adopted by the Board a year ago and modified by the efficiency records regularly kept by the Librarian. These latter have been taken into consideration by the Committee in its recommendations covering cases not now subject to automatic increases. Salaries as fixed are to take effect April 26, 1913, except as otherwise noted in individual cases. The list of pages in the several departments is not included, as this class of service is subject to special provisions, and automatic increases for pages entitled to them will be reported from time to time during the year as periods of required service are concluded and efficiency records warrant.

Your Committee recommends that the maximum salary for Grade 5 be fixed at $2,400 per annum.

It is further recommended that the wages of bindery assistants, from and after April 26, be rated at $1.50 per day in place of $1.25.

ADMINISTRATION.

Henry E. Legler, $7,500; Carl B. Roden, $3,500; Nellie L. Kennedy, $1,080; Gertrude Shine, $540.

Harry G. Wilson, $4,500; Emanuel Holy, $1,380; Minnie E. Wills, $1,380; James W. McGovern, $660.

BINDERY.

J. Ritchie Patterson, $1,740; Mary M. Hishen, $1,200; Margaret Crain, $960; Lottie Bewers, $1.50 per day; Hildagarde Gardner, $1.50 per day; Marguerite Hollingsworth, $1.50 per day; Helen Kasmar, $1.50 per day; Anna Olsen, $1.50 per day; Hattie O'Neal, $1.50 per day; Catherine Thomson, $1.50 per day; May Weaymouth, $1.50 per day; Rosebud Weaymouth, $1.50 per day.

BRANCH (MAIN).

John F. Phelan, $2,280; Pearl I. Field, $1,320 (June 26); Dorothy Bastin, $840 (January 26); Roey Cowen, $480 (January 26); Nellie E. Doran, $960; Bertha Furchgott, $480 (January 26); Faith Mix, $840 (January 26); Florence C. A. Quinn, $540 (September 26); Marie L. Ryan, $840 (January 26).

BRANCHES.

Gabriella Ackley, $960 (September 26); Adah M. Anderson, $780 (March 26); Helen S. Babcock, $480 (January 26); Harriet I. Baer, $840 (January 26); Julia A. Baker, $900 (October 26); Margaret M. Bates, $420; Evangeline Beck, $480 (January 26); Jessie Bingham, $420; Maude Blake, $960; Edith I. Bredin, $540 (July 26); Philomena E. Brennan, $480 (January 26); Mrs. Anna Broadbent, $180; Lorene Campbell, $480 (January 26); Mrs. Frances C. Cantner, $660; Kate B. Chase, $840 (November 26); Minnie S. Clark, $780 (October 26); Thomas P. Conry, $1,460; Roberta P. Cooke, $480 (January 26); Muriel Dunne, $720; Edith Erskine, $840 (January 26); Alice M. Farquhar, $780 (November 26); Dora Feddersen, $210; Pearl E. Feddersen, $840 (January 26); Helen I. Fix, $720; Helen H. Forman, $720; Catherine J. Fox, $780 (September 26); Charles T. Gerloff, $300; Julia A. Gerloff, $780 (September 26); Janet M. Green, $840 (August 26); Olive Griffith, $480 (January 26); Louise M. Hannagan, $840 (August 26); Vivian G. Harsh, $720; Fanchon I. Henderson, $480 (January 26); Ella J. Horrobin, $780 (October 26); Gertrude L. Husenetter, $660; Josephine M. Johnson, $720; Robert W. Jones, $120; Anna I. Kelley, $480 (January 26); Augusta G. Kessell, $660; Winifred J. Lagorio, $720; Ada M. Lanquist, $840 (August 26); Jessie M. Lawson, $720; Gertrude Leberstine, $420; Emma Levin, $780; Mary Livshis, $480 (January 26); Alberta L. McDermott, $840 (November 26); Daisy McHale, $720; Catherine McNulty, $720; Ella B. Marshall, $480; Bird Morrison, $840 (November 26); Mary Moser, $480 (January 26); Mamie Neylen, $660; Adeline Nieman, $420; Mathilda S. Nodek, $840

(October 26); Janet O'Brien, $840 (January 26); Genevieve M. O'Leary, $660 (September 26); Charlotte L. Olson, $600; Ethel Owen, $480 (January 26); Eliza Pendry, $780 (June 26); Olive E. Pillsbury, $840 (September 26); Naomi W. Pollard, $720; Mary Pomerene, $600 (November 26); John Renkosicwicz, $1,100; William Renner, $660; Frances V. Rice, $780 (September 26); Erva E. Romaine, $480 (January 26); Myrtle E. Sette, $960 (September 26); Pyrrha B. Sheffield, $720 (August 26); Katharine H. Smith, $480 (January 26); Mae I. Stearns, $840 (September 26); Mary A. Swift, $600 (October 26); Anna W. Thayer, $900; Carrie Van de Roovaart, $120; Adah F. Whitcomb, $1,080 (October 26); Mary P. Wilde, $1,200; Mary A. Wilson, $960; Mary W. Wood, $1,380; Berne C. Zink, $480 (January 26).

CATALOGUE DEPARTMENT.

Bessie Goldberg, $1,620; Gladys Arnold, $900; Borghild Asbornsen, $510; Lucy E. Brown, $1,080: Emily T. Larson, $1,200; Amelia M. Platt, $1,200; Anna C. Reque, $1,140 (July 26); Irma L. Snyder, $540 (September 26); Jessie M. Woodford, $1,140 July 26); J. Cornelia Wyse, $960 (November 26).

CIRCULATION DEPARTMENT.

May I. Carroll, $1 200; George S. King, $1,380; James C. Barbee, $1,380; Gertrude H. Andrews, $540 (September 26); Elizabeth Barnes, 720; Mandel Block, $420; Edith G. Coyne, $780 (June 26); James E. Edwards, $660; Irene Ives, $720; Edwin McInerney, $420; Charles Macko, $660; Margaret C. O'Shaughnessy, $1,080; Jessie B. Perry, $1,200; Jessie E. Reed, $720; Lora A. Rich, $480 (January 26).

EVENING AND HOLIDAY DEPARTMENT.

Benjamin M. Smith, $2,040; Joseph J. Augustus, $480; Joseph Rosenberg, $540.

INSTRUCTIONAL DEPARTMENT.

Faith E. Smith, $1,620.

ORDER DEPARTMENT.

Henrietta Lovi, $1,620; Caroline Bernhardt, $780; Katherine E. Brady, $780 (October 26); Daisy Furchgott, $480 (January 26); Rosalind L. Lillibridge, $780 (October 26); Bessie H. Palmer, $780 (October 26).

PERIODICALS DEPARTMENT.

Reidar Arentz, $1,620; Samuel Rogalski, $900; James H. Biddle, $900.

PUBLICATIONS DEPARTMENT.

Anna J. Ferguson, $1,140; Maude H. T. Freeman, $660; Anna Riordan, $1,200.

REFERENCE DEPARTMENT.

Carrie L. Elliott, $1,800; Charles Lhotka, $1,740; Walter B. Flintrup, $660; Charles L. Green, $900; J. Frank James, $1,020; Margaret Kearney, $960; Mary E. Rae, $960; Charles F. Zak, $1,020.

Documents and Civics—Frederick F. Rex, $1,380 (March 26); Edward Henwood, $960; Edith Kammerling, $780; Adele Bergman, $780 (October 26); Agnes Donoghue, $900; Nathan Levin, $540.

Art Room—Frank E. Waska, $1,380.

REGISTRY DEPARTMENT.

Lilyan G. Morawski, $1,550; Florence W. Arnold, $660; Loretto M. Crowe, $840; Anna V. Donnelly, $600; Katherine Donovan, $1,140; Anna A. O'Brien, $840; Mary Ryan, $840; Blanche V. Shaw, $660; Emma L. Shaw, $600.

STATIONS DEPARTMENT.

William A. Purer, $2,040; George F. Bell, $960; Jacob Cohen, $600; Raymond Dwyer, $660; Harold Hellgren, $660; Elie Hudon, $960; Ida B. Johnson, $960; Edward M. Peterson, $660; Joseph Rzepinski, $660; Fred. A. A. Schweizer, $660; Christian Sonne, $1,140; John Toman, $1,080; Agatha A. Wieboldt, $660.

Automobile Operators—John D. Barchard, $1,000; John Gawron, $1,000; Fred C. Lutter, $1,000; William J. Soper, $1,000; John P. Wallenborn, $1,000; George A. Wiborg, $1,000; Joseph J. Wesley, automobile caretaker, $600.

Telephone Operator—Rebecca M. Burke, $780.

ENGINEERS DEPARTMENT.

Jacob Reitz, $2,500; Robert G. Allison, $1,500; Amby J. Beery, $1,020; Andrew

E. Christopherson, $1,320; John Clarke, $960; Thomas Davis, $1,020; John Guthrie, $1,020; Thomas Guthrie, 1.020; Ernest A. Hart, $1,740; Peter G. Ledeboer, $1,500; Charles I. Moulton, $1,920; John Murray, $950; Cosmo Pacente, $840; John Stretch, $1,020.

JANITORS DEPARTMENT.

James J. Linehan, $1,920; John Ampey, $720; Joseph Bennett, $720; Dominick Carsello, $780; Alessandro Farrolli, $900; Joseph A. Gadwood, $840; James C. King, $1,020; Martin R. Logan, $720; William McDearmed, $720; John McKay, $810; Charles J. Moore, $810; Peter Murphy, $720; Robert H. Proudie, $810; Martin Schnee, $840; Emil Schoenbacher, $900; William P. Shanley, $720; Frank Smith, $720.

Janitresses—Josephena Anderson, $600; Agnes F. Cronin, $600; Josephine Cubecheck, $600; Mary Higgins, $600; Ellen McDonald, $600; Catherine Murray, $600; Mrs. Emma Spiering, $600.

Elevator Operators—Oscar Carlson, $810; James J. Daly, $810; Charles F. Jackson, $810; Michael J. Sheridan, $810; William Taterka, $810; Otto A. Thomsen, $810; Fred J. Varney, $810.

Watchmen—John Christian, $1,000; Aaron S. Einstein, $900; Christian Ullrich, $1,100.

Carpenter—N. A. Anderson, $5.20 per day.

For some time past your Committee has had under consideration a scheme of service systematized for each department and for the several branches on the basis of statistical report of work performed, designating the number of positions in the several grades above the first, credited to them. We recommend that this plan of organization be adopted to go into effect April 26, 1913, with the proviso, however, that in all departments wherein are now included positions out of grade under the new arrangement, no change shall be made in such grading during the term of service of the present incumbent.

Grade:	V	IV	III	II
Bindery	1	—	—	2
Branch (main)	1	1	2	1
Branches	—	1	5	38
Catalogue and	1	—	2	5
Order	—	1	—	3
Circulation and	—	2	4	5
Registry	—	1	1	1
Civics	—	1	1	2
Evening and Holiday	1	—	1	3
Instructional	1	—	—	—
Reference and	1	1	3	3
Periodicals	—	1	—	2
Stations	1	1	1	10

Grade I assistants as required.

In the above classification, the branches have been graded as follows, based on statistical record of work performed for the year, hours of opening and special conditions, and, of course, subject to regrading as circumstances may warrant:

1. Hiram Kelly.
2. Lewis, Austin, Blackstone, Hebrew Institute, West Twenty-sixth street.
3. Lawndale, Lincoln Center, Logan, Burr, Sherman Park, Stanton Park, Fuller.
4. Dvorak Park, Eckhart Park, Hamlin Park, Hamilton Park, Humboldt, Ogden Park, Cornell Square, Mark White Square.
5. Bessemer Park, Armour Square, Holstein Park, Seward Park, David Square.

Respectfully submitted,

HORATIO L. WAIT,
MAX HENIUS,
A. LAGORIO,
Committee on Administration.

It was moved and seconded to adopt the report of the Committee.

Carried.

Yeas—Directors Lagorio, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

The Board resumed open session.

Director Despres reported the action of the Board in executive session, and

moved that its action be made the action of the Board.

Carried.

Yeas—Directors Lagorio, Freeman, Wait, Henius, Despres, Collins and the President—7.

Nays—None.

On motion, Director Henius, who is to leave for Europe shortly, was given a leave of absence of three months.

On motion of Director Collins, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

SPECIAL MEETING.

CHICAGO, THURSDAY, APRIL 17, 1913.

OFFICIAL RECORD.

There were present the Vice-President, Director Lagorio, in the chair, and Directors Freeman, Wait, Henius, Ksycki, Despres, Breyer and McDowell.

Absent—None.

The Secretary read the following call:

"CHICAGO, April 15, 1913.

"*Mr. H. G. Wilson,*

"*Sec'y Public Library Board.*

"*Dear Sir:*—I am in receipt of a letter from Mr. Roulston informing me of his resignation as a member of the Board of Directors of the Chicago Public Library.

"Please call a special meeting of the Board for Thursday, April 17th inst., at five o'clock p. m., for the purpose of electing officers for the balance of the year and the transaction of such other business as may regularly come before the Board.

"Very truly yours,

"A. LAGORIO, *Vice-Prest.*"

COMMUNICATIONS.

The following communication from the City Clerk was received and ordered placed on file:

"City of Chicago,

"Office of the City Clerk.

"April 17, 1913.

"*Mr. H. G. Wilson,*

"*Secretary Public Library.*

"*Dear Sir:*—I have the honor to inform you that on April 14, 1913, his honor, the Mayor, made the following appointments to the Library Board:

"Charles C. Breyer, *vice* Robert J. Roulston, resigned.

"Malcolm McDowell, *vice* Michael J. Collins, resigned.

"Which appointments were concurred in by the City Council.

"Messrs. Breyer and McDowell have called at this office and subscribed to the official oath prescribed by statute.

"Yours respectfully,

"FRANCIS D. CONNERY,

"*City Clerk.*"

A communication from Robert J. Roulston was read.

Director Wait moved that the communication be spread upon the records of the Board.

Carried.

"CHICAGO, April 17, 1913.

"*To the Members of the Board of Di-*
"*rectors,*
"*The Chicago Public Library.*

"*Gentlemen:*—It is with genuine regret that I send to my associates on the Library Board my last official communication. During the eight years that I have been connected with the important institution represented by you, I have thoroughly enjoyed the work and have come to a full appreciation of the disinterested service which the members of the Board render to the community. During the past four years the members have honored me with the election to the presidency of the Board. In surrendering the chair of presiding officer to my successor, I not only wish to convey to him and to you my cordial good wishes for continued success and progress, but I venture as well to present for your consideration some of the suggestions which have come to me as president of the Board and as a member during this continuous service. It may not be amiss in this connection to briefly summarize something of the progress in the larger sense which has marked the work of the Library, not because any special credit is attributable to myself, but because this experience and this growth suggests the large possibilities which are centered in the influence of the Chicago Public Library.

"Briefly it may be noted that during the last eight years the use of the Library by the public has almost tripled, and within the relatively short period of half that time has almost doubled. If we take as a basis for results the number of volumes withdrawn for home circulation, it is gratifying to record that this, which in 1905 was a trifle over one million and a quarter books, has multiplied to an annual home use of more than three million volumes, and a total book use of four million volumes. The fact that for ten years prior to 1908 the circulation of books was practically stationary, fluctuating a few thousand above or below the average annually, and that beginning with 1909 a remarkable and continuous annual increase is shown, would seem to indicate that some change of policy at the latter date must have resulted in the rapid increase mentioned. There is no doubt that the new plans inaugurated during that year by the Board having in view the branch extension service, which has been put into successful operation, contributed very materially to the gratifying results above indicated. It must be a source of very great satisfaction to the members of the Board instrumental in affecting this change of policy and to those who have since carried it on so admirably that this immense gain in the use of the Library has been accomplished under trying conditions of meager resources and stationary revenue.

"Some years ago the Public Library funds were at exceedingly low ebb. From year to year expenditures were made in anticipation of tax collections, the maintenance of the Library being thus dependent upon borrowed capital. It is greatly to the credit of those then concerned with the administration of the Library that, facing many privations, they steadfastly continued a policy of retrenchment which would eventually place the Library on a cash basis. About the year 1908 this was finally accomplished, and ever since the Library Board has kept unchanged its business like methods of administration, and the Library has been run on moneys actually in hand instead of on future expectations. Large sums have thus been saved in the payment of interest. Unfortunately, under the laws which are operative in determining library revenues, the net sums secured for some fiscal years have been less than those for the year immediately preceding. In spite of the temptation which this condition of affairs has presented of spending moneys expected rather than funds already se-

cured, the Library has managed to carry on its work under financial difficulties and has not at any time gone back. The great expansion of the last few years in establishing many branches and greatly adding to the number of outside agencies which the Library now possesses, has been possible not so much by reason of added revenues as by thorough reorganization of departments and resultant economies which has released funds and persons for service in other directions. This is familiar history to the present Board, most of whose members have participated in the final proceedings which have led up to the state of affairs herein described. It is not necessary to more than recall to your mind the net results which have been gained. Whereas less than five years ago the Library had but one branch library, there are now in full operation twenty-six. But two of these are in buildings owned by the city, though the approval of the city council and of the Mayor in the desire of the Library Board to spread its service to all sections of the city has been manifested by the official sanction on their part of a bond issue for $500,000 to construct additional branches. Unfortunately the money available at this time for current maintenance is barely enough to carry on the work already undertaken, and without additional funds for current expenses it would be useless to construct buildings. For this reason it is essential that means must be secured at as early date as possible that will enable the Board to organize new branches when the funds are forthcoming for the construction of the buildings. In connection with this question of additional revenue I again call your attention to the necessity of a change in the laws of the state which affect the finances of the Library, either an amendment to the so-called 'Juul Act,' which will exclude the Library rate from the scaling process, or an amendment to the Library Act increasing the rate of the Library tax to at least one mill on the dollar of assessed valuation, is absolutely necessary. A glance at a map of the city whereon are indicated the present agencies of the Library, shows clearly that hundreds of thousands of citizens remain unprovided with library service because the present branches are too remote from their homes. To meet their need it will be essential to realize the hope which I expressed on the occasion when you first elected me your President, 'A branch library in every ward.'

"There is here a fine opportunity for public spirited citizens of wealth to give material evidence of their faith in Chicago and their interest in its educational upbuilding by providing means for continuing the work so auspiciously begun. No citizen of Chicago can erect to himself a more enduring monument nor a more creditable one than by contributing a branch library which shall help to fill out and complete the system of branch libraries contemplated by the policy of the Library Board. Assurance that the money will be honestly as well as judiciously expended rests firmly on the past experience of the Board. The late Mr. Hiram Kelly, a south side merchant, left a bequest of $200,000 for library purposes. The Library Board by judicious management increased this principal to $260,000, built a splendid and well-equipped library building, named after the donor, and now administers this branch for the benefit of the community without one cent of expense to the tax-payers, the income derived from the investment of the principal being utilized for this purpose. Chicago has many men and women of means, well disposed towards its educational opportunities, and of these the Public Library is one of the worthiest as well as one of the neediest. New York Public Library enjoys an income from invested trust funds of this nature, which nets annually twice as much as the entire sum of money raised for the Chicago Public Library by

taxation. Boston, Philadelphia, Baltimore, and many other large cities also enjoy the benefit of large endowments secured from bequests and direct gifts, and it is to be hoped that the Chicago Public Library will likewise find before long generous friends who are willing to add in this way to its now all too restricted resources.

"In the extension of its work during the past few years the Library has sought co-operation with many other municipal agencies, and has here found a fertile field which will bear further cultivation. With the newer tendencies manifest in the public schools of the city, abundant opportunities lie for further cementing the relations that exist between these two important branches of public education. It would have pleased the Library Board had they had the money for largely extending their work in the class rooms. There are many hundreds of teachers who have been and who would be willing to co-operate with the Library in the use of books suitable for their pupils, but it has not been possible to supply their class rooms on account of the meagerness of the collection available for this purpose. This collection has been made to stretch as far as possible, and some 300 class rooms have been equipped while several thousands remain unprovided. But even this relatively fragmentary service has been well worth while. Whereas six or seven years ago the number of library books secured by the schools numbered less than 1,000 annually, this year's use will reach approximately 100,000 volumes. The growth during the past four years has been as follows: in round numbers: 1909, 650: 1910, 55,000; 1911, 79,000; 1912, 100,000.

"There is no reason why if a small amount additional could be expended annually for this special purpose, a circulation of at least a million volumes a year could not be reached through the public schools. The co-operation with the several park boards has also been splendid in every way. Without their good will and fine willingness to co-operate with the Library it would not have been possible to have made the Library branch system as great a success as it undoubtedly is today with its total of one and a quarter million issues a year. Another innovation which has been productive of splendid results is the system of industrial and commercial branches, which has placed in touch with the Library many thousands of working people engaged as artisans, clerks, factory workers, and in other lines of industrial pursuit. Mention should also be made of the installation of a Civics Department in the main building in connection with which by special order of the Common Council, the Library now also maintains a branch of service in the City Hall of primary importance for aldermen, city officials and others who have to do with public service.

"In 1908 the Cleveland Public Library issued a placard giving relative standing as determined by official statistics of the ten leading library systems of the United States. In this rating, as shown by this compilation, Chicago had standing as follows: population, second; number of volumes in the library, fifth; books issued for home use, sixth; circulation per capita, tenth; percentage of registered borrowers, tenth. It is a source of pride to the members of this Board that the Chicago Public Library system has advanced rapidly since this tabular statement was issued, and that now it ranks second in the matter of books issued for home use instead of sixth, although in the number of books in the Library it is now but fourth. Since that time the number of registered borrowers has been increased more than sixty per cent.

"Let the good work go on!

"Sincerely yours,

"R. J. ROULSTON."

The Chair announced that the special order of business was the election of offi-

cers, and that nominations for President were now in order.

Director Despres nominated Director Lagorio for President.

Director Wait seconded the nomination.

It was moved that the nominations be closed.

Carried.

Director Wait moved that the Secretary be instructed to cast the unanimous ballot of the Board for Director Lagorio for President.

Carried—Director Freeman putting the question.

The ballot was so cast and Director Freeman declared Director Lagorio elected President for the remainder of the present term.

Director Lagorio, on taking the chair, thanked the Board for the honor conferred on him.

Nominations for Vice-President being announced in order, Director Ksycki nominated Director Henius for Vice-President.

The nomination was seconded by Director Freeman.

Director Wait moved that the nominations be closed.

Carried.

Director Ksycki moved that the Secretary be instructed to cast the unanimous ballot of the Board for Director Henius for Vice-President.

Carried.

The ballot was so cast, and the President announced Director Henius elected Vice-President for the remainder of the present term.

Director Freeman moved that the Board express to Messrs. Roulston and Collins, the retiring directors, the appreciation of their services while members of the Board.

Carried.

The President appointed the following Standing Committees of the Board:

Library: Directors Despres, Frank, Henius.

Administration : Directors Wait, Despres, McDowell.

Branches: Directors Freeman, Henius, McDowell.

Delivery Stations: Directors Ksycki, Frank, Wait.

Buildings and Grounds: Directors Frank, Despres, Breyer.

Finance: Directors McDowell, Freeman, Henius.

By-Laws: Directors Breyer, Wait, Ksycki.

Also, the Special Committee on Legislation as follows:

Directors Lagorio, McDowell, Despres, Ksycki, Breyer and the Secretary.

A request from citizens of Englewood for the use of the assembly hall in the Hiram Kelly Branch for a mass meeting was, on motion of Director Freeman, referred to the President and Librarian with power to act.

On motion of Director Kyscki, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 28, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Freeman, Ksycki, Despres, Breyer and McDowell.

Absent—Director Wait.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held April 14 and the special meeting held April 17, 1913, were approved as recorded and printed without being read.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Freeman, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 276 vols., $335.00.

Current English books, 151 vols., $290.00.

Miscellaneous books to be replaced, 318 vols., $525.00.

Extra copies of non-fiction for Open Shelves, 66 vols., $116.00.

Extra copies of fiction for stacks and Open Shelves, 257 vols., $214.00.

Books for Civics Room, 28 vols., $28.00.

Books on religious education, 11 vols., $7.00.

List of Canadiana, 15 vols., $30.00.

Miscellaneous books from R. B. Peattie, 17 vols., $10.00.

Miscellaneous books and periodicals, 88 vols., $45.00.

Non-fiction books for Deposit Collection, 167 vols., $145.00.

Fiction for Deposit Collection, 118 vols., $118.00.

Juvenile books for Deposit Collection, 904 vols., $750.00.

Non-fiction for branches, 194 vols., $150.00.

Fiction for branches, 581 vols., $480.00.

Juvenile books for branches, 759 vols., $520.00.

Juvenile books for Branch 25, 57 vols., $45.00.

Books for Kelly Branch, 182 vols., $150.00 (Kelly fund).

List of Guide Books for Civics Room, 28 vols., $65.00.

Regular fund:	4,035 vols.,	$3,873.00.
Kelly fund:	182 vols.,	150.00.
Total:	4,217 vols.,	$4,023.00.

Respectfully submitted,

SAMUEL DESPRES,
Committee on Library.

Apr. 28, 1913.

COMMITTEE ON ADMINISTRATION.

Director Despres, in the absence of the Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Freeman, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Mae I. Stearns, senior library assistant, May 10.

John J. Dockery, page, April 13.

Your Committee recommends that salary for five weeks lost by C. F. Jackson, elevator operator, for absence due to a hospital operation, be and the same is hereby ordered reimbursed, and leave of absence granted accordingly.

Also that leave of absence without loss of salary be allowed Janet O'Brien from July 12th to August 2d, to enable her attendance at a summer course of library training.

It is further recommended that the automobile operators employed by the Library be reimbursed for expenses incurred during the years 1912 and 1913, in payment of licenses and expenses incidental thereto, amounting in each case to $8.50, this being in conformity with the practice which obtains in many business houses.

Your Committee further submits the following recommendations:

That in place of members of the Library staff who are relieved from service on Saturday afternoons after 1 o'clock from May 1st to October 1st, authority be given to detail the evening force or other employés of the Library, for such periods as may be necessary, with extra compensation at the rate of twenty cents an hour, except at the loan desk and registry desk, where the compensation will be at the rate of $1.25 an afternoon.

That leave of absence for eight days without deduction of salary be given to members of the staff whose places can be supplied without additional expense to the Library for attendance at the annual conference of the American Library Association, such absence to be by arrangement with and subject to the approval of the Librarian.

That the sum of $300.00 be appropriated for the expenses of the Librarian and such other members of the staff as he may designate to officially represent the Library at the American Library Association conference to be held at Kaaterskill, New York.

That to provide the necessary relief

service for employés in the branches during the customary vacation period allowed by the Board, authority be hereby given for the employment of such extra service as may be necessary at the rate of $1.25 per night for the usual evening hours and at the rate of twenty cents per hour for afternoon service, such compensation to be in full, including all expense involved for carfare or otherwise.

Respectfully submitted,

SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

Apr. 28, 1913.

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and recommends:

That the petition of Mr. C. L. Borg, 6419 S. Halsted street, for a delivery station, be placed on file, as this location is within six blocks of the Hiram Kelly Branch.

That the station now located at 6175 Evanston Ave. be transferred to 1236 Devon Ave., in charge of Mr. J. P. Moloney, as business at the present location has been discontinued.

That the petition of Mr. Jos. Mersot, 3753 W. Chicago Ave., for the transfer of station 22 West to his store be placed on file, as the work is being conducted satisfactorily by Mr. Leon Stricker.

That the resignation of Mrs. E. Watson, keeper of delivery station No. 41 South, 7036 Stoney Island Ave., be accepted, and that said station be placed in charge of Mrs. Anna Anderson, who purchased the store at that location.

That station No. 34 West, 5124 W. Chicago Ave., be discontinued; the circulation from this station being too small, and that the station located at 547 N. 48th Ave., receive daily delivery.

That station 46 West, 3310 W. Montrose Ave., be discontinued; the circulation from this station being too small, and that a station at 1135 S. 40th Ave. be opened on sixty days' trial.

That the station at Grand Crossing be transferred to the Traveling Library at 1255 75th St.

Respectfully submitted,

PHILIP M. KSYCKI,
Committee on Delivery Stations.

Apr. 28, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Despres moved that a sum not to exceed $420.00 be appropriated for the purchase of an engine lathe, power drill, saw and tools to be used by the mechanical departments of the building.

Carried.

Yeas—Directors Freeman, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

REPORTS.

The Librarian reported that the consolidation of the Municipal Reference Library and the Civics Room had been effected in accordance with the ordinance passed by the City Council and the order of the Library Board.

On motion of Director Freeman, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 12, 1913.

OFFICIAL RECORD.

There being no quorum present, the Board adjourned to meet Wednesday, May 14, 1913, at five o'clock p. m.

H. G. WILSON,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, WEDNESDAY, MAY 14, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Freeman, Despres, Breyer and McDowell.

Absent—Directors Wait and Ksycki.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held April 28, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

A communication was received from Mr. J. F. Foster, General Superintendent South Park Commission, requesting authority to install a transformer in the basement of the Hiram Kelly Branch Library, the transformer to be used in connection with the South Park system of lighting Normal Boulevard.

Referred to the Committee on Buildings and Grounds.

From Mr. Oscar Newstrom, 3260 Cottage Grove avenue, requesting the Board to establish a delivery station in his store at that number.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and

moved that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 274 vols., $250.00.

Miscellaneous books to be replaced, English, 68 vols., $80.00.

Non-fiction for Open Shelves, 66 vols., $75.00.

Extra copies of fiction, chiefly for Open Shelves, 65 vols., $56.00.

Books for Thomas Hughes Room, 35 vols., $26.00.

German books for Deposit Collection, 388 vols., $250.00.

Fiction for Deposit Collection, 208 vols., $213.00.

Non-fiction for Deposit Collection, 42 vols., $33.00.

Miscellaneous books, 49 vols , $85.00.

Fiction for branches, 232 vols., $185.00.

Books to be replaced for Branch 9, 155 vols., $150.00.

Books for Branch 26, 132 vols., $100.00.

Fiction for Kelly Branch (Kelly fund), 15 vols., $12.00.

Books for the blind, to be paid for from Jackson fund, 5 vols., $9.00.

Ten (10) subscriptions, The Mentor, @ $4.00, $40.00.

Regular fund:	1,724 vols.,	$1,543.00
Kelly fund:	15 vols.,	12.00
Jackson fund:	5 vols.,	9.00
Total:	1,744 vols.,	$1,564.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $79.00, be paid from the incidental fund.

Your Committee further recommends that Ida L. Doras be relieved from payment of a book destroyed by fire on February 11.

Respectfully submitted,

SAMUEL DESPRES,
Committee on Library.

CHICAGO, May 12, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

A. C. McClurg & Co., books	$2,741.71
A. Kroch & Co., books and subscriptions	414.33
Boston Book Co., books and subscriptions	106.78
Geo. L. Shuman & Co., books	64.00
C. V. Ritter, books	54.00
H. R. Huntting Co., books	35.97
Aksel G. S. Josephson, books	25.12
Bennett's Newspaper and Magazine Agency, subscriptions	15.50
Brooklyn Daily Eagle, subscription	15.00
Matthew Bell & Co., binding, £32/11/- (est.)	158.48
Geo. E. Koehler, binding	866.34
John Seybold, binding	581.01
Burgmeier Book Bindery, binding	418.45
Joseph Flucke & Son, binding	350.75
Slade, Hipp & Meloy, gummed muslin	7.20
Rogers & Hall, printing	86.30
Dwight Bros. Paper Co., paper	19.00
James Watson & Co., printing	47.20
Max Stern's Sons, printing	38.25
Cameron, Amberg & Co., branch binding orders, etc	28.40
Schulkins & Co., printing	5.25
Library Bureau, cards and desk	104.75
Geo. E. Cole & Co., stationery	34.16
Bright Envelope Co., envelopes	26.13
Dennison Mfg. Co., gummed labels, glue, etc	23.15
International Time Recording Co., time cards	7.50
P. A. Salisbury-Schulz Co., dates	9.00
H. S. Parrish & Co., pencil date holders, rubber stamps	7.35
American Type Founders Co., paper cutter with iron stand; type	87.72
Tice & Lynch, freight and cartage	14.95
H. G. Wilson, cash expenditures Apr., 1913	224.60
	$6,618.35

He also presented the following list of bills to be paid for from various funds and moved that the bills be paid as indicated.

Carried.

Yeas—Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

From Ryder Fund Income Acc't.

Walter M. Hill, books	$ 50.00
A. Kroch & Co., books	35.60
G. Broes VanDort Co., books	18.00
	$103.60

From Austin Insurance Fund.

A. C. McClurg & Co., books	$5.67

From Jackson Fund Income Acc't.

Xavier Braille Publication Society for the Blind, books	$9.00

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations and recommends their acceptance with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Henrietta Lovi, Chief, Order Division, to take effect June 25, 1913.

Mary P. Wilde, Branch librarian, to take effect May 31, 1913.

Taking effect on the dates mentioned and subject to satisfactory efficiency records during the time intervening, it is further recommended that the following pages in Grade I be placed in the groups following: Group C:—Joseph A. Evanson, April 26; Thomas B. Lewis, April 26; Joseph W. Majewski, April 26; Charles D. Williams, April 26; Group B:—Lewis V. Berry, May 26; Aaron Cohn, August 26; Isadore Glick, August 26; George P. Krick, August 26; Lawrence Phillips, August 26; George Schneidenbach, May 26; Joseph Seawright, May 26; James J. Yarber, Jr., May 26.

Your Committee further submits the following recommendations:

Placing on file a communication from the chauffeurs in the employ of the Board with reference to increase of salary, the annual ratings having been acted upon by the Board and a re-opening of hearings on this subject being inadvisable unless exceptional circumstances can be shown.

Granting leave of absence without pay as follows: William Kurzin, May 26 to June 26; Pearl E. Feddersen, June 16 to July 5; Gertrude Andrews, 3 weeks in July and August.

Respectfully submitted,

SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

CHICAGO, May 12, 1913.

Director Despres called attention to the resignation of Miss Lovi, included in the report of the Committee, and moved that the Board express to Miss Lovi its appreciation of her faithful and efficient record during her twenty-one years service as an employe of the Board.

Carried.

He, also, presented the following list of vacancies and appointments for April, 1913, which was received and ordered published.

Horace C. Atkinson, janitor, appointed April 26, $720 per year.

Elizabeth Barnes appointed Senior Library Assistant April 26, $720 per year (promotional).

Abe Bernstein, page, separated April 11.

George T. Brady, page, separated April 29; appointed Civil Service April 30, $300 per year.

Harry Carlson, page, separated April 7.

Anthony Chojnowski, page, separated April 28.

Chester J. Cole, page, separated April 29; appointed Civil Service April 30, $300 per year.

Clarence C. Collier, page, separated April 28; appointed Civil Service April 29, $300 per year.

Roland Cravens, page, appointed temporary April 1, $300 per year; separated April 27.

John J. Dockery, page, resigned April 13.

Muriel Dunne, appointed Children's Librarian April 26, $720 per year (promotional).

Edward F. Eckhardt, page, appointed temporary April 2, $300 per year.

Helen I. Fix, appointed Children's Librarian April 26, $720 per year.

Helen H. Forman, appointed Children's Librarian April 26, $720 per year (promotional).

Meyer Friedman page, separated April 28; appointed Civil Service April 29, $300 per year.

Michael Hallinan, page, separated April 11; appointed Civil Service April 12, $300 per year.

Vivian G. Harsh, appointed Children's Librarian April 26, $720 per year (promotional).

John Heck, elevator operator, separated April 14, $810 per year; appointed temporary April 17, $810 per year.

William E. Holman, page, resigned April 5.

Irene M. Ives, appointed Senior Library Assistant April 26, $720 per year (promotional).

John F. James, appointed Principal Library Assistant April 26, $1,020 per year (promotional).

Josephine M. Johnson, appointed Children's Librarian April 26, $720 per year (promotional)

Robert W. Jones, janitor, separated March 25; appointed temporary March 26, $15 per month.

Frank Kersky, page, separated April 3

Fred C. Laage, page, separated April 29; appointed Civil Service April 30, $300 per year.

Winifred J. Lagorio, appointed Senior Library Assistant April 26, $720 per year (promotional).

Richard Lannoe, page, separated April 28.

Jessie M. Lawson, appointed Children's Librarian April 26, $720 per year (promotional).

Daisy I. McHale, appointed Senior Library Assistant April 26, $720 per year (promotional).

Catherine McNulty, appointed Children's Librarian April 26, $720 per year (promotional).

Mrs. Bridget Moran, janitress, appointed temporary April 19, $600 per year.

Edward W. Noel, page, separated April 1.

Ray A. O'Connell, page, separated April 29; appointed Civil Service April 30, $300 per year.

Max Pollack, page, appointed temporary April 10, $300 per year; separated April 11.

Frank H. Pollard, page, appointed April 16, $300 per year.

Naomi W. Pollard, page, appointed Children's Librarian April 26, $720 per year (promotional).

Jessie E. Reed, appointed Senior Library Assistant April 26, $720 per year (promotional).

John Renkosicwicz, engineer-janitor, separated April 25.

William Renner, Branch Librarian, separated April 25.

Gertrude Shine, stenographic assistant, appointed temporary April 14, $540 per year.

Mae I. Stearns, Senior Branch Librarian, resigned May 10.

Charles F. Zak, appointed Principal Library Assistant April 26, $1,020 per year (promotional).

COMMITTEE ON BRANCHES.

Director Freeman, Chairman, presented the following bills for the maintenance of the Hiram Kelly Branch, and moved that the bills be paid from the Kelly income account.

Carried.

Yeas—Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

A. C. McClurg & Co., books	$159.29
H. R. Huntting Co., books	22.00
C. V. Ritter, books	9.50
Fleming H. Revell Co., books	.75
Geo. E. Koehler, binding	49.59
John Seybold, binding	40.79
Joseph Flucke & Son, binding	29.70
Western Electric Co., lamps	72.45
Commonwealth Edison Co., current	17.32
Chicago Telephone Co., service	3.75
	$405.14

COMMITTEE ON DELIVERY STATIONS.

In the absence of the members of the Committee, Director Despres moved that the matters in the hands of the Committee be taken up and considered in open Board.

The motion prevailed.

Director Despres presented the following list of bills, audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

Knox Automobile Co., automobile parts	$ 58.82
Standard Oil Co., gasoline	151.50
Valvoline Oil Co., oil	27.90
United States Tire Co., rubber tire, etc.	40.24
Perkins Machine Co., automobile parts and machinists' labor	86.29
Samuel Harris & Co., machinists' supplies	10.70
Joseph T. Ryerson & Son, angles and tees	9.92
Joseph Halsted Co., making channels and riveting frame	9.60
Beckley-Ralston Co., automobile part	8.00
Evans & Eichner, crank case covers	6.00
American Battery Co., repairs to storage battery	4.50
	$413.47

He, also, presented the following report of the Committee, and moved that the recommendations contained therein be concurred in.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommends that a station be opened on trial at 5234 W. Madison St., Mrs. Amanda Phelps, custodian.

Also that station 5 West be discontinued and that an application from Herman A. Greinke, 1649 Milwaukee avenue, be placed on file, as the location is too near to 47 West to warrant opening a new one in place of 5 West.

Also that an application from B. Miller, 6172 Evanston avenue be placed on file, the location being within three blocks of a newly established station at 1236 Devon avenue.

Respectfully submitted,

Committee on Delivery Stations.

CHICAGO, May 12, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of the Chairman, Director Despres presented the following report of the Committee, and moved its adoption.

Carried.

Yeas—Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to submit the following recommendations:

1. That the contract for supplying coal for the main library building be awarded on the B. T. U. basis; this plan of contract having proved very satisfactory during the last three years.

2. That the Krehbiel Company be retained as analyzing engineers at an expense not to exceed $25.00 per month.

3. That the Secretary be authorized to advertise for proposals for the following:

Painting and redecorating the interior

of the various rooms in the Library building.

Battleship Linoleum for reference and public card catalogue rooms.

Card cabinet and stand for public card catalogue room.

Furnishing coal for the main library and branches.

4. That the Secretary be authorized to advertise for bids for insurance on the contents of the Public Library building in the sum of $200,000.00 for a term of five years, beginning June 4, 1913.

5. That the communication of J. F. Foster, General Superintendent of the South Park Commission, be referred to the Committee on Buildings and Grounds with power to act.

6. That the Secretary be authorized to purchase two Royal typewriting machines, for use in the branches, for the sum of $117.00.

Respectfully submitted,

SAMUEL DESPRES,
CHAS. C. BREYER,

Committee on Buildings and Grounds.

CHICAGO, May 12, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Freeman, Despres, Breyer, McDowell and the President—5.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100 00
Henry Wolf, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Commonwealth Edison Co., electric current, branches	44.45
Public Service Co. of Northern Ill., electric current, branch	18.76
Peoples Gas Light & Coke Co., gas. branches	32.48
Peoples Gas Light & Coke Co., arc lamp rental, branches	7.50
Sanitary Office Towel Co., laundering towels	30.57
Sprague, Warner & Co., ivory soap	13.50
Haegele Ice Co., ice	12.17
Bullard & Gormley Co., hardware	18.72
Remien & Kuhnert Co., supplies for janitors dept	9 85
Raymond Express Co., delivering mail	9.00
City Collector, street car books	5.30
Chicago Telephone Co., telephone service	71.19
Citizens Street Cleaning Bureau, removing cinders	21.60
Consumers Co., coal, main library and branches	900.47
Krebbiel Co., coal analysis	25.00
D. J. Gallagber Mfg. Co., waste and wipers	25.28
McMaster-Carr Supply Co., engineering supplies	18.69
Crandall Packing Co., packing	11.44
Lunkenheimer Co., globe and angle valves	4.79
Western Electric Co., incandescent lamps	202.86
Illinois Electric Co., electrical supplies	165.56
Gallaher & Speck, bronze elevator door rollers	44.00
James S. Kirk & Co., soft soap	20.55
L. H. Prentice Co, putting new bottom in water tank	6.13
Garden City Sand Co., plaster and lime	4.25
H. G. Wilson, Sec'y, cash expenditures Apr., 1913	139 79
	$2,265.90

REPORTS.

The Librarian presented his report for the month, April, 1913, which was received and ordered published.

On motion of Director Despres the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of April, 1913, was 255,876; for the corresponding month of the previous year, 230,021. The circulation was from the following sources:

Central Library	52,295
Branches	109,576
Stations	78,087
Traveling Libraries	5,223
Deposits and Miscellaneous	10,695
	255,876

The following is a summary of the books obtained at the Central Library:

Main Collection	23,085
Open Shelf	23,072
Hughes Room	1,202
Information Desk (Teachers' and special cards)	4,316
Miscellaneous	375
Books for the Blind	245
	52,295

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		950	950
Austin	8,171	503	8,674
Bessemer Park	1,582	466	2,048
Blackstone	5,795	345	6,140
Burr School	3,476	242	3,718
Cornell Square	2,686	171	2,857
Davis Square	1,281	198	1,479
Fuller Park	4,803	236	5,039
Hamilton Park	3,619	546	4,165
Hamlin Park	3,283	227	3,510
Hebrew Institute	6,779	1,796	8,575
Holstein Park	2,492	183	2,675

Humboldt	3,766	589	4,355
Kelly	11,119	863	11,982
Lawndale	3,868	331	4,199
Lewis Institute	8,999	610	9,609
Lincoln Center	5,044	486	5,530
Logan Square	6,049	654	6,703
Mark White	2,784	268	3,052
Ogden Park	2,598	929	3,527
Seward Park	729	648	1,377
Sherman Park	3,692	363	4,055
West Park 1	4,040	283	4,323
West Park 2	3,502	720	4,222
West Park 3	2,609	186	2,795
West 26th Street	6,810	402	7,212
Traveling Libraries	5,223	46	5,269
Business House Deposits	10,394	4,109	14.503
Miscellaneous Reference	301	.....	301
Total	125,494	17,350	142,844

Of the 78,087 books supplied through the Stations Department, 13,195 were sent to 26 branches and 64,892 to 90 stations. The books supplied for the same month of the preceding year numbered 82,133 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 9,841.

REFERENCE ROOM.

Number of books issued from stacks 33,138
Number of recorded visitors 12,714

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,142. Visitors, 1,117.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,681. Visitors, 2,586.

CIVICS ROOM.

Magazines issued, 1,640; directories consulted, 1,694; bound newspapers, 655; books, 1,469; pamphlets, 773. Visitors, 4,159.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,568. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 228. Average maximum attendance per hour, 284.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,104; issued in April of the previous year, 3,467.

Number of non-fiction cards issued, 1,944; juvenile cards, 1,191; research cards, 1; teachers' cards, 90. The number of three-year cards outstanding is 154,127.

BINDERY DEPARTMENT.

Number of books at binderies April 1, 1913	6,625
Number of books sent to binderies in April, 1913	4,813
Total number of books at binderies in April, 1913	11,438
Number of books received from binderies in April, 1913	5,153
Number of books at binderies April 30, 1913	6,285
Number of books repaired in library in April, 1913	4,811

GROWTH OF THE LIBRARY.

The total number of volumes in the Library April 30, 1913, was 514,086. Received since June 1, 1912, 41,987; since April 1, 1913, 4,788. Books worn out and discarded since June 1, 8,648; since April 1, 761. Books lost and paid for since June 1, 1,122; since April 1, 82. Books found and money refunded since June 1, 161; since April 1, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, May 12, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 26, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Frank, Freeman, Despres, Breyer and McDowell.

Absent—Directors Wait and Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting of May 12 and the adjourned regular meeting held May 14, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From N. H. Carpenter, President Council for Library and Museum Extension, requesting a renewal of the subscription made by the Board for the work of the Council.

Referred to the Committee on Library.

From V. M. Bogue, resigning as keeper of delivery station located at 563 E. Seventy-first street.

Referred to the Committee on Delivery Stations.

From R. P. Goldenetz, resigning as keeper of delivery station 17 West, located at 3322 W. Twelfth street.

Referred to the Committee on Delivery Stations.

From W. W. Reed, Principal of the Plamondon School, enclosing a petition for a delivery station in the vicinity of Washtenaw avenue and Fifteenth place.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer, McDowell and the President—6.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 232 vols., $255.00.

Current English books, 60 vols., $86.00.

List of Directories and Gazetteers, 35 vols., $200.00.

Miscellaneous books and periodicals, 69 vols., $185.00.

German books, chiefly for Deposit Collection, 387 vols., $340.00.

Non-fiction for branches, 313 vols., $240.00.

Juvenile books for branches, 754 vols., $490.00.

Non-fiction for Kelly Branch (Kelly fund), 42 vols., $38.00.

Juvenile books for Kelly Branch (Kelly fund), 45 vols., $30.00.

Books and periodicals to be paid for from Ryder fund, 3 vols., $37.00.

Miscellaneous French books, 54 vols., $28.00.

Regular fund:	1,904 vols.,	$1,824.00
Kelly fund:	87 vols.,	68.00
Ryder fund:	3 vols.,	37.00
Total:	1,994 vols.,	$1,929.00

Respectfully submitted,
SAMUEL DESPRES,
MORTIMER FRANK,
Committee on Library.

CHICAGO, May 26, 1913.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignation and recommends its acceptance with authority to the Librarian to fill the vacancy by requisition on the Civil Service Commission:

George Schneidenbach, page, May 15.

Your Committee further recommends that leaves of absence be granted as follows: Margaret Kearney, May 6 to 17, on account of illness, half pay; Elie Hudon, May 19 to July 19, illness, half pay; Minnie E. Wills, May 13 to 26, illness, half pay; George King, May 13 to 16, death in family, without deduction of salary; Marie L. Ryan, April 14 to 26, illness, half pay; Ellen McDonald, May 26 to June 25, illness, half pay; Mary W. Wood, July 17 to September 24; Berne C. Zink, July 26 to August 25.

Respectfully submitted,
SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

CHICAGO, May 26, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report of the Committee and moved that the recommendation contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer, McDowell and the President—6.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to submit the following report on proposals for fire insurance in the sum of $200,000 for the term of five years on the contents of the

building. Proposals were advertised for in the usual way and responses were received from twelve different insurance firms at figures ranging from $1,200 to $3,000. Your Committee recommends that the insurance be awarded to Charles L. Cole on his bid of $1,200, the insurance to be placed among the following companies:

Franklin Fire, Philadelphia.
Boston Fire.
Atlas.
National of Hartford.
London and Lancashire.

Respectfully submitted,
MORTIMER FRANK,
SAMUEL DESPRES,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, May 26, 1913.

REPORTS.

The Librarian submitted the following report, which was received and ordered published:

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Ever since it was opened to the public, the Branch Library located in the Hebrew Institute building at Taylor and Lytle streets has proven inadequate for the service demanded. On some days many score of persons desiring to use the Library have been unable to do so for lack of room. The circulation of books in this branch for March reached a total of 10,032 volumes. Owing to the restricted quarters, both the work of the circulation department, and more particularly that of the reference department, has been greatly hampered. Realizing this fact, and keenly sympathetic with the work carried on at the Hebrew Institute Branch, Mr. Jacob M. Loeb, President of the Board of Trustees, actively interested himself to secure means for an extension of the quarters, and through the generosity of Mr. and Mrs. Julius Rosenwald it will be possible within the next few weeks to realize plans submitted by the Library authorities for a considerable amplification of the floor space and other improvements which will render the service more satisfactory and complete. While the $1,500 necessary for these improvements has not been made a direct gift to the Library, the expenditure of the money will directly benefit the Branch Library service maintained in the building.

HENRY E. LEGLER,
Librarian.

CHICAGO, May 26, 1913.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 9, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Frank, Freeman, Despres and Breyer.

Absent—Directors Wait, Ksycki and McDowell.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held May 26, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Miss Grace Hemingway, Sec'y Chicago Branch of the National Story Tellers' League, requesting permission to hold their monthly meetings in the Library building on the first Friday of each month at four o'clock p. m., excepting during July and August.

Referred to the Committee on Buildings and Grounds.

From Mrs. C. H. Lovewell, Sec'y of the Thirty-first Ward Branch of the Woman's City Club of Chicago, requesting permission to hold their meetings in the room at the Hiram Kelly Branch Library on the first Wednesday of each month at 2 o'clock p. m., beginning Oct. 1.

Director Frank moved that the request be granted.

Carried.

From Mrs. Ella Flagg Young, Supt. of Schools, requesting permission to use a room in the Library building for the meetings of the "Committee on Simplification of Grammatical Nomenclature" of the National Education Association for a period of ten days, commencing Saturday, June 14th inst.

Director Frank moved that the request be granted.

Carried.

From Louis F. Lohrens, in reference to

installing in the Library building apparatus for making photographic copies of pages of books, etc.

Referred to the Committee on Buildings and Grounds.

A cablegram from Director Henius from Copenhagen was received and placed on file.

From Nellie Wolfman, resigning as keeper of delivery station No. 30 South, located at 313 E. 58th street; and from Thos. J. Lovell, requesting the Board to appoint him keeper of said station, he having purchased the business from the former keeper.

Referred to the Committee on Delivery Stations.

From Johanna and Catherine Coffey, praying the Board to establish a delivery station at their store, corner Forty-eighth avenue and Monroe street.

Referred to the Committee on Delivery Stations.

The following communication from the George A. Fuller Company:

"George A. Fuller Company,
"Marquette Bldg.
"Chicago, June 6, 1913.

"*Chicago Public Library,*
"*Washington St. and Michigan Ave.,*
"*Chicago, Ill.*

"*Dear Sirs:*—You are hereby notified that we are about to commence the erection of a building on the property described as Sub-lots 1, 2, 3, 4, 5 and 6, in subdivision of Lots 1 and 2 in Block 15, Fort Dearborn Addition to Chicago, otherwise known as the Southwest corner of E. Washington street and N. Michigan Av., Chicago, adjacent to the property owned or leased by you, and that we expect to excavate for and construct foundations on said property, and that you should take any steps necessary to protect your property.

"Yours very truly,
"George A. Fuller Company,
"Leslie Witherspoon,
"Vice-Pres. and Mgr."

The Secretary was instructed to present the matter to the proper City Official, and request that a series of levels be taken on the Library building to be checked from time to time during the construction of the foundations of the proposed building.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—In response to official advertisements for proposals, your Committee on Library has received bids for the following purposes, and it is recommended that the contracts be awarded as specified.

Current American books—A. C. McClurg & Co., for one year, beginning July 1, 1913, at discounts from publishers' list prices, as noted in proposal. The maximum discount given is 40 per cent.; on net books more than a year old, the discount is 25 per cent.; on current net and subscription books, 10 per cent.

Binding—Reference books, Burgmeier Book Bindery. Resewing books in old covers, Geo. E. Koehler. For medium grade rebinding it is recommended that the Librarian be authorized to proportion the shares on the following basis, subject

to satisfactory service: John E. Seybold, 1200 volumes per month; Geo. E. Koehler, 1200 volumes per month; Joseph Flucke & Son, 600 volumes per month; Northwestern Book Bindery, 500 volumes per month. During the past year the Library has been binding at the rate of 3500 per month, the total number bound during the year being 2000 less than the year previous, the decrease being due to improvements in binding, which have made the rebound books more serviceable.

Printing finding list of Social Sciences, 5000 copies, comprising 376 pages, estimated—Rogers & Hall Company, lowest bidders, $1025, with charge of $2.80 per page for additional pages.

It is further recommended that the Secretary be authorized to secure the necessary paper for the finding list at a total cost not to exceed $400.

Your Committee herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 155 vols., $140.00.

Current English books, 31 vols., $60.00.

Miscellaneous books and periodicals, 56 vols., $67.00.

Books for School Deposit, 5024 vols., $3000.00.

Total: 5266 vols., $3267.00.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $49.24, be ordered paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MORTIMER FRANK,
Committee on Library.

CHICAGO, June 9, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

A. C. McClurg & Co., books	$4,087.37
Otto Harrassowitz, books, Marks 1520.50 (est.)	364.92
Ernst Wasmuth, books, Marks 125.40 (est.)	30.09
O. G. Waffle, books	190.36
Albert Bonnier Publishing House, books	164.37
G. E. Stechert & Co., books and subscriptions	37.45
Hubert Schmit, books	28.00
Librairie Seauchemin, books	26.69
Geo. E. Koehler, binding	562.52
John Seybold, binding	425.17
Burgmeier Book Bindery, binding	227.24
Joseph Flucke & Son, binding	225.91
Kirk's Ink Co., paste	12.60
Rogers & Hall Co., printing, etc., annual report; bulletins	201.15
Dwight Bros. Paper Co., paper	42.62
Swigart Paper Co., paper	70.84
Bradner Smith & Co., paper and envelopes	23.94
W. D. Messinger & Co., paper	12.08
J. W. Butler Paper Co., paper	7.80
Pilcher-Hamilton Co., coin envelopes	6.50
Library Bureau, book pockets; cards; oak table; pamphlet cases, etc	266.14
Rockwell-Barnes Co., pencils and typewriting paper	53.50
Shaw Walker Co., white cards	35.00
Geo. E. Cole & Co., stationery	26.76
Edwards & Hancock, typewriting supplies	12.00
James Watson & Co., printing	18.40
Max Stern's Sons, printing	13.75
H. S. Parrish & Co., dates, rubber stamps, etc	6.60
Polack Rubber Co., rubber bands	4.00
Hammond Typewriter Co., repairs on machines	7.20
H. G. Wilson, Sec'y, cash expenditures for May, 1913	207.52
	$7,398.49

He, also, presented the following list of bills for books to be paid from various funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

From Austin Insurance Fund.	
A. C. McClurg & Co., books	$2.95
From Ryder Fund Income Acc't.	
G. Broes VanDort Co., books	$ 32.40
The Bruno-Hessling Co., books	22.50
Otto Harrassowitz, books, Marks 231.70 (est.)	55.62
Ernst Wasmuth, books, Marks 110.00 (est.)	26.40
	$136.92

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignation and recommends its acceptance with authority to the Librarian to fill the vacancy by requisition on the Civil Service Commission: Horace C. Atkinson, janitor, May 29.

Your Committee further recommends granting leaves of absence as follows: Christian Sonne, from May 23 to 28, inclusive, without deduction of salary, such absence having been caused by the death of his son; Mary A. Swift, extension of leave for three months without pay; William Kurzin, extension from June 26 until September 8 without pay.

Owing to a shortage of help in the Stations Department it has been found necessary to ask a number of the pages to work during the period allotted for their vacations. Your Committee recommends that for this special service twenty cents an hour be allowed.

Respectfully submitted,
SAMUEL DESPRES,
Committee on Administration.

CHICAGO, June 9, 1913.

He, also, presented the following list of vacancies and appointments for May, 1913, which was received and ordered published.

Horace C. Atkinson, janitor, resigned May 29.

John Balfour, janitor, appointed temp. April 26, $15 per month.

David Brown, page, appointed May 5, $300 per year; declined position May 5.

Thomas R. Cravens, page, appointed May 6, $300 per year.

Harold Fox, page, appointed temp. May 26, $300 per year.

John Heck, elevator operator, separated May 18; appointed temp. May 21, $810 per year; separated May 25.

Sever Holm, page, appointed temp. May 20, $300 per year.

Fred C. Laage, page, separated May 11.

James Levine, page, separated May 3

Louis Licht, page, appointed temp. May 26, $300 per year.

Samuel Malawsky, page, appointed temp. June 2, $300 per year.

Edwin McInerney, junior library assistant, separated May 11.

Rocco Motto, page, appointed May 5, $300 per year.

Kate Mulligan, janitress, appointed May 7, $600 per year; separated May 25.

Lester Nass, page, appointed temp. June 2, $300 per year.

James Nolan, page, separated May 15.

Michael Sacks, page, appointed temp. May 12, $300 per year; separated May 12.

Louis Saperstein, page, appointed temp. May 12, $300 per year.

William W. Scanlon, elevator operator, appointed May 5, $810 per year.

George Schneidenbach, page, resigned May 15.

Sam Schwartz, page, appointed temp. May 12, $300 per year.

Julius Siegan, page, appointed temp. May 19, $300 per year.

Esther Soibel, multigraph operator, appointed temp. May 8, $510 per year.

William F. Taterka, elevator operator, transferred to City Hall May 1.

Otto A. Thomson, elevator operator, transferred to City Hall May 20.

Edward J. Vlasak, page, appointed May 2, $300 per year.

Jacob Weisman, page, appointed temp. May 16, $300 per year; separated May 21.

Israel Wool, page, separated May 18.

COMMITTEE ON BRANCHES.

Director Freeman, Chairman, presented the following list of bills, audited and approved, for the maintenance of the Hiram Kelly Branch, and moved that the bills be paid from the Kelly Fund Income account.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

Bills to be paid from Kelly Fund Income Acc't.

A. C. McClurg & Co., books	$189.08
O. G. Waffle, book	4.00
John Seybold, binding	46.51
Geo. E. Koehler, binding	17.85
Joseph Flucke & Son, binding	.78
Consumers Co., coal	45.10
Commonwealth Edison Co., current	16.55
Central Improvement Ass'n, sprinkling, etc	4.00
Fifty-ninth Street Lumber Co., lumber	4.40
	$328.27

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Frank presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommends the acceptance of the resignation of R. P. Goldenetz as station keeper of 17 West and the transfer of this station to Mrs. S. Barnett at the same location.

We also recommend that a station on trial be located at the store of Mrs. H. Evers, 354 S. 44th avenue.

Respectfully submitted,

MORTIMER FRANK,

Committee on Delivery Stations.

CHICAGO, June 9, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

Knox Automobile Co., automobile parts	$106.37
Standard Oil Co., gasoline	117.00
New York and New Jersey Lubricant Co., oil	36.30
Valvoline Oil Co., oil	14.25
Polack Tyre and Rubber Co., rubber tires	60.00
American Battery Co., repairs to storage battery	9.75
Goldsmith Bros. Smelting and Refining Co., platinum wire	17.02
Samuel Harris & Co., machinists' supplies	5.50
A. D. White Machinery Co., portable drill; power hack saw	63.00
	$429.19

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs to report that, in accordance with the authority of the Board, proposals for redecorating the interior of the building, card catalogue case and counters, and linoleum for the reference room were advertised for and bids publicly opened June 5th. Your Committee submits schedules and recommends that the contracts be awarded to the lowest bidder in each case:

PAINTING AND REDECORATING INTERIOR OF BUILDING.

	Schedule I.	Schedule II.	Schedule I. and II.
Mandel Bros	$7,577.50	$4,726.25	$12,303.25
Marshall Field & Co.	5,950.00	5,200.00	11,150.00
Carson, Pirie Scott & Co	3,680.00	4,775.00	8,455.00
Mitchel & Halbach Co	3,557.00	4,239.00	7,700.00

LINOLEUM FOR REFERENCE ROOM.

Marshall Field & Co.	$697.00
Mandel Bros.	656.50
Carson, Pirie Scott & Co.	652.91
O. W. Richardson & Co.	652.86

CARD CATALOGUE CASE AND COUNTERS.

			Total.
Newton & Hoit Co.	$850.00	$130.00	$980.00
Library Bureau.	850.00	97.00	947.00

In accordance with the recommendation of the Krehbiel Co., analyzing engineers for the Board, whose report is submitted herewith, your Committee recommends that a contract for supplying coal to the library building for the year beginning July 1st next, be awarded to Bunge Bros. Coal Co. on their bid of $4.20 per ton. The following is an analysis of the bids received:

TABULATION OF BIDS POCHAHONTAS MINE RUN COAL.

Bidders.	Moist.	Ash.	Dry B. T. U.	Price per ton delvd.	Co. & State mined in.	Net B.T.U. for 1c.
Baker Bros.	3.3	7.2	14,680	$4.15	McDowell or Fayette, W. Va.	67,826
Bunge Bros. Coal Co.	2.5	6.5	15,000	4 20	McDowell, W. Va.	69,108
Consumers Co.	2.6	5.0	14,950	4.30	McDowell, W. Va.	67,335

Your Committee also reports that fire insurance policies on the contents of the building were delivered by Charles L. Cole, with whom the order was placed, as follows:

Boston Insurance Co.	$100,000.00
Franklin Fire Insurance Co. of Philadelphia	80,000.00
Western Insurance Co. of Pittsburgh	20,000.00

Your Committee has authorized the acceptance of these policies and requests the approval of the Board.

All of which is respectfully submitted,

MORTIMER FRANK,
CHAS. C. BREYER,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

June 9, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Freeman, Despres, Breyer and the President—5.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100 00
Henry Wolf, rent, North Av. Branch	72.00
M. Krska, rent, W. 26th St. Branch	65.00
Julius Fuermann, rent, Fullerton Av. Branch	65.00
Commonwealth Edison Co., electric current at branches	37.02
Public Service Co. of Northern Ill., electric current at branch	16.80
Peoples Gas Light & Coke Co., gas	32.48
Chicago Telephone Co., service at main library and branches	74.92
A. Hannibal, repairs to chairs	44.50
Geo. B. Carpenter & Co., staging, tackle and hoisting	43 47
Sanitary Office Towel Co., laundering towels	33.36
Derby Laundry, cheese cloth	12.50
Haegele Ice Co., ice	13.58
Raymond Express Co., delivering mail	9.00
Bullard & Gormley Co., hardware	22.96

E. P. Buchanan, street sprinkling, main library	15.00
Citizens Street Cleaning Bureau, removing cinders	9.30
West Disinfecting Co., pipe cleaner	8.00
City Collector, street car book	2.65
Chicago Evening Post Co., advertising	25.39
Consumers Co., coal	670.18
Krehbiel Co., coal analysis	25.00
L. Katzenstein & Co., white metal bearing rings	36.00
Dearborn Chemical Co., oil	30.87
Crane Co., engineering supplies	4.84
D. J. Gallagher Mfg. Co., waste, etc	15.14
Western Electric Co., incandescent lamps	96.92
Illinois Electric Co., electrical supplies	13.68
Gallaher & Speck. machinists' labor	6.98
James S. Kirk & Co., soft soap	21.45
Pullman Chemical Co, granulated soap	6.05
Charles L. Cole, insurance on contents Public Library Bldg., 5 years	1,200.00
L. H. Prentice Co., installing downspouts	1,245.00
L. H. Prentice Co, first payment ventilating work new toilet	600.00
E. Baggot Co., first payment plumbing work new toilet	375.00
C. G. Everson & Co., electric lighting fixtures	49.00
Tyler & Hippach, plate-glass light	48.50
Edward Hines Lumber Co., lumber	51.09
H. G. Wilson, Sec'y, cash expenditures May, 1913	119.43
	$5,418.06

REPORTS.

The Librarian presented his report for the month of May, 1913, which was received and ordered published.

He, also, presented the following communication, which was received and ordered published.

CHICAGO, ILL., June 2, 1913.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—On the 25th of this month Miss Henrietta Lovi, Chief of the Order Department, will sever a connection with the Public Library which has been uninterrupted for more than twenty years. Serving in various capacities, Miss Lovi has deservedly risen to the responsible position which she now relinquishes. It is a pleasure to attest to her industry, interest in the library and devotion to her work and to ask that this brief appreciation be made a part of your record.

It is also a pleasure to call to your attention the unusual record of another old and efficient employé, Mr. Christian Ullrich, who is known to thousands of patrons of this library as the courteous doorman stationed at the Washington street entrance. On the 27th day of last month Mr. Ullrich had served the library for a period of twenty years and during that entire term of service bore an unbroken record of prompt attendance as well as efficient service. It is so unusual for an employé to serve twenty years without the loss of a single minute by reason of tardiness that the circumstance is worthy of permanent record in proceedings. Sincerely yours,

HENRY E. LEGLER,
Librarian.

The Librarian reported, informally, that quarters for a branch library are being prepared by the Irving Park Commission in the field house in the small park at the corner of Irving Park boulevard and Hamlin avenue.

On motion of Director Frank, the Board adjourned to meet Monday, June 16, 1913, at five o'clock p. m.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of May, 1913, was 243,675; for the corresponding month of the previous year, 227,398. The circulation was from the following sources:

Central Library	48,976
Branches	107,102
Stations	70,463
Traveling Libraries	7,269
Deposits and Miscellaneous	9,865
	243,675

The following is a summary of the books obtained at the Central Library:

Main Collection	21,196
Open Shelf	22,244
Hughes Room	1,100
Information Desk (Teachers' and special cards)	3,852
Miscellaneous	338
Books for the Blind	246
	48,976

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		782	782
Austin	7,846	510	8,356
Bessemer Park	1,447	454	1,901
Blackstone	5,673	327	6,000
Burr School	3,633	286	3,919
Cornell Square	2,622	156	2,778
Davis Square	1,201	155	1,356
Fuller Park	4,674	160	4,834
Hamilton Park	3,474	491	3,965
Hamlin Park	2,826	202	3,028
Hebrew Institute	7,070	1,603	8,673
Holstein Park	2,510	138	2,648
Humboldt	3,444	508	3,952
Kelly	10,464	748	11,212
Lawndale	3,643	228	3,871

Lewis Institute	9,704	661	10,365
Lincoln Center	5,006	426	5,432
Logan Square	5,203	510	5,713
Mark White	2,821	173	2,994
Ogden Park	2,804	795	3,599
Seward Park	674	627	1,301
Sherman Park	3,365	303	3,668
West Park 1	4,461	287	4,748
West Park 2	3,483	709	4,192
West Park 3	3,035	169	3,204
West 26th Street	6,019	296	6,315
Traveling Libraries	7,269	53	7,322
Business House Deposits	9,625	4,279	13,904
Miscellaneous Reference	240	.....	240
Total	124,236	16,036	140,272

Of the 70,463 books supplied through the Stations Department, 11,704 were sent to 26 branches and 58,759 to 87 stations. The books supplied for the same month of the preceding year numbered 79,930 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 9,372.

REFERENCE ROOM.

Number of books issued from stacks 30,955
Number of recorded visitors 11,397

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,574. Visitors, 931.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 11,212. Visitors, 2,520.

CIVICS ROOM.

Magazines issued, 1,511; directories consulted, 1,659; bound newspapers, 525; books, 1,320; pamphlets, 699. Visitors, 3,955.

READING ROOM.

Periodicals issued at the counter at Central Library, 9,639. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 192. Average maximum attendance per hour, 235.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,616; issued in May of the previous year, 3,544.

Number of non-fiction cards issued, 1,642; juvenile cards, 1,092; research cards, 5; vacation cards, 9; teachers' cards, 73. The number of three-year cards outstanding is 153,397.

BINDERY DEPARTMENT.

Number of books at binderies May 1, 1913	6,285
Number of books sent to binderies in May, 1913	3,478
Total number of books at binderies in May, 1913	9,763
Number of books received from binderies in May, 1913	3,717
Number of books at binderies May 31, 1913	6,046
Number of books repaired in library in May, 1913	6,637

GROWTH OF THE LIBRARY.

The total number of volumes in the Library May 31, 1913, was 514,259. Received since June 1, 1912, 47,467; since May 1, 1913, 5,480. Books worn out and discarded since June 1, 9,503; since May 1, 855. Books lost and paid for since June 1, 1,208; since May 1, 86. Books found and money refunded since June 1, 166; since May 1, 5. There were also deducted 3,303 volumes missing in 1911-12; 349 volumes delinquent 1911-12; 454 duplicate volumes disposed of in 1912-13; and 266 volumes lost in fire at Austin branch and not deducted in 1912.

HENRY E. LEGLER,
Librarian.

CHICAGO, June 9, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, JUNE 16, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Frank, Freeman, Despres and McDowell.

Absent—Directors Wait, Ksycki and Breyer.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the regular meeting held June 9, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Nelson Thomasson, requesting the Board to establish a branch library at Kedzie and Lawrence avenues and offering to lease suitable quarters to the Board for the same.

Referred to the Committee on Branches.

From Swain Nelson & Sons Co., proposing to install self-watering flower boxes with plants on the various windows and balconies of the Public Library building.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Frank, Freeman, Despres, McDowell and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 125 vols., $127.00.

Current English books, 25 vols., $50.00.

Books from A. L. A. Catalogue, 1904-11, 186 vols., $220.00.

Non-fiction books for branches, 217 vols., $180.00.

Miscellaneous books, 62 vols., $93.82.

Fiction for branches, 254 vols., $197.00.

Non-fiction books for Kelly branch (Kelly fund), 5 vols., $5.00.

Fiction for Kelly branch (Kelly fund), 11 vols., $10.00.

Regular fund:	869 vols.,	$867.82
Kelly fund:	16 vols.,	15.00
Total:	885 vols.,	$882.82

We further ask for approval of the following recommendations;

That the sum of $50.00 be and the same is hereby appropriated as the share of the Chicago Public Library for the publications issued by the Council for Library and Museum Extension, such subscription covering the period from September 1, 1913, to September 1, 1914.

That authority be, and the same is hereby given the Librarian, to make from time to time, as needed, counter purchases of books urgently required in the circulation and other departments during intervals between meetings of the Committee on Library, such purchases not to exceed, during any one such period, the sum of $50.00.

SAMUEL DESPRES,
MORTIMER FRANK,
Committee on Library.

CHICAGO, June 16, 1913.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration recommends that the following petitions for leaves of absence without loss of salary be, and the same are hereby granted, such absences having been caused by severe illness: Emily T. Larson, April 6 to April 16, inclusive; Minnie E. Wills, May 26 to 29, inclusive.

SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

CHICAGO, June 16, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and recommends

1. That the request of the Chicago Branch of the National Story Tellers' League, for permission to hold their monthly meetings in the Library building on the first Friday of each month at 4 o'clock p. m., excepting during July and August, be granted.

2. That the request of Louis F. Lohrens for a room in the Library building for the purpose of making photographic copies of pages of books, etc., be not granted.

Respectfully submitted,
MORTIMER FRANK,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

June 16, 1913.

COMMITTEE ON FINANCE.

Director McDowell, Chairman, presented the report from Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Chicago Public Library for the six months ended May 31, 1913, and moved

that the report be received and published.

Carried.

The following is the report:

To the President and Board of Directors,
The Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the books and accounts of the Chicago Public Library for the six months ended May 31st, 1913, and herewith present the following statements, all of which we certify to be correct and in accordance with the books. Exhibits:—

"A" Ledger Balances May 31st, 1913.

"B" Statement of Receipts & Disbursements of the Chicago Public Library Fund, for the six months ended May 31st, 1913.

"C" Statement of Cash Receipts & Disbursements for the three months ended February 28th, 1913.

"D" Statement of Cash Receipts & Disbursements for the three months ended May 31st, 1913.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the Receipts for fines, books lost, deposits, etc., by means of the daily receipt books and stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved additions of the Ledger, Journal and Voucher Record.

We were permitted by the City Treasurer's Office to examine the Library Account in the books of the City, and we find the receipts of interest, taxes, etc., entered therein agree with the receipts in the Library Books.

Yours faithfully,
Wm. W. Thompson & Co.

Ledger Balances, May 31st, 1913.

DEBITS.

Tax Levy, 1912—Balance		$228,651.58
Cash in hands of City Treasurer		59,223.45
		287,875.03
Certificate of Deposit	$ 202.88	
Bonds	277,759.46	
Accrued Interest	5.33	
Cash	22,401.06	300,368.73
		588,243.76

CREDITS.

Public Library Fund	287,875.03
Hiram Kelly Fund	200,000.00
Hiram Kelly Fund, Increment	65,000.00
Hiram Kelly Fund, Income	15,149.56
Hiram Kelly Branch Library Fund	1,400.03
W. H. Ryder Fund	10,000.00
W. H. Ryder Fund, Income	1,492.32
Jerome Beecher Fund	2,000.00
Jerome Beecher Fund, Income	2,418.61
H. W. Jackson Fund	1,000.00
H. W. Jackson Fund, Income	166.38

Sherman Park Fund	9.65	
Austin Insurance Fund	293.93	
Incidental Fund	173.05	
Security Deposits	1,165.20	
Special Deposit	100.00	
		$588,243.76

PUBLIC LIBRARY FUND—STATEMENT OF RECEIPTS AND DISBURSEMENTS, SIX MONTHS, ENDED MAY 31ST, 1913.

RECEIPTS.

Cash in hands of City Treasurer December 1, 1912			$72,744 88
Receipts during period:			
Taxes, 1910 and prior		$ 1,035.43	
Taxes, 1911		7,375.61	
Taxes, 1912		147,528.48	
		$ 155,939.52	
Interest on Cash in hands of City Treasurer	$ 530.96		
Sundry Receipts	1,237.80	1,768.76	
			157,708.28
			$230,453.16

DISBURSEMENTS.

Books		$ 20,687.01	
Newspapers and Periodicals		2,634.91	
Binding		9,706.87	
Finding Lists		913.81	
Freight and Express		81.76	
Postage		700.00	
Printing and Stationery		2,737.25	
Delivery Stations—Miscellaneous		2,779.51	
Branch Reading Rooms—Miscellaneous		3,741.88	
Salaries:			
Main Building	$86,711.99		
Branch Reading Rooms	22,077.55		
Delivery Stations	4,434.46	113,224.00	
Miscellaneous		1,588.10	
Fuel		5,661.55	
Heating and Generating Plant		695.45	
Elevator Supplies and Repairs		126.23	
Electric Supplies and Repairs		603.04	
Repairs, Alterations and Improvements		3,189.14	
Janitor Expense		292.25	
Insurance		1,376.25	
Furniture and Fixtures		391.90	
Books lost and paid for—Refunds		98.80	
Total Disbursements			171,229.71
Balance, Cash in hands of City Treasurer May 31st, 1913			$ 59,223.45

PUBLIC LIBRARY FUND.

Taxes, 1912, balance of levy	$228,651.58
Cash in hands of City Treasurer	59,223.45
Library Fund at May 31st, 1913	$287,875.03

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED FEBRUARY 28TH, 1913.

RECEIPTS.

	December	January	February
Cash Balance at close of previous month	$ 22,191.79	$ 21,702.25	$25,700.09
Kelly Fund, Income	681.42	223.34	13.09
Kelly Fund Income, Kelly Branch		2,631.31	4.16
Beecher Fund, Income	40.00	35.25	
Ryder Fund, Income	60.00	158.62	10.00
Jackson Fund, Income		2.04	
Morgan Park Book Fund			
Certificate of Deposit			685.54
Mortgage Loan Notes		4,500.00	
Deposits	225.45	301.00	228.35
Incidental Fund	266.08	222.35	243.88
Fines	1,358.55	1,437.79	1,235 48
Finding Lists	39.58	67.67	52.04
Books lost and paid for.	73.73	97.95	83.99
Miscellaneous	63.42	67.12	59.05
	$25,000.02	$31,446.69	$28,315.67

DISBURSEMENTS.

Treasurer.	176.73	232.74	195.08
Pension Fund	1,358.55	1,437.79	1,235.48
Books	40.15	31.81	94.21
Newspapers and Periodicals	6.20	13.25	6.25
Freight and Express	16.70	5.00	2.95
Printing and Stationery	9.65	1.52	5.06
Binding			
Postage	105.00	130.00	90.00
Delivery Stations—Miscellaneous	6.79	4 40	9.27
Branches	1.68	2.59	.50
Electric Supplies and Repairs	1.25		
Heating and Generating Plant	9.79	5.17	3.00
Elevator Supplies and Repairs			
Books lost and paid for—Refunds.	14.85	18.90	30.05
Miscellaneous Expense	9.29	31.24	21.55
Kelly Branch	837.32	462.26	633.76

	December	January	February
Ryder Fund, Income		93.17	98.02
Austin Insurance Fund	350.96		203.03
Morgan Park Book Fund	127.97		
Sherman Park Fund	8.44		
Janitor Expense	1.00		2.40
Certificate of Deposit			202.88
Bonds		2,965.00	1,980.00
Accrued Interest		17.66	20.00
Deposits Refunded	215.45	294.10	242.65
Cash Balance at close of month	21,702.25	25,700.09	23,239.53
	$25,000.02	$31,446.69	$28,315.67

Summary of Balances.

	December	January	February
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	14,913.13	15,136.47	15,149.56
Hiram Kelly Branch Library Fund	186.66	2,355.71	1,726.11
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,829.69	1,895.14	1,807.12
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,383.36	2,418.61	2,418.61
H. W. Jackson Fund	1,000 00	1,000.00	1,000.00
H. W. Jackson Fund, Income	148.34	150.38	150.38
Sherman Park Fund	13.32	13.32	13.32
Austin Insurance Fund	595.14	595.14	392.11
Morgan Park Book Fund	54.96	54.96	54.96
Incidental Fund	277.65	256.12	234.76
Security Deposits	1,200.00	1,206.90	1,192.60
Special Deposits	100.00	100.00	100.00
	$299,702.25	$302,182.75	$301,239.53
Deduct:			
Mortgage Loan	$ 4,500.00	$	$
Certificate of Deposit	685.54	685.54	202.88
Bonds	272,814.46	275,779.46	277,759.46
Accrued Interest		17.66	37.66
	$278,000.00	$276,482.66	$278,000.00
Cash Balance	$ 21,702.25	$ 25,700.09	$ 23,239.53

Cash Receipts and Disbursements, Three Months Ended May 31st, 1913.

Receipts.

	March	April	May
Cash Balance at close of previous month	$23,239.53	$22,409.08	$23,120.08
Kelly Fund Income			
Kelly Fund Income, Kelly Branch	2.86	1,723.20	263.70
Ryder Fund Income		27.67	20.00
Jackson Fund Income		25.00	
Accrued Interest		12.33	20.00
Deposits	257.40	228.40	248.70
Incidental Fund	265.24	260.06	364.39
Fines	1,351.99	1,426.27	1,484.86
Finding Lists	77.78	74.00	36.98
Books lost and paid for	111.67	86.54	99.80
Miscellaneous	58.04	44.70	43.74
	$25,364.51	$26,317.25	$25,702.25

Disbursements.

Treasurer	247.49	205.24	180.52
Pension Fund	1,351.99	1,426.27	1,484.86
Books	42.95	32.55	72.66
Newspapers and Periodicals	7.28	18.68	7.00
Freight and Express	17.91	10.18	14.07
Printing and Stationery	4.12	4.44	8.84
Binding			
Postage	130.00	145.00	100.00
Delivery Stations—Miscellaneous	1.00	6.69	10.36
Branches	.50	2.50	.50
Electric Supplies and Repairs			3.75
Heating and Generating Plant	6.53	5.26	10.75
Elevator Supplies and Repairs		1.50	
Books Lost and Paid for—Refunds	16.30	13.75	4.95
Miscellaneous Expense	31.72	120.24	94.07
Kelly Branch	707.39	665.11	943.34
Ryder Fund, Income	133.40	123.47	105.60
Jackson Fund, Income			9.00
Austin Insurance Fund		92.51	5.67
Morgan Park Book Fund		54.96	
Sherman Park Fund		3.67	
Janitor Expense	1.75	3.60	
Deposits Refunded	255.10	261.55	245.25
Cash Balance at close of month	22,409.08	23,120.08	22,401.06
	$25,364.51	$26,317.25	$25,702.25

Summary of Balances.

Three Months, Ended May 31st, 1913.

	March	April	May
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	15,149.56	15,149.56	15,149.56
Hiram Kelly Branch Library Fund	1,021.58	2,079.67	1,400.03
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,673.72	1,577.92	1,492.32
Jerome Beecher Fund	2,000.00	2,000,00	2,000.00
Jerome Beecher Fund, Income	2,418.61	2,418.61	2,418.61
H. W. Jackson Fund	1000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	150.38	175.38	166.38
Sherman Park Fund	13.32	9.65	9.65
Austin Insurance Fund	392.11	299.60	293.93
Morgan Park Book Fund	54.96		
Incidental Fund	239.94	135.61	173.05
Security Deposits	1,194.90	1,161.75	1,165.20
Special Deposits	100.00	100.00	100.00
	300,409.08	301,107.75	300,368.73
Deduct:			
Certificate of Deposit	202.88	202.88	202.88
Bonds	277,759.46	277,759.46	277,759.46
Accrued Interest	37.66	25.33	5.33
	$278,000.00	$277,987.67	$277,967.67
Cash Balance	$ 22,409.08	$ 23,120.08	$ 22,401.06

REPORTS.

The President presented his annual report for the year ended May 31, 1913.

Director Frank moved that the report be received and be made the annual report of the Board.

Carried.

The Secretary presented his annual report for the year ended May 31, 1913, which was received and made a part of the annual report of the Board.

The Librarian presented an abstract of his annual report for the year ended May 31, 1913, which was received and made a part of the annual report of the Board.

Director Frank moved that the Secretary be instructed to present the annual reports of the Board, the Secretary and Librarian, to the City Council as the annual report of the Board.

Carried.

Director Frank moved that the reports be printed, and that authority be given for an edition of one thousand copies.

Carried.

Yeas—Directors Frank, Freeman, Despres, McDowell and the President—5.

Nays—None.

On motion of Director Frank the Board adjourned to meet Monday, July 14, 1913, at five o'clock p. m.

H. G. Wilson,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, JULY 14, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Frank, Despres, Breyer and McDowell.

Absent—Directors Freeman, Wait and Ksycki.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the adjourned regular meeting held June 16, 1913, were approved as recorded and printed without being read.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 258 vols., $308.00.

Current English books, 22 vols., $42.70.

Fiction to be replaced, 420 vols., $400.00.

Miscellaneous books, 21 vols., $105.00.

Books to be paid from Ryder fund, 1 vol., $5.50.

Books for Thomas Hughes Room, 12 vols., $9.60.

Juvenile books for Branches, 671 vols., $452.73.

Juvenile books for Branches (Huntting binding), 117 vols., $99.45.

Books to be replaced for Branches (Huntting binding), 120 vols., $102.00.

Juvenile books for Kelly Branch, 9 vols., $6.43.

Books to be replaced for Kelly Branch (Huntting binding). 8 vols., $6.80.

Regular fund:	1,641 vols.,	$1,519 48
Kelly fund:	17 vols.,	13.23
Ryder fund:	1 vol.,	5.50
Total:	1,659 vols.,	$1,538.21

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $62.48, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MORTIMER FRANK,
Committee on Library.

CHICAGO, July 14, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

A. C. McClurg & Co., books	$4,584.65
B. F. Stevens & Brown, books and subscriptions, £186/16/-(est.)	909.66
Knud Lassen, Gen'l Agt. Glydendal Publishing House, books	346.15
R. L. Polk & Co., books	71.50
Frank B. Gorman, books	50.00
C. V. Ritter, books	27.50
J. Wallace Cory, books	17.00
The Associated Newspaper School, subscriptions	80.00
Bennett's Newspaper and Magazine Agency, subscriptions	13.25
Burgmeier Book Bindery, binding	80.85
John Seybold, binding	775.73
Geo. E. Koehler, binding	663.28
Joseph Flucke & Son, binding	198.08
Rogers & Hall Co., printing	56.75
Dwight Bros. Paper Co., paper	36.35
Bradner Smith & Co., paper	36.73
Swigart Paper Co., paper	23.27
Pilcher-Hamilton Co., paper	39.00
W. D. Messinger & Co., paper	4 60
Cameron, Amberg & Co., printing	76.75
James Watson & Co., printing	46.40
Max Stern's Sons, printing	24.50
Library Bureau, cards, etc	35.15
Geo. E. Cole & Co., stationery	10.23
Gaylord Bros., pamphlet binders	12.10
Polack Rubber Co., rubber bands	4.00
Dennison Mfg. Co., gummed paper, etc.	15.80
H. S. Parrish & Co., ink pads, dates, rubber stamps	5.55
Slade, Hipp & Meloy, gummed muslin	9.00
Barbee Wire and Iron Works, wire baskets	5.00
City Collector, payroll sheets, identification slips	3.30
Remington Typewriter Co., typewriting machine	25.00
Royal Typewriter Co., two typewriting machines	117.00
H. G. Wilson, Sec'y, cash expenditures June, 1913	207.16
	$8,621.29

He, also, presented the following list of bills for books to be paid from the Ryder fund income account and moved that the bills be ordered paid.

Carried.

Yeas — Director Fransk, Despres, Breyer, McDowell and the President—5.

Nays—None.

Karl W. Hiersemann, books, M. 684.50 (est)	$164.28
B. F. Stevens & Brown, books, £47/3/-(est.)	229.61
A. Kroch & Co., books	89.00
G. Broes VanDort Co., books	3.75
	$486.64

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received and their acceptance is recommended with authorization of the Librarian to fill the vacancies by requisitions on the Civil Service Commission:

Anthony C. Formosa, page, resigned June 23, 1913.

Theodore Roane, page, resigned June 26, 1913.

Joseph F. Negoski, page, resigned June 11, 1913.

George B. Weiss, page, resigned June 26, 1913.

Mary A. Swift, Junior Library Assistant, resigned June 16, 1913.

William J. Kaspar, page, resigned June 25, 1913.
Aaron Cohn, page, resigned July 2, 1913.
Joseph W. Majewski, page, resigned July 7, 1913.
Paul A. Cummings, page, resigned June 25, 1913.

Your Committee recommends that leave of absence without pay for one year from August 1, 1913, be granted to Jessie W. Bingham, Junior Library Assistant, to enable attendance at a school of library training; also that leave of absence without pay granted to James J. Daly, elevator operator, be extended until September 1st.

Respectfully submitted,
SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

He, also, presented the following list of vacancies, appointments and changes of salary for June, 1913, which was received and ordered published:

Walter V. Allen, page, appointed temp. June 9, $300 per year; separated June 30.
Helen R. Bayne, junior library assistant, appointed temp. June 23, $420 per year.
Harry Barkowsky, page, appointed temp. June 17, $300 per year.
Mandel Block, junior library assistant, separated June 19.
J. Walker Butler, page, appointed temp. June 17, $300 per year.
Jessie Bingham, junior library assistant, appointed full day service June 23, $420 per year.
Philomena E. Brennan, junior library assistant, appointed full day service June 23, $420 per year.
Thomas Brennan, page, appointed temp. June 19, $300 per year.
Minnie S. Clark, senior library assistant, reinstated after leave of absence June 16.
Abe Cohen, page, appointed temp. June 16, $300 per year; separated Juue 30.
Aaron Cohn, page, resigned July 2.
Frank J. Conlon, mech. elect. engineer, appointed temp. June 21, $1,200 per year.
Vincent Connell, page, appointed temp. June 26, $300 per year; separated June 30.
Charles Cohen, page, appointed June 30, $300 per year.
Philip Cooper, page, appointed temp. July 7, $300 per year.
Francis Cooney, page, appointed temp. June 16, $300 per year.
Paul A. Cummings, page, appointed June 23, $300 per year; resigned June 25.
Anna L. Cylkowski, junior library assistant, appointed temp. June 17, $420 per year.
Edith E. Coyne, senior library assistant, salary changed from $720 to $780 per year June 26.
Robert Drake, janitor, appointed June 18, $720 per year.
David DeRoches, elevator operator, appointed temp. June 16, $810 per year.
James Drury, engineer-janitor, appointed May 9; promoted June 11, $1,080 per year.
Melville E. Eaton, page, appointed temp. June 9, $300 per year; separated June 25; appointed civil service June 26.
Oliver Eustace, page, appointed temp. June 14, $300 per year; separated June 30; appointed civil service July 1.
Margaret E. Ely, junior library assistant, appointed temp. July 7, $420 per year.
Maurice S. Epstein, page, appointed July 2, $300 per year.
Dora Feddersen, junior library assistant, separated June 15; appointed civil service June 16, $420 per year.
Pearl I. Field, supervisor of special deposits, salary increased from $1,260 to $1,320 per year June 26.
Sollie L. Fishman, page, appointed June 30, $300 per year.
Thomas J. Foley, page, separated July 12, $300 per year.
Anthony C. Formosa, page, separated June 23.
Louise Foster, junior library assistant, appointed temp. June 23, $420 per year.
Thomas J. Foley, page, appointed June 23, $300 per year.
Harold Fox, page, separated June 10.
Daisy Furchgott, junior library assistant, appointed full day service June 23, $420 per year.
Samuel Garber, page, appointed temp. June 9, $300 per year.
Cora E. Hinkins, senior library assistant, appointed June 26, $720 per year.

Sever Home, page, separated June 2.

Ben. R. Horwich, page, appointed June 26, $300 per year.

Michael Janowsky, page, appointed June 23, $300 per year.

Leicester R. Jacobs, page, appointed July 7, $300 per year.

Robert W. Jones, janitor, separated June 25.

Frank Kotraba, page, appointed temporary June 16, $300 per year; separated July 4.

William J. Kasper, page, resigned June 25.

Nathan Kier, page, appointed June 30, $300 per year.

Mrs. Antonia Koepke, janitress, appointed temporary June 28, $15 per month.

William J. Kurzin, page, leave of absence extended from June 26 to September 7, inclusive.

Abe Langert, page, separated June 5.

John E. Leone, page, appointed July 10, $300 per year.

Jacob D. Levin, page, appointed June 30, $300 per year.

Louis Licht, page, separated June 2.

Mary Livshia, junior library assistant, appointed full day service June 23, $420 per year.

Edith F. Long, junior library assistant, appointed temporary June 23, $420 per year.

Henrietta Lovi, chief of order division, resigned June 25.

Joseph Lustfield, page, appointed July 9, $300 per year.

Ernst Lutter, page, separated June 5.

Frank Malina, janitor, appointed June 18, $720 per year.

Ella B. Marshall, junior library assistant, leave of absence extended from June 16 to June 22, inclusive; reinstated June 23.

Louis Moses, page, appointed temporary May 29, $300 per year; separated May 29.

Cornelius Mulroy, elevator operator, appointed June 3, $810 per year.

Lester Nass, page, separated June 18.

Joseph F. Negoski, page, resigned June 11.

Jeremiah Nolan, page, appointed temporary June 16, $300 per year.

James F. O'Brien, page, appointed temporary June 16, $300 per year; separated June 17.

Emmel J. O'Neil, page, appointed temporary June 17, $300 per year; separated June 30; appointed civil service July 1.

Frank Patterson, page, separated June 1.

Eliza Pendry, senior library assistant, salary changed from $720 to $780 per year.

Josephine Powers, janitress, appointed June 10, $600 per year.

Margaret Prefontaine, page, appointed temporary June 9, $300 per year; separated June 15; appointed junior library assistant June 16, $420 per year.

Thomas McNichols, page, appointed temporary July 7, $300 per year.

Joseph W. Majewski, page, resigned July 7.

Samuel Malawsky, page, separated June 30.

Alexander Maltz, page, appointed July 7, $300 per year.

Theodore Roane, page, resigned June 25.

Jacob Rose, page, appointed temporary June 13, $300 per year; separated June 15.

Sam. Schwartz, page, separated June 8.

Frank Scott, page, separated June 25.

Lura G. Shearman, junior library assistant, appointed temporary June 23, $420 per year.

Pyrrha B. Sheffield, junior library assistant, reinstated after leave of absence July 7.

Bennie Siegel, page, appointed June 30, $300 per year; separated July 9.

Julius Siegan, page, separated June 24.

Frank Smith, janitor, separated June 5.

Esther Soibel, multigraph operator, separated June 4.

Kathryn A. Stevens, bindery assistant, appointed June 13, $1.50 per day.

Mary A. Swift, junior library assistant, resigned June 16.

Cecelia M. Troy, junior library assistant, appointed temporary June 23, $420 per year.

Mary P. Wilde, principal branch librarian, resigned May 31.

John Walsh, page, appointed temporary June 10, $300 per year.

Gertrude M. Watt, junior library assistant, appointed temporary June 23, $420 per year.

John Walsh, page, separated June 24.

George B. Weiss, page, resigned June 25.

Berne C. Zink, junior library assistant, appointed full day service June 23, $420 per year.

COMMITTEE ON BRANCHES.

In the absence of the Chairman, Director McDowell presented the following schedule of bills for the maintenance of the Hiram Kelly Branch Library, and moved that the bills be ordered paid from the Kelly Branch fund.

Carried.

Yeas—Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

A. C. McClurg & Co., books	$100.31
John Seybold, binding	67.52
Geo. E. Koehler, binding	6.06
Commonwealth Edison Co., current	12.21
Chicago Telephone Co., service	3.75
Michal Bros., plants	2.50
Bradner Smith & Co., paper	2.05
Thos. Conry, hardware	1.70
Central Improvement Ass'n, sprinkling	2.00
	$198.10

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Frank presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

Knox Automobile Co., automobile parts	$ 76.51
Standard Oil Co., gasoline	114.00
Valvoline Oil Co., gas engine oil	28.20
Polack Tyre and Rubber Co., rubber tires	111.30
United States Tire Co., rubber tires	78.77
Perkins Machine Co., material and machinists' labor	173.31
Estate Edward R. Ladew, belting	24.84
Imperial Wheel Co., wheels	24.00
D. J. Gallagher Mfg. Co., waste	10.73
Henry Landgraf, hanging station signs	26.50
	$668.16

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100 00
Henry Wolf, rent, North Av. Branch	72.00
M. Krska, rent, W. 26th St. Branch	65.00
Julius Fuermann, rent, Fullerton Av. Branch	65.00
Commonwealth Edison Co., electric current	31.88
Public Service Co. of Northern Ill., electric current	15.54
Peoples Gas Light & Coke Co., gas	25.76
Chicago Telephone Co., telephone service	71.99
Sanitary Office Towel Co., laundering towels	25.59
Chicago Mill & Lumber Co., boxes	43.00
Haegele Ice Co., ice	19.75
Citizens Street Cleaning Bureau, removing cinders	12.60
E. P. Buchanan, street sprinkling (main library)	15.00
Bullard & Gormley Co., hardware	9.42
James S. Kirk & Co., soap	4.00
Remien & Kuhnert Co., turpentine, alcohol, benzine, etc	8.03
Raymond Express Co., delivering mail	9.00
Allen Water Filter Service, water cooler; bottles	9.00
City Collector, elevator inspections	4.00
Consumers Co., coal	710.51
Krehbiel Co., coal analysis	25.00
John Mohr & Sons, repairs to boiler, etc	43.94
McMaster-Carr Supply Co., engineering supplies	16.10
General Specialty Co., engineering supplies	7.26
Lunkenheimer Co., globe valves	5.40
American Battery Co., repairs to battery	23.58
Peerless Electric Co., rewinding fan motors, etc	13.50
Illinois Electric Co., engineering supplies	10.17
Adder Machine Co., adding and listing machine with stand	260.00
A. D. White Machinery Co., lathe, tools, etc	340.80
H. Rosenbanm Roofing Co., repairs to glass roofs on domes	213.78
Western Slate Co., slate tiles	140.00
H. G. Wilson, Sec'y, cash expenditures June, 1913	76.73
	$2,593.33

Director Frank stated that it is desirable that additional windows be opened in

the Library building, among them one in the room used by the American Library Association on the fifth floor, and that the American Library Association had offered to pay for the opening of the window in their room.

Director Frank moved that the question of opening additional windows be referred to the Committee on Buildings and Grounds with authority to open four windows at a cost not to exceed $175.00 per window, with the understanding that the American Library Association will pay for the opening of the window in their room.

Carried.

Yeas—Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

COMMITTEE ON FINANCE.

Director McDowell, Chairman, presented the bill of Wm. W. Thompson & Co., certified public accountants, in the sum of $75.00, upon their audit of the books and accounts of the Public Library for the six months ended May 31, 1913, and moved that the bill be ordered paid.

Carried.

REPORTS.

The Librarian presented his report for the month of June, 1913, which was received and ordered published.

NEW BUSINESS.

The President presented a bill from Laveccha Studio, amounting to $250.00, for a framed portrait of Hiram Kelly.

Director Frank moved that the bill be paid from the Hiram Kelly fund income account.

Carried.

Yeas—Directors Frank, Despres, Breyer, McDowell and the President—5.

Nays—None.

On motion of Director Frank the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JUNE, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of June, 1913, was 213,695; for the corresponding month of the previous year, 207,592. The circulation was from the following sources:

Central Library	42,199
Branches	94,391
Stations	62,577
Traveling Libraries	5,453
Deposits and Miscellaneous	9,075
	213,695

The following is a summary of the books obtained at the Central Library:

Main Collection	16,643
Open Shelf	20,204
Hughes Room	807
Information Desk (Teachers' and special cards)	4,080
Miscellaneous	217
Books for the Blind	248
	42,199

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		780	780
Austin	6,916	385	7,301
Bessemer Park	1,244	278	1,522
Blackstone	5,145	304	5,449
Burr School	3,779	311	4,090
Cornell Square	2,240	105	2,345
Davis Square	1,031	117	1,148
Fuller Park	3,773	123	3,896
Hamilton Park	3,335	403	3,738
Hamlin Park	2,563	227	2,790
Hebrew Institute	5,969	1,332	7,301
Holstein Park	2,213	121	2,334
Humboldt	3,138	446	3,584
Kelly	9,528	550	10,078
Lawndale	3,160	233	3,393
Lewis Institute	7,197	534	7,731
Lincoln Center	4,593	361	4,954
Logan Square	5,150	359	5,509
Mark White	2,802	196	2,998
Ogden Park	2,927	639	3,566
Seward Park	516	578	1,094
Sherman Park	3,018	222	3,240
West Park 1	3,945	236	4,181
West Park 2	3,046	643	3,689
West Park 3	2,538	123	2,661
West 26th Street	4,625	305	4,930
Traveling Libraries	5,453	50	5,503

Business House Deposits..	8,916	3,693	12,609
Miscellaneous Reference..	159	.....	159
Total...	108,919	13,654	122,573

Of the 62,577 books supplied through the Stations Department 9,911 were sent to 26 branches and 52,666 to 86 stations. The books supplied for the same month of the preceding year numbered 72,662 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 8,548.

REFERENCE ROOM.

Number of books issued from stacks... 24,536
Number of recorded visitors..... ... 8,715

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 2.696, Visitors, 745.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,285. Visitors, 2,292.

CIVICS ROOM.

Magazines issued, 1,348; directories consulted, 1,601; bound newspapers, 463; books, 1,005; pamphlets, 312. Visitors, 3,417.

READING ROOM.

Periodicals issued at the counter at Central Library, 8,262. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 153. Average maximum attendance per hour, 194.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,696; issued in June of the previous year, 3,991.

Number of non-fiction cards issued, 1,709; juvenile cards, 1,054; research cards, 4; vacation cards, 262; teachers' cards, 79. The number of three-year cards outstanding is 152,891.

BINDERY DEPARTMENT.

Number of books at binderies June 1, 1913..... 6,046
Number of books sent to binderies in June, 1913..... 4,905
Total number of books at binderies in June, 1913..... 10,951

Number of books received from binderies in June, 1913..... 4,624
Number of books at binderies June 30, 1913..... 6,327
Number of books repaired in library in June, 1913..... 3,577

GROWTH OF THE LIBRARY.

The total number of volumes in the Library June 30, 1913, was 516,562. Received since June 1, 1913, 3,711. Books worn out and discarded since June 1, 1913, 1,295. Books lost and paid for since June 1, 1913, 123. Books found and money refunded since June 1, 1913, 16.

HENRY E. LEGLER,
Librarian.

CHICAGO, June 14, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JULY 28, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Frank, Ksycki, Despres, Breyer and McDowell.

Absent—Directors Freeman and Wait.

MINUTES APPROVED.

On motion of Director Frank, the minutes of the adjourned regular meeting held July 14, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. M. Nelson, 5840 Ridge avenue, requesting the Board to open a delivery station at her store..

Referred to the Committee on Delivery Stations.

From Dr. C. A. Young, Chairman of the Board of Directors, Englewood Branch, Chicago Dental Society, making application for the use of a room in the Hiram Kelly Branch for meetings of that society on the second Tuesday evening of each month, except June, July and August.

Referred to the Committee on Branches.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Frank, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 68 vols., $80.00.

Current English books, 21 vols., $30.00.

Extra copies of non-fiction for stacks, 176 vols., $165.00.

Miscellaneous books and periodicals, 113 vols., $155.00.

Books to be replaced for branches, 990 vols., $850.00.

Picture books for branches, 17 vols., $9.00.

Non-fiction for Austin Branch (Insurance fund), 134 vols., $136.00.

Books to be replaced for deposit collection, 212 vols., $200.00.

Books to be replaced for Kelly Branch (Kelly fund) 93 vols., $90.00.

Regular fund:	1,597 vols.,	$1,489.00
Kelly fund:	93 vols.,	90.00
Insurance fund:	134 vols.,	136.00
Total:	1,824 vols.,	$1,715.00

Respectfully submitted,
SAMUEL DESPRES,
MORTIMER FRANK,
Committee on Library.

July 28, 1913.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Despres presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Joseph A. Evanson, page, resigned July 7, 1913.

Charles Williams, page, resigned July 25, 1913.

Your Committee on Administration has been pleased to observe during the past year a general tendency among members of the staff to avail themselves of such opportunities as were possible for instruction along the lines of their work. The increased interest in the work of the Training Class, leading to further equipment, and possible promotion, has been quite general, and a number of the assistants in Grades I and II have supplemented these opportunities by attendance at summer courses of library training conducted in this and neighboring states. Your Committee is earnestly disposed to encourage this spirit among members of the staff, and recommends the adoption of the following resolution:

Resolved, that opportunity be given to employés in Grades I and II to attend a summer school of library training in 1914 by giving, to not more than three members of the staff, leave of absence without deduction of salary during such period; selection of candidates for this privilege to be based upon efficiency records between this date and May 1st of next year.

Your Committee has also been giving some attention to the record of attendance as noted on the efficiency records for the past few months. While on the whole, there has been an evident improvement in this respect, and to a certain limited extent transportation facilities are responsible for some cases of tardiness, as to a number of the employés, the record is such as to call for severer measures than has been customary. Your Committee has instructed the Librarian to submit to us a monthly statement of tardiness on the part of employés, and will take up each case individually as the circumstances seem to warrant.

Respectfully submitted,
SAMUEL DESPRES,
MALCOLM MCDOWELL,
Committee on Administration.

July 28, 1913.

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations herewith submits the following recommendations for approval:

That a station be opened at 3260 Cottage Grove Ave. on trial; in charge of O. Newstron.

That the request of M. W. W. Reed, principal of the Plamondon School, be taken up as soon as a suitable store can be found.

That the resignation of V. M. Bogue be accepted, and that Mr. H. E. Pijan be appointed as station keeper of Station 31 South.

That the resignation of Nellie Wolfman be accepted, and that J. Lovell be appointed as keeper of Station 30 South.

The station at 5234 W. Madison St. has been closed, as the keeper, Mrs. Amanda Phelps, declined to continue it.

A station at 354 S. 44th Ave., in charge of Mrs. H. Evers, has been opened.

Respectfully submitted,

PHILIP M. KSYCKI.
MORTIMER FRANK,
Committee on Delivery Stations.

July 28, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Frank, Chairman, presented a bill in the sum of $2,000.00, from Mitchel & Halbach Co. for first payment on account of contract for painting and redecorating interior of the Public Library building, and moved that the bill be paid.

Carried.

Yeas—Directors Frank, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

Director Frank, on behalf of the Committee, presented the following recommendations:

1. That a contract be awarded to the National X-Ray Reflector Company to furnish the necessary fixtures for an indirect lighting system in the Public Card Catalogue Room and the new Civics Room, for the sum of $300.00.

2. That an order be awarded to the Library Bureau for charging desk and chair for the West Twenty-sixth Street Branch; charging desk chair for the Burr School Branch and a filing cabinet for the Branches Department at a sum not to exceed $268.60.

Director Frank moved the adoption of the recommendations.

Carried.

Yeas—Directors Frank, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

Director Frank reported that one of the policies in the sum of $100,000 on the contents of the Library building, recently awarded, had been canceled by the company issuing the same, and moved that the Committee be authorized to replace $100,000 insurance on the contents of the Library building with other companies at the same rate and terms as originally provided.

Carried.

Yeas—Directors Frank, Ksycki, Despres, Breyer, McDowell and the President—6.

Nays—None.

On motion of Director Frank, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 11, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney and O'Connell.

Absent—Director Breyer.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held July 28, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communication from Hon. Francis D. Connery, City Clerk, was received and placed on file:

"City of Chicago,
"Office of the City Clerk.
"August 6, 1913.

"Mr. H. G. Wilson.
"*Secretary Public Library.*

"*Dear Sir:*—I have the honor to inform you of the appointment, by his honor the Mayor, of the following named as members of the Library Board:

"James J. Healy to succeed Horatio L. Wait, resigned,

"Dr. Frank J. Pokorney to succeed Henry V. Freeman, whose term has expired,

"T. Frank O'Connell to succeed Mortimer Frank, whose term has expired, which appointments were concurred in by the City Council on July 30, 1913.

"The new appointees have called at this office and subscribed to the oath of office as prescribed by statute.

"Yours respectfully,
"Francis D. Connery,
"*City Clerk.*"

From Mrs. R. Anderson, 1219 N. Monticello avenue, requesting the Board to establish a delivery station in her store at that number.

Referred to the Committee on Delivery Stations.

From John A. Lapp in regard to a plan for co-operation among legislative and municipal reference bureaus.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 51 vols., $43.00.

Extra copies for stacks and open shelves, 39 vols., $43.00.

Extra copies of books on civics and economics, 314 vols., $277.00.

Miscellaneous books and periodicals, 15 vols., $15.00.

Bohemian books for main Library and deposit collection, 780 vols., $725.00.

Fiction for Seward Park Branch, 30 vols., $26.00.

Books to be purchased from Ryder fund, 3 vols., $93.50.

Regular fund:	1,229 vols.,	$1,129.00
Kelly fund:	3 vols.,	93.50
Total:	1,232 vols.,	$1,222.50

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $80.54, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, August 11, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President.—8.

Nays.—None.

A. C. McClurg & Co., books	$1,168.05
Albert Bonnier Publishing House, books	278.37
H. R. Huntting Co., books	93.85
Em. Terquem, books, Francs 108.25 (est.)	21.65
R. L. Polk & Co., book	8.00
A. Kroch & Co., books and subscription	6.61
Illinois Publishing Co., subscriptions	8.40
Matthew Bell & Co., binding £37/16/- (est.)	184.03
Geo. E. Koehler, binding	761.75
John Seybold, binding	313.14
Joseph Flucke & Son, binding	232.02
Burgmeier Book Bindery, binding	222.04
Northwestern Bindery, binding	183.83
Barrett Bindery Co., binders	7.65
Swigart Paper Co., printed envelopes and paper	39.31
Bradner Smith & Co., paper	12.35
W. D. Messinger & Co., paper and twine	10.50
J. W. Butler Paper Co., paper	6.28
Cameron, Amberg & Co., printing; binders schedules; copying book, etc	85.09
Max Stern's Sons, printing	67.13
James Watson & Co., printing	17.90
Schulkins & Co., printing	6.75
Geo. E. Cole & Co., stationery	22.60
Edwards & Hancock, paper	15.00
Kirk's Ink Co., paste	9.60
H. S. Parrish & Co., pencil tips; cleaning numbering machine, etc	9.35
Dennison Mfg. Co., gummed labels; fasteners	7.80
Hammond Typewriter Co., repairs and parts for typewriting machines	6.80
Polack Rubber Co., rubber bands	6.00
H. G. Wilson, Sec'y, cash expenditures July, 1913	215.93
	$4,057.78

He, also, presented the following resolutions without recommendation from the Committee, and asked that the matter be considered in open Board.

At a meeting of the Board held April 14, 1913, a communication from the International Exposition of Book and Graphic Arts to be held at Leipzig in 1914, was referred to the Library Committee with authority to act in the matter, and Director Henius was requested to submit a report after a personal conference with the authorities in charge of the proposed exhibit. In order that the purpose of the action taken by the Board at

that time may be carried out effectively,

Resolved, that the sum of $500 be and the same is hereby appropriated for the necessary work of preparing an exhibit on the part of the Chicago Public Library and such incidental expenditures as may come up from time to time in connection therewith, and the matter be left in the hands of the Library Committee with full power to act.

Director Henius submitted a verbal report on his investigation in connection with the Exposition and moved the adoption of the resolutions.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Despres, for the Committee, presented the following list of appointments and vacancies for July, 1913, which was received and ordered published:

Joseph A. Evanson, page, resigned July 7.

Thomas J. Foley, page, separated July 12.

Anna Golhouse, janitress, appointed temp. July 26, $15 per month.

Antonio Koepke, janitress, separated July 25.

Robert P. McGovern, page, appointed temp. July 14, $300 per year.

Alexander Maltz, page, separated July 27.

Ella B. Marshall, junior library assistant, resigned July 20.

Mrs. Vlasta Strobl, janitress, appointed temp. July 9, $15 per month.

George B. Weiss, janitor, appointed temp. June 26, $12 per month; separated July 7.

George Williams, page, resigned July 25.

COMMITTEE ON BRANCHES.

Director Henius, for the Committee, presented the following schedule of bills for the maintenance of the Hiram Kelly Branch Library and moved that the bills be paid from the Kelly Branch fund.

Carried.

A. C. McClurg & Co., books	$ 1.06
H. R. Huntting Co., books	3.25
Geo. E. Koehler, binding	16.16
John Seybold, binding	1.08
Joseph Flucke & Son, binding	.40
Commonwealth Edison Co., current	13.57
Chicago Telephone Co., service	3.75
Knickerbocker Ice Co, ice	.79
	$40.06

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$109.30
Standard Oil Co., gasoline	133.50
Valvoline Oil Co., gas engine oil	14.40
Polack Tyre and Rubber Co., rubber tires	111.30
Samuel Harris & Co., machinists' supplies	19.44
American Battery Co., repairs to storage battery	5.75
Joseph T. Ryerson & Son, iron	4.21
	$397.90

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Despres, for the Committee, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100 00
Henry Wolf, rent, North Av. Branch	72.00
M. Krska, rent, W. 26th St. Branch	65.00
Julius Fuermann, rent, Fullerton Av. Branch	65.00
Commonwealth Edison Co., electric current (branches)	26.00
Public Service Co. of Northern Ill., electric current (branch)	11.76
Peoples Gas Light & Coke Co., gas	21.76
W. V. Geary, sprinkling, etc., Blackstone Branch	25.00
Chicago Telephone Co., service	65.96
Wakem & McLaughlin, Castile soap	36.00
Haegele Ice Co., ice	34.24
Sanitary Office Towel Co., laundering towels	27.29
E. P. Buchanan, sprinkling streets around main library	15.00
Citizens Street Cleaning Bureau, removing ashes	9.60
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, street car book	2.65
Krehbiel Co., coal analysis	25.00
Bunge Bros. Coal Co., coal	487.76
Dearborn Chemical Co., oil	78 26
D. J. Gallagher Mfg. Co., waste and wipers	21.54
Illinois Electric Co., electrical supplies	21.85
Schwebs Electric Co., soldering tool	5.67
James S. Kirk & Co., soft soap	20.95
W. H. Salisbury & Co., window cleaners, etc	5.89
Library Bureau, truck; tray; cards	29.60
Charles L. Cole, insurance	191.14
Eliel & Loeb, insurance	58.50
O. W. Richardson & Co., linoleum	652.86
Mitchell & Halbach Co., 2d payment painting and decorating intr. bldg	2,000.00
H. G. Wilson, Sec'y, cash expenditures July, 1913	37.50
	$4,322.78

He, also, recommended, on behalf of the Committee, that a contract be awarded to H. Rosenbaum Roofing Company for laying slate tile on the roof of the Public Library building in accordance with their proposal, as follows:

Labor, mechanic, 75 cts. per hr.
Labor, helper, 50 " "
Actinolite composition cement 1½ cts. per lb.
Felt 2 cts. per lb.

This proposition is the lowest of three submitted.

He, also, recommended, on behalf of the Committee, that the Secretary be authorized to advertise for proposals for rebuilding air washer "A" and re-arranging spray pipe and furnishing new spray nozzles for air inlet "C".

Director Despres moved that the recommendations be adopted.

Carried.

Yeas—Directors Henius, Ksycki, Despres, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

REPORTS.

The Librarian presented his report for the month of July, 1913, which was received and ordered published.

He, also, stated that a request had been made for the establishment of a map department in the Library.

Director Henius moved that the matter be referred to the Committee on Library.

Carried.

The Secretary presented a report of an accident which occurred August 4, 1913, in which one of the Library chauffeurs was seriously injured.

Director Henius moved that the Secretary be instructed to make a full report to the law department of the city.

The motion prevailed.

Director Henius presented a verbal report of his lecture on the Chicago Public Library system given before the Mayors and city Officials of the City of Copenhagen on May 28, 1913, and stated that he was requested to convey to the Board the greetings of the Board of Directors of the Copenhagen Public Library.

The Secretary was directed to acknowledge the message and to send, on behalf of

the Board, a message of appreciation and greeting.

NEW BUSINESS.

The President announced the next order of business would be the election of officers and stated that nominations for President were in order.

Director McDowell nominated Director Lagorio for President of the Board for the ensuing year.

Director Despres moved that the nominations be closed.

Carried.

Director Henius thereupon put the question, which was carried unanimously, and Director Lagorio was declared elected President for the ensuing year.

The President announced that nominations for Vice-President were in order.

Director Despres nominated Director Henius for Vice-President.

Director Ksycki moved that nominations be closed.

Carried.

The President thereupon put the question, which was carried unanimously, and Director Henius was declared elected Vice-President for the ensuing year.

The President, Director Lagorio, and Vice-President Director Henius responded briefly, thanking the Board for the honor conferred.

The President presented the following list of Standing Committees for the year 1913-14:

Library: Directors Despres, Henius, Healy.

Administration: Directors Henius, McDowell, Pokorney.

Branches: Directors McDowell, Henius, O'Connell.

Delivery Stations: Directors Ksycki, Breyer, Pokorney.

Buildings and Grounds: Directors Breyer, Despres, O'Connell.

Finance: Directors Healy, McDowell, Breyer.

By-Laws: Directors O'Connell, Despres, Ksycki.

On motion of Director Despres the Board adjourned.

H. G. WILSON.
Secretary.

REPORT OF LIBRARIAN FOR JULY, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of July, 1913, was 209,718; for the corresponding month of the previous year, 215,523. The circulation was from the following sources:

Central Library	46,284
Branches	91,536
Stations	58,226
Traveling Libraries	5,331
Deposits and Miscellaneous	8,341
	209,718

The following is a summary of the books obtained at the Central Library:

Main Collection	17,552
Open Shelf	20,151
Hughes Room	1,035
Information Desk (Teachers' and special cards)	7,045
Miscellaneous	228
Books for the Blind	273
	46,284

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		756	756
Austin	7,840	377	8,217
Bessemer Park	1,249	261	1,510
Blackstone	5,476	249	5.725
Burr School	1,957	118	2,075
Cornell Square	2,570	238	2,808
Davis Square	1,129	100	1,229
Fuller Park	3.662	126	3,788
Hamilton Park	3,441	383	3,824
Hamlin Park	2,605	143	2,748
Hebrew Institute	6,109	1,225	7,334
Holstein Park	1,992	117	2,109
Humboldt	3,096	447	3,543
Kelly	10,164	443	10,607
Lawndale	3,320	151	3,471
Lewis Institute	7,073	412	7,485
Lincoln Center	4,697	303	5,000
Logan Square	5,015	282	5,297
Mark White	2,373	182	2,555
Ogden Park	2,754	518	3,272
Seward Park	655	476	1,131
Sherman Park	2,856	160	3,016
West Park 1	3,376	235	3,611
West Park 2	2,622	491	3,113
West Park 3	1,743	97	1,840
West 26th Street	3,762	212	3,974
Traveling Libraries	5,331	52	5,383

Business House Deposits..	8,113	3,200	11,313
Miscellaneous Reference..	228	.....	228
Total...	105,208	11,754	116,962

Of the 58,226 books supplied through the Stations Department 8,502 were sent to 26 branches and 49,724 to 87 stations. The books supplied for the same month of the preceding year numbered 69,429 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 8,389.

REFERENCE ROOM.

Number of books issued from stacks... 17,576
Number of recorded visitors..... ... 6,425

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 2,642, Visitors, 670.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,808. Visitors, 2,412.

CIVICS ROOM.

Magazines issued, 1,428; directories consulted, 1,555; bound newspapers, 589; books, 1,259; pamphlets, 300. Visitors, 3,657.

READING ROOM.

Periodicals issued at the counter at Central Library, 7,962. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 155. Average maximum attendance per hour, 199.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,536; issued in July of the previous year, 3,733.

Number of non-fiction cards issued, 1,634; juvenile cards, 931; research cards, 3; vacation cards, 576; teachers' cards, 65. The number of three-year cards outstanding is 153,290.

BINDERY DEPARTMENT.

Number of books at binderies July 1, 1913 6,327
Number of books sent to binderies in July, 1913..... 6,150
Total number of books at binderies in July, 1913..... 12,477

Number of books received from binderies in July, 1913 4,064
Number of books at binderies July 30, 1913 8,413
Number of books repaired in library in July, 1913 3,380

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 1, 1913, was 521,807. Received since June 1, 1913, 9,648; since July 1, 1913, 5937. Books worn out and discarded since June 1, 1913, 1,881; since July 1, 1913, 586. Books lost and paid for since June 1, 1913, 241; since July 1, 1913, 118. Books found and money refunded since June 1, 1913, 22; since July 1, 1913, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, August 11, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 25, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer and Healy.

Absent—Directors McDowell, Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held August 11, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Albert Peterson, Sec'y Local Joint Executive Board National Union of Steam and Operating Engineers, in reference to the services of the engineer at the Blackstone Branch Library.

Referred to the Committee on Administration.

From Max Fagin, resigning as keeper of delivery station No. 41 West.

From David Miller, making application for the position as keeper of delivery station No. 41 West, he having purchased the business from the former keeper.

From Grace E. Link, resigning as keeper of delivery station No. 11 North.

From H. H. Quinby, making application for the position as keeper of delivery station No. 11 North, he having purchased the business from the former keeper.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Des-

pres, Breyer, Healy and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library has invited proposals for 502 binders required in the reading room and in the branches and have received proposals as follows:

Gaylord Bros	$470.59
Feldman System Mfg. Co.	454.54
Dowst Magazine Binder	411.64

We recommend that the contract be awarded to the lowest bidders, whose bid is subject to a thirty-day discount, which reduces the amount to $391.06 net.

Your Committee also recommends that the sum of $40.00 be and the same is hereby appropriated for cataloguing and classifying books in the Lettish language, numbering 350 volumes.

Your Committee also presents a schedule of book lists submitted by the Librarian, duly approved by us and recommended for purchase:

Current American books, 160 vols., $169.00.

Current English books, 32 vols., $67.00.

Extra copies of books for stacks and Open Shelf, 103 vols., $95.00.

Books in Huntting binding for branches, 123 vols., $114.00.

Non-fiction for deposit collection, 57 vols., $40.00.

Fiction for deposit collection, 222 vols., $188.00.

Juvenile books for deposit collection, 79 vols., $51.00.

Books for school deposit, 599 vols., $378.00.

Books to be replaced for school deposit, 246 vols., $105.00.

Books in Huntting binding for Kelly branch (Kelly fund), 33 vols., $34.00.

Regular fund:	1,621 vols.,	$1,207.00
Kelly fund:	33 vols.,	34.00
Total:	1,654 vols.,	$1,241.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, August 25, 1913.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The following resignations have been received and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Ella B. Marshall, junior library assistant, July 20.

Charles J. Cohen, page, August 13.
Maurice S. Epstein, page, August 18.
Sollie L. Fishman, page, August 19.
Isadore Himmelfarb, page, August 9.
Leicester Jacobs, page, August 18.
Joseph Lustfield, page, August 2.
Frank H. Pollard, page, August 20.
Dominick J. Porto, page, August 10.
Joseph Seawright, page, August 4.
George B. Voss, page, August 1.

It is recommended that leaves of absence be granted as follows: Michael Janowsky, two months from September 2, without pay; Mrs. Ellen McDonald, janitress, thirty days from August 22, without pay; Florence Quinn, one year from September 26, without pay; Edith G. Coyne, one year from September 26, without pay.

Your Committee further submits the following recommendations for adoption:

That the salary of Gertrude Shine, stenographic assistant in the Librarian's office, be fixed at $65.00 per month, dating from August 26.

That authority be given for the appointment of a senior assistant for service in the Patents and Newspaper Room on the first floor, dating from August 26.

That authority be given, in accordance with the scheme of classification adopted by the Board April 17, for the appointment of one Grade IV assistant in the circulation department in place of one Grade III assistant, such appointment to be made from the eligible list of the Civil Service Commission.

For some time past a re-organization of the Evening and Holiday service at the Main Library has been under consideration and a schedule has been worked out to take effect August 26, whereby the services of three pages can be dispensed with and the public's demands met more satisfactorily than heretofore. Under the new arrangement the members of the staff assigned for this work will work each three evenings a week from 5:30 to 8:30 p. m., and on alternate evenings from 5:30 to 10:00 p. m., and will be on duty every other Sunday during the regular hours. We recommend that automatic increases, dating from August 26, be given Joseph J. Augustus and Joseph Rosenberg, junior library assistants.

Respectfully submitted,

MAX HENIUS,

Committee on Administration.

CHICAGO, August 25, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented a bill from Mitchel & Halbach Company, in the sum of $1,000.00, being third payment on account of their contract for painting and redecorating the interior of the Public Library building, and moved that the bill be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,

Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 8, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney and O'Connell.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held August 25, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From F. C. Kurz, requesting the Board to establish a delivery station at 4781 Milwaukee avenue.

Referred to the Committee on Delivery Stations.

From Mrs. W. C. Hiesdorff, requesting the Board to establish a delivery station at 6532 Sheridan road.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists presented by the Librarian, duly approved by us and recommended for purchase:

Current American books, 146 vols., $141.00.

Extra copies of juvenile books for stacks, 1,604 vols., $1,316.00.

Extra copies of non-fiction for open shelves, 89 vols., $97.00.

Books for Civics Room, 170 vols., $160.00.

Books for Thomas Hughes Room, 32 vols., $21.00.

Non-fiction books for Branches, 88 vols., $78.00.

Fiction books for Branches, 398 vols., $344.00.

Juvenile books for Branches, 182 vols., $108.00.

Fiction books for Kelly Branch (Kelly fund), 35 vols., $23.00.

Regular fund:	2,709 vols.,	$2,265.00
Kelly fund:	35 vols.,	23.00
Total:	2,744 vols.,	$2,288.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $2.75, be paid from the incidental fund.

Your Committee submits the following recommendations and ask for their approval:

That authority be and the same is hereby given to invite bids for supplying current periodicals during the ensuing year in accordance with a list prepared by the Librarian and the Heads of Departments.

That the sum of $350 be appropriated for renewal of deposit with the Library of Congress and that the Secretary be authorized to remit the amount.

That the sum of $25 be appropriated for payment to the Bureau of Legislative and Administrative Information as the Library's share in a co-operative plan for public affairs information as outlined in a letter from John A. Lapp and referred to your Committee at the last meeting.

That the Librarian be directed to convey to Mr. Hendrik Christian Andersen of Rome, Italy, the thanks of this Board for sending to the Library a copy of a sumptuous work issued by him entitled "The Creation of the World Center of Communication."

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, September 8, 1913.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—With the growth of the Library and the consequent extension of machinery required in the compilation of lists for book purchases and the preparation of the books for the shelves it has become evident that simplification of method must be brought about to expedite the many processes necessary before the books are ready to be given to the public. It has been customary for the Library Committee to report all lists, whether composed of new titles, replacements or duplicate copies, before their presentation to the Board and the giving of the order for their supply to the contractors. It would seem unnecessary to do this beyond the approval of new titles recommended for purchase. Your Committee therefore recommends that for future purchases permission be given the Committee, within the limitations of the appropriations made for the purpose, to authorize the purchase of duplicates and replacements without preliminary report to and action by the Board. This change in the routine of the Order Department will result in very much prompter service than is possible by following the old order.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

September 8, 1913.

He, also, presented the following schedule of bills, regularly audited and ap-

proved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$2,015.91
H. E. Holdoway & Co., books	135.00
H. R. Huntting Co., books	73.98
R. L. Polk & Co., books	38.70
G. E. Stechert & Co., books and periodicals	33.22
C. V. Ritter, books	20.00
McDevitt-Wilson Bargain Book Shop, books	10.00
Knud Lassen, Gen'l Agt. Gyldendal Publishing House, books	6.30
R. S. Heushaw, subscriptions to newspapers	18.60
Bennett's Newspaper and Magazine Agency, subscriptions	6.55
Joseph Flucke & Son, binding	444.56
John Seybold, binding	390.29
Geo. E. Koehler, binding	335.16
Northwestern Bindery, binding	161.91
Cameron, Amberg & Co., printing	81.15
James Watson & Co., printing	30.05
Max Stern's Sons, printing	4.35
W. D. Messinger & Co., paper	81.20
Swigart Paper Co., paper	73.97
Dwight Bros Paper Co., paper	20.95
J. W. Butler Paper Co., paper	4.50
A. L. A. Publishing Board, periodical cards	43.97
Dennison Mfg. Co., gummed labels and tags	9.15
Geo. E. Cole & Co., stationery	10.96
P. A. Salisbury-Schulz Co., date holders	9.00
Goodyear Rubber Co., rubber bands	4.95
John Schmit, cataloguing and classifying books in Lettish language	40.00
G. W. Sheldon & Co., freight and charges on case of books	10.61
Librarian of Congress, sub. to printed catalogue cards, etc	350.00
H. G. Wilson, Sec'y, cash expenditures August, 1913	186.26
	$4,651.25

He, also, presented lists of bills to be paid from various funds and moved that the bills be paid as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Bills to be paid from Austin Insurance Fund:

A. C. McClurg & Co., books	$109.02
McDevitt-Wilson Bargain Book Shop, books	12.50
Romeyn B. Hough, books	5.40
	$126.92

Bills to be paid from Sherman Park Fund:

A. C. McClurg & Co., books	$2.63

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library,

Gentlemen:—The following resignations have been received by your Committee and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Philip Cooper, page, August 25.
John E. Leone, page, August 25.
Jacob D. Levin, page, August 31.
Edward J. Vlasak, page, August 24.

Your Committee also recommends that leave of absence of James J. Daly, elevator operator, be extended for two months from September 2, 1913, without pay.

Respectfully submitted,
MAX HENIUS,
MALCOLM MCDOWELL,
F. J. POKORNEY,
Committee on Administration.

CHICAGO, September 8, 1913.

He, also, presented the following list of vacancies and appointments for August, 1913, which was received and ordered published:

Edward Barrell, page, appointed temp. August 11, $300 per year; separated August 14.

Margaret M. Bates, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Helen R. Bayne, junior library assistant,

separated August 14; appointed C. S. August 15, $420 per year.

Harold H. Berman, page, appointed temp August 11, $300 per year.

Caroline Bernhardt, appointed principal library assistant August 26, $1020 per year (promotional).

Jessie Bingham, junior library assistant, separated August 5.

George T. Brady, page, discharged July 24.

Thomas Brennan, page, separated August 14.

Arthur J. Brousseau, page, appointed temp. August 18, $300 per year.

Gilbert W. Brown, page, appointed temp. August 11, $300 per year; separated August 25.

J. Walker Butler, page, separated August 10.

May I. Carroll, appointed Head Library assistant August 26, $1260 per year (promotional).

Charles J. Cohen, page, resigned August 13.

Louis Cohen, chauffeur, appointed temp. August 7, $1000 per year; separated August 8.

Morris Cohen, page, appointed temp. August 26, $300 per year.

Philip Cooper, page, resigned August 25.

Anna L. Cylkowski, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

David DeRoches, elevator operator, separated August 21.

Margaret E. Ely, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Maurice Epstein, page, resigned Aug. 18.

Walter Faerber, page, appointed temp. August 14, $300 per year.

Paul S. Fallon, page, appointed temp. August 5, $300 per year.

Sollie L. Fishman, page, resigned August 19.

Louise Foster, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Sam Garber, page, separated August 13.

Ed Goldman, page, appointed temp. August 26, $300 per year.

Janet M. Green, appointed principal branch librarian August 26, $1020 per year (promotional).

Henry Hering, page, appointed temp. August 11, $300 per year.

Tony Hidalo, page, appointed temp. August 13, $300 per year.

Isadore Himmelfarb, page, resigned August 10

Leicester Jacobs, page, resigned Aug. 18.

George A. Johnson, page, appointed temp. August 20, $300 per year.

Gertrude Leberstine, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

John E. Leone, page, resigned August 25.

Jacob D. Levin, page, resigned August 31.

Edith F. Long, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Fred Louis, page, appointed temp. August 11, $300 per year.

Joseph Lustfield, page, resigned August 3.

Thomas McNichols, page, separated August 12.

Hyman Minkus, page, appointed temp. August 5, $300 per year; separated August 5.

Mrs. Bridget Moran, janitress, separated August 6.

Adeline Nieman, junior library assistant, separated August 10.

Jeremiah Nolan, page, separated Aug. 18.

Louis Packer, page, appointed temp. August 27, $300 per year.

Frank H. Pollard, page, resigned August 20.

Dominick J. Porto, page, resigned August 10

Margaret Prefontaine, junior library assistant, separated August 24.

William M. Reid, page, appointed temp. August 11, $300 per year.

Lora A. Rich, appointed senior library assistant August 28, $720 per year (promotional).

James Rowley, chauffeur, appointed temp. August 11, $1000 per year.

Joseph Seawright, page, resigned Aug. 3.

Lura G. Shearman, junior library assistant, separated August 17.

Pyrrha B. Sheffield, appointed senior library assistant August 11, $720 per year (promotional).

Frank Smith, janitor, appointed temp. August 12, $720 per year.

Herbert Thompson, page, separated August 31.

Charles H. Titley, page, appointed temp. August 27, $300 per year.

Cecelia M. Troy, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Edward J. Vlasak, page, resigned August 24.

George B. Voss, page, resigned August 1.

Thomas Walsh, page, appointed temp. August 26, $300 per year.

Harper Watrouse, page, appointed temp. August 11, $300 per year.

Gertrude M. Watt, junior library assistant, separated August 14; appointed C. S. August 15, $420 per year.

Adah F. Whitcomb, appointed Head branch librarian August 26, $1260 per year (promotional).

COMMITTEE ON BRANCHES.

Director McDowell, Chairman, reported on the request of the Englewood Branch of the Chicago Dental Society, referred to his Committee, and moved that the request of that society to hold its meetings on the second Tuesday of each month except June, July and August be granted subject to revocation by the Board.

The motion prevailed.

He, also, presented the following list of bills for maintenance of the Hiram Kelly Branch and moved that the bills be ordered paid from the Kelly Branch fund.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$ 68.87
H. R. Huntting Co., books	2.78
McDevitt-Wilson Bargain Book Shop, books	2.50
Joseph Flucke & Son, binding	28.83
Geo. E. Koehler, binding	1.97
John Seybold, binding	1.12
Northwestern Bindery, binding	.68
Commonwealth Edison Co., current	14.27
Chicago Telephone Co., telephone service	3.75
Illinois Electric Co., electric fan	12.50
Orr & Lockett Hardware Co., repairing door check	1.25
	$138.62

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Breyer presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 41.06
Standard Oil Co., gasoline	111.00
Valvoline Oil Co., oil	29.10
Polack Tyre and Rubber Co., tire	55.65
Perkins Machine Co., machinists supplies and labor	70.90
McCord Mfg. Co., 6 feed lubricators with accessories, etc	64.16
Samuel Harris & Co., machinists supplies	6.00
D. J. Gallagher Mfg. Co., waste	10.24
	$388.11

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and would recommend as follows:

1. In accordance with the instructions of the Board the following proposals were received in response to an adver-

tisement for bids for rebuilding air washing chamber "A":

Thomas & Smith....$2,532.00
Brady & Co..... 2,914.00
L. H. Prentice Co... 2,919.00

Your Committee recommends that a contract be awarded to Thomas & Smith on their bid of $2,532.00.

2. That the proposal of Dearborn Chemical Company to furnish oil for the ensuing year be accepted in accordance with their proposal as follows:

"We will guarantee that the maximum face of our bills for the said lubricating oils shall not exceed $250.00 per year. Should our bills exceed this amount, we are to accept $250.00 in full payment for all oils used from the first day of September, 1913, to the thirty-first day of August, 1914, conclusive, and these oils are to be billed as follows:

Cylinder oil.....55 cts. per gallon
Less a discount of 10%.
Engine oil.....35 cts. per gallon
Less a discount of 10%.

"Delivered at the power plant of the Chicago Public Library.

"We also will agree, as heretofore, to at all times be responsible for any trouble in the boilers, due to oils which we are supplying, and guarantee the oils to be made of the very highest grade Pennsylvania stocks, free from any grease or gummy ingredients, and to be of uniform quality."

3. That the proposal of the Eldridge Coal Company to furnish 160 tons, more or less, of anthracite coal for use in the branches at the following prices be accepted:

Small egg.....$7.49 per ton
Chestnut..... 7.74 " "
with an extra charge of 25 cents per ton when carried in bags.

4. That authority be granted for the purchase of 63 running feet of 6 foot 10 inch double book stacks, to be used in the Patent Department, for the British Patent reports, at an estimated cost of $450.00.

All of which is respectfully submitted,

CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

CHICAGO, Sept. 8, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
M. Krska, rent, etc., W. 26th St. Branch	65.00
Henry Wolf, rent, etc., North Av. Branch	72.00
Peoples Gas Light & Coke Co., gas	25.76
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Commonwealth Edison Co., electric current (Branches)	25.10
Public Service Co. of Northern Ill., electric current (Branch)	10.92
Chicago Telephone Co., telephone service	70.81
Haegele Ice Co., ice	37.47
Sanitary Office Towel Co., laundering towels	32.82
E. P. Buchanan, sprinkling streets	15.00
Derby Laundry, cheese cloth	12.50
Cudahy Packing Co., soap powder	11.25
Shavings & Sawdust Co., sawdnst	8.00
McMaster-Carr Supply Co., engineering supplies	17.86
Bullard & Gormley Co., hardware	8.23
Fairbanks, Morse & Co., rubber tires for book trucks	4.45
Citizens Street Cleaning Bureau, removing ashes	12.00
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, elevator inspection	2.00
Chicago Evening Post Co., advertising	4.36
Bunge Bros. Coal Co., coal	618.76
Krehbiel Co., coal analysis	25.00
Chas. A. Schieren Co., engineering supplies	13.06
Cassco Bar Metallic Packing Co., packing	5.00
W. H. Salisbury & Co., shortening belts on ventilating fans	4.64
Geo. B. Carpenter & Co., engineering supplies	13.75
Illinois Electric Co., electrical supplies	9.79

Western Electric Co., engineering supplies	6.43
Frank Scaar & Co., material and labor for elevators	20.00
Wm. Dilley, brooms and brushes	43.50
H. Channon Co., mops	27.00
James S. Kirk & Co., soft soap	20.15
Mulligan-Bilgman Co., soap powder	6.30
C. A. Taylor Trunk Works, fibre cases	66.00
Charles L. Cole, insurance on library property in Branches	24.23
Mitchell & Halbach Co., 4th payment, painting and decorating	1,200.00
National X-Ray Reflector Co., fixtures, indirect lighting system	300.00
Henry Gilsdorf & Sons, labor and material	6.55
H. G. Wilson, Sec'y, cash expenditures August, 1913	5.65
	$3,132.84

He, also, presented the following list of bills for annual installments of special assessments for street improvements, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President.—8.

Nays.—None.

William L. O'Connell, County Collector, 1st installment paving Washington avenue	$150.92
William L. O'Connell, County Collector, 2d installment paving Lake avenue	115.37
William L. O'Connell, County Collector, 3d installment paving Randolph street	409.04
	$675.33

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to submit the following proposals for audit of the books and accounts of the Library for the fiscal year, beginning June 1, 1913:

Wm. W. Thompson & Co.,	$150.00
First National Audit Co.,	350.00

Your Committee recommends that a contract for the audit be awarded to Wm. W. Thompson & Co. on their bid.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
MALCOLM MCDOWELL,
Committee on Finance.

Sept. 8, 1913.

REPORTS.

The Librarian in presenting the summary of statistics for August, called attention to the comparatively low circulation for the period covered, attributable principally to the following causes:

Unusual warm weather during the month; physical disarrangement in the main building, due to renovation and interior redecoration; unusual heavy consignments of books to the binderies, because of dilapidated conditions resulting from increased use during the year; vacant shelves in the Juvenile Department, for lack of sufficient replacements; disarrangement of automobile schedule in the Stations Department by reason of accident to one of the automobiles; slow and unsatisfactory service, occasioned by multiplicity of changes in the personnel of pages, whereby experienced pages had been displaced by new ones unfamiliar with the routine and the location of books.

The report was received and ordered published.

The Secretary presented the following report, which was received and placed on file:

CHICAGO, Sept. 8, 1913.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—I beg to report that on August 26, 1913, one of the library automobiles ran over a boy and broke his leg. Attached hereto please find the report of the driver of the automobile.

Respectfully submitted,
H. G. WILSON,
Secretary.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of August, 1913, was 207,234; for the corresponding month of the previous year, 223,411. The circulation was from the following sources:

Central Library	48,816
Branches	90,119
Stations	53,996
Traveling Libraries	5,927
Deposits and Miscellaneous	8,376
	207,234

The following is a summary of the books obtained at the Central Library:

Main Collection	17,949
Open Shelf	20,773
Hughes Room	1,215
Information Desk (Teachers' and special cards)	8,418
Miscellaneous	202
Books for the Blind	259
	48,816

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		621	621
Austin	7,923	429	8,352
Bessemer Park	1,206	212	1,418

Blackstone	5,778	238	6,016
Burr School	2,172	200	2,372
Cornell Square	1,928	102	2,030
Davis Square	976	116	1,092
Fuller Park	3,298	131	3,429
Hamilton Park	3,777	371	4,148
Hamlin Park	2,557	149	2,706
Hebrew Institute	5,321	987	6,308
Holstein Park	1,930	123	2,053
Humboldt	3,965	394	4,359
Kelly	9,894	376	10,270
Lawndale	2,921	118	3,039
Lewis Institute	7,316	365	7,681
Lincoln Center	4,519	292	4,811
Logan Square	5,041	305	5,346
Mark White	2,358	186	2,544
Ogden Park	2,805	483	3,288
Seward Park	542	462	1,004
Sherman Park	2,639	197	2,836
West Park 1	3,135	201	3,336
West Park 2	2,625	295	2,920
West Park 3	1,896	117	2,013
West 26th Street	3,597	186	3,783
Traveling Libraries	5,927	47	5,974
Business House Deposits	8,193	3,205	11,398
Miscellaneous Reference	183	.....	183
Total	104,422	10,908	115,330

Of the 53,996 books supplied through the Stations Department 7,656 were sent to 26 branches and 46,340 to 87 stations. The books supplied for the same month of the preceding year numbered 70,789 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 7,971.

REFERENCE ROOM.

Number of books issued from stacks	25,031
Number of recorded visitors	9,268

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 2,825. Visitors, 707.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 10,771. Visitors, 2,385.

CIVICS ROOM.

Magazines issued, 1,328; directories consulted, 1,777; bound newspapers, 549; books, 1,190; pamphlets, 460. Visitors, 3,900.

READING ROOM.

Periodicals issued at the counter at Central Library, 9,163. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 143. Average maximum attendance per hour, 184.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 3,290; issued in August of the previous year, 3,827.

Number of non-fiction cards issued, 1,745; juvenile cards, 746; research cards, 7; vacation cards, 257; teachers' cards, 45. The number of three-year cards outstanding is 153,360.

BINDERY DEPARTMENT.

Number of books at binderies August 1, 1913	8,413
Number of books sent to binderies in August, 1913	3,085
Total number of books at binderies in August, 1913	11,498
Number of books received from binderies in August, 1913	3,472
Number of books at binderies August 31, 1913	8,026
Number of books repaired in library in August, 1913	3,701

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 31, 1913, was 525,580. Received since June 1, 1913. 14,402; since August 1, 1913, 4,754. Books worn out and discarded since June 1, 2,776; since August 1, 895. Books lost and paid for since June 1, 334; since August 1, 93. Books found and money refunded since June 1, 29; since August 1, 7.

HENRY E. LEGLER,
Librarian.

CHICAGO, September 8, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 22, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, McDowell, Pokorney and O'Connell.

Absent—Directors Ksycki and Healy.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held September 8, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

From Harry Wallerstein, 1022 W. Twelfth street, requesting the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In compliance with the directions of the Board, your Committee on Library invited proposals from dealers to furnish the current American periodicals required in the central building and in the branches during the ensuing calendar year. We recommend that the contract be awarded to Irving Solomon Agency for the sum of $4,027.25, and that the Secretary be instructed to require from the contractor sufficient guaranty in the form of a bond or deposit to assure the satisfactory carrying out of the contract. With the concurrence of the Finance Committee we recommend further that the sum of $300.00 be transferred from the book fund to the periodical fund, as the balance now remitted is insufficient to cover the requirements of the contract proposed above.

Your Committee recommend that the

sum of $500 be set aside out of the book fund, for the purchase of duplicates, and $2,000 for the purchase of books worn out or otherwise discarded.

Herewith your Committee submit the schedule of book lists recommended by the Librarian, duly approved by us, and we ask that the purchase of the books enumerated be authorized:

Current American books, 301 vols., $269.00.

Books from A. L. A. Publishing Board, 106 vols., $90.00.

Miscellaneous books, 11 vols., $42.75.

Extra copies of juvenile books, 1,681 vols., $958.00.

Juvenile books to be replaced, 2,483 vols., $1,370.00.

Fiction for deposit collection, 252 vols., $67.53.

Books in Huntting binding for branches, 18 vols., $15.04.

Books for Hamlin Park Branch, 18 vols., $11.47.

Non-fiction for branches, 83 vols., $67.90.

Juvenile books for branches, 393 vols., $286.37.

Total: 5,346 vols., $3,178.06

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

September 22, 1913.

Director McDowell moved that the action of the Board in adopting the report of the Committee on Library be reconsidered.

Carried.

Director McDowell moved that the report of the Committee on Library, with the exception of the paragraph awarding the contract for furnishing periodicals to Irving Solomon Agency, be adopted.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Pokorney, O'Connell and the President—7.

Nays—None.

Director O'Connell moved that the question of a contract for furnishing periodicals for 1914 be referred to the Committee on Library with power to act with authority to make such contract within the sum of $4,135.00.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Pokorney, O'Connell and the President—7.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration have received the following resignations, and recommend their acceptance with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Anthony Angarola, page, resigned August 10, 1913.

Nellie L. Kennedy, principal library assistant, resigned August 15, 1913.

Leave of absence is recommended for the following employés:

Ellen McDonald, janitress, extension for thirty days without pay from September 21, 1913; Muriel Dunne, senior library assistant, from August 26 to September 30, inclusive, without pay.

By arrangement with the Commis-

sioner of Public Works, Fred J. Varney, elevator operator, has been transferred to the City Hall, and in exchange Fred Klineman has been transferred from the City Hall to the Library.

In conjunction with the Librarian, your Committee have begun a survey of the service in the several departments of the Library, and upon completion of the work will submit to the Board a detailed report of conditions and conclusions. The needs of two departments we find to be so urgent that we submit a recommendation at this time to avoid delays which would cause unavoidable and markedly inferior service to the public and interference with the efficient routine of other departments:

Catalogue Department, employment of one additional cataloguer, Grade II, two senior library assistants or cataloguers, Grade II.

Documents Department, one cataloguer, Grade II, and one cataloguer, Grade III, for a period not to exceed six months.

Respectfully submitted,
MAX HENIUS,
MALCOLM MCDOWELL,
DR. F. J. POKORNEY,
Committee on Administration.

September 22, 1913.

Director Henius, also, reported back the communication from the Executive Board of the National Union of the Steam and Operating Engineers in reference to the services of the engineer at the Blackstone Branch Library, and after discussion Director O'Connell moved that the matter be re-referred to the Committee on Administration with instructions to take up the question with the Civil Service Commission and the Finance Committee and to make report at the next meeting of the Board.

Carried.

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommend that the petitions mentioned below be ordered placed on file for the reasons given:

Mrs. R. Anderson, 1219 N. Monticello Ave. It will be possible to open this station when the new schedules are in operation. At present there is no station within a mile of the location.

Mr. F. C. Kurz, 4781 Milwaukee Ave. This location is in Jefferson, where a station was closed lately for lack of circulation.

Mrs. W. C. Heisdorff, 6532 Sheridan Rd. This location is within three blocks of the station located at 1336 Devon Ave.

Respectfully submitted,
DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

September 22, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented a bill from Mitchel & Halbach Company for the sum of $1,000.00, being fifth payment on their contract for painting and decorating the interior of the Public Library building, and moved that the bill be ordered paid.

Carried.

Yeas—Directors Henius, Despres, Breyer, McDowell, Pokorney, O'Connell and the President.—7.

Nays—None.

Director Breyer moved that the Secretary be authorized to procure bids for redecorating the interiors of the Hiram Kelly and Blackstone Branch Libraries.

Carried.

COMMITTEE ON FINANCE.

In the absence of the Chairman, Director McDowell presented the report of Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Public Library for the three months ended August 31, 1913, and moved that the report be received and published.

Carried.

The following is the report:

CHICAGO, September 22, 1913.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen: — We have audited the books and accounts of the Chicago Public Library for the three months ended August 31st, 1913, and herewith present the following statements, all of which we certify to be correct and in accordance with the books.

Exhibits:—

"A" Ledger balances August 31st, 1913.

"B" Statement of receipts and disbursements of the Chicago Public Library Fund, for the three months ended August 31st, 1913.

"C" Statement of cash receipts and disbursements for the three months ended August 31st, 1913.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts for fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved additions of the Ledger, Journal and Voucher Record.

In company with two of the Directors and the Secretary we examined the securities of the various funds and found them intact.

We were permitted by the City Treasurer's Office to examine the library account in the books of the City, and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the Library Books.

Your faithfully,

WM. W. THOMPSON & CO.

LEDGER BALANCES, AUGUST 31ST, 1913.

Debits.		
Tax Levy—1912 Balance		$122,187.54
Cash in hands of City Treasurer		73,724.98
		$195,912.52
Certificate of Deposit	$ 202.88	
Bonds	277,759.46	
Cash	23,750 29	301,712.63
Total Debits		$497,625.15
Credits.		
Public Library Fund	$195,912.52	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	

Hiram Kelly Fund, Income	15,126.60	
Hiram Kelly Branch Library Fund	2,605.71	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	1,493.00	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	2,494.98	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	168.62	
Sherman Park Fund	9.65	
Austin Insurance Fund	259.48	
Incidental Fund	308.09	
Security Deposits	1,146.50	
Special Deposit	100.00	
Total Credits		$497,625.15

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED AUGUST 31ST, 1913.

Receipts.			
Cash in hands of City Treasurer June 1st, 1913			$ 59,223.45
Receipts during period:			
Taxes, 1912		$106,464.04	
Interest on Cash in hands of City Treasurer		411.10	
Sundry Receipts		573.92	
Total Receipts			107,449.06
			$166,672.51
Disbursements.			
Books		$ 10,066.68	
Newspapers and Periodicals		180.25	
Binding		4,972.89	
Finding Lists		75.75	
Freight and Express		46.60	
Postage		355.00	
Printing and Stationery		1,414.71	
Delivery Stations—Miscellaneous		1,457.72	
Branch Reading Rooms—Miscellaneous		1,519.29	
Salaries:			
Main Building	$46,760.43		
Branch Reading Rooms	11,684.60		
Delivery Stations	1,619.47		
		60,064.50	
Miscellaneous		1,056.66	
Fuel		1,867.03	
Heating and Generating Plant		271.15	
Elevator Supplies and Repairs		57.83	
Electric Supplies and Repairs		78.99	
Repairs, Alterations and Improvements		8,529.32	
Janitor Expense		125.99	

Insurance	273.87	
Furniture and Fixtures	496.50	
Books lost and paid for—Refunds	36.80	
Total Disbursements		92,947.53
Balance, Cash in hands of City Treasurer Aug. 31st, 1913		$73,724.98

PUBLIC LIBRARY FUND.

Taxes, 1912, Balance of Levy	$122,187.54
Cash in hands of City Treasurer	73,724.98
Library Fund	$195,912.52

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED AUGUST 31ST, 1913.

Receipts.	June.	July.	August.
Cash Balance at close of previous month	$22,401.06	$22,443.05	$24,280.56
Kelly Fund, Income	.....	227.04	.....
Kelly Fund Income, Kelly Branch	733.34	2,641.70	5.70
Ryder Fund, Income	60.00	67.58	10.00
Jackson Fund, Income	.....	2.24	.....
Beecher Fund, Income	40.00	36.37	.....
Accrued Interest	.....	5.33	.....
Deposits	196.75	217.55	240.10
Incidental Fund	326.95	283.89	283 43
Fines	1,402.66	1,278.86	1,145.74
Finding Lists	26.80	24.10	30.63
Books lost and paid for	100.30	100.60	83.80
Miscellaneous	47.52	76.73	83.44
	$25,335.38	$27,405.04	$26,163.40
Disbursements.			
Treasurer	$ 174.62	$ 201.43	$ 197.87
Pension Fund	1,402.66	1,278.86	1,145.74
Books	31.24	60.48	76.59
Newspapers and Periodicals	18.95	3.98	3.50
Freight and Express	17.10	13.52	5.37
Printing and Stationery	8.12	4.35	.75
Binding	.....	3 60	.....
Postage	120 00	145.00	90.00
Delivery Stations—Miscellaneous	5.60	18.69	.25
Branches	.50	1.50	2.30
Heating and Generating Plant	8.13	6.31	.....
Elevator Supplies and Repairs	2.50	.....	.....
Books lost and paid for—Refunds	11.75	15.00	10.05
Miscellaneous Expense	57.80	11.00	3.10
Kelly Branch	811.51	759.51	604.04

Ryder Fund, Income	.....	136.90	.....
Jackson Fund, Income	.....	.....	.....
Kelly Fund, Income	.....	250.00	.....
Austin Insurance Fund	2.95	.....	31.50
Janitors Expense	2.20	.....	.....
Deposits Refunded	216.70	214.35	242.05
Cash Balance at close of month	22,443.05	24,280.56	23,750.29
	$25,335.38	$27,405.04	$26,163.40

SUMMARY OF BALANCES.

	June.	July.	August.
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	15,149.56	15,126.60	15,126.60
Hiram Kelly Branch Library Fund	1,321.86	3,204.05	2,605.71
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,552.32	1,483.00	1,493.00
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,458.61	2,494.98	2,494.98
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	166.38	168.62	168.62
Sherman Park Fund	9.65	9.65	9 65
Austin Insurance Fund	290.98	290.98	259.48
Incidental Fund	216.11	216.57	308.09
Security Deposits	1,145,25	1,148.45	1,146.50
Special Deposits	100.00	100.00	100.00
	$300,410.72	$302,242.90	$301,712.63
Deduct:			
Certificate of Deposit	$ 202.88	$ 202.88	$ 202.88
Bonds	277,759.46	277,759.46	277,759.46
Accrued Interest	5.33	.....	.....
	$277,967.67	$277,962.34	$277,962.34
CASH BALANCE	$ 22,443.05	$ 24,280.56	$ 23,750.29

REPORTS.

The Librarian presented the following communication:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Two valued employés of the Chicago Public Library severed their connection with the institution during the past month. Miss Helen L. Kennedy served as Librarian's secretary during the past four years, and for a number of years prior thereto was connected with the Order Department. In all positions held by her she was accurate and conscientious, and brought initiative to the solving of many problems connected therewith. In her separation the Library loses a competent and interested employé.

Mrs. Edith G. Coyne left the service to accept the position of librarian at El

Paso, Texas, at a salary of $1,500 per annum. She was in charge of the Information Desk, and in that trying position displayed tact and judgment, and gave to the public, in rare degree, service that was highly appreciated in rendering the facilities of the Library available to its patrons.

Respectfully,

HENRY E. LEGLER,
Librarian.

September 18, 1913.

Director McDowell moved that the communications be made a matter of record, and that the Secretary be instructed to send copies of the communications to Miss Kennedy and Mrs. Coyne.

Carried.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 13, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney and O'Connell.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held September 22, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communications were received and referred to the Committee on Delivery Stations:

From citizens in the vicinity of West Twelfth street and Forty-first avenue, requesting the Board to establish a delivery station in the store of H. Shapiro, corner Forty-first avenue and Twelfth street.

From citizens in the vicinity of 2046 Evergreen avenue, requesting the Board to establish a delivery station at that number, under the care of Harry Bearsh.

From Mrs. P. Gordon, requesting the Board to establish a delivery station at 4114 W. Twelfth street.

From I. Modesky, stating that he had purchased the business at 1254 S. Ashland avenue and requesting that he be appointed keeper of station No. 4 West, located at that number.

From Miss Mabel Greene, requesting the Board to establish a delivery station at 306 W. 75th street.

A communication from Mary F. Goss, President of the Women's Citizen's Class, requesting permission to use a room in the Hiram Kelly Branch, for meetings to be held every second Monday evening, beginning October 20th, for the study of civic affairs.

Director McDowell moved that the request be granted.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 459 vols., $491.00.

Books for Thomas Hughes Room, 63 vols., $45.00.

Miscellaneous books, 85 vols., $107.00.

Books to be replaced for deposit collection, 106 vols., $87.00.

Non-fiction for branches, 239 vols., $193.00.

Fiction for branches, 606 vols., $511.00.

Juvenile books for branches, 694 vols., $473.00.

Picture books for branches, 237 vols., $115.00.

Books for Kelly Branch (Kelly fund), 157 vols., $124.00.

Regular fund:	2,489 vols.,	$2,022.00
Kelly fund:	157 vols.,	124.00
Total:	2,646 vols.,	2,146.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $8.53, be paid from the incidental fund.

At the last meeting of the Board the question of awarding a contract for the current American periodicals and newspapers was referred to your Committee with power to enter into a contract with the bidder conforming most nearly to the specifications. Your Committee has given the contract to Bennett's Newspaper and Magazine Agency for the sum of $4,101.45. Of this amount, the sum of $227.40 is to be paid from the Kelly Branch fund, and $35.80 from the Ryder fund. The contractor was required to furnish a surety bond in the amount of the contract.

It is further recommended that the contracts for furnishing current English and foreign periodicals be ordered renewed on the same basis as last year.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

October 13, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$3,399.66
B. F. Stevens & Brown, books and subscriptions, £136/3/8 (est.)	663.20
Otto Harrassowitz, books, Marks 608.60 (est.)	146.06
A. Kroch & Co., books	1,058.57
H. R. Huntting Co., books	144.88
Chicago Directory Co., books	140.00
A. L. A. Publishing Board, books	90.00
C. V. Ritter, books	25.00
The Forest Press, books	14.00
Wallace Rice, books	11.85
Jennie L. Wilson, books	11.25
John R. Anderson, books	11.05
R. L. Polk & Co., books	8.00
John A. Lapp, Manager, municipal and legislative reference	25.00
Bennett's Newspaper and Magazine Agency, periodicals	3,838.25
Matthew Bell & Co., binding £5/5/- (est.)	25.55
John Seybold, binding	548.41
Geo. E. Koehler, binding	314.09
Joseph Flucke & Son, binding	273.07
Northwestern Bindery, binding	270.08
Burgmeier Book Bindery, binding	145.95
White House Ink Co., paste	9.00
J. W. Butler Paper Co., paper	337.18

Dwight Bros Paper Co., paper	28.50
Rogers & Hall Co., printing bulletins	86 86
James Watson & Co., printing	38.21
Holmes Mfg. Co., engraved letterheads and envelopes	37.75
Cameron, Amberg & Co., printing, etc.	18.50
Max Stern's Sons, ruling and cutting cards	11.00
Bradner Smith & Co., paper and envelopes	24.44
W. D. Messinger & Co., twine	6.00
Swigart Paper Co., paper	4.70
Geo. E. Cole & Co., stationery	35.95
H. S. Parrish & Co., rubber stamps, ink pads, etc	4.15
Columbian Engraving Co., half tones	12.75
H. G. Wilson, Sec'y, cash expenditures Sept., 1913	152.19
	$11,971.10

He, also, presented lists of bills to be paid from various funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Ryder Fund Income Account:

A. Kroch & Co., books	$ 93.50
Bennett's Newspaper and Magazine Agency, periodicals	35.80
	$129.30

Austin Insurance Fund:

A. C. McClurg & Co., books	22.08
C V. Ritter, books	22.50
	$ 44.58

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Following out the plans indicated in our last report, relative to a survey of the Library service, your Committee on Administration recommends that the schedule of salaries, as revised October 14, 1912, be altered as to Grade I so as to read as follows:

Grade I. Positions, the duties of which require training and skill involving responsibility, but not necessarily much experience. Also positions, the duties of which are of general routine, requiring some skill and accuracy, but no fixed responsibility, i. e., pages in the several divisions of work.

Group G	$300
Group F	360
Group E	420
Group D	480
Group C	540
Group B	600
Group A	660

Pages begin at the minimum salary and may be advanced to the second group at the end of three months, third group at the end of six months additional, fourth group at the end of twelve months additional. Such advances to be automatic, subject to efficiency records.

Junior assistants begin in Group D, with annual advancement subject to efficiency records.

In this, as in other grades, an average efficiency record of 80, for a period of six months prior to date of increase, shall be requisite for automatic advancement of salary.

The schedule as amended shall be in force and put into effect from and after October 26, 1913, and all pages and junior assistants who have not reached the maximum of their respective positions shall be regraded on the basis of the new schedule.

Your Committee recommends further:

That for over-time service, required from the Senior Assistant in the Stations Department having charge of the work of pages, compensation be fixed at the rate of thirty-five cents per hour.

That in conformity with an understanding reached with the Civil Service Commission no change be made in the

basis of compensation for the engineer-janitor work at the Blackstone Library, as the qualifications are primarily those required of a janitor, and there seems to be no good reason why a change of policy should be ordered in this particular case. The present holder of the position has been notified that unless he is willing to conform with conditions which obtain, and which he understood when he accepted the position, his name will be certified back to the Civil Service Commission for return to the eligible list, and the place otherwise filled.

That compensation lost by William Soper, from August 21 to September 16, on account of absence, be ordered reimbursed, his absence having been caused by injuries received in an accident while in the discharge of his duties.

That the sum of $5,000 be ordered transferred from the contingent fund to the salary fund, this additional amount being estimated as necessary to cover the pay-roll to the end of the current year.

The following resignations have been received and their acceptance is recommended, with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Thomas Roland Cravens, page, October 8.

Michael Janowsky, page, October 6.

Isadore Glenner, page, September 25.

Howard B. Maguire, page, October 5.

Bertha Furchgott, junior library assistant, October 5.

Gabriella Ackley, senior library assistant, September 30.

The following pages having completed the required period of service are entitled to automatic increases from and after October 26, 1913: Chester J. Cole, Meyer Friedman, Ray A. O'Connell.

Respectfully submitted,
MAX HENIUS,
MALCOLM MCDOWELL,
DR. F. J. POKORNEY,
Committee on Administration.

CHICAGO, October 13, 1913.

He, also, presented the following list of vacancies and appointments for September, 1913, which was received and ordered published:

Gabriella Ackley, senior library assistant, resigned September 30.

Anthony Angarola, page, resigned September 10.

Harold H. Berman, page, separated September 30.

Julius Bisno, page, appointed temp. September 9, $300 per year; separated October 2.

Bert Bloom, page, appointed temp. September 5, $300 per year.

Arthur Brousseau, page, separated September 7.

Abe Cohen, page, appointed temp. September 2, $300 per year.

Frank J. Conlon, mech. and elec. engineer, separated September 21.

Abe Dorfman, page, separated September 22.

Abe Ettleson, page, appointed temp. September 5, $300 per year; separated September 28.

Bertha Furchgott, junior library assistant, resigned October 5.

Sol German, page, appointed temp. September 24, $300 per year; separated September 24.

Isadore Glenner, page, resigned September 25.

Edward Goldman, page, separated August 31.

Harold Hellgren, appointed senior library assistant September 18, $720 per year. (Promotional.)

Nellie L. Kennedy, principal library assistant, resigned September 15.

Jacob L. Levin, page, appointed temp. September 4, $300 per year.

Robert P. McGovern, page, separated September 7.

Howard B. Maguire, page, resigned October 5

Albert Nathan, automobile-helper, appointed temp. September 26, $40 per month.

Adeline Neiman, junior library assistant, appointed temp. September 2, $420 per year.

Louis Packer, page, separated August 31.

Henry Petersen, page, appointed temp. September 12, $300 per year.

Otto Refka, page, appointed temp. September 9, $300 per year.

William Renner, appointed senior library assistant September 3, $720 per year. (Promotional.)

James Rowley, chauffeur, separated September 21.

Markus Sherman, page, appointed temp. September 9, $300 per year; separated September 11.

Ralph Small, page, appointed temp. September 8, $300 per year.

Frank Smith, janitor, separated September 2.

Ben Twery, page, appointed temp. September 10, $300 per year.

Gustav A. Versener, page, separated September 14.

Thomas Walsh, page, separated September 23.

Harper Watrous, page, separated September 7.

Clara Wood, janitress, appointed for temporary work, September 4, $600 per year.

COMMITTEE ON BRANCHES.

Director McDowell, Chairman, presented the following list of bills for the maintenance of the Hiram Kelly Branch Library and moved that the bills be ordered paid from the Kelly Branch fund.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$ 50.16
H. R. Huntting Co., books	35.17
Chicago Directory Co., books	10.00
Jennie L. Wilson, book	2.25
Bennett's Newspaper & Magazine Agency, periodicals	227.40
Northwestern Bindery, binding	13.63
John Seybold, binding	11.70
Geo. E. Koehler, binding	5.75
Commonwealth Edison Co., current	18.48
Chicago Telephone Co., service	3.75
Consumers Co., ice	3.49
Englewood Improvement Ass'n, sprinkling, etc	8.00
Library Bureau, periodical rack	25.00
Angert Wire & Iron Works, coal chute	8.00
	$422.78

He, also, presented a bill from the Chicago Motor Livery Company for automobile service, amounting to $54.50, and moved that the bill be ordered paid.

Carried.

Director McDowell presented a communication from Miss Minnie S. Clark reporting the loss by theft of $16.01, collected as fines, etc., for the month of September, from the Ogden Park Branch on Thursday night, September 25, 1913, and moved that Miss Clark be relieved from the responsibility of the loss.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Pokorney, in the absence of the Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President.—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 3.82
Standard Oil Co., gasoline	105.00
Valvoline Oil Co., gas engine oil	14.25
Perkins Machine Co., reboring two auto cylinders, etc	30.00
Estate Edward R. Ladew, leather belting	5.65
American Battery Co., repairs to storage battery	4.50
C. A. Taylor Trunk Works, trunk keys	7.20
	$170.42

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres,

Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands:

1. In response to bids for redecorating the Hiram Kelly and Blackstone Branch libraries bids were received as follows:

Hiram Kelly Branch:

Mitchel & Halbach Co....	$ 565.00
Mandel Bros...	785.00
Carson, Pirie, Scott & Co..	847.00
Marshall Field & Co.....	926.25

Blackstone Branch:

Mitchel & Halbach Co....	$ 625.00
Mandel Bros.....	682.00
Marshall Field & Co	1,058.25
Carson, Pirie, Scott & Co..	1,080.00

Your Committee recommends that a contract be awarded to Mitchel & Halbach Co. for redecorating the Hiram Kelly Branch, in accordance with their proposal, for the sum of $565.00. That action be postponed on the redecorating of the Blackstone Branch until satisfactory arrangements can be made for putting the roof in a water-tight condition.

2. That a contract be awarded to Wm. D. Allen Mfg. Co. for supplying 750 feet of two inch labeled "underwriters unlined linen hose," in 50 foot lengths with nickel plated couplings, for the sum of $119.25; this being the lowest of five prices submitted.

3. That a contract be given to the Central Architectural Iron Works to furnish and put in place in the service elevator in the Public Library building one telescoping door, together with steel plate on door jamb, all for the sum of $60.00.

4. That a contract be given to Carson, Pirie, Scott & Co. for furnishing 400 hand towels and 300 marble towels, for the sum of $100.50.

Respectfully submitted,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

Oct. 13, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Lewis Institute, rent W. Madison St. Branch.....	$ 100.00
Wm. A. Giles, rent, Austin Branch.....	100.00
Henry Wolf, rent, North Av. Branch.....	72.00
M. Krska, rent W. 26th St. Branch	65.00
Julius Fuermann, rent Fullerton Av. Branch.....	65.00
Commonwealth Edison Co., electric current.....	29.40
Public Service Co. of Northern Ill., electric current.....	13.30
Peoples Gas Light & Coke Co., gas	32.96
Peoples Gas Light & Coke Co., arc lamp rental.....	7.50
Eldridge Coal Co., coal.....	61.92
Chicago Telephone Co., telephone service	78.56
A. P. W. Paper Co., toilet supplies.....	60.00
Sanitary Office Towel Co., laundering towels.....	28.07
Haegele Ice Co., ice	24.17
Carson, Pirie, Scott & Co., cheese cloth..	13.58
Remien & Kuhnert Co., varnish, lead, shellac, etc.....	24.82
Marshall Field & Co., window shade, etc.	7.65
Citizens Street Cleaning Bureau, removing cinders.....	24.00
E. P. Buchanan, sprinkling streets	15.00
Raymond Express Co., delivering mail..	9.00
City Collector, street car books.....	7.95
Bunge Bros. Coal Co., coal.....	551.07
Consumers Co., coal.....	63.16
Krebbiel Co., coal analysis	25.00
D. J. Gallagher Mfg. Co., waste and wipers	14.49
Bullard & Gormley Co., hardware	5.92
Crane Co., brass plugs and brass unions	4.65
McMaster-Carr Supply Co., tubing	4.20
Adams-Bagnall Electric Co., electrical supplies.....	16.62
Illinois Electric Co., electrical supplies.	7.50
James S. Kirk & Co., soft soap	20.30
Pullman Chemical Co., soap powder	6.39

Library Bureau, oak trays, book trucks, book pockets, etc	293.76
Seth Thomas Clock Co., repairing, etc., clocks	8.00
Lampert & Keller, insurance on Library property, Lincoln Center	30.00
Mitchell & Halbach Co., final payment, painting and redecorating	500.00
H. Rosenbaum Roofing Co., laying slate tile on Library bldg	318.10
H. G. Wilson, Sec'y, cash expenditures Sept., 1913	53.61
	$2,762.65

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following list of bills and moved that the bills be ordered paid.

Carried.

Joyce & Co., premium on bond of Secretary	$25.00
Wm. W. Thompson & Co., auditing books and accounts of Library	37.50
	$62 50

REPORTS.

The Librarian presented his report for the month of September, 1913, which was received and ordered published.

NEW BUSINESS.

Director O'Connell stated that it was the opinion of several members of the Board that the work of the Library, especially in the Branches Department, would be expedited if the Library had an automobile for the use of the Officers of the Board and the Superintendent of Branches.

He, therefore, moved that the Committee on Branches and the Secretary be authorized to purchase an automobile at a cost of not to exceed $2,000.co, provided, that there would be no additional help required in driving and taking care of the car.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Director Henius stated that it would be necessary to provide funds for the purchase of the automobile, and moved that the sum of two thousand dollars be transferred from the contingent fund to the branch library account.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

On motion of Director McDowell, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of September, was 204,648; for the corresponding month of the previous year, 199,745. The circulation was from the following sources:

Central Library	46,543
Branches	91,696
Stations	51,418

Traveling Libraries	5,500
Deposits and Miscellaneous	9,491
	204,648

The following is a summary of the books obtained at the Central Library:

Main Collection	18,055
Open Shelf	21,174
Hughes Room	1,096
Information Desk (Teachers' and special cards)	5,793
Miscellaneous	206
Books for the Blind	219
	46,543

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square		615	615
Austin	7,941	419	8,360
Bessemer Park	1,030	219	1,249
Blackstone	5,484	253	5,737
Burr School	2,330	233	2,563
Cornell Square	2,063	96	2,159
Davis Square	935	101	1,036
Fuller Park	3,100	101	3,201
Hamilton Park	3,626	389	4,015
Hamlin Park	2,784	149	2,933
Hebrew Institute	5,294	756	6,050
Holstein Park	1,802	93	1,895
Humboldt	2,967	383	3,350
Kelly	9,297	335	9,632
Lawndale	3,251	139	3,390
Lewis Institute	7,634	349	7,983
Lincoln Center	4,408	336	4,744
Logan Square	5,288	290	5,578
Mark White	2,312	165	2,477
Ogden Park	2,922	395	3,317
Seward Park	538	462	1,000
Sherman Park	2,543	153	2,696
Eckhart Park	3,337	156	3,493

Stanford Park	3,045	358	3,403
Dvorak Park	2,309	129	2,438
West 26th Street	5,456	158	5,614
Traveling Libraries	5,500	51	5,551
Business House Deposits	9,065	3,226	12,291
Miscellaneous Reference	426	.....	426
Total	106,687	10,509	117,196

Of the 51,418 books supplied through the Stations Department 7,232 were sent to 26 branches and 44,186 to 87 stations. The books supplied for the same month of the preceding year numbered 61,411 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 8,186.

REFERENCE ROOM.

Number of books issued from stacks 25,966
Number of recorded visitors 9,856

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,457. Visitors, 895.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 9,945. Visitors, 2,366.

CIVICS ROOM.

Magazines issued, 1,539; directories consulted, 1,811; bound newspapers, 651; books, 1,348; pamphlets, 368. Visitors, 4,054.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,138. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 189. Average maximum attendance per hour, 230.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,341; issued in September of the previous year, 3,756.

Number of non-fiction cards issued, 2,383; juvenile cards, 695; research cards, 7; vacation cards, 15; teachers' cards, 120. The number of three-year cards outstanding is 153,150.

BINDERY DEPARTMENT.

Number of books at binderies September 1, 1913	8,026
Number of books sent to binderies in September, 1913	6,056
Total number of books at binderies in September, 1913	14,082
Number of books received from binderies in September, 1913	3,983
Number of books at binderies September 30, 1913	10,099
Number of books repaired in library in September, 1913	5,402

GROWTH OF THE LIBRARY.

The total number of volumes in the Library October 1, 1913, was 531,558. Received since June 1, 1913, 20,456; since September 1, 1913, 6,054. Books worn out and discarded since June 1, 1913, 2,776; since September 1, 1913..... Books lost and paid for since June 1, 1913, 420; since September 1, 1913, 86. Books found and money refunded since June 1, 1913, 39; since September 1, 1913, 10.

HENRY E. LEGLER,
Librarian.

CHICAGO, October 13, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 27, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney and O'Connell.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held October 13, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Earl W. Chamberlin, 5863 Southport avenue, requesting the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From Minnie R. Cowan, District Superintendent Public Schools, requesting the use of the room on the fifth floor of the Public Library building on November 1, 1913, from ten a. m. to twelve m., for a meeting of the principals of District No. 10.

Director Breyer moved that the request be granted.

Carried.

From J. F. Hosic, asking permission to use the room on the fifth floor of the Library building for meetings of the Chicago English Club on February 14 and April 11.

On motion of Director Breyer, the request was granted.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists submitted by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 420 vols., $443.00.

Extra copies of books for stacks and open shelves. 546 vols., $558.00.

List of dramas, 71 vols., $60.00.

Books from A. L. A. Publishing Board, 229 vols., $90.00.

Miscellaneous books, 47 vols., $94.00.

Books to be replaced for branches, 899 vols., $765.00.

Books for Holstein Branch, 227 vols., $164.00.

Non-fiction for deposit collection, 329 vols., $281.00.

Fiction for deposit collection, 537 vols., $572.00.

Juvenile books for deposit collection, 580 vols., $490.00.

Total: 3,885 vols., $3,517.00

Your Committee has authorized the compilation of a new finding list of books for the blind. It is some years since one was issued by the Library and the need of a new one is urgent.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

Oct. 27, 1913.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration, and their acceptance is recommended with authorization to the Librarian to fill the positions by requisition on the Civil Service Commission:

Michael Hallinan, page, Oct. 15, 1913.

Mike Alexander, page, Oct. 25, 1913.

Your Committee submits the following recommendations and asks for their approval: Granting leaves of absences as follows: Martin Schnee, wood-finisher, thirty days without pay from October 20; Mrs. Ellen McDonald, janitress, thirty days without pay from October 21; Harry Cohen, page, sixty days without pay from October 21. All these leaves are recommended on account of the ill health of applicants.

That Amby J. Beery, fireman, be reimbursed for four days' loss of salary on account of illness during the month of September, from September 18 to 21, inclusive.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Administration.

Oct. 27, 1913.

COMMITTEE ON DELIVERY STATIONS.

Director Pokorney, in the absence of the Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommends action as follows in the case of petitions received by us at the last meeting of the Board:

That Station No. 4 West be transferred to I. Modesky.

That the petition of Miss Mabel Greene, 306 W. 75th street, be filed, as the location is within a few blocks of Hamilton Park.

That the petition of Harry Bearsh, 2046 Evergreen avenue, be filed, as the

location is within five blocks of station No. 38 West, at 3406 W. North avenue.

That the opening of a station at 40th avenue and 12th street be deferred till new schedules go into effeet.

Respectfully submitted,

CHAS. C. BREYER,
DR. F. J. POKORNEY,
Committee on Delivery Stations.

Oct. 27, 1913.

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—For some time past it has been apparent that it would be advisable to institute new schedules of book deliveries for the stations located in various sections of the city. While the number of delivery stations has grown from 69 in 1908 to 119 in 1913, the total circulation through this source has diminished very considerably. While to a certain extent the establishment of branch libraries has affected the delivery station circulation, the decrease is quite general all over the city, even in sections remote from branch libraries, and it is apparent that the cause must be attributed to general rather than special reasons. An investigation and analysis of the monthly and daily statistics shows that the creation of new stations instead of adding to the total use, has served to diminish it, because the new stations have been opened at the expense of first-class service rendered before that time to the older stations. Your Committee is therefore confronted with the determination of a policy as to whether it is better to serve many localities of the city indifferently, or a lesser number adequately. Though there are reasons in favor of the former proposition, on the whole, your Committee believes that it is wiser to limit the stations to a total that can be served efficiently rather than to give poor service to a very much larger number and thus satisfy no one. This conclusion is also borne out by the fact that where a three-times-a-week delivery has been installed the stations have languished and the patrons have complained about the kind of service given them. Your Committee has, therefore, planned to rearrange the routes followed by the six automobile trucks, beginning, probably, about January 1st, and to reduce the number of stations by cutting off from the list those which fail to secure an average monthly circulation of 300 volumes for three months. This will enable the giving of daily service to a number of other stations whose patronage is diminishing because of the infrequent exchanges now made.

Your Committee is also of the opinion that, beginning with next year, provision should be made to replace as rapidly as possible, and not less than one a year, the automobile trucks which have been in use during the past nine years and which could be profitably displaced by others of more modern make. On the South Side, especially, it is essential that a machine should be used that will make possible a return trip to most of the stations. Unless a machine that is faster than those now in use is acquired this will not be possible on account of the long distances to be covered. We, therefore, recommend:

That delivery stations whose circulation for a period of three months falls below an average of 300 per months, be closed automatically.

That the Finance Committee be requested to include in the apportionment of funds for next year, if possible, a sum sufficient to purchase a new automobile truck to take the place of one of the old ones, which can serve as a reserve machine in emergencies.

That new schedules, as approved by the Committee on Stations, be put into effect in the several geographical divisions of the city, as soon as it is possible to do

so without disarrangement of the time schedules required for the pages engaged in the shipping department of the stations division.

Respectfully submitted,

CHAS. C. BREYER,
DR. F. J. POKORNEY,
Committee on Delivery Stations.

October 27, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee and moved that the action of the Committee be approved.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: Your Committee on Buildings and Grounds, to whom was referred, with power to act, the request of the South Park Commissioners to install a transformer in the basement of the Hiram Kelly Branch Library building, respectfully reports that an agreement has been made with the South Park Commissioners for said installation, and in return, the Park Board is to make certain changes in the Hiram Kelly building as follows:

Cut through partitions in basement and install door from men's toilet to basement.

Remove brick arch in foundation and install metal doors.

Build concrete areaway, staircase and sidewalk, in accordance with drawings herewith.

Install bubbling fountain in parkway.

The room in which the apparatus will be located is in the south end of the basement. This room is to be built absolutely fireproof, and is to conform to all requirements of both the Board of Underwriters and the City Electrical department.

All of which is respectfully submitted,

CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

Oct. 27, 1913.

He also presented a bill from Thomas & Smith for $2,532.00, for remodeling air washer, in accordance with their contract, and moved that the bill be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, McDowell, Healy, Pokorney, O'Connell and the President.—8.

Nays—None.

NEW BUSINESS.

Director O'Connell stated that in accordance with the authority granted at the last meeting of the Board an automobile had been purchased and was ready for delivery; but at present suitable quarters on the library premises are not available for its keeping, and moved that authority be given the Secretary to house the machine, through the winter months, at a garage at an expense of not to exceed eight dollars per month.

Carried.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 10, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and O'Connell.

Absent—Director McDowell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held October 27, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From the Englewood High School Evening French Class, making application for the use of a room in the Hiram Kelly Branch Library Building for Friday evenings.

Referred to the Committee on Branches.

From Sam Thorson, making application for the establishment of a delivery station in his store at No. 3014 Montrose boulevard.

From Mrs. Florence I. Braman, 637 E. Sixty-third street, praying the Board to establish a delivery station at her store.

From F. H. Ashling, 2101 W. Twelfth street, making application for the establishment of a delivery station at his store.

From Morris Gollin, resigning as keeper of delivery station No. 49 West.

Referred to the Committee on Delivery Stations.

From Dr. Joseph S. Pigall, enclosing a bill for fifty dollars for professional services rendered William J. Soper.

Referred to the Committee on Administration.

The following communications from the Secretary of the Public Library Employés' Pension Fund were received and ordered made a part of the records of the Board:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I beg to notify you that at the annual election of the Public Library Employés' Pension Fund, held October 6, 1913, Director Malcolm McDowell was elected as a trustee from the Board of Directors of the Chicago Public Library for a one-year term, and Mr. George S.

King was elected as a trustee from the employés contributing to the fund for a two-year term; the personnel of the Board at present being as follows:

Miss May I. Carroll,
George S. King,
Malcolm McDowell,
A. Lagorio,
H. G. Wilson.

Respectfully submitted,
H. G. WILSON, *Secy.*

Nov. 10, 1913.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — In accordance with instructions of the Board of Trustees of the Public Library Employés' Pension Fund—Chicago—I beg to hand you herewith the annual report of the pension fund for the year ended September 30, 1913, being the eighth annual report of the fund.

Respectfully submitted,
H. G. WILSON, *Secy.*

Nov. 10, 1913.

To the President and Trustees of the Public Library Employes' Pension Fund, Chicago, Ill.

In accordance with Article VII of the by-laws of this Board, I have the honor to present for your consideration the eighth annual report on the condition of the Pension Fund for the year ended September 30, 1913.

The total number of library employés on the pay roll for September, 1913, was 329.

Of this number 201 were contributors to the Public Library Employés Pension Fund; 33 contributed to the Municipal Pension Fund; 33 were exempt as probational employés; and 62 exempt as temporary employés.

The pension roll now amounts to $312.50 per month, with pensioners as follows:

Kate M. Henneberry	$50.00
Fred'k H. Hild	50.00
C. A. Lange	35.00
John A. Young	35.00
Otto Goldberger	47.50
Charles R. Barnes	45.00
Henrietta Lovi	50.00

Thirty employés resigned from the library service during the year, and one-half the amount paid into the fund by each was refunded.

The total resources of the fund now aggregate $86,427.93. Of this amount $78,904.51 is invested in municipal and public utility bonds having a par value of $80,500.00.

These bonds yield an average of 4.90 per cent. The bonds are registered and are in the custody of the City Treasurer, ex-officio, treasurer and custodian of the Public Library Employés' Pension Fund, who is under a separate surety bond in the sum of $75,000.00.

Appended hereto are the following statements:

I. Financial statement for the year.
II. Resources of fund Sept. 30, 1913, including itemized list of the securities held.

Respectfully submitted,
H. G. WILSON, *Secy.*

PUBLIC LIBRARY EMPLOYES' PENSION FUND—FINANCIAL STATEMENT FOR YEAR ENDED SEPTEMBER 30, 1913.

RECEIPTS.

Balance cash in treasurer's hands Oct. 1, 1912	$8,368.01	
By adjustment on account checks not charged—deduct	45.00	
		$ 8,323.01
Cash collected as fines for retention of books and turned over to pension fund by Library Board		15,805.49
Deductions from salaries of contributors		1,804.41

Deductions from salaries of contributors (Kelly Branch)		43.70
Cash payment by contributor on leave of absence		18.00
Income from investments		3,305.00
Interest on cash balances with city treasurer		146.35
TOTAL RECEIPTS		29,445.96

DISBURSEMENTS.

Pension rolls	$3,160.00	
Death benefit (Charles A. Larson)	500.00	
Refunds to contributors	229.42	
Printing	3.00	
Investments:		
5 Mutual Fuel Co. 5% gold bonds	5,025.00	
Accrued interest on same	28.47	
3 Maywood (Ill.) Improvement 5% bonds	1,508.13	
Accrued interest on same	4.58	
3 Maywood (Ill.) Municipal 5% bonds	1,508.13	
Accrued interest on same	4.58	
3 Old Portage Park District 5% bonds	3,120.00	
Accrued interest on same	10.00	
3 City of Chicago 4% bonds	2,940.00	
Accrued interest on same	48.67	
3 Cook County Hospital 4% bonds	2,880.00	
Accrued interest on same	1.00	
1 Lincoln Park 4% bond	950.00	
Accrued interest on same	1.56	
TOTAL EXPENDITURES		21,922 54
Balance cash in treasurer's hands		$ 7,523.42

RESOURCES OF FUND OCTOBER 1, 1913.

Balance cash in treasurer's hands			$ 7,523.42
8 Chicago City Ry. Co. 5% bonds	(par value	$ 8,000.00)	7,840.00
4 Commonwealth-Edison Co. 5% bonds	(" "	4,000.00)	4,100.00
7 North Shore Electric Co. 5% bonds	(" "	7,000.00)	6,940.00
6 Colorado & So. Ry. Co. 4½% bonds	(" "	6,000.00)	5,880.00
5 Metropolitan West Side El. Ry. Co. 4% bonds	(" "	5,000.00)	4,143.75
5 Cicero Gas Co. 5% bonds	(" "	5,000.00)	4,735.00
5 Chicago El. Ry. Co. 5% notes	(" "	5,000.00)	4,887.50
10 Public Service Co. Northern, Ill., 5 % bonds	(" "	10,000.00)	9,750.00
5 Spokane (Wash.) Water Fund 5% bonds	(" "	5,000.00)	5,019.50
5 Chicago Telephone Co. 5% bonds	(" "	5,000.00)	5,050.00
5 Proviso Township Bridge 5% bonds (500)	(" "	2,500.00)	2,627.50
5 Mutual Fuel Co. 5% bonds	(" "	5,000.00)	5.025.00
3 Maywood (Ill.) Improvement 5% bonds	(" "	1,500.00)	1,508.13
3 Maywood (Ill.) Municipal 3% bonds	(" "	1,500.00)	1,508.13
3 Old Portage Park District 5% bonds	(" "	3,000.00)	3,120.00
3 City of Chicago 4% bonds	(" "	3,000.00)	2,940.00
3 Cook County Hospital 4% bonds	(" "	3,000.00)	2,880.00
1 Lincoln Park 4% bond	(" "	1,000.00)	950.00
			$86,427.93

I, H. G. Wilson. Secretary of the Board of Trustees of the Public Library Employés' Pension Fund, do hereby certify that the foregoing statements are true and correct to the best of my knowledge and belief.

H. G. WILSON.

Signed and sworn to before me this tenth day of November, A. D. 1913.

JAMES BUGGIE,
[Seal.] *Notary Public.*

The following communication was received and referred to the Committee on By-Laws.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: In a newspaper item appearing late last week, a statement was made by the Chairman of the Special Committee of the City Council on Charter Convention outlining the bodies from which delegates were to be drawn. I would respectfully call your attention to the fact that the Chicago Public Library was not given a representation among the delegates. In the Charter Convention held in 1905–06, the Library Board was represented by two delegates.

I would, therefore, suggest that the matter be taken up officially by the Board with the view of obtaining representation in the Charter Convention if held.

Very respectfully,
H. G. WILSON,
Secy.

Nov. 10, 1913.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 351 vols., $382.00.

Current English books, 80 vols., $128.00.

List of English Documents, 27 vols., $6.00.

Extra copies of non-fiction, 154 vols., $182.00.

Books for Thomas Hughes room, 77 vols., $60.00.

Miscellaneous books, 33 vols., $62.00.

Non-fiction for branches, 241 vols., $200.00.

Fiction for branches, 452 vols., $372.00.

Juvenile books for branches, 670 vols., $531.00.

Fiction for deposit collection, 277 vols., $235.00.

Books for school deposit, 174 vols., $101.00.

Books to be replaced for school deposit, 170 vols., $77.00.

Books for Kelly Branch (Kelly fund), 82 vols., $67.00.

Burton Holmes Lectures for Branch 18 (Insurance fund), 10 vols., $18.50.

Regular fund:	2,706 vols.,	$2,336.00
Kelly fund:	82 vols.,	67.00
Insurance fund:	10 vols.,	18.50
Total:	2,798 vols.,	2,421.50

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $38.44, be paid from the incidental fund.

The reorganization of the Documents Department, which was undertaken several weeks ago, has developed the fragmentary character of some of the important sets on the shelves, and efforts are now being made to secure the missing volumes to complete the sets. Some difficulty is being experienced in obtain-

ing the desired documents, the officials in charge reporting that the available supply has long been exhausted. Unfortunately the collection of Illinois documents, likewise, is minus many important publications issued by the numerous boards and departments. In order that this important local collection may be made as complete as possible, and that it may be kept up to date hereafter, your Committee recommends that the Librarian be directed to visit the departments at Springfield to make the necessary arrangements for securing as many of the missing volumes as it is possible to procure at this time, and to make arrangements for the prompt delivery of future issues.

A communication has been received from the superintendent of the State Hospital at Dunning, requesting that discarded books and periodicals. no longer required by the Chicago Public Library, be shipped to that institution for the use of patients. Your Committee recommends that such disposition of discarded books and periodicals be authorized.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

Nov. 10, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$5,705.20
Ernst Wasmuth, books, Marks 40.75 (est.)	9.38
A. L. A. Publishing Board, books	94.50
Lyon & Healy, books	55.40
C. S. Hammond & Co., books	40.00
The Society for the Promotion of Engineering Education, books	17.75
Fleming H. Revell Co., books	17.50
C. V. Ritter, books	16.80
Geo. W. Bricka, books	15.00
R. L. Polk & Co., books	12.00
Office of the Publishers' Weekly, books	8.48
Strawbridge & Clothier, books	5.35
Matthew Bell & Co., binding £6/16/6 (est.)	33.18
Geo. E. Koehler, binding	1,218.48
John Seybold, binding	640.81
Joseph Flucke & Son, binding	226.64
Northwestern Bindery, binding	213.09
Burgmeier Book Bindery, binding	74.00
Arabol Mfg. Co., glue	9.18
Slade, Hipp & Meloy, gummed muslin	6.00
Rogers & Hall Co., printing and metal	132.83
Dwight Bros. Paper Co., paper	25.61
Swigart Paper Co., paper	41.81
Bradner Smith & Co., paper and envelopes	35.43
W. D. Messinger & Co., paper	17.30
Cameron, Amberg & Co., printing, etc.	58.90
Max Stern's Sons, printing	42.75
James Watson & Co., printing	19.55
Schulkins & Co., printing	5.25
Geo. E. Cole & Co., stationery	55.25
Rockwell-Barnes Co., lead pencils	43.50
Dennison Mfg. Co., labels and glue	6.25
Goodyear Rubber Co , rubber bands	5.78
P. A. Salisbury-Schulz Co., rubber dates	4.50
Royal Typewriter Co., repairing typewriting machine	5.00
Burke & Atwell, 4 negatives, etc., interiors of Library	8.00
H. G. Wilson, Sec'y, cash expenditures Oct., 1913	192.92
	$9,119.37

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Gertrude H. Andrews, junior library assistant, November 15, 1913.

William M. Reid, page, November 12, 1913.

The following recommendations are herewith submitted, and their approval is requested:

For an automatic increase of salary, dating from November 26, 1913, for Thomas B. Lewis, page, who has completed the required period of service.

That traveling substitutes for the branches be paid at the rate of one dollar per evening when assigned for active service.

Granting leaves of absence as follows:

John F. James, October 29 to November 1, inclusive, without loss of salary, absence being caused by death in family; Minnie E. Wills, October 28 to November 2, without loss of salary, on account of illness; John Guthrie, October 23 to October 25, on account of illness, salary lost during such period to be reimbursed.

Extension of leave of absence granted James J. Daley, elevator operator, from November 2 until January 26, 1914.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Administration.

Nov. 10, 1913.

He, also, presented a list of vacancies and appointments for October, 1913, which was received and ordered published.

Mike Alexander, page, resigned October 25.

Irving Augustus, page, appointed temp. October 18, $300 per year.

Harry Bystrom, page, appointed temp. October 13, $300 per year; separated October 29.

Louis Casty, page, appointed temp. October 6, $300 per year.

Harry Chernim, page, appointed temp. October 13, $300 per year.

Harold M. Clark, page, appointed temp. October 27, $300 per year.

Abe Cohen, page, separated October 10.

Jacob Cohen, page, appointed temp. October 23, $300 per year.

Roland Cravens, page, resigned October 8.

Louis L. Dembo, page, appointed temp. October 29, $300 per year.

Robert Drake, janitor, laid off September 25.

James Drury, engineer-janitor, resigned October 12.

Eric Erickson, page, appointed temp. October 13, $300 per year.

Nellie Flynn, janitress, appointed temp. October 26, $15 per month.

Mathew Freylinger, page, appointed temp. October 28, $300 per year.

Anna Galhouse, janitress, separated October 25.

James J. Gaughan, page, appointed temp. October 9, $300 per year; separated October 22.

Benjamin Grefenson, page, appointed temp. October 14, $300 per year; separated October 14.

Michael Hallinan, page, resigned October 15.

Leo. W. Heinkoff, page, appointed temp. October 13. $300 per year.

Henry Hering, page, separated October 24.

Clifford Hughey, page, separated October 15.

Michael Janowsky, page, resigned October 6.

George A. Johnson, page, separated October 25.

Walter Kennedy, page, appointed temp. October 21, $300 per year.

Jacob D. Levin, page, appointed temp. October 13. $300 per year.

Louis Levin, page, appointed temp. October 18, $300 per year.

Carl Lundgren, page, appointed temp. October 13, $300 per year; separated October 29.

Edwin McInerney, junior library assistant, appointed temp. October 7, $420 per year.

William Milkewitch, page, appointed temp. October 31, $300 per year.

Charles J. Moore, window-washer, separated September 25.

Axel F. Olson, window-washer, appointed October 23, $810 per year.

Harry Quinn, page, appointed temp. October 20, $300 per year.

Justo M. Quintero, page, appointed temp. October 22, $300 per year; separated October 22.

Robert G. Simms, page, appointed temp. October 6, $300 per year; separated October 15.

David Slatkin, page, appointed temp. October 23, $300 per year.

Lawrence Strauss, page, appointed temp. October 28, $300 per year.

Ben Twery, page, separated October 10.

Harry Weinberg, page, appointed temp. October 8, $300 per year; separated October 23; appointed civil service October 24, $300 per year.

Clara Wood, janitress, laid off October 7.

COMMITTEE ON BRANCHES.

Director Henius, in the absence of the Chairman, presented the following list of bills for maintenance of the Hiram Kelly Branch Library, and moved that the bills be paid from the Kelly Branch fund.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$131.68
C. V. Ritter, books	10.00
Northwestern Bindery, binding	36.40
Geo. E. Koehler, binding	26.62
John Seybold, binding	19.80
Eldridge Coal Co., coal	59.92
Illinois Electric Co., fuses	6.13
Chicago Telephone Co., service	3.75
Morrisson, Plummer & Co., sperm oil	.45
	$294.75

He, also, presented a bill from the Chalmers Motor Company of Illinois for $1,795.25, for a five-passenger automobile, and moved that the bill be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 27.32
Standard Oil Co., gasoline	144.25
New York & New Jersey Lubricant Co., grease	36.30
W. P. Collins & Co., gas engine oil	14.21
Wm. D. Gibson Co., springs	19.20
Beckley Ralston Co., automobile supplies	6.00
Goldsmith Bros. Smelting and Refining Co., platinum wire	9.88
A. J. Belanger, making pattern	6.40
	$263.56

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations submits the following recommendations:

That a station be opened on ninety days' trial at 5863 Southport avenue.

That a station be opened at the Working Boys' Home, 1132 Jackson boulevard, and one at 1201 Washington boulevard.

That the present station, No. 4 West, at Thirteenth street and Ashland avenue, be transferred to a more suitable location as soon as one can be found.

Respectfully submitted,

PHILIP M. KSYCKI,
DR. F. J. POKORNEY,
Committee on Delivery Stations.

Nov. 10, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly

audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Henry Wolf, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
M. Krska, rent, etc., W. 26th St. Branch.	65.00
Chicago Telephone Co., telephone service	78.46
Commonwealth Edison Co., electric current	31.78
Public Service Co. of Northern Ill., electric current	17.01
Peoples Gas Light & Coke Co., gas	41.44
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Eldridge Coal Co., coal	23.97
Johnson Service Co., repairing heating apparatus in Blackstone Branch	7.70
Carson, Pirie, Scott & Co., toweling	58.50
Sanitary Office Towel Co., laundering towels	37.06
Haegele Ice Co., ice	14.59
Bullard & Gormley Co., hardware	14.10
Federal-Huber Co., fibre washers	10.08
Veeder Mfg. Co., "Veeder" counters	9.12
A. Hannibal, repairs to chairs and desk.	14.50
E. P. Buchanan, sprinkling streets, main building	15.00
Citizens' Street Cleaning Bureau, removing cinders	12.00
Raymond Express Co., delivering mail	9.00
City Collector, street car book	2.65
Bunge Bros. Coal Co., coal	585.92
Krehbiel Co., coal analysis	25.00
McMaster-Carr Supply Co., helmet oil and graphite	13.80
Samuel Harris & Co., machinists' supplies	7.25
Lunkenheimer Co., valves	5.89
D. J. Gallagher Mfg. Co., waste and wipers	26.39
Illinois Electric Co., electric supplies	21.19
Geo. B. Carpenter & Co., engineering supplies	12.38
James S. Kirk & Co., soft soap and soap	25.05
Mulligan-Bilgman Co., soap powder	6.30
Nichols & Co., janitors' supplies	8.10
Library Bureau, double stack shelves, files, cards, etc	463.95
Gilsdorf Bros. Co., general work, installing toilet room	1,427 00
Thomas & Smith, installing galvanized iron water pipe, etc	64.50
H. Rosenbaum Roofing Co., repairs on roof of Blackstone Branch	49.60
L. H. Prentice Co., repairs to radiators, etc., in Blackstone Branch	41.90
Edward Hines Lumber Co., lumber	36.16
Yale & Towne Mfg. Co., locks, key, etc	35.74
E. Baggot Co., final payment for plumbing in toilet room, north end building.	966.00
H. G. Wilson, Sec'y, cash expenditures Oct., 1913	29.14
	$4,657.72

He, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and recommends:

1. That a contract be awarded to the Howe Scale Company of Illinois to rebuild the ash elevator on a time and material basis estimated as follows: Material, $275.50; labor, $125.00.

2. That the Secretary be authorized to place insurance on the automobile recently purchased as follows: Fire and theft, collision and personal interest, at an estimated cost of $95.00.

3. That the Secretary be instructed to ask the Corporation Counsel for a review of the opinion rendered March 11, 1912, and to take up the question of the liability of the Board and the City of Chicago for damages resulting from accidents in or around the Library building, or due to collisions of the library automobiles. This recommendation is made in view of recent decisions of the Supreme Court and the workings of the Employes' Compensation Act as amended by the last legislature.

Respectfully submitted,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

Nov. 10, 1913.

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, proposed, informally, that certain changes be made in the by-laws of the Board affecting its organization.

Director Despres moved that the Committee on By-Laws be requested to formulate a revision of the by-laws of the Board and to report within three months.

Carried.

REPORTS.

The Librarian presented his statistical report for October, 1913, which was received and ordered published.

Director Despres was excused from the room.

NEW BUSINESS.

Director O'Connell moved that means be taken to bring to the attention of the public generally, the work of the Chicago Public Library, its aims in supplying the books and literature and its future needs.

The motion prevailed.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR OCTOBER, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of October, was 255,172; for the corresponding month of the previous year, 240,589. The circulation was from the following sources:

Central Library	53,900
Branches	120,791
Stations	60,569
Traveling Libraries	7,426
Deposits and Miscellaneous	12,486
	255,172

The following is a summary of the books obtained at the Central Library:

Main Collection	25,016
Open Shelf	22,851
Hughes Room	1,305
Information Desk (Teachers' and special cards)	4,234
Miscellaneous	244
Books for the Blind	250
	53,900

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,283	302	1,585
Austin	8,873	567	9,440
Bessemer Park	1,451	212	1,663
Blackstone	6,121	331	6,452
Burr School	3,422	322	3,744
Cornell Square	3,300	110	3,410
Davis Square	1,415	117	1,532
Fuller Park	3,733	167	3,900
Hamilton Park	3,980	382	4,362
Hamlin Park	3,655	166	3,821
Hebrew Institute	5,789	836	6,625
Holstein Park	3,068	121	3,189
Humboldt	3,754	478	4,232
Kelly	12,197	467	12,664
Lawndale	4,503	184	4,687
Lewis Institute	9,597	504	10,101
Lincoln Center	5,538	390	5,928
Logan Square	6,346	336	6,682
Mark White	3,198	170	3,368
Ogden Park	4,347	435	4,782
Seward Park	553	550	1,103
Sherman Park	3,263	248	3,511
Eckhart Park	4,626	178	4,804
Stanford Park	4,002	478	4,480
Dvorak Park	3,259	172	3,431
West 26th Street	9,518	240	9,758
Traveling Libraries	7,426	58	7,484
Business House Deposits	12,032	4,150	16,182
Miscellaneous Reference	454	.....	454
Total	140,703	12,671	153,374

Of the 60,569 books supplied through the Stations Department 8,463 were sent to 26 branches and 52,106 to 89 stations. The books supplied for the same month of the preceding year numbered 75,359 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 9,451.

REFERENCE ROOM.

Number of books issued from stacks 33,528
Number of recorded visitors 12,938

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,932. Visitors, 961.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 9,704. Visitors, 2,379.

CIVICS ROOM.

Magazines issued, 1,411; directories consulted, 1,916; bound documents, 1,033; books, 1,125; pamphlets, 568. Visitors, 4,275.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,561. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 225. Average maximum attendance per hour, 280.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,122; issued in October of the previous year, 6,224.

Number of non-fiction cards issued, 3,357; juvenile cards, 1,913; research cards, 12; vacation cards, ...; teachers' cards, 203. The number of three-year cards outstanding is 153,962.

BINDERY DEPARTMENT.

Number of books at binderies October 1, 1913	10,099
Number of books sent to binderies in October, 1913	4,519
Total number of books at binderies in October, 1913	14,618
Number of books received from binderies in October, 1913	6,712
Number of books at binderies November 1, 1913	7,906
Number of books repaired in library in October, 1913	5,962

GROWTH OF THE LIBRARY.

The total number of volumes in the Library November 1, 1913, was 537,106. Received since June 1, 1913, 28,703; since October 1, 1913, 8,247. Books worn out and discarded since June 1, 1913, 5,405; since October 1, 1913, 2,629. Books lost and paid for since June 1, 1913, 509; since October 1, 1913, 89. Books found and money refunded since June 1, 1913, 58; since October 1, 1913, 19.

HENRY E. LEGLER,
Librarian.

CHICAGO, November 10, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 24, 1913.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and O'Connell.

Absent — Directors Ksycki and McDowell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held November 10, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Minnie R. Cowan, District Superintendent of the Board of Education, City of Chicago, requesting the use of the room on the fifth floor of the Library building for a meeting of school principals to be held Saturday, December 6, 1913, from 10 o'clock a. m. to 12 o'clock noon.

Director Healy moved that the request be granted.

Carried.

From George B. Utley, Secretary of the American Library Association, making request for the use of the room on the fifth floor adjoining the A. L. A. headquarters, for the meeting of the school-librarians of the middle-west on Friday morning, November 28th inst., and for the mid-winter meeting of the American Library Association during the first week of January, 1914.

Director Despres moved that the request be granted.

Carried.

From Mrs. L. Dupee Blakeslee, requesting the Board to establish a delivery station at 7022 Cottage Grove avenue.

From A. M. Killen, in reference to moving station No. 39 South to 1046 E. Forty-third street.

Both of which were referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 127 vols., $142.00.

Extra copies of non-fiction, 9 vols., $12.00.

Miscellaneous books, 20 vols., $16.00.

Books purchased from R. B. Peattie, 7 vols., $6.00.

Books from A. L. A. Publishing Board, 256 vols., $90.00.

Books to be purchased from Ryder fund, 25 vols., $269.00.

Juvenile books for deposit collection, 198 vols., $161.00.

Non-fiction for deposit collection, 80 vols., $56.00.

Regular fund: 697 vols., $483.00
Ryder fund: 25 vols., 269.00
Total: 722 vols., $752.00

In response to a petition from the officers of the Juvenile Court, your Committee has authorized the reduction of the amount required for a reader's card, issued to a juvenile applicant on deposit in place of a guarantor, from $3.00 to $1.00.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, November 24, 1913.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignation, and its acceptance is recommended with authority to the Librarian to fill the vacancy by requisition on the Civil Service Commission:

Harry Weinberg, page, November 2, 1913.

Your Committee submits the following recommendations and asks for their approval:

Increasing the compensation of the janitor at the Lawndale Branch from $15.00 to $20.00 per month from and after November 26, 1913.

For reimbursement to Martin Schnee for salary deducted from October 28 to November 23, inclusive, absence having been caused by serious injuries sustained in an accident.

Granting leave of absence to Margaret Kearney from November 6 to November 14, inclusive, without loss of salary, absence having been due to a serious accident.

Respectfully submitted,

MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Administration.

CHICAGO, November 24, 1913.

COMMITTEE ON BRANCHES.

Director Henius, in the absence of the Chairman, reported back the request of the Englewood High School Evening French Class for the use of a room in the Hiram Kelly Branch on Friday evening of each week, and moved that the request be granted.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Pokorney, in the absence of the Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The Committee on Delivery Stations begs leave to make the following recommendations on matters in its hands:

1. That the request of Sam Thorson for a delivery station at his store, 3014 Montrose boulevard, be filed.

2. That the request of Mrs. Florence I. Braman for a delivery station at her store, 637 E. Sixty-third street, be filed, as this location is too near stations already established.

3. That delivery station No. 41 West be transferred from its present location, 2013 W. Twelfth street to 2101 W. Twelfth street, and be placed under the care of F. H. Ashling.

4. That a delivery station be opened on ninety days' trial at 4114 W. Twelfth street, under the care of Mrs. P. Gordon, and that the petition for a delivery station at the store of H. Shapiro, Forty-first avenue and Twelfth street, be filed.

All of which is respectfully submitted,

DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

Nov. 24, 1913.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following recommendations of the Committee and moved their adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

That a contract be awarded to A. Kilander & Co. for installing two steam radiators in the Blackstone Branch Library, in accordance with the specifications prepared for the work, for the sum of seventy dollars.

That an order be given the Adair-Baumeister Company for covering four tables in the art room and one atlas stand in the reference room with leather, for the sum of eighty dollars.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Finance recommends that the sum of $2,000 be ordered transferred from the contingent fund to the fund for the purchase of books, the sum set aside at the beginning of the year for the latter purpose having been exhausted.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Finance.

CHICAGO, November 24, 1913.

REPORTS.

The Librarian reported, informally, that the plans for a field house in the new park district to be established in Irving Park had been presented for approval.

NEW BUSINESS.

Director Despres presented the following resolution and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

Resolved, That the report made to the Board of Directors of the Chicago Public Library by the Board of Trustees of the Public Library Employes' Pension Fund on November 10, 1913, of their list of resources and investments of their funds, together with their cash on hand, amounting to $86,427.93 on October 1, 1913, in compliance with Article VII of section 6 of the Illinois State Law, known as the Employes' Pension Act, is hereby approved.

Director Henius stated that lantern slides had been prepared for an illustrated lecture on the Chicago Public Library and its activities, and moved that after the meeting of the Board, to be held December 8, 1913, a private exhibition be given in the Library building.

The motion prevailed.

On motion of Director Despres, the Board adjourned.

H. G. WILSON,

Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 8, 1913.

OFFICIAL RECORD.

There were present Directors Henius, Ksycki, Breyer, Healy, Pokorney, O'Connell and the President, Director Lagorio.

Absent — Directors Despres and McDowell.

The President, Director Lagorio, was called from the meeting, and the Vice-President, Director Henius, took the chair.

MINUTES APPROVED.

On motion of Director O'Connell, the minutes of the regular meeting held November 24, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Miss Eugenia Allin, Secretary of the Illinois Library Trustees Association, asking the Board to appoint an official delegate to the meetings to be held during the week of January 5, 1914.

Received and placed on file.

From Henry Wolf in reference to the renewal of the lease of the premises, 2724 W. North Avenue, used as a branch.

Referred to the Committee on Buildings and Grounds.

From Rudolph Mulac in reference to leasing the premises at Homan avenue and Twenty-sixth street for use as a branch.

Referred to the Committee on Buildings and Grounds.

The following from H. G. Wilson, Secretary Public Library Employés Pension Fund:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I beg to submit herewith a list of securities agreed upon by the Trustees of the Public Library Employés Pension Fund for the investment of that fund.

$2,500 Proviso Township, 5% Bridge Bonds due June 1, 1919, @ 101,215.

$3,000 Fernwood Park Districts, 4½% Bonds due 1925, 1926, 1927, on a 4.85 basis.

$3,000 Cook County School District No. 98, due 1924, 1925, 1926, on a 4.70 basis.

$3,000 East St. Louis Park District, 4½% Bonds due 1924 on a 4.75 basis.

The approval of your honorable body for the purchase of these securities is hereby requested.

Respectfully yours,
H. G. WILSON, *Sec'y.*

CHICAGO, Dec. 8, 1913.

Director Healy moved that the Board approve the list of securities as presented.

Carried.

COMMITTEE ON LIBRARY.

Director Healy, for the Committee, presented the following report and moved its adoption.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 205 vols., $258.00.

Current English books, 24 vols., $56.00.

Miscellaneous books, 56 vols., $161.00.

List of Russell Sage pamphlets, 15 vols., $1.50.

Non-fiction for branches, 216 vols., $260.00.

Fiction for branches, 174 vols., $145.00.

Juvenile books for branches, 118 vols., $84.00.

Books for deposit collection, 81 vols., $62.00.

Books for Kelly Branch (Kelly fund), 52 vols., $53.00.

Regular fund:	889 vols.,	$1,027.50
Ryder fund:	52 vols.,	53.00
Total:	941 vols.,	$1,080.50

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $40.97, be paid from the incidental fund.

Respectfully submitted,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, Dec. 8, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

A. C. McClurg & Co., books	$5,076.97
A. Kroch & Co., books	397.28
A. L. A. Publishing Board, books	90.00
The Civics Society, books	23.00
Wood's Publishing Co., books	20.00
Lyon & Healy, books	18.88
H. R. Huntting Co., books	17.48
G. E. Stechert & Co., books and periodicals	12.59
The Hub Magazine Co., books	10.55
R. L. Polk & Co., book	7.00
Bumstead & Co., books	5 40
C. V. Ritter, books	4.25
Geo. E. Koehler, binding	677.70
John Seybold, binding	664.92
Northwestern Bindery, binding	264.67
Burgmeier Book Bindery, binding	206.95
Joseph Flucke & Son, binding	188.26
Dowst Magazine Binder, magazine binders	391.06
Gaylord Bros., pamphlet binders	27.22
Rogers & Hall Co., printing bulletins, metal	99.77
Dwight Bros. Paper Co., paper	74.91
Bradner Smith & Co., twine and scratch blocks	39.00
Swigart Paper Co., paper	8.00
J. W. Butler Paper Co., white cards	4.60
James Watson & Co., printing	31.45
Cameron, Amberg & Co., printing application and guaranty cards	22.00

Geo. E. Cole & Co., stationery	55.13
Dennison Mfg. Co., gummed labels	32.00
Shaw-Walker Co., cards	19.25
Edwards & Hancock, typewriting supplies	12.00
H. S. Parrish & Co., rubber stamps and dates	9.95
White House Ink Co., paste	9.00
Goodyear Rubber Co., rubber bands	4.95
Louis Melind Co., ink pads and ink	4.15
American Type Founders Co., type	8.54
H. G. Wilson, Sec'y, cash expenditures Nov., 1913	165.28
	$8,704.16

He, also, presented bills for books to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

Ryder Fund Income Acc't:

G. Broes Van Dort Co., books, $282.05

Austin Insurance Fund:

A. C. McClurg & Co., books, 5.03

COMMITTEE ON ADMINISTRATION.

Director Pokorney, for the Committee, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their adoption:

Extending leave of absence granted Mrs. Ellen McDonald, janitress, for three months without pay from November 21, 1913.

Reimbursing Olive Griffith, junior assistant, salary for fourteen days in November lost on account of illness, and applying nine days of such absence to vacation allowance.

Reimbursing Harriet Baer, senior assistant, salary for seventeen days in November and December lost on account of illness, and applying nine days of such absence to vacation allowance.

Authorizing the closing of the branch libraries at 5:30 p. m. Christmas eve.

Respectfully submitted,

MAX HENIUS,

DR. F. J. POKORNEY,

Committee on Administration.

CHICAGO, Dec. 8, 1913.

He, also, presented the following list of vacancies and appointments for November, 1913, which was received and ordered published.

Eli Aaron, page, appointed temp. November 9, $300 per year.

Gertrude H. Andrews, junior library assistant, resigned November 16.

Archie L. Boylan, page, appointed temp. November 11, $300 per year; separated November 20.

Alex Chaiken, page, appointed temp. November 29, $300 per year; separated November 30.

Louis L. Dembo, page, separated October 31.

Eric Erickson, page, separated November 2.

Henry Gill, elevator operator, transferred from City Hall to Chicago Public Library November 21, $810 per year.

Armand E. Hagan, coat room attendant and porter, appointed temp. November 5, $50 per month.

Frank Hauck, page, appointed temp. November 3, $300 per year.

Leo W. Heinkoff, page, separated November 7; appointed civil service November 8, $300 per year.

Camille Hougardy, page, appointed temp. November 3, $300 per year; separated November 24.

Louis Levin, page, separated November 29.

Jacob Lewis, page, appointed temp. November 26, $300 per year.

Fred Louis, page, separated November 2.

John E. McClusky, page, appointed temp. November 20, $300 per year.

William Milkewitch, page, separated November 4.

Cornelius Mulroy, elevator operator,

transferred to City Hall from Chicago Public Library November 20, $960 per year.

Albert Nathan, automobile helper, separated October 28.

Morris Ochakoff, page, appointed temp November 26, $300 per year; separated November 30.

Alice Pullman, junior library assistant, appointed temp. November 17, $420 per year.

William M. Reid, page, separated November 12.

James Rowley, automobile helper, appointed temp. November 28, $45 per month.

Howard Sams, page, appointed temp. November 11, $300 per year.

David Slatkin, page, separated November 2.

Harold E. Vineburg, page, appointed temp. November 12, $300 per year.

Harry Weinberg, page, resigned November 2.

COMMITTEE ON BRANCHES.

Director O'Connell, for the Committee, presented the following list of bills for maintenance of the Hiram Kelly Branch Library, and moved that the bills be paid from the Kelly Branch Fund.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

A. C. McClurg & Co., books	$103.51
Geo. E. Koehler, binding	11.30
Burgmeier Book Bindery, binding	5.80
Commonwealth Edison Co., current	51 23
Eldridge Coal Co., coal	73.92
Chicago Telephone Co., service	4.32
Mitchel & Halbach Co., painting and decorating	565.00
	$815.08

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations herewith submits the following recommendations for approval:

That the request for a station at 7022 Cottage Grove avenue be filed, as we have a station, No. 26 South, at 66th street and Cottage Grove avenue.

That a station be opened in charge of Mrs. A. M. Killen at 1046 E. 43d street.

Respectfully submitted,

PHILIP M. KSYCKI,
DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

CHICAGO, Dec. 8, 1913.

He, also, presented the following schedule of bills, regularly audited and approved and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

Knox Automobile Co., automobile parts	$ 34.34
Standard Oil Co., gasoline	118.90
Valvoline Oil Co., gas engine oil	14.25
W. P. Collins & Co., gas engine oil	14.14
United States Tire Co., tires	75.45
Tuthill Spring Co., springs	119.80
Beckley Ralston Co., automobile accessories	27.37
Perkins Machine Co., machinists labor	6.18
Chicago Engineer Supply Co., grease cups	4.65
Wayman & Murphy, repainting, etc., automobiles	108.60
Imperial Wheel Co., wheels	16.50
	$540.18

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer,

Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters, and recommends:

1—That pending receipt of the opinion of the Corporation Counsel asked for by the Board November 10, 1913, on general liability and employés' compensation, the matter be referred to this Committee with power to act, should the opinion hold that the City and Library Board are liable for damages under the law.

2—That the question of leases for the premises used as branch libraries be referred to the Committee on Buildings and Grounds and the Committee on Branches, jointly, with power to act.

3—That the Secretary be authorized to place an order with the Western Electric Company for 340 assorted mazda lamps at a cost of $157.09, this being an additional order under the contract awarded March 24, 1913.

Respectfully submitted,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
Committee on Buildings and Grounds.
CHICAGO, December 8, 1913.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$ 100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Henry Wolf, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
Eldridge Coal Co., coal	97.38
Commonwealth Edison Co., electric current	53.99
Public Service Co. of Northern Ill., electric current	20.72
Peoples Gas Light & Coke Co., gas	43.20
Peoples Gas Light & Coke Co., arc lamp rental	7.50
Chicago Telephone Co., telephone service	76.72
Sanitary Office Towel Co., laundering towels	32.13
Haegele Ice Co., ice	11.06
Bullard & Gormley Co., hardware	11.47
G. L. Stronach, repairing door checks	6.75
Riddiford Bros., brooms and brushes	5.83
Weniger Garage, storage of automobile	9.59
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, inspection of 10 elevators	20.00
City Collector, City of Chicago, street car book	2.65
F. L. Chase Sign Co., lettering on doors	50.50
Bunge Bros. Coal Co., coal	829.92
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	30.24
Westinghouse Air Brake Co., valves and cages	26.80
Gallaher and Speck, machinists labor	10.30
Crane Co., engineering supplies	6.04
McMaster-Carr Supply Co., engineering supplies	4 86
Keasbey & Mattison Co., engineering supplies	4.00
Illinois Electric Co., electrical supplies	37.99
James S. Kirk & Co., soft soap	20.00
Library Bureau, furniture, pockets and cards	1,269.35
Marshall Field & Co., linoleum, pillows, pillow covers	26.44
Charles L. Cole, ins. on touring car	70.00
Lampert & Keller, ins. on library property located at Hebrew Inst	45.00
Joseph Halsted Co., opening windows	390.00
Tyler & Hippach, plate glass window lights	238.00
W. D. Allen Mfg. Co., linen hose	119.25
Shepley, Rutan & Coolidge, professional services	169.20
L. H. Prentice Co., final payment ventilation in new toilet room	45.00
Barbee Wire and Iron Works, steel railing	24.50
W. H. Salisbury & Co., rubber hose	11.70
John Johnson & Co., repairing roof over engine in boiler room	9.50
H. G. Wilson, Sec'y, cash expenditures Nov., 1913	50.50
Pennsylvania Flexible Metallic Tubing Co., tubing, etc.	27.12
	$4,286.20

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer,

Healy, Pokorney, O'Connell and the Chair—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to a request from the City Comptroller asking for the estimates for Library purposes for the year 1914, your Committee begs leave to recommend that the City Council be asked to levy the sum of $628,000.00.

This amount is based on the legal rate of six cents on the hundred dollars of the equalized assessed valuation for the year 1914. which is estimated at $1,000,000,000.00, with an additional four per cent. to cover loss and costs in the collection of taxes and $4,000.00 for miscellaneous receipts.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Finance.

CHICAGO, December 8, 1913.

REPORTS.

The Librarian presented his statistical report for November, 1913, which was received and ordered published.

He, also, stated that more chairs were needed in various departments of the Library, especially on Saturday afternoons.

Director O'Connell moved that the question of the purchase of four dozen chairs be referred to the Committee on Buildings and Grounds, with power to act.

Carried.

On motion of Director Ksycki, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR NOVEMBER, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of November was 281,216; for the corresponding month of the previous year, 258,632. The circulation was from the following sources:

Central Library	55,189
Branches	140,515
Stations	63,414
Traveling Libraries	8,041
Deposits and Miscellaneous	14,057
	281,216

The following is a summary of the books obtained at the Central Library:

Main Collection	26,291
Open Shelf	22,581
Hughes Room	1,505
Information Desk (Teachers' and special cards)	4,359

Miscellaneous	255
Books for the Blind	198
	55,189

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,565	242	1,807
Austin	9,657	650	10,307
Bessemer Park	1,943	223	2,166
Blackstone	6,860	357	7,217
Burr School	3,819	387	4,206
Cornell Square	4,854	135	4,989
Davis Square	1,976	111	2,087
Fuller Park	4,139	168	4,307
Hamilton Park	4,657	344	5,001
Hamlin Park	3,836	154	3,990
Hebrew Institute	7,596	1,389	8,985
Holstein Park	3,894	116	4,010
Humboldt	4,464	588	5,052
Kelly	13,375	546	13,921
Lawndale	5,085	197	5,282
Lewis Institute	10,089	659	10,748
Lincoln Center	6,092	446	6,538
Logan Square	7,541	388	7,929
Mark White	3,948	156	4,104
Ogden Park	5,134	485	5,619
Seward Park	562	551	1,113
Sherman Park	4,916	257	5,173
Eckhart Park	5,020	226	5,246
Stanford Park	5,029	666	5,695
Dvorak Park	4,304	221	4,525
West 26th Street	10,160	315	10,475
Traveling Libraries	8,041	70	8,111
Business House Deposits	13,545	4,197	17,742
Miscellaneous Reference	512	.....	512
Total	162,613	14,244	176,857

Of the 63,414 books supplied through the Stations Department 9,977 were sent to 26 branches and 53,437 to 86 stations. The books supplied for the same month of the preceding year numbered 73,733 volumes.

The circulation department was open on 24 week days. The daily average week day circulation was 11,717.

REFERENCE ROOM.

Number of books issued from stacks..... 39,103
Number of recorded visitors..... 15,141

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,640. Visitors, 945.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 7,933. Visitors, 2,240.

CIVICS ROOM.

Magazines issued, 1,615; directories consulted, 1,816; bound documents, 1,099; books, 1,302; pamphlets, 819. Visitors, 4,589.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,706. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 256. Average maximum attendance per hour, 330.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,109; issued in November of the previous year, 5,971.

Number of non-fiction cards issued, 3,096; juvenile cards, 2,299; research cards, 10; vacation cards, ...; teachers' cards, 141. The number of three-year cards outstanding is 153,560.

BINDERY DEPARTMENT.

Number of books at binderies November 1, 1913	7,906
Number of books sent to binderies in November, 1913	3,614
Total number of books at binderies in November, 1913	11,520
Number of books received from binderies in November, 1913	4,786
Number of books at binderies December 1, 1913	6,734
Number of books repaired in library in November, 1913	7,637

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 1, 1913, was 542,164. Received since June 1, 1913, 35,784; since November 1, 1913, 7,081. Books worn out and discarded since June 1, 1913, 7,374; since November 1, 1913, 1,969. Books lost and paid for since June 1, 1913, 573; since November 1, 1913, 64. Books found and money refunded since June 1, 1913, 68; since November 1, 1913, 10.

HENRY E. LEGLER,
Librarian.

CHICAGO, December 8, 1913.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 22, 1913.

OFFICIAL RECORD.

There were present when the Board was called to order, the President, Director Lagorio, in the chair, and Directors Henius, Breyer, Healy, Pokorney and O'Connell.

Absent — Directors Ksycki, Despres and McDowell.

MINUTES APPROVED.

On motion of Director O'Connell, the minutes of the regular meeting held December 8, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From the Englewood Branch of the Chicago Dental Society canceling its reservation of a room in the Hiram Kelly Branch Library for the second Tuesday evening of each month, and thanking the Board for its courtesy in extending this privilege to them for the past two years.

Received and placed on file.

The following communication from L. E. Gosselin, Deputy Comptroller, was received and ordered published:

"City of Chicago,
"Department of Finance,
"Office of the Comptroller,
"CHICAGO, Dec. 15, 1913.

"MR. H. G. Wilson,
"Sec'y Public Library, Chicago.

"Dear Sir: Enclosed please find statement showing the loss and cost and cash received from the taxes of 1912 and prior received in 1913, for Public Library purposes, as per County Collector's report.

"Yours very truly,
"L. E. GOSSELIN,
"*Deputy Comptroller.*"

ANALYSIS OF COUNTY COLLECTOR'S REPORT OF LIBRARY TAXES COLLECTED IN 1913.

TAXES OF 1912.

Based upon valuation and rate	$376,180.06
Gain in extension of taxes	90.69
Total tax extended	376,270.75

LOSSES.

Forfeited to State	$1,081.52
Judgments refused	680.82
Errors	119.94
Appealed	133.51
Personal property uncollected	9,076.54
Total losses	11,092.33
Total collected	365,178.42

COSTS.

Town collector's commission 2%	1,757.22
County Collector's commission 1%	2,777.84
County Clerk's fee	697.80
Total costs	5,232.86
Cash received town collectors	86,103.70
Cash received county collector	273,841.86
Total cash received account taxes 1912	359,945.56

TAXES OF 1911.

Amount extended on warrant 1912	12,248.66
Amount collected not on warrant	737.26
Total amount to be collected	12,985.92

LOSSES.

Forfeited to State	11,023.58
Judgments refused	572.99
Errors	209.00
Total losses	11,805.57
Total amount collected	1,180.35
County collector's commission 1%	11.80
Cash received account 1911 and prior	1,168.55

SUMMARY.

Cash received account taxes 1912	359,945.56
Cash received account taxes 1911 and prior	1,168.55
Total cash received	$361,114.11

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Henius presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Breyer, Healy, Pokorney, O'Connell and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, 97 vols., $123.00.

Miscellaneous books, 48 vols., $120.00.

Books from A. L. A. Publishing Board, 272 vols., $90.00.

Books to be replaced for branches, 1,100 vols., $1,000.00 (Kelly fund).

Books for Austin Branch Library, 7 vols., $42.00 (Austin Insurance fund).

German books for Sherman Park Branch, 9 vols., $7.00 (Special fund).

Regular fund: 417 vols.,	$ 333.00
Kelly fund: 1,100 vols.,	1,000.00
Austin Insurance fund: 7 vols.,	42.00
Special fund: 9 vols.,	7.00
Total: 1,533 vols.,	$1,382.00

Respectfully submitted,

MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, Dec. 22, 1913.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their approval:

Extending leave of absence granted to Harry Cohen until December 26, 1913.

Granting leave of absence for one month without pay to Helen Babcock, junior assistant, dating from December 10, 1913.

Allowing Agnes Donoghue, senior assistant, leave of absence on full pay from December 8 to 20, inclusive, with reimbursement for salary deducted during such period; also to Bessie Goldberg, chief of the Catalog Division, for absence from December 1 to 9. Loss of time in both cases was occasioned by severe illness.

Granting leave of absence without pay to Charles F. Zak, principal assistant, for a period of six months from December 26, 1913.

Transferring the following junior assistants to Group E, Grade II, such rating to date from time of certification thereto by the Civil Service Commission: Joseph Rzepinski, Charles J. Macko, Raymond J. Dwyer, Herman L. Miller, Walter B. Flintrup, James E. Edwards and Edward M. Peterson.

Advancing the salary of Gladys Arnold, senior cataloger, from $75.00 to $80.00 per month from and after December 26, 1913.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Administration.

CHICAGO, Dec. 22, 1913.

Director Despres entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and, moved that the bills be ordered paid.

Carried.

M. Krska, rent, etc., store 3347 W. 26th St.	$32.50
Skola Vojta Naprstek, Rudolph Mulac, Pres., rent, first floor 2546 S. Homan Av., for branch	37.50
	$70.00

He, also, presented the following report of the joint Committee on Buildings and Grounds and Branches, and moved that the action of the Committee be approved.

Carried.

Yeas—Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Acting under the authority given December 8th inst., your joint Committee on Buildings and Grounds and Branches begs leave to report that it has accepted the proposal of Henry Wolf for renewal of the lease for the year beginning May 1, 1914, of the premises on the second floor at No. 2724 W. North avenue, for a branch library, at a rental of $65.00 per month with additional charge of $12.00 per month for janitor service.

Your Committee, also, reports that the lease of the West Twenty-sixth street Branch, located at No. 3347 W. Twenty-sixth street, was canceled by mutual consent, and the branch moved to No. 2546 S. Homan avenue, where more commodious quarters have been secured with better heating and lighting facilities. The lease for the latter location has been made with the Skola Vojta Naprstek for the period ending April 30, 1914, with the privi-

lege of renewal for a year from that date at a rental of $75.00 per month, which includes heat and janitor service.

All of which is respectfully submitted,

CHAS. C. BREYER,
T. FRANK O'CONNELL,
MAX HENIUS,
Joint Committee on Buildings and Grounds and Branches.

CHICAGO, Dec. 22, 1913.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to report on the following matters and would recommend as follows:

1. That the sum of $1,000.00 of the income of the Hiram Kelly fund, heretofore appropriated for the use of the Hiram Kelly Branch Library for the year 1913, be set aside for the purchase of books for various branches in accordance with the recommendation of the Committee on Library.

2. That the sum of $5,500.00 be transferred from the contingent fund to various accounts, as indicated below, to cover estimated over-drafts against the appropriations as fixed January, 1913:

Books	$3,000.00
Newspapers and periodicals	500.00
Branches	500.00
Furniture and fixtures	500.00
Repairs, alterations, etc	1,000.00
	$5,500.00

3. Your Committee submits herewith the report of Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Chicago Public Library for the quarter ended November 30, 1913, and recommend that the report be received and spread upon the records.

4. Your Committee, also, recommends that the bill of Wm. W. Thompson & Co. for the quarterly audit, amounting to $37.50, be ordered paid.

All of which is respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Finance,

CHICAGO, Dec. 22, 1913.

The following is the report on the audit:

December 22, 1913.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended November 30, 1913, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances November 30, 1913.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended November 30, 1913.

"C" Statement of Cash Receipts and Disbursements for the three months ended November 30, 1913.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts for fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the Ledger and proved addi-

tions of the Ledger, Journal and Voucher Record.

In company with two of the Directors and the Secretary, we examined the securities of the various funds and found them intact.

We were permitted by the City Treasurer's Office to examine the Library Account in the books of the City and we found that the receipts of interest. taxes, etc., entered therein agreed with the receipts in the Library Books.

Yours faithfully,

WM. W. THOMPSON & CO.

LEDGER BALANCES, NOVEMBER 30TH, 1913.

Debits.		
Tax Levy—1912 Balance		$ 27,891.12
Cash in hands of City Treasurer		62,232.46
		$ 90,123.58
Certificate of Deposit	202.88	
Bonds	277,759.46	
Cash	22,770.38	300,732.72
Total Debits		$390,856.30
Credits.		
Public Library Fund	$ 90,123.58	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	15,126.60	
Hiram Kelly Branch Library Fund	2,276.25	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	968.55	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	2,494.98	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	193.62	
Sherman Park Fund	7.02	
Austin Insurance Fund	87.98	
Incidental Fund	284.22	
Security Deposits	1,193.22	
Special Deposits	100.00	
Total Credits		$390,856.30

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED NOVEMBER 30TH, 1913.

Receipts.		
Cash in hands of City Treasurer Sept. 1st, 1913		$ 73,724.98
Receipts during period:		
Taxes, 1912	$ 94,296.42	
Interest on Cash in hands of City Treasurer	496.37	
Sundry Receipts	602.16	
Total Receipts		95,394.95
		$169,119.93

Disbursements.

Books		$ 17,446.24	
Newspapers and Periodicals		3,882 88	
Binding		6,428.22	
Finding Lists		666.40	
Freight and Express		39.52	
Postage		340.00	
Printing and Stationery		1,238.82	
Delivery Stations—Miscellaneous		998.87	
Branch Reading Rooms—Miscellaneous		3,568.95	
Salaries:			
Main Building	$45,876.89		
Branch Reading Rooms	11,498.07		
Delivery Stations	1,595.97		
		58,970.93	
Miscellaneous		884.76	
Fuel		2,105.07	
Heating and Generating Plant		214.34	
Elevator Supplies and Repairs		16.42	
Electric Supplies and Repairs		86.53	
Repairs, Alterations and Improvements		7,942.41	
Janitor Expense		85.29	
Insurance		145.00	
Furniture and Fixtures		1,781.63	
Books lost and paid for—Refunds		45.19	
Total Disbursements			106,887.47
Balance, Cash in hands of City Treasurer Nov. 30th, 1913			$ 62,232.46

PUBLIC LIBRARY FUND.

Taxes, 1912, Balance of Levy	$ 27,891.12
Cash in hands of City Treasurer	62,232.46
Library Fund	$ 90,123.58

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED NOVEMBER 30TH, 1913.

Receipts.	September.	October.	November.
Cash Balance at close of previous month	$23,750.29	$22,579.54	$23,412.27
Kelly Fund, Income	.....	.....	.....
Kelly Fund Income, Kelly Branch	54.66	1,725.37	265.21
Ryder Fund, Income	10.00	40.00	40.00
Jackson Fund, Income	....	25.00	....
Deposits	254.90	287.25	202.85
Incidental Fund	191.91	205.80	222.06
Fines	1,173.03	1,314.18	1,283.67
Finding Lists	38.50	41.31	43.71
Books lost and paid for	89.11	92.15	67.35
Miscellaneous	49.94	52.30	127.79
Total Receipts	$25,612.34	$26,362.90	$25,664.91

Disbursements.

Treasurer	$ 177.55	$ 185.76	$ 238.85
Pension Fund	1,173.03	1,314.18	1,283.67
Books	.....	3.53	30.44
Newspapers and Periodicals	3.00	5.00	8.60
Freight and Express	6.40	20.40	12.72
Printing and Stationery	11.04	15.60	8.47
Postage	120.00	125.00	95.00
Delivery Stations—Miscellaneous	20.53	2.86	1.72
Branches	.50	2.00	8.21
Heating and Generating Plant	8.05	1.50	8.59
Electric Supplies and Repairs	5.23	....	....
Elevator Supplies and Repairs	....	....	3.64
Books lost and paid for—Refunds	11.75	23.39	10.05
Miscellaneous Expense	16.15	22.78	28.34
Kelly Branch	661.02	917.60	796.08
Ryder Fund, Income	485.15	.....	129.30
Austin Insurance Fund	126.92	44.58	.....
Sherman Park Fund	2.63	.....	.....
Janitors Expense	3.15	.....	.....
Deposits Refunded	200.70	266.45	230.85
Cash Balance at close of month	22,579.54	23,412.27	22,770.38
Total Disbursements	$25,612.34	$26,362.90	$25,664.91

SUMMARY OF BALANCES.

	September.	October.	November.
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	15,126.60	15,126.60	15,126.60
Hiram Kelly Branch Library Fund	1,999.35	2,807.12	2,276.25
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	1,017.85	1,057.85	968.55
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,494.98	2,494.98	2,494.98
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	168.62	193.62	193.62
Sherman Park Fund	7.02	7.02	7.02
Austin Insurance Fund	132.56	87.98	87.98
Incidental Fund	294.20	277.94	284.22
Security Deposits	1,200.70	1,221.50	1,193.50
Special Deposits	100.00	100.00	100.00
	$300,541.88	$301,374.61	$300,732.72
Deduct Investments:			
Certificate of Deposit	$ 202.88	$ 202.88	$ 202.88
Bonds	277,759.46	277,759.46	277,759.46
	$277,962.34	$277,962.34	$277,962.34
Cash Balance	$ 22,579.54	$ 23,412.27	$ 22,770.38

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, presented a number of amendments to the by-laws of the Board, which, after an informal discussion, were referred back to the Committee on By-Laws for further revision.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 12, 1914.

OFFICIAL RECORD.

There were present when the Board was called to order, the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director O'Connell, the minutes of the regular meeting held December 22, 1913, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communication from the City Clerk, which was received and placed on file:

"City of Chicago,
"Office of the City Clerk.
"January 5, 1914.

"*Mr. H. G. Wilson,*
"*Secretary Public Library Board.*

"*Dear Sir:*—I have the honor to inform you that at a meeting of the City Council held on the 22d day of December, 1913, his honor, the Mayor, submitted to the City Council the appointment of Mr. Oscar Gottfried Mayer as a member of the Library Board to succeed Mr. Malcolm McDowell, resigned, which appointment was concurred in by the Council.

"Mr. Mayer has called at this office and subscribed to the official oath as prescribed by statute.

"Yours respectfully,
"FRANCIS D. CONNERY,
"*City Clerk.*"

From citizens in the vicinity of West Fifty-ninth and Robey streets, petitioning the Board to establish a delivery station in that neighborhood.

Referred to the Committee on Delivery Stations.

From Ben F. Cobb, resigning as keeper of delivery station No. 17 South, and from Frank Gilliland, requesting the Board to appoint him keeper of this station.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, non-fiction, 206 vols., $190.00.

Current American books, fiction, 3 vols., $2.00.

Current American books, juvenile, 20 vols., $25.00.

Current English books, non-fiction, 31 vols., $48.00.

Non-fiction for branches, 311 vols., $371.00.

Fiction for branches, 317 vols., $362.00.

Juvenile books for branches, 1,400 vols., $1,375.00.

Books to be replaced for branches, 1,180 vols., $918.00.

Non-fiction for deposit collection, 207 vols., $232.00.

Fiction for deposit collection, 217 vols., $266.00.

Extra copies of juvenile books for deposit collection, 751 vols., $818.00.

Books to be replaced for deposit collection, 97 vols., $84.00.

Non-fiction for Kelly Branch (Kelly fund), 40 vols., $72.00.

Fiction for Kelly Branch (Kelly fund), 46 vols., $52.00.

Juvenile books for Kelly Branch (Kelly fund), 68 vols., $65.00.

Books to be replaced for Kelly Branch (Kelly fund), 22 vols., $17.00.

Regular fund: 4,740 vols., $4,691.00
Kelly fund: 176 vols., 206.00
Total: 4,916 vols., $4,897.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $22.50, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, Jan. 12, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$1,933.53
B. F. Stevens & Brown, books and subscriptions, £74/19/3 (est.)	365.00
A. L. A. Publishing Board, books and subscriptions	103.20
C. V. Ritter, books	101.30
Charles Scribner & Sons, books	72.00
Frank J. Warne, books	55.00
A. Kroch & Co., books	34.40
O. G. Waffle, books	23.00
G. E. Stechert & Co., books and subscription	15.70
R. L. Polk & Co., books	12.00
Lawyers' Co-Operative Publishing Co., books	7.50
Knud Lassen, Gen'l Agt. Gyldendal Publishing House, books	6.99
Wm. L. Bodine, books	6.00
Lyon & Healy, books	5.95
H. W. Wilson Co., subscriptions	200.00
R. R. Bowker Co., subscriptions	14.00
Thomas Nelson & Sons, subscription	10.00
Bennett's Newspaper and Magazine Agency, subscription	6.10
Boston Book Co., books	5.70
Geo. E. Koehler, binding	532.58
John Seybold, binding	523.26
Northwestern Bindery, binding	362.72
Joseph Flucke & Son, binding	238.70
Burgmeier Book Bindery, binding	30.50
Rogers & Hall Co., printing	85.87
J. W. Butler Paper Co., paper	88.14

Dwight Bros. Paper Co., paper	27.20
Bradner Smith & Co., envelopes and paper	43.00
W. D. Messinger & Co., twine	4.50
Cameron, Amberg & Co., printing	56.95
Holmes Mfg. Co., stationery	44.30
James Watson & Co., printing	44.00
Max Stern's Sons, printing	29.20
Dennison Mfg. Co., glue and labels	10.55
City Collector, payroll sheets and slips	4.00
Geo. E. Cole & Co., stationery	23.98
Rockwell-Barnes Co., lead pencils	12 00
White House Ink Co., paste	9.00
Universal Ribbon and Carbon Co., carbon paper	4.00
H. S. Parrish & Co., dates, pencil date holders, repairing machine	11.15
H. G. Wilson, Sec'y, cash expenditures Dec., 1913	182.43
	$5,345.39

Also, a bill from O. G. Waffle for books to be paid from the Austin insurance fund, amounting to $18.00, and moved that the bill be ordered paid.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their adoption.

Granting leaves of absence as follows:

Naomi W. Pollard, December 22 to 29, with reimbursement and application of said period in lieu of vacation allowance for the same number of days.

A. E. Einstein, December 27 to 29, inclusive, with reimbursement of salary for time lost.

Carrie L. Elliott, December 28 to January 5, with reimbursement of salary for time lost.

Olive Griffith, for nine months from January 26, 1914, without pay.

Helen Babcock, until February 26, 1914, without pay.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Administration.

CHICAGO, Jan. 12, 1914.

He, also, presented the following list of vacancies and appointments for December, 1913, which was received and ordered published:

Eli M. Aaron, page, separated December 3; appointed civil service December 4, $300 per year.

Harry Aleglan, page, appointed temp. December 20, $300 per year; separated December 31.

Louis Bassler, page, appointed temp. December 1, $300 per year.

Bert Bloom, page, separated December 3; appointed civil service December 4, $300 per year.

Mrs. Katie Bogosh, janitress, appointed temp. December 6, $15 per month.

Edward J. Bradley, coat room attendant and porter, reinstated December 9, $50 per month.

Harold S. Clark, page, separated December 8.

Louis Dematteo, page, appointed temp. December 12, $300 per year; separated December 12.

Edward F. Eckhardt, page, separated December 3; appointed civil service December 4, $300 per year.

Walter A. Faerber, page, separated December 3; appointed civil service December 4, $300 per year.

Paul S. Fallon, page, separated December 3; appointed civil service December 4, $300 per year.

William C. Firebaugh, coat room attendant and porter, appointed temp. December 8, $50 per month; separated December 8; senior library assistant, appointed temp. December 26, $720 per year.

Nellie Flavin, janitress, separated December 5.

William Gargans, page, appointed temp. December 11, $300 per year; separated December 11.

Isadore Glick, page, appointed temp. December 20, $300 per year.

Nathan Goldberg, page, appointed temp. December 9, $300 per year.

Harry Grabiner, page, appointed temp. December 9, $300 per year.

Armand E. Hagan, coat room attendant and porter, separated December 3.

Jordan Hendricks, janitor, appointed December 15, $720 per year; laid off for lack of work December 21.

Joe Jankauer, page, appointed temp. December 4, $300 per year.

Roland J. Kehoe, page, appointed December 8, $300 per year.

Walter R. Kennedy, page, separated December 3; appointed civil service December 4, $300 per year.

Otto Laske, page, appointed December 10, $300 per year.

Jacob D. Levin, page, separated December 10.

Jack Lewis, page, separated December 3.

Charles J. Macko, appointed senior library assistant December 29, $720 per year (Promotional).

Abe Marcus, page, appointed temp. December 9, $300 per year.

Gladstone Matejka, page, appointed December 10, $300 per year.

A. Arnold Menkes, page, appointed December 8, $300 per year.

Abe Puzes, page, appointed temp. December 9, $300 per year.

Harry A. Quinn, page, separated December 3; appointed civil service December 4, $300 per year.

Israel Robins, page, appointed December 8, $300 per year.

James Rowley, automobile helper, separated December 23.

Joseph Rzepinski, appointed senior library assistant December 26, $720 per year (Promotional).

Louis H. Saperstein, page, separated December 3; appointed civil service December 4, $300 per year.

Thomas Scandiff, page, appointed temp. December 11, $300 per year.

Harry Schulman, page, separated December 8.

Mrs. Vlasta Strobl, janitress, separated December 16.

Harold E. Vineburg, page, separated December 1.

COMMITTEE ON BRANCHES.

Director Henius, for the Committee, presented the following list of bills for the maintenance of the Hiram Kelly Branch Library, and moved that the bills be paid from the Kelly Branch fund.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

A. C. McClurg & Co., books	$ 58.74
John Seybold, binding	14.58
Northwestern Bindery, binding	11.54
Geo. E. Koehler, binding	2.61
Commonwealth Edison Co., current	33.77
Eldridge Coal Co., coal	59.92
Chicago Telephone Co., service	4.68
Englewood Improvement Assn., cleaning and sprinkling streets	4.00
Royal Typewriter Co., repairs	1.00
James B. Clow & Sons, cellar drain	15.20
D. White, cement walk	18.00
Thos. P. Conry, miscellaneous supplies	3.99
	$228.03

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$186.00
Polack Tyre & Rubber Co., rubber tires	93.85
United States Tire Co., rubber tires	75.45
Standard Oil Co., gasoline	145.60
Valvoline Oil Co., gas engine oil	14.55
Perkins Machine Co., machinists labor, etc.	133.35
American Battery Co., repairing storage batteries	16.50
Beckley Ralston Co., automobile accessories	16.15
Samuel Harris & Co., machinists supplies	14.19
Chas. H. Besley & Co., brass bar, etc.	4.93
Jones & Laughlin Steel Co., steel	4.60
Joseph Halsted Co., material and labor making automobile parts	18.35
	$723.52

Director Mayer entered the room, and after introduction to the members of the Board took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—9.

Nays—None.

Chicago Telephone Co., telephone service	81.50
Peoples Gas Light & Coke Co., gas	47.36
Peoples Gas Light & Coke Co., arc lamp rental	5.50
Public Service Co. of Northern Ill., electric current	25.55
Commonwealth Edison Co., electric current	4.65
Citizens Street Cleaning Bureau, removing cinders and rubbish	42.90
Sanitary Office Towel Co., laundering towels	28.63
Individual Towel & Cabinet Service Co., supplying towels	4.55
Haegele Ice Co., ice	11.81
Wakem & McLaughlin, Castile soap	36.00
Carson, Pirie, Scott & Co., cheese cloth	12.80
Bullard & Gormley Co., hardware	5.65
Clinton Wire Cloth Co., brass wire screen	4.13
Raymond Express Co., delivering mail	9.00
Marshall Field & Co., automobile rug	6.25
Bunge Bros. Coal Co., coal	1,124.04
Krehbiel Co., coal analysis	25.00
D. J. Gallagher Mfg. Co., waste and wipers	15.70
McMaster-Carr Supply Co., packing	8.13
Western Electric Co., mazda lamps	154.89
Illinois Electric Co., electrical supplies	25.54
W. S. Edwards Mfg. Co., lamp shades	9.50
Central Architectural Iron Works, telescoping door for elevator	60.00
James S. Kirk & Co., soft soap	22.10
Wm. Dilley, brooms and mop-sticks	9.50
Mulligan-Bilgman Co., soap powder	6.30
Chas. L. Cole, insurance on books at bindery	20.00
Adair Baumeister Co., covering tables and atlas stand with leather	80.00
Library Bureau, oak case	79.80
Howe Scale Company of Illinois, rebuilding ash-elevator	413.49
A. Kilander & Co. furnishing and installing radiators	70.00
Thomas & Smith, changing radiator shields	8.50
L. Wolff Mfg. Co. plumbing supplies	4.43
George Green Lumber Co., compo boards	14.40
H. G. Wilson, Sec'y, cash expenditures, Dec., 1913	127.40
Eldridge Coal Co., coal	30.96
	$2,563.56

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, O'Connell and the President—8.

Nays—None.

Director Mayer not voting.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Finance begs leave to present the following estimates of revenue and expenditure for the year 1914, and recommends the adoption of the same as the budget for the year, beginning January 1, 1914:

AVAILABLE CASH, 1914—ESTIMATED.

Balance cash on hand Jan. 1, 1914 (est.)		$ 42,700.00
Taxes 1913 collectible during 1914, .04 on hundred dollars, $981,788,078.00	$392,715.00	
Less allowance for loss and cost	16,000.00	
		376,715.00
Taxes 1912 and prior		1,000.00
Miscellaneous receipts		2,500.00
Interest on balances		1,200.00
Total available (estimated)		$424,115.00

ESTIMATED EXPENDITURE, 1914.

A & B	Salaries—main and branch libraries			$248,000.00	
C	Salaries—delivery station keepers			8,000.00	
F	Books		$76,000.00		
	Reference books from Ryder fund	$ 500.00			
	Reference books from Beecher fund	2,500.00	3,000.00	73,000.00	
G	Binding			25,000.00	
H	Finding lists (including outstanding work)			4,000.00	
I	Printing and stationery (including Library of Congress cards)			6,000.00	
J	Newspapers and periodicals			75,00.00	
S	Freight and expressage			150.00	
T	Postage			1,500.00	
U	Books lost and pd. for—found—refunds			250.00	
E	Branches			8,000.00	
K	Miscellaneous			4,000.00	
L	Fuel			11,000.00	
M	Heating and generating plant			1,500.00	
N	Electrical supplies and repairs			1,200.00	
O	Elevator supplies and repairs			500.00	
P	Janitor expense			900.00	
Q	Furniture and Fixtures			2,000.00	
R	Insurance			2,200.00	
V	Repairs, alterations and improvements			12,000.00	
*D	Delivery stations, miscellaneous			6, 800.00	
	Total estimated expense				$423.500.00
	Balance for contingent purposes				$ 615.00

* Includes care and maintenance of automobiles and for purchase of one new delivery truck.

Your Committee calls attention to the fact that, in making up the budget as presented, the estimates submitted by the various committees of the Board were approved as far as possible, and in doing this it was found necessary to discontinue the practice, which has prevailed for several years, of setting aside a sum varying from $25,000 to $40,000 as a contingent fund with which to meet the pay-rolls for January and February of the succeeding year.

Your Committee, also, found it necessary in appropriating the sum of $76,000 for books to provide $3,000 of this amount from the accumulated income of the Beecher and Ryder funds.

Your Committee further recommends that the current income of the Hiram Kelly fund, not to exceed $10,500, be appropriated for the maintenance of the Hiram Kelly Branch Library.

Your Committee would, also, recommend that the Secretary be instructed to re-distribute the total accumulated income from the various trust funds, amounting to $18,647.24, as follows:

Continental and Commercial Trust and Savings Bank....$2,330.00
Northern Trust Co..... 2,330.00

Merchants Loan and Trust Co.	2,330.00
Central Trust Co. of Illinois..	2,330.00
First Trust and Savings Bank..	2,330.00
Union Trust Co.....	2,330.00
Standard Trust and Savings Bank.....	2,330.00
Illinois Trust and Savings Bank	2,337.24

All of which is respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Finance.

Jan. 12, 1914.

REPORTS.

The Librarian presented the statistical report for December, 1913, which was received and ordered published.

NEW BUSINESS.

Director Despres brought up the question of the creation of a retirement board to act with the trustees of the Public Library Employés Pension Fund.

After discussion, Director Henius moved that the matter be referred to the Committee on By-Laws for investigation and report.

Carried.

The President presented the following

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with deep regret of the death of Mr. Frans A. Lindstrand, who was a member of the Board from July, 1903, to July, 1906.

During his term as director of the Chicago Public Library he served as Chairman of the Committee on Delivery Stations and a member of the Committees on Library and Buildings and Grounds.

Mr. Lindstrand had long been interested in many projects for the civic advancement of his adopted city. In his death Chicago has lost a good and useful citizen.

Resolved, That the sympathy of the Board be extended to the bereaved family, and

Resolved, That this minute be spread upon the records of the Board, and that a copy thereof be sent to the family of the deceased.

Director Henius moved the adoption of the Memorial Minute.

Carried by rising vote.

On account of the resignation of Mr. Malcolm McDowell as a member of the Library Board, the President assigned Director Mayer as a member of the Committees on Administration, Branches and Finance, the Committees standing as follows:

Administration: Directors Pokorney, Henius and Mayer.

Branches: Directors Henius, O'Connell and Mayer.

Finance: Directors Healy, Breyer and Mayer.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR DECEMBER, 1913.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of December was 305,178; for the corresponding month of the previous year, 250,037. The circulation was from the following sources:

Central Library	57,478
Branches	149,755
Stations	74,602
Traveling Libraries	9,570
Deposits and Miscellaneous	13,773
	305,178

The following is a summary of the books obtained at the Central Library:

Main Collection	27,527
Open Shelf	23,824
Hughes Room	1,462
Information Desk (Teachers' and special cards)	4,081
Miscellaneous	373
Books for the Blind	211
	57,478

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	2,031	334	2,365
Austin	9,027	642	9,669
Bessemer Park	2,953	229	3,182
Blackstone	6,587	291	6,878
Burr School	4,433	336	4,769
Cornell Square	4,450	192	4,642
Davis Square	2,588	138	2,726
Fuller Park	4,535	190	4,725
Hamilton Park	4,545	411	4,956
Hamlin Park	4,003	225	4,228
Hebrew Institute	9,963	2,214	12,177
Holstein Park	4,693	120	4,813
Humboldt	5,110	730	5,840
Kelly	12,737	583	13,320
Lawndale	5,474	275	5,749
Lewis Institute	11,539	927	12,466
Lincoln Center	5,997	439	6,436
Logan Square	7,340	560	7,900
Mark White	4,049	163	4,212
Ogden Park	5,514	505	6,019

Seward Park	569	652	1,221
Sherman Park	5,264	306	5,570
Eckhart Park	5,861	142	6,003
Stanford Park	5,467	980	6,447
Dvorak Park	4,466	305	4,771
West 26th Street	10,560	460	11,020
Traveling Libraries	9,570	48	9,618
Business House Deposits	13,443	4,451	17,894
Miscellaneous Reference	330	.....	330
Total	173,098	16,848	189,946

Of the 74,602 books supplied through the Stations Department 12,349 were sent to 26 branches and 62,253 to 88 stations. The books supplied for the same month of the preceding year numbered 73,595 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 11,738.

REFERENCE ROOM.

Number of books issued from stacks 37,450
Number of recorded visitors 14,372

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,693. Visitors, 1,050.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 8,132. Visitors, 2,465.

CIVICS ROOM.

Magazines issued, 1,800; directories consulted, 1,885; bound documents, 1,448; books, 1,294; pamphlets, 878. Visitors, 4,858.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,552. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 286. Average maximum attendance per hour, 374.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,317; issued in December of the previous year, 4,186.

Number of non-fiction cards issued, 3,743; juvenile cards, 2,641; research cards, 15; vacation cards, ...; teachers' cards, 97. The number of three-year cards outstanding is 154,362.

BINDERY DEPARTMENT.

Number of books at binderies December 1, 1913	6,734
Number of books sent to binderies in December, 1913	6,503
Total number of books at binderies in December, 1913	13,237
Number of books received from binderies in December, 1913	3,669
Number of books at binderies January 1, 1914	9,568
Number of books repaired in library in December, 1913	5,849

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 1, 1914, was 545,577. Received since June 1, 1913, 40,015; since December 1, 1913, 4,231. Books worn out and discarded since June 1, 1913, 8,138; since December 1, 1913, 764. Books lost and paid for since June 1, 1913, 641; since December 1, 1913, 68. Books found and money refunded since June 1, 1913, 82; since December 1, 1913, 14.

HENRY E. LEGLER,
Librarian.

CHICAGO, January 12, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 26, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Directors Ksycki and Despres.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held January 12, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. F. A. Lindstrand and daughter, thanking the Board for their expression of sympathy extended to them in their recent bereavement.

Received and placed on file.

From E. H. Merriman, pastor of Grace church, Hinsdale, Ill., requesting the Board to grant him the privileges of the Library.

Director Henius moved that the request be granted and that library cards be issued to Mr. Merriman.

Carried.

From Wm. H. Stuart, Chief Clerk of the Board of Election Commissioners, requesting the use of space in the Library building for a polling place for the year 1914.

Director Healy moved that the request be denied.

Carried.

From Mrs. C. E. Matteson, Chairman of the Thirty-first Ward Woman's Party of Cook County, requesting the use of the assembly hall in the Hiram Kelly Branch Library on the second and fourth Wednesday evenings of each month.

On motion of Director Healy the request was denied.

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Healy presented the following re-

port of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American books, non-fiction, 108 vols., $136.00.

Current American books, fiction, 44 vols., $52.00.

Current English books, non-fiction, 30 vols., $38.00.

Extra copies of books for stacks and open shelves, 56 vols , $79.00.

Miscellaneous books, 71 vols., $126.00.

Miscellaneous books to be replaced, 78 vols., $83.00.

Books from A. L. A. Publishing Board, 114 vols., $90.00.

Books for school deposit collection, 757 vols., $782.00.

Non-fiction for deposit collection, 67 vols., $77.00.

Fiction for deposit collection, 204 vols., $240.00.

Juvenile books for deposit collection, 173 vols., $176.00.

Juvenile books for Irving Park, Palmer Park, Pulaski Park, Stanton Park, Sheridan, and Summer School Branches, 3,294 vols., $3,478.00.

Total: 4,996 vols., $5,357.00

Respectfully submitted,

MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

Jan. 26, 1914.

He, also, presented a bill for $50.00, being the amount subscribed by the Library Board as its share of the expense of the "Council for Library and Museum Extension," and moved that the bill be paid.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their adoption:

Granting leave of absence without pay to Muriel Dunne, junior assistant, from February 4 to March 1.

Granting leave of absence on full pay to Lilyan G. Morawski, Chief of the Registration Department, from December 22 to 27, inclusive, reimbursement to be made for amount deducted.

The following resignation has been received and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

Andrew E. Christophersen, mechanical and electrical engineer, January 14.

Respectfully submitted,

DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

Jan. 26, 1914.

COMMITTEE ON BRANCHES.

Director Henius, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — Extension of branch library facilities was at a standstill during the year 1913. At the beginning of the year there were twenty-six branches, including Seward Park, which was provided with a small deposit collection only. The year ended with the same number of branches in operation. For 1914 opportunities are afforded to add to the number by equipment provided in a number of field houses and in one school building. The opening of these new branches, and one other in a store building, which your Committee on Branches hopes the Board will authorize, will serve to give to large sections of the city, heretofore practically without provision, fairly adequate accommodations. Due to the fact that other sections of the city offered readier opportunities at comparatively small cost, that large and populous division of the city located east of the river and north of Division street to the extreme limits of the city, a distance of nine miles, was unprovided for. The new branches proposed will remedy this lack on the North Side and in the southern half of the city also. The far northwestern section of the city will also be given representation on the library map by the plans now in process of development. These contemplate the following branches, the dates of probable opening being dependent upon circumstances:

Palmer Park, West Pullman; probably ready for occupancy about April 1. Staff: Branch librarian and page.

Seward Park, corner of Orleans and Elm streets; probably ready for occupancy March 1. Staff: Branch librarian, junior assistant, page.

Stanton Park, corner of Vedder and Larrabee streets; probably ready to be opened April 1. Staff: Branch librarian, page.

Sumner School, corner Forty-second and Colorado avenues; time of opening indefinite, but likely to be about June 1. Staff: Branch librarian, junior assistant.

Irving Park, corner of Irving Park boulevard and Hamlin avenue; in course of erection and unlikely to be completed before fall. Staff: Branch librarian, page.

Pulaski Park, corner of Blackhawk and Noble streets; probably ready about September 1. Staff: Branch librarian, senior assistant, junior assistant and page. This will be the largest and best equipped of the field house branches.

Sheridan Branch, Racine avenue near Lawrence avenue; ready for occupancy about March 1. Staff: Branch librarian, senior assistant, junior assistant, and possibly a page if service demands.

Respectfully submitted,
MAX HENIUS,
T. FRANK O'CONNELL,
OSCAR G. MAYER,
Committee on Branches.

Jan. 26, 1914.

Director Henius also presented a joint report of the Committee on Branches and Buildings and Grounds and moved its adoption.

Carried.

Yeas—Directors Henius, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — Your Committee on Branches and Buildings and Grounds having had under consideration the opening of a branch library in the vicinity of Broadway and Wilson avenue, begs leave to present a joint report and recommends as follows:

1. The estimated cost of maintaining and equipping a branch library in this locality will be approximately $5,000.00 for the first year. Your Committee recommends that the sum of $5,000.00 be and is hereby appropriated from the ac-

cumulated income of the Hiram Kelly fund for the establishment and maintenance of this branch.

2. That the premises No. 4734 and 4736 Racine avenue, facing Broadway near the intersection of Lawrence avenue, with a floor space of about 30 by 90 feet, be leased for a period of twenty-seven months from February 1, 1914, at a monthly rental of $140.00.

3. That the matter of furniture and fixtures for this branch be referred to the Committee on Buildings and Grounds with power to act.

4. That the branch be known as "The Sheridan Branch."

All of which is respectfully submitted,

MAX HENIUS,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
OSCAR G. MAYER,
Committee on Branches and Buildings and Grounds.

Jan. 26, 1914.

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report, and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Conforming to the plan approved by the Board several months ago, the following stations, whose circulation averaged less than 300 per month, have been closed: 12 North, 18 North, 8 West, 30 West, 37 West, 44 West, 51 West, 7 South, 9 South, 24 South.

The following transfers are recommended, the stores wherein the stations are located having changed hands: 17 South, Frank Galliland, station keeper; 29 West, Mrs. Katherine Kenny, station keeper; 7 West, Harry Berg, station keeper.

It is recommended that action on the petition for a station at 1901 West 59th street be deferred until the new schedule now being worked out gets into full operation.

Respectfully submitted,

CHAS. C. BREYER,
DR. F. J. POKORNEY,
Committee on Delivery Stations.

Jan. 26, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent, etc., Homan Av. Branch	75.00
Henry Wolf, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
	$412.00

He, also, presented the following list of bids received for furnishing fire insurance on the Blackstone Branch Library building and contents, in the amount of $60,000.00, and moved, on behalf of the Committee, that the insurance be awarded to Charles L. Cole on his bid of $177.00 for a period of five years; this being the lowest bid received.

Charles L. Cole	$177.00
Geo. Hermann & Co.	240.00
Lampert & Keller	210.00
Fred A. Phillips	180.00
W. S. Raser	180.00
B. F. Rogers	179.00
Wm. Sullivan	275.00
Witkowsky & Affeld	188.00
A. W. Hatterman	180.00

Carried.

Yeas—Directors Henius, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following statement of the Library fund for the year 1913, which was received and ordered published:

PUBLIC LIBRARY FUND, 1913—STATEMENT OF CASH RECEIPTS AND EXPENDITURES JAN. 1 TO DEC. 31, 1913.

RECEIPTS.

Balance cash in hands City Treasurer, Jan. 1, 1913			$ 52,599.80
Taxes 1912, as per valuation and rate		$376,180.06	
Gain in extension of taxes		90.69	
		376,270.75	
Loss and Costs:			
Losses	$11,092.33		
Costs	5,232.86	16,325.19	359,945.56
Delinquent taxes, 1911 and prior collected	1,180.35		
Less County Collector's commission	11.80		1,168.55
Miscellaneous receipts			2,421.87
Interest on cash balances			1,458.37
			417,594.15

EXPENDITURES.

Salaries, main library	$181,119.74
Salaries, branches	46,047.18
Salaries, delivery stations	7,005.40
Delivery Stations, misc	5,311.33
Branches, misc	8,741.03
Books	49,345.11
Binding	21,176.23
Finding lists	1,735.07
Printing and stationery	5,455.46
Periodicals	6,929.63
Miscellaneous	3,546.62
Fuel	9,670.68
Heating and generating plant	1,083.85
Electric supplies and repairs	917.85
Elevator supplies and repairs	254.08
Janitor expense	521.78
Furniture and fixtures	2,809.43
Insurance	1,775.12
Freight and expressage	159.93
Postage	1,380.00
Books lost and paid for—refunds	183.74
Repairs, alterations and improvements	19,604.38
Total expenditure	374,773.64
Balance cash in hands City Treasurer, Dec. 31, 1913	$42,820.51

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, reported progress on the various matters in the hands of the Committee and was granted further time.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 9, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell and Mayer.

Absent—Director Breyer.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held January 26, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication from L. E. Gosselin, Deputy Comptroller was received and placed on file:

"City of Chicago,
"Department of Finance,
"Office of the Comptroller.
"Jan. 31, 1914.

"Mr. H. G. Wilson,
"Secretary Chicago Public Library,
"City.

"Dear Sir:—In reply to your verbal inquiry, would say the assessed valuation of the city for the year 1913, as announced by the County Clerk, is $981,787,576.00, and the rate for Public Library purposes is 4 cts. per $100. which produces $392,715.03, as the taxes of 1913, collectible in 1914.

"Enclosed we send memorandum schedule of the remittances to be made by the County Collector during the year 1914.

"Yours very truly,
"L. E. GOSSELIN,
"*Deputy Comptroller.*"

From Helen Putnam, of Francis W. Parker School, requesting permission to use the room on the fifth floor in the Library building on six successive Saturday mornings at 10:45 o'clock, beginning February 21st inst., for the purpose of holding a course of lectures by Prof. George Dorsey of the Field Museum.

Director Despres moved that the request be granted.

Carried.

The following communications were received and referred to the Committee on Delivery Stations:

From John A. Weis, resigning as keeper of delivery station No. 7 West, and from Harry Berg, requesting to be appointed keeper of delivery station No. 7 West, he having purchased the business from the former keeper.

From Mrs. W. H. Fleming, 3127 Cottage Grove avenue, requesting the Board to establish a delivery station in her store at that number.

From citizens in the vicinity of Homan avenue and 19th street, requesting the Board to establish a delivery station at 1940 S. Homan avenue.

The following communication was received and placed on file:

CHICAGO, Feb. 9, 1914.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I have the honor to inform you that in accordance with section six, article nine, of the Employès Pension Act, the Board of Trustees of the Public Library Employés Pension Fund have filled the vacancy in that Board caused by the resignation of Mr. Malcolm McDowell, by the appointment of Dr. Frank J. Pokorney as a trustee until the next annual election.

Respectfully submitted,

H. G. WILSON, *Sec'y.*

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 134 vols., $183.00.

Current American fiction, 115 vols., $135.00.

Current American Juvenile books, 5 vols., $4.00.

Miscellaneous books, 94 vols., $66.00.

Non-fiction books for branches, 269 vols., $298.00.

Fiction for branches, 319 vols., $372.00.

Juvenile books for branches, 968 vols., $878.00.

Books to be replaced for branches, 23 vols., $20.00.

Non-fiction for Sheridan branch, 741 vols., $923.00.

Fiction for Sheridan branch, 918 vols., $993.00.

Juvenile books for Sheridan branch, 704 vols., $742.00.

Reference books for Sheridan branch, 90 vols., $213.00.

Non-fiction for deposit collection, 153 vols., $184.00.

Fiction for deposit collection, 332 vols., $378.00.

Juvenile books for deposit collection, 595 vols., $658.00.

Non-fiction for Kelly branch (Kelly fund), 26 vols., $30.00.

Fiction for Kelly branch, 25 vols., $27.00 (Kelly fund).

Juvenile books for Kelly branch (Kelly fund), 43 vols., $35.00.

Books to be purchased from the Ryder fund, 9 vols., $80.00.

Regular fund:	5460 vols.,	$6047.00
Kelly fund:	94 vols.,	92.00
Ryder fund:	9 vols.,	80.00
Total:	5563 vols.,	$6219.00

Your Committee also recommends that a list of miscellaneous bills herewith sub-

mitted, amounting to $49.43, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

Feb. 9, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

A. C. McClurg & Co., books	$3,321.16
A. L. A. Publishing Board, books	90.00
C. V. Ritter, books	79.00
H. W. Wilson Co., subscription	32.70
Rand McNally & Co., books	15.00
O. G. Waffle, books	18.00
R. L. Polk & Co., books	11.00
J. S. Goodman & Co., books	8.00
Albert Bonnier Publishing House, books	5.40
Charles Goldman Co., books	4.00
Geo. E. Koebler, binding	840.66
John Seybold, binding	614.34
Joseph Flucke & Son. binding	391.78
Burgmeier Book Bindery, binding	359.35
Northwestern Bindery, binding	322.37
Dwight Bros. Paper Co., paper	19.00
J. W. Butler Paper Co., paper	14.18
J. R. Bowman & Co., paper	5.40
Swigart Paper Co., paper	75.62
Pilcher-Hamilton Co., paper	26.39
Sewell-Clapp-Envelopes, envelopes	27.87
Bradner Smith & Co., envelopes	8.70
Graham Paper Co., scratch pads	5.00
Cameron, Amberg & Co., printing, etc.	62.25
Max Stern's Sons, printing	36.50
James Watson & Co., printing	33.55
Schulkins & Co., printing	7.00
Geo. E. Cole & Co., stationery	27.33
Carter & Allen, multigraph ribbon coupons	12.00
Slade, Hipp & Meloy, gummed muslin	7.20
H. S. Parrish & Co., rubber stamps, etc.	8.35
H. G. Wilson, Sec'y, cash expenditures, Jan., 1914	211.55
	$6,700.65

He, also, presented a list of bills for books to be paid from various funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Austin Insurance Fund:	
A. C. McClurg & Co., books	$38.55
Ryder Fund Income Account:	
A. Kroch & Co., books	$25.30
Kelly Fund Special:	
A. C. McClurg & Co, books	$733.47

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following list of vacancies and appointments for January, 1914, which was received and ordered published.

Irving Augustus, page, separated January 23.

Louise Ayers, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Helen Barlow, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Elizabeth Bell, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Max Berg, page, appointed temp. January 6, $300 per year.

Adele Bergman, senior cataloguer, transferred to City Hall January 18.

Mrs. Katie Bogosh, janitress, separated January 4.

Rebecca M. Bond, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Tony Carivello, page, appointed temp. January 26, $300 per year.

Harry Chernim, page, separated January 19.

Andrew E. Christophersen, mechanical and electrical engineer, resigned January 14.

Jacob E. Cohen, page, separated January 15.

Frank J. Conlon, mechanical and electrical engineer, appointed temp. January 27, $1300 per year.

Helen Crowe, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Raymond J. Dwyer, appointed senior library assistant January 6, $720 per year. (Promotional.)

James E. Edwards, appointed senior library assistant January 19, $720 per year. (Promotional.)

Lillian Fenneman, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Walter B. Flintrup, appointed senior library assistant January 16, $720 per year. (Promotional.)

Nathan Goldberg, page, separated January 18.

Leon Goodman, page, appointed temp. January 21, $300 per year.

Mildred Goodnow, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Herbert Goodrich, page, appointed temp. January 21, $300 per year.

Mildred Harris, junior library assistant, appointed temp. January 5, $420 per year.

Charlotte Hartmann, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Joe Jankauer, page, separated January 6.

Frank Janofsky, page, appointed temp. February 2, $300 per year.

Valentine Kolloch, mechanical and electrical engineer, reinstated January 20, $1300 per year; resigned January 20.

John E. McClusky, page, separated January 2.

Margaret MacDonald, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Emily Menz, janitress, appointed January 5, $15 per month.

Herman L. Miller, appointed senior library assistant January 13, $720 per year. (Promotional.)

Edward M. Peterson, appointed senior library assistant January 21, $720 per year. (Promotional.)

James Phelan, page, appointed temp. January 6, $300 per year.

Maurice L. Reinhold, page, appointed temp. January 13, $300 per year; separated January 16.

Charles Rich, page, appointed temp. January 20, $300 per year

Thomas Scandiff, page, separated January 20.

Geraldine Scott, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Stella Turek, junior library assistant, appointed temp. on half-day schedule January 2, $420 per year.

Joseph Virgl, page, appointed temp. January 6, $300 per year.

William Yonker, page, appointed temp. January 26, $300 per year.

COMMITTEE ON BRANCHES.

Director Henius, Chairman, presented the following list of bills for the maintenance of the Kelly Branch Library and moved that the bills be paid from the Kelly Branch Fund.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

A. C. McClurg & Co., books	$114.28
Geo. E. Koehler, binding	39.48
Northwestern Bindery, binding	14.55
Joseph Flucke & Son, binding	1.68
Commonwealth Edison Co., current	31.84
Chicago Telephone Co., service	4.29
	$206.12

COMMITTEE ON DELIVERY STATIONS.

Director Ksycki, Chairman, presented the following report of the Committee, which was received and placed on file:

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Report was made at the last meeting of your Board by your Committee on Stations of the initial steps taken to close agencies that have been languishing in order that improved service may be given elsewhere. Wherever possible and desirable, arrangements have been perfected to substitute deposit stations for delivery stations. The result is evident in the circulation figures for the month. Some of the delivery stations, which barely reached a hundred circulation monthly, show surprising activity as

deposit stations. For the month of January the deposit station circulation was as follows:

Brighton	1349
Grand Crossing	1879
Edison Park	722
Fernwood	746
Irving Park	664
Longwood	857
Norwood	236
Rogers Park	266
Park Manor	1198
West Pullman	2655
Business Deposit Stations	20,654
Total	31,226

Respectfully submitted,

PHILIP M. KSYCKI,
DR. F. J. POKORNEY,
Committee on Delivery Stations.

Feb. 9, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 47.39
Polack Tyre & Rubber Co., rubber tires	100.18
Standard Oil Co., gasoline	121.80
Valvoline Oil Co., gas engine oil	29.10
Perkins Machine Co., machinists labor, etc.	40.65
Beckley Ralston Co., automobile accessories	8.19
Wayman & Murphy Co., automobile parts	19.30
	$356.61

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of the Chairman, Director O'Connell presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent, etc., W. 26th St. Branch	75.00
Henry Wolf, rent, etc., North Av. Branch	72.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	65.00
Chicago Telephone Co., service	77.63
Commonwealth Edison Co., electric current, branches	89.62
Peoples Gas Light & Coke Co., gas, branches	39.68
Peoples Gas Light & Coke Co., arc lamp rental, branches	5.50
Eldridge Coal Co., coal, branches	92.88
James A. Keiser, making platform, branch	20.00
Sanitary Office Towel Co., laundering towels	35.69
Individual Towel & Cabinet Service Co., towel supply	8.40
Cudahy Packing Co., soap powder	12.00
Haegele Ice Co., ice	11.88
Remien & Kuhnert Co., turpentine, shellac, raw oil, etc	20.90
Samuel Harris & Co., machinists supplies	6.59
Bullard & Gormley Co., hardware	5.89
Derby Steam Laundry Co., cheese cloth	12.50
Shavings and Sawdust Co., sawdust	8.00
Newman Clock Co., repairing watchman's clock	5.50
Raymond Express Co., delivering mail	9.00
Bunge Bros. Coal Co., coal	1,015.80
Krehbiel Co., coal analysis	25.00
Lunkenheimer Co., globe valves, etc	5.52
D. J. Gallagher Mfg. Co., wipers	5.25
Crane Co., engineering supplies	4.98
Illinois Electric Co., electrical supplies	31.34
Crescent Brush Works, sweepers and brushes	29.00
Newton & Hoit Co., oak chairs	110.00
Library Bureau, newspaper files and cards	22.10
H. G. Wilson, Sec'y, cash expenditures Jan., 1914	84.08
	$2,206.73

He, also, presented the bill of Wm. E. Dever for $140.00 for rent for the month of February, 1914, for premises 4734 and 4736 Racine avenue, and moved that the bill be paid from the special fund for the maintenance of the Sheridan Branch.

Carried.

Yeas—Directors Henius, Ksycki, Des-

pres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Finance presents the following recommendations in reference to the payment of bills in connection with the furnishing and maintenance of the Sheridan Branch:

1. That the sum of $5,000.00 be transferred from the various banks now holding the funds belonging to the Hiram Kelly Fund Income to the Union Trust Company.

2. That bills as ordered by the Board, and salaries of the employés at the Sheridan Branch, be paid by checks drawn against this account; said checks to be signed by the President and Secretary of the Board.

Respectfully submitted,

JAMES J. HEALY,
OSCAR G. MAYER,
Committee on Finance.

CHICAGO, Feb. 9, 1914.

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, presented the following report of the Committee, which was received and laid over, under the rules, until the next regular meeting of the Board.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In compliance with the directions of the Board, your Committee on By-laws has given careful consideration to changes contemplating the elimination of committees which seldom have business referred to them, and the consolidation of others whose duties parallel and in some instances overlap. By reducing the number of committees it will also be possible to place all the members of the Board in more intimate touch with its transactions than by scattering the membership over a large number of committees, as at the present time. We submit herewith amendments to the by-laws which carry out the suggestions made at the informal discussions of the Board bearing on this subject.

Respectfully submitted,

T. FRANK O'CONNELL,
SAMUEL DESPRES,
PHILIP M. KSYCKI,
Committee on By-Laws.

Feb. 9, 1914.

The following are the amendments:

Amend Art. V, so that the same shall read as follows:

There shall be three Standing Committees, to be appointed by the President, namely: A Committee on Library; on Administration; and on Buildings and Grounds; each of said Committees to consist of three Directors; and the President may add one or more members to any Committee to serve temporarily in place of any committee member unable to act on account of sickness, absence or other cause.

Amend Art VIII by striking out the words "Committee on Finance" where the same occur in the first and second paragraphs, and inserting in lieu thereof the words "Committee on Administration." Also amend by striking out the words "Chairman of the Finance Committee of the Board," where they occur in the third paragraph of said Art. VIII, and inserting in lieu thereof the words "Vice-President of the Board."

Amend Art. IX by striking out the

words "Committee on Library," in the concluding sentence of first paragraph, and inserting the word "Board" in lieu thereof.

Amend Art. X by adding thereto the following: "The Committee on Library" shall also have supervision of the location, equipment and management of the branches, and also the supervision of all lectures, story-hours and other accessory educational agencies at the branches held under the auspices of the Board of Directors.

The Committee shall have supervision and care of the delivery stations established by the board and of all matters pertaining thereto.

Amend Art. XI, XII, XIII, XV and XVI so as to read as follows:

Art. XI. The Committee on Administration shall have supervision of matters relating to the appointment, control, remuneration and hours of service of the employés of the library; of the accounts, the revenues arising from the Library Fund and from other sources, and the care, custody and investment of all moneys received by the library through bequests, legacies or donations.

The Committee on Administration shall consider and report upon all propositions for the amendment, repeal, revision of any of the By-Laws of the library, and upon all legal questions.

Amend Art. XIV so as to read as follows:

Art. XII. The Committee on Buildings and Grounds shall have supervision of the maintenance, alteration, repair, furnishing, heating and lighting of the library, branch library buildings, and other branch quarters, including the leasing of rooms, and of insurance and the purchase of supplies, not provided for otherwise.

Renumber Art. XVII to read Art. XIII.

Renumber Art. XVIII to read Art. XIV and insert the words "Committee on Administration" in lieu of the words "proper committee," where the same occur in said article.

Renumber Art. XIX to read Art. XV and succeeding articles to follow in order.

Amend Art. XXI, by inserting after the word "illness," where the same occurs in the second paragraph, the words, "or other good and sufficient reasons."

Also amend the third paragraph, as altered Feb. 24, 1913, by inserting immediately preceding the following paragraph the following:

The hours of opening and closing in the several branch libraries shall be determined by the Administration Committee from time to time as circumstances may warrant. They shall be closed in all departments on Thanksgiving Day, Fourth of July, Christmas Day, Christmas eve., after 5:30 p. m., and on Sundays from June 1 to September 30, inclusive.

REPORTS.

The Librarian presented the statistical report for the month of February, which was received and ordered published.

NEW BUSINESS.

The Secretary stated that he had received a communication from the City Comptroller notifying him that the City had arranged for semi-monthly payrolls for the various city departments, and asked that the Board consider this matter in reference to the Library payrolls.

Director Healy moved that all Library employés be paid semi-monthly and that the Secretary be instructed to prepare payrolls on this basis; this action not to include delivery station keepers.

Carried.

On motion of Director Ksycki, the Board adjourned.

H. G. WILSON,

Secretary.

REPORT OF LIBRARIAN FOR JANUARY, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of January was 332,166; for the corresponding month of the previous year, 278,051. The circulation was from the following sources:

Central Library	62,658
Branches	163,230
Stations	79,645
Traveling Libraries	10,512
Deposits and Miscellaneous	16,121
	332,166

The following is a summary of the books obtained at the Central Library:

Main Collection	28,365
Open Shelf	27,446
Hughes Room	1,662
Information Desk (Teachers' and special cards)	4,616
Miscellaneous	343
Books for the Blind	226
	62,658

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	2,134	419	2,553
Austin	10,030	593	10,623
Bessemer Park	3,436	275	3,711
Blackstone	7,217	292	7,509
Burr School	4,840	347	5,187
Cornell Square	4,740	218	4,958
Davis Square	3,241	127	3,368
Fuller Park	5,271	257	5,528
Hamilton Park	4,740	415	5,155
Hamlin Park	4,510	251	4,761
Hebrew Institute	10,329	3,071	13,400
Holstein Park	5,784	130	5,914
Humboldt	5,142	773	5,915
Kelly	13,653	605	14,258

Lawndale	5,793	340	6,133
Lewis Institute	12,700	926	13,626
Lincoln Center	6,750	488	7,238
Logan Square	8,415	646	9,061
Mark White	4,517	212	4,729
Ogden Park	5,837	547	6,384
Seward Park	640	660	1,300
Sherman Park	5,945	302	6,247
Eckhart Park	6,477	165	6,642
Stanford Park	5,397	1,032	6,429
Dvorak Park	4,719	351	5,070
West 26th Street	10,973	501	11,474
Traveling Libraries	10,512	60	10,572
Business House Deposits	15,854	4,533	20,387
Miscellaneous Reference	267	.....	267
Total	189,863	18,536	208,399

Of the 79,645 books supplied through the Stations Department 13,943 were sent to 26 branches and 65,702 to 86 stations. The books supplied for the same month of the preceding year numbered 80,293 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 12,776.

REFERENCE ROOM.

Number of books issued from stacks 42,137
Number of recorded visitors 17,291

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 5,327. Visitors, 1,525.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 9,652. Visitors, 2,831.

CIVICS ROOM.

Magazines issued, 1,730; directories consulted, 2,108; bound documents, 1,809; books, 1,371; pamphlets, 922. Visitors, 5,216.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,629. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 318. Average maximum attendance per hour, 416.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,687; issued in January of the previous year, 6,140.

Number of non-fiction cards issued, 6,288; juvenile cards, 4,000; research cards, 12; vacation cards, ...; teachers' cards, 123. The number of three-year cards outstanding is 155,650.

BINDERY DEPARTMENT.

Number of books at binderies January 1, 1914	9,568
Number of books sent to binderies in January, 1914	6,424
Total number of books at binderies in January, 1914	15,992
Number of books received from binderies in January, 1914	6,877
Number of books at binderies February 1, 1914	9,115
Number of books repaired in Library inJanuary, 1914	7,448

GROWTH OF THE LIBRARY.

The total number of volumes in the Library February 1, 1914, was 549,102. Received since June 1, 1913, 45,102; since January 1, 1914, 5,087. Books worn out and discarded since June 1, 1913, 9,613; since January 1, 1914, 1,475. Books lost and paid for since June 1, 1913, 740; since January 1, 1914, 99. Books found and money refunded since June 1, 1913, 94; since January 1, 1914, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, Feb. 9, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 23, 1914.

OFFICIAL RECORD.

There being no quorum present, the Board adjourned.

H. G. WILSON, *Secretary.*

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 9, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, Pokorney, O'Connell and Mayer.

Absent—Directors Ksycki and Breyer.

MINUTES APPROVED.

On motion of Director O'Connell, the minutes of the regular meeting held February 9, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Eleanor M. Mahany, Secretary of the Chicago Teachers' Pension Contributors' League, requesting the use of a room seating 300 people in the Public Library building for meetings of that society.

Director Healy moved that the request be not granted.

Carried.

From G. Lenzer, representing the Englewood Educational Club, requesting permission to use a room in the Hiram Kelly Branch Library Building for the purpose of holding class meetings three evenings a week.

Director Henius moved that the request be not granted.

Carried.

From Genevieve Glavin, Corresponding Secretary Thirty-first Ward Women's Non-Partisan Club, requesting permission to hold meetings in the Hiram Kelly Branch Library Building every two weeks.

Director Healy moved that the request be not granted.

Carried.

From Garrett Flavin, President Knights of Eldorado, requesting permission to hold meetings of that club in the Hiram Kelly Branch Library Building.

Director O'Connell moved that the request be not granted.

Carried.

From Harry Berg, resigning as keeper of delivery station No. 7 West, 1635 N. California avenue, and from Ben Gomberg, requesting the Board to appoint him keeper of this delivery station, he having purchased the business from the former keeper.

Referred to the Committee on Delivery Stations.

From Morris Schatz, reporting an accident occurring at the corner of Milwaukee and North avenues in which Mrs. Lena Meyer was injured by one of the library automobiles.

The Secretary was instructed to turn the communication, with the reports, over to the Law Department of the city.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 396 vols., $483.00.

Current American fiction, 133 vols., $159.00.

Current American juvenile books, 17 vols., $19.00.

Extra copies of non-fiction for stacks and open shelves, 964 vols., $1043.00.

Miscellaneous books to be replaced, 37 vols., $29.00.

List of extra copies and replacements in special bindings, fiction, 72 vols., $100.00.

List of extra copies and replacements in special bindings, juvenile books, 161 vols., $249.00.

Books from the A. L. A. Publishing Board, 153 vols., $90.00.

Books for the Thomas Hughes room, 133 vols., $138.00.

German picture books for the Thomas Hughes room, 11 vols., $6.50.

Miscellaneous books, 222 vols., $493.00.

Non-fiction for branches, 209 vols., $206.00.

Fiction for branches, 322 vols., $366.00.

Juvenile books for branches, 719 vols., $635.00.

Non-fiction for deposit collection, 28 vols., $32.00.

Fiction for deposit collection, 2955 vols., $3404.00.

Juvenile books for deposit collection, 73 vols., $74.00.

Books to be purchased from the Ryder fund, 8 vols., $114.00.

Non-fiction for Kelly branch (Kelly fund), 21 vols., $24.00.

Fiction for Kelly branch (Kelly fund), 34 vols., $39.00.

Juvenile books for Kelly branch (Kelly fund), 60 vols., $62.00.

Regular fund:	6605 vols.,	$7526.50
Ryder fund:	8 vols.,	114.00
Kelly fund:	94 vols.,	101.00
Total:	6707 vols.,	$7741.50

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $41.66, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, March 9, 1914.

He, also, presented the following report and moved its adoption, with the provision that the appropriation of one hundred dollars, named therein, be paid from the accumulated income of the Hiram Kelly fund.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In accordance with the action of the Board whereby the Committee on Library was vested with power to make arrangements for a suitable library exhibit at the Exposition of Book and Graphic Arts to be held in Leipzig during the current year, your Committee has planned to make a display in connection with the American Library Association. Photographs and statistical data have been sent to the committee having this exhibition in charge, and the mounting, making of charts and other necessary work will be undertaken through this central agency. The proportional charge required for this purpose is $100, and we recommend that the secretary be authorized and directed to remit this amount to the chairman of the committee, Dr. Frank P. Hill, Brooklyn, N. Y. The Chicago Public Library's share in this exhibit will represent largely the extension work undertaken in Chicago, and the entire exhibit will form the nucleus for the more extended and detailed display of library work planned for the Panama Exhibition to be held in San Francisco a year hence.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, March 9, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

A. C. McClurg & Co., books	$7,154.51
C. V. Ritter, books	242.95
Powners Book Store, books	142.35
A. L. A. Publishing Board, books	90.00
J. D. Eisenstein, books	35.00
Mrs. H. T. Griswold, books	24.00
Elliott-Madison Co., books	15.50
Chicago School of Civics and Philanthropy, books	7.50
G. E. Stechert & Co., periodicals and books	1,508.59
Bennett's Newspaper and Magazine Agency, subscriptions	5.25
John Seybold, binding	708.45
Geo. E. Koehler, binding	539.62
Northwestern Bindery, binding	472.98
Joseph Flucke & Son, binding	204.12
Burgmeier Book Bindery, binding	93.33
Rogers & Hall Co., printing	316.61
Dwight Bros. Paper Co., paper	27.78
Bradner Smith & Co., paper and envelopes	43.15
Swigart Paper Co., paper	29.94
W. D. Messinger & Co., twine	6.30
Max Stern's Sons, printing	88.15
Cameron, Amberg & Co., printing	22.00

James Watson & Co., printing	20.30
Sewell-Clapp, envelopes	20.73
Rockwell-Barnes Co., pencils and paper	71.50
Geo. E. Cole & Co., stationery	49.29
Library Bureau, cards	32.60
Edwards & Hancock, paper	15.00
Kirk's Ink Co., paste	9.00
Hammond Typewriter Co., typewriting supplies	7.60
Goodyear Rubber Co., rubber bands	4.95
American Multigraph Sales Co., repairing multigraph machine	4.75
H. S. Parrish & Co., rubber dates and stamps	14.15
Louis Melind Co., ink pads and ink	5.75
H. G. Wilson, Sec'y, cash expenditures, Feb., 1914	193.28
	$12,226.98

He, also, presented the following bills to be paid from the Ryder fund income account and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Alfred A. Goldschmidt, books	$106.50
G. Broes Van Dort Co., books	30.75
Albert Bonnier Publishing House, books.	13.50
Faithorn Co., book	10.00
Bruno Hessling Co., book.	3.75
G. E. Stechert & Co., periodicals	81.82
	$246.32

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Samuel Rogalski, senior assistant, who has completed twenty-four years and three months faithful service in the employ of this Board, and who retires on account of ill health, the same to take effect February 11.

Edward J. Bradley, coat room attendant, to take effect March 4.

Valentine Kolloch, mechanical and electrical engineer, to take effect January 20.

It is hereby recommended that leave of absence be granted as follows:

Walter R. Kennedy, page, evening service, for one month without pay from March 3.

A. Agnes O'Brien, senior assistant, from January 10 to February 10, on full pay, salary deducted for the period mentioned to be reimbursed.

Ellen McDonald, janitress, extension of leave without pay, for three months from February 21.

Helen Babcock, junior assistant, extension of leave without pay until April 1.

Your Committee recommends that the following requirements be made applicable to the evening and holiday service from and after this date:

Members of the staff assigned to duty for evening and holiday service at the Main library will be required to be on duty each alternate Sunday from 9:00 a. m. to 6 p. m., with usual allowance for mid-day meal, and three evenings of the week from 5:30 p. m. to 10:00 p. m., and on alternate evenings from 5:30 p. m. to 8:30 p. m. On special holidays, and at such other times as their services may be needed, including the period from May 1 to October 1, they will be required to serve as they may be assigned (during Saturday afternoons from 1:00 p. m. to 5:00 p. m.), receiving as compensation therefor over-time allowance as follows:

Positions equivalent to those of principal assistants, 40 cents per hour; senior assistants, 30 cents per hour; junior as-

sistants, 25 cents per hour; pages, 20 cents per hour.

Respectfully submitted,

DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, March 9, 1914.

He, also, presented the following list of vacancies and appointments for February, 1914, which was received and ordered published.

Dagne Arentz, junior library assistant, appointed temp. February 20, $420 per year.

Joseph Barnett, page, appointed temp. February 26, $300 per year.

Edith Bredin, junior library assistant, transferred to City Hall February 4.

John J. Bresnahan, page, appointed temp. February 6, $300 per year.

Gerald C. Bunn, page, appointed temp. February 9, $300 per year; separated February 19.

David DeRoches, elevator operator, appointed temp. February 1, $810 per year.

Matthew Freylinger, page, separated February 22.

Leon Goodman, page, separated February 4.

George Hillman, page, appointed temp. February 21, $300 per year.

Alonzo Ingoldsbry, page, appointed temp. February 11, $300 per year; separated February 20.

Frank Janofsky, page, separated February 8.

Lilly Klausner, junior library assistant, appointed temp. February 4, $420 per year.

Mrs. Rose Prince, janitress, appointed temp. February 20, $50 per month.

Samuel Rogalski, senior library assistant, resigned February 11.

Howard Sams, page, separated February 1.

Edward Saperstein, page, appointed temp. February 5, $300 per year.

Gertrude C. Shine, stenographic assistant, separated February 25, appointed civil service February 26, $600 per year.

Ivan Stewart, page, appointed temp. February 21, $300 per yea r.

COMMITTEE ON BRANCHES.

Director Henius, Chairman, presented the following report and moved its adoption

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen: — Your Committee on Branches respectfully recommends an additional appropriation of $1,500 for the maintenance of the Sheridan Branch; said amount to be transferred from the accumulated income of the Hiram Kelly Fund.

Respectfully submitted,

MAX HENIUS,
T. FRANK O'CONNELL,
OSCAR G. MAYER,
Committee on Branches.

March 9, 1914.

He, also, presented the following bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund:

A. C. McClurg & Co., books	$108.43
Bennett's Newspaper and Magazine Agency, periodicals	2.60
Geo. E. Koehler, binding	32.72
Northwestern Bindery, binding	18.31
John Seybold, binding	.75
Eldridge Coal Co., coal	119.84
Commonwealth Edison Co., current	23.86
Chicago Telephone Co., service	3.75
McIntosh Stereopticon Co., carbons	1.00
Johnson Service Co., leather cup	.60
McMaster-Carr Supply Co., gauge glasses	.45
	$312.31

Bills to be paid from Kelly Fund Special:

A. C. McClurg & Co, books	$152.87

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Account:

Bennett's Newspaper and Magazine Agency, periodicals	$ 65.00
A. H. Revell & Co., furniture	39.75
Marshall Field & Co., frame, etc	12.50
Crane Electric Specialty Co., electric sign	102.50
United Painting and Decorating Co., decorating, etc	67.00
Schiller, The Florist, plants	20.00
Wm. E. Dever, rent	140.00
	$446.75

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommends the transfer of station 7 West, California and North avenues, from the present custodian to Mr. Ben Gomberg, who has purchased the store wherein it is located.

Your Committee recommends that the petition for a station at 3127 Cottage Grove avenue be placed on file, as this location is within 4 blocks of a station at 31st street and Prairie Avenue; also that a request for a station at 1940 S. Homan avenue be denied as a station in the immediate vicinity was recently closed for lack of circulation.

Respectfully submitted,

DR. F. J. POKORNEY,

Committee on Delivery Stations.

CHICAGO, March 9, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Standard Oil Co., gasoline	$ 98.10
New York and New Jersey Lubricant Co., oil	73.60
Valvoline Oil Co., gas engine oil	14.25
United States Tire Co., rubber tire	67.59
D. J. Gallagher Mfg. Co, waste	10.73
Goldsmith Bros. Smelting and Refining Co., platinum wire	26.21
Jones & Laughlin Steel Co., chain	4.16
Chalmers Motor Co., labor, etc., repairing automobile	18.40
	$313.04

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of the Chairman, Director O'Connell presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts), rent, Austin Branch	100.00
Skola Vojta Napstrek (Rudolph Mulac, Pres.), rent, W. 26th St. Branch	75.00
Henry Wolf, rent, North Av. Branch	72.00
Julius Fuermann, rent, Fullerton Av. Branch	65.00
Commonwealth Edison Co., electric current, branches	66.01
Peoples Gas Light & Coke Co., gas, branches	24.80
Peoples Gas Light & Coke Co., arc lamp rental, branches	5.50
Eldridge Coal Co., coal, branches	92.88
Chicago Telephone Co., service	79.94
McMaster-Carr Supply Co., air vents	11.20
Citizens Street Cleaning Bureau, removing ashes	28.80
McNeil & Higgins Co., soap	13.50
Haegele Ice Co., ice	9.56
Sanitary Office Towel Co., laundering towels	29.43
Individual Towel & Cabinet Service Co., towels	8.58
Bullard & Gormley Co., hardware	22.23
Fairbanks, Morse & Co., rubber tires	4.95
Raymond Express Co., delivering mail	9.00
City Collector, City of Chicago, street car books	5.30
Bunge Bros. Coal Co., coal	812.91
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	76.41
Chas. A. Schieren Co., belting	11.75
Western Electric Co., electrical supplies	19.01
Burdett-Roundtree Mfg. Co., overhauling elevator door devices	89.55

Kaestner & Hecht Co., elevator supplies	15.80
Atlas Products Co., soap	21.96
James S. Kirk & Co., soft soap	20.65
Mulligan-Bilgman Co., soap powder	6.08
Morrisson-Plummer & Co., janitor supplies	4.97
Louis F. Nonnast Sons, table tops	72.00
Charles L. Cole, insurance on building and contents Blackstone Branch	177.00
Tyler & Hippach, window lights	7.00
H. G. Wilson, Sec'y, cash expenditures Feb., 1914	62.19
	$2,245.97

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, called up the proposed amendments to the by-laws laid over from the last regular meeting and moved the adoption of the amendments as proposed.

Director Pokorney moved that the amendments be considered *seriatim*.

It was so ordered.

Director Despres moved the adoption of the first amendment.

Carried.

Director Healy moved the adoption of the second amendment.

Carried.

Director Despres moved the adoption of the third amendment.

Carried.

Director Henius moved the adoption of the fourth amendment.

Carried.

Director Despres moved the adoption of the fifth amendment.

Carried.

Director Healy moved the adoption of the sixth amendment.

Carried.

Director Henius moved the adoption of the seventh amendment.

Carried.

Director Henius moved the adoption of the eighth amendment.

Carried.

Director Henius moved the adoption of the ninth amendment.

Carried.

Director Henius moved the adoption of the tenth amendment.

Carried.

Director Henius moved that the by-laws, as amended, be adopted as the by-laws of the Board to be effective July 1, 1914.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

The following are the by-laws as adopted, becoming effective July 1, 1914:

Article I. The annual meeting of the Board of Directors of the Chicago Public Library for the election of a president and a vice-president shall be held as soon as is practicable after the first day of July, and after the new directors shall have been appointed and have qualified.

Art. II. Regular meetings shall be held on the second and fourth Mondays of each month at 5 o'clock p. m., unless otherwise ordered, and at all meetings five directors shall constitute a quorum of the Board. The order of business at regular meetings shall be as follows:

1. Consideration of the records of previous meeting.
2. Communications.
3. Unfinished Business.
4. Reports from Standing Committees.
5. Reports from Special Committees.
6. Reports of Officers.
7. New Business.

Art. III. Special meetings may be called by the Secretary, upon the written request of the President or of any two Directors, stating the object of the meeting, and a notice thereof of not less than two days shall be given to each Director,

in which shall be stated the object of the meeting. No business shall be transacted at such meeting except such as is stated in the notice.

Art. IV. The officers of the Board of Directors shall consist of a President, a Vice-President and a Secretary. The President and Vice-President shall hold their offices respectively until the next annual election, and until their successors shall have been elected and qualified.

Art. V. There shall be three Standing Committees, to be appointed by the President, namely: A Committee on Library; on Administration, and on Buildings and Grounds; each of said Committees to consist of three Directors, and the President may add one or more members to any committee to serve temporarily in place of any committee member unable to act on account of sickness, absence or other cause.

Committees shall furnish to the President, at his request, such data as he may require for his annual report.

Art. VI. The President shall be ex-officio a member of each of the Committees, without power to vote. It shall be his duty to preside at all meetings of the Board; to sign all vouchers certified to be correct by the Secretary and approved by the Board, upon which warrants shall be drawn on the City Treasury on account of the Library Fund; to appoint the Standing Committees for the year; to prepare for the consideration of the Board the annual report of the Board of Directors, required by the seventh section of the "Free Public Library" Act.

Art. VII. In the absence or inability of the President, all the duties of that office shall devolve upon the Vice-President.

Art. VIII. It shall be the duty of the Secretary to keep a neat, exact and permanent record of the proceedings of the Board of Directors, and have copies thereof printed for the use and information of the members of the Board and of the officers of the Library. He shall, also, keep a record, when required to do so, of the transactions of the Committees of the Board, and send notices of all meetings of the Board to the Directors, and of the Committees to the members thereof. The Secretary shall, also, under the supervision of the Committee on Administration, be the financial officer of the Library, and keep its accounts and receive and safely deposit and account for all moneys which may come into his custody from bequests, legacies, donations, fines, security deposits, sale of finding lists, books lost and paid for, and all other moneys which, under the rules and practice of the Library, may be placed in his custody as Secretary. All moneys, securities and other evidences of values received from bequests or donations, and all moneys, securities and other evidences of values derived from the investment of such funds shall be deposited in a bank, or banks, to be designated by the Library Board, in the name of "The Chicago Public Library."

The investment of bequeathed or donated funds shall be made by the Committee on Administration, subject, however, to the approval of the Board in the case of each investment.

All warrants against funds deposited to the credit of The Chicago Public Library received from bequests or donations, or against interest thereon or revenue therefrom, shall be drawn by the Secretary of the Public Library Board, and shall be countersigned, after being drawn, by the hand of the President of the Public Library Board. But such warrants shall first be ordered paid in the usual course by the Library Board. No warrant for a greater sum than five thousand ($5,000) dollars shall be drawn unless it shall, in addition to the signatures of the Secretary and President, be also countersigned by the Vice-President of the Board, and no warrant for a sum greater that five thousand ($5,000) dollars shall be presented

for payment without being accompanied by a certified copy of a resolution of the Public Library Board ordering its payment.

He shall make to the Board quarterly, at a regular meeting, a statement of all moneys received and disbursed by him in the preceding three months, and once each quarter he shall also report the condition of the Library Fund, appending thereto a certificate as to the correctness of all his books of account for said quarter. And he shall perform such other duties as the Board may direct, and give such security for the faithful performance of his duties as the Board may order.

Art. IX. A Librarian and First Assistant Librarian shall be secured by the Board according to law. The Librarian shall, under the control of the Board of Directors, have charge of the rooms and working force of the Library, and shall be responsible for the care and safety of the books and other public property contained therein, and for the preservation of order in the rooms. He shall prepare, for the approval of the Committee on Library, lists of books to be purchased; and shall have executive superintendence of all matters under the supervision of the several Standing Committees. He shall report to the Board monthly upon circulation of the books for the preceding month, and shall also make an annual report to the Board of Directors at the regular meeting in June.

The First Assistant Librarian shall have charge of such administrative and other duties as the Librarian may designate from time to time. In the absence of the Librarian he shall attend to such details of administration as apply to the routine of the Library.

Art. X. The Committee on Library shall have control and supervision of all matters relating to the selection, purchase, exchange and binding of books and periodicals; the sale and exchange of duplicates and of old magazines and papers not kept for filing and binding; the arrangement for the circulation of books and periodicals, and the needful examination of the Library; the arrangement, printing, sale and disposition of catalogues and finding lists; the statistics of circulation; and all matters relating to the stamps, plates, labels and printed forms in use in the Library. It shall be the duty of the Committee to examine as often as practicable the books in the Library, and to exclude from circulation, and, if deemed expedient, from the Library also, any and all books prejudicial to good morals, if any such shall be found in the Library. No purchase of books or periodicals exceeding a total cost of one hundred dollars shall be made except by authority of the Board.

The Committee on Library shall also have supervision of the location, equipment and management of the branches, and also the supervision of all lectures, story-hours and other accessory educational agencies at the branches held under the auspices of the Board of Directors.

The Committee shall have supervision and care of the delivery stations established by the Board and of all matters pertaining thereto.

Art. XI. The Committee on Administration shall have supervision of matters relating to the appointment, control, remuneration and hours of service of the employés of the Library; of the accounts, the revenues arising from the Library Fund and from other sources, and the care, custody and investment of all moneys received by the Library through bequests, legacies or donations.

The Committee on Administration shall consider and report upon all propositions for the amendment, repeal, revision of any of the by-laws of the Library, and upon all legal questions.

Art. XII. The Committee on Buildings and Grounds shall have supervision of the maintenance, alteration, repair, furnishing, heating and lighting of the

Library, branch library buildings and other branch quarters, including the leasing of rooms, and of insurance and the purchase of supplies not provided for otherwise.

Art. XIII. At any meeting the ayes and noes shall be called upon any question before the Board at the request of one Director.

Art. XIV. All proposed expenditures of money, except current and incidental expenses, shall, unless otherwise ordered by the Board, be referred to or reported upon by the Committee on Administration, and no appropriation shall be made, or indebtedness incurred, to an amount exceeding one hundred dollars, without the concurring votes of a majority of the Directors.

Art. XV. Under the Civil Service Act, in effect August 26, 1895, all applicants for positions of any kind in the Library are required to pass a civil service examination. No application, therefore, will be considered by the Board of Directors until after the applicant has passed such examination, and then only in the order in which his or her name appears on the "register of eligibles."

Art. XVI. The salaries of the employés shall be fixed in accordance with a classification of service and schedule adopted by the Board, and promotions may be made for efficiency, faithfulness, length of service, or other sufficient cause, in accordance with the rules of the Civil Service Commission. The employment, compensation and discharge of employés of the Library Board shall be considered only in executive session.

All communications by employés of the Library addressed to the Board shall be transmitted through the Librarian, or in his absence through the Secretary of the Board, unless such communications concern such officers; and it shall be the duty of such officer to present such communications at the next meeting of the Board, with his opinion thereon accompanying the same.

Art. XVII. The term of service of all employés of the Library shall be dependent upon good conduct and efficiency and the requirements of the service. They shall be subject to suspension from employment by the Committee on Administration, or Librarian, with loss of salary during such suspension, on account of absence without leave, want of attention to business, unreasonable waste of time, want of courtesy toward the public, or improper behavior of any kind. When a suspension shall have been ordered by the Committee, such suspension, with reasons therefor, shall be reported by the Committee to the Board at its next regular meeting. When the Librarian shall have suspended an employé, he shall report the fact to the Committee on Administration for its approval or disapproval, and the reasons for such approval or disapproval shall be reported to the Board at the next regular meeting thereof. Any employé who shall be suspended, shall, upon such suspension, be subject to dismissal by the Board of Directors, but shall be given an opportunity to be heard in his own defense before the Board, as well as before the Civil Service Commission, in the manner set forth in Section 12 of the Civil Service Act, before such dismissal shall take effect.

All persons who have been employed in the Library for a period of not less than six months preceding May 1 shall be entitled to vacations, with pay at the rate of eighteen working days for the full year, provided that absence on account of illness, or other good and sufficient reasons for a maximum period of nine days during any part of the year preceding the vacation period may be deducted from the time allowed for vacations, and for all absence in excess of nine days, full pay shall be deducted unless otherwise ordered by the Board, or unless excused by the Librarian for cause for periods not exceeding two consecutive half-days.

Saturday half-holidays, or equivalent

time off, shall be allowed from May 1st to October 1st, and during the remainder of the year one-half day in every month shall be allowed in such departments as may be designated by the Librarian, to include as to both periods such employés only who have not more than once during any week of the period during which said holiday is allowed been chargeable with tardiness unexcused by the Librarian for cause by him found sufficient.

The Library shall be open on all secular days excepting New Year's day, Lincoln's Birthday, Washington's Birthday, Decoration Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. On the Fourth of July and on Christmas Day all departments of the Library shall be closed. On the other holidays herein mentioned such departments of the Library as the Board may determine shall be open for the use of the public, and the Librarian shall have authority to employ such special or extra service as may be required. The hours of opening and closing in the several branch libraries shall be determined by the Administration Committee from time to time as circumstances may warrant. They shall be closed in all departments on Thanksgiving Day, Fourth of July, Christmas Day, Christmas eve after 5:30 p. m., and on Sundays from June 1 to September 30, inclusive. A record of the attendance of each employé shall be kept and no allowance shall be made for absence from duty, except as above provided, unless by a vote of a majority of the Board.

Art. XVIII. Any person of good deportment and habits may use the reading and reference rooms. No person who is intoxicated or is unclean in person or dress shall be admitted to, or allowed to remain in these rooms. No person shall be allowed to converse, smoke. partake of refreshments, lounge or sleep in such rooms, or use them for any purpose for which they are not intended.

Art. XIX. Any resident of Chicago may draw books from the Library by registering his or her name and complying with such conditions as the Board may prescribe from to time.

Art. XX. The Board of Directors may, for special reasons, admit to the use of the Library persons not actual residents of Chicago. All the privileges of the Library given to Directors shall be extended to ex-Directors.

Art. XXI. When a book shall have been detained beyond the prescribed time, such fines shall be charged borrowers as the Board may determine by schedule, upon recommendation of the Committee on Library.

Art. XXII. Writing or marking in books is prohibited; all injuries to books beyond reasonable wear, and all losses shall be promptly adjusted to the satisfaction of the Librarian.

Art. XXIII. Delinquents will be notified through the mails on the sixth day after their delinquency has occurred; and one week thereafter, if the book be not returned, the guarantor shall be notified. If the book be not returned within one month after serving the first notice, the Librarian may proceed to collect, through the Law Department of the city, the value of the book, with accrued fines and other charges to the date of the payment.

Art. XXIV. It shall be the duty of all persons having the privileges of the Library, to notify the Librarian of the existence of any contagious diseases in their residences or families, and for failure to do so, their privileges may be declared forfeited by the Board.

Art. XXV. Any person abusing the privileges of the Library, or violating these regulations, shall be temporarily suspended from the use of the Library by the Librarian, and the case shall be reported to the Committee on Administration for proper action thereon; and such person may, in the discretion of the Board of Directors, forfeit his or her library privileges.

Art. XXVI. These by-laws may be

altered, amended or repealed by a majority of Directors, but no such action shall be taken except at a regular meeting subsequent to the regular meeting at which such action was proposed.

NEW BUSINESS.

Director Despres presented the following resolution and moved its adoption.

CHICAGO, ILL., March 9, 1914.

Whereas, the receipts of the library pension fund for the fiscal year ending October 1, 1913, were in excess of Twenty-two Thousand Dollars, approximately Two Thousand Dollars of which was contributed by the employés of the library, approximately Sixteen Thousand Dollars by the Public Library from its fines for retention of books, and Four Thousand Dollars was the amount of interest on the resources, the last named sum being in excess of the disbursements for pension roll, which constitutes practically all of the expenses of the fund, and

Whereas, the present rate of increase of the amount of the pension fund is greater than the most liberal judgment would estimate necessary for its maintenance and future safety, believing that an increase of Ten Thousand Dollars per year to the present fund will insure its future welfare and assuming that the increase in fines will continue to grow at the average rate of Twelve Hundred Dollars per year the next four years, Eight Hundred Dollars the fifth year, Six Hundred Dollars the sixth year; these amounts, together with the interest on the Ten Thousand Dollars yearly that will be added to the resources of the pension fund, provide for the probable increased pension roll which, conservatively estimated, approximate an average of Thirty-four Hundred Dollars per year, for the next six years, which is in addition to the yearly increase of Ten Thousand Dollars to the resources of the pension fund, and

Whereas, there is great need of branch libraries in the City of Chicago, and considering that if one-half of the fines for retention of books is diverted to a special fund to be used for no other purpose than the purchase of real estate, building and furnishing branch libraries, this fund in six years will amount to more than Sixty Thousand Dollars, besides allowing a reasonable amount for increasing pensions and safeguard the resources of the pension fund by providing a yearly addition of Ten Thousand Dollars thereto, therefore,

Be it Resolved, that beginning with April, 1914, one-half of the money received from fines for retention of books shall be paid to the Public Library Employés Pension Fund, and one-half of the fund from fines for retention of books shall be set aside and designated "SPECIAL BRANCH LIBRARY FUND," to be used only for purchase of real estate, building and equipping branch libraries and for no other purpose—such moneys to be invested and re-invested as the Board of Directors of the Chicago Public Library direct and approve.

Director Healy moved that action on the resolution presented be postponed until the next regular meeting of the Board.

Carried.

REPORTS.

The Librarian presented the statistical report for the month of February, 1914, which was received and ordered published.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR FEBRUARY, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of February was 312,158; for the corresponding month of the previous year, 260,709. The circulation was from the following sources:

Central Library	59,369
Branches	154,270
Stations	71,409
Traveling Libraries	10,150
Deposits and Miscellaneous	16,960
	312,158

The following is a summary of the books obtained at the Central Library:

Main Collection	27,174
Open Shelf	25,628
Hughes Room	1,820
Information Desk (Teachers' and special cards)	4,238
Miscellaneous	310
Books for the Blind	199
	59,369

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	2,098	554	2,652
Austin	9,200	564	9,764
Bessemer Park	3,603	328	3,931
Blackstone	6,740	351	7,091
Burr School	4,489	262	4,751
Cornell Square	4,271	184	4,455
Davis Square	2,659	113	2,772
Fuller Park	5,211	288	5,499
Hamilton Park	4,360	364	4,724
Hamlin Park	4,583	224	4,807
Hebrew Institute	9,126	2,424	11,550
Holstein Park	5,473	96	5,569
Humboldt	4,652	657	5,309

Kelly	13,369	551	13,920
Lawndale	5,676	334	6,010
Lewis Institute	11,503	826	12,329
Lincoln Center	6,165	451	6,616
Logan Square	7,716	542	8,258
Mark White	4,649	227	4,876
Ogden Park	5,808	444	6,252
Seward Park	612	780	1,392
Sherman Park	5,569	373	5,942
Eckhart Park	5,932	137	6,069
Stanford Park	5,761	658	6,419
Dvorak Park	4,333	352	4,685
West 26th Street	10,712	498	11,210
Traveling Libraries	10,150	54	10,204
Business House Deposits	16,546	4,422	20,968
Miscellaneous Reference	414	.....	414
Total	181,380	17,058	198,438

Of the 71,409 books supplied through the Stations Department 12,582 were sent to 26 branches and 58,827 to 75 stations. The books supplied for the same month of the preceding year numbered 73,333 volumes.

The circulation department was open on 24 week days. The daily average week day circulation was 13,007.

REFERENCE ROOM.

Number of books issued from stacks 36,657
Number of recorded visitors 15,094

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,236. Visitors, 1,177.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 7,237. Visitors, 2,238.

CIVICS ROOM.

Magazines issued, 1,504; directories consulted, 1,731; bound documents, 1,512; books, 1,255; pamphlets, 823. Visitors, 4,502.

READING ROOM.

Periodicals issued at the counter at Central Library, 12,821. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 305. Average maximum attendance per hour, 408.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,708; issued in February of the previous year, 5,662.

Number of non-fiction cards issued, 5,217; juvenile cards, 3,614; research cards, 5; vacation cards, ...; teachers' cards, 93. The number of three-year cards outstanding is 156,483.

BINDERY DEPARTMENT.

Number of books at binderies February 1, 1914	9,115
Number of books sent to binderies in February, 1914	5,178
Total number of books at binderies in February, 1914	14,293
Number of books received from binderies in February, 1914	5,530
Number of books at binderies March 1, 1914	8,763
Number of books repaired in Library in February, 1914	7,050

GROWTH OF THE LIBRARY.

The total number of volumes in the Library March 1, 1914, was 557,828. Received since June 1, 1913, 54,444; since February 1, 1914, 9,342. Books worn out and discarded since June 1, 1913, 10,153; since February 1, 1914, 540. Books lost and paid for since June 1, 1913, 824; since February 1, 1914, 84. Books found and money refunded since June 1, 1913, 102; since February 1, 1914, 8.

HENRY E. LEGLER,
Librarian.

CHICAGO, March 9, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 23, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, Pokorney, O'Connell and Mayer.

Absent—Directors Ksycki and Breyer.

MINUTES APPROVED.

On motion of Director Henius the minutes of the regular meeting of February 23, 1914, and of the regular meeting held March 9, 1914, were approved as recorded and printed without being read.

UNFINISHED BUSINESS.

The President called up the resolution presented by Director Despres at the last meeting of the Board.

After discussion, Director Despres moved that the resolution be referred to the Committee on By-Laws with instructions to present the matter to an actuary for his consideration and report.

Carried.

Director Healy was excused from the room.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Pokorney, O'Connell, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 183 vols., $285.00.

Current American fiction, 50 vols., $57.00.

Current American juvenile books, 10 vols., $12.00.

Current English non-fiction, 44 vols., $140.00.

List of French books, 602 vols., $425.00.

Books for Civics room, American, 37 vols., $52.00.

Books for Civics room, English, 19 vols., $21.00.

Books from the A. L. A. Publishing Board, 120 vols., $90.00.

Miscellaneous books, 347 vols., $175.00.

Non-fiction for Sumner School, Seward Park, Stanton Park, Palmer Park and Irving Park branches, 1080 vols., $1316.00.

Fiction for Sumner School, Seward Park, Stanton Park, Palmer Park and Irving Park branches, 1802 vols., $2207.00.

Juvenile books for Seward Park branch, 222 vols., $239.00.

German picture books for branches, 38 vols., $21.00.

Total: 4554 vols., $5040.00.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, March 23, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Pokorney, O'Connell, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends remission of amounts charged against the following patrons who lost books, borrowed from this Library, through the destruction of their homes in a recent fire:

Mr. Jack Graham, 804 Oakwood Blvd., price $1.50.

Mrs. Marie Massover, 804 Oakwood Blvd., price $1.50.

Miss Sara Michaelson, 814 Oakwood Blvd., price $1.00.

Mr. Lee E. Wallace, 815 E. 39th St., price $1.25.

Your Committee further recommends an appropriation of $400.00 for magazine binders required in the Periodicals Department, and of $200.00 for magazine binders needed in a number of branches about to be opened, and that authority to let contracts accordingly be, and the same is hereby given to the Committee on Library.

Your Committee further recommends that the sum of $120.00 be, and the same is hereby appropriated for the purchase of two typewriters, one for the Registry Department and one for the Civics Room.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, March 23, 1914.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignation has been received and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

A. Arnold Menkes, page, taking effect March 10, 1914.

It is recommended that applications for leave of absence from the following employees be granted:

C. J. Moulton, engineer, for twenty-three days without pay from May 22 to June 13.

Gertrude M. Watt, junior assistant, for six months without pay from March 25.

Charles Jackson, elevator operator, for three months without pay from February 2.

Josephine Powers, janitress, for three months without pay from February 18.

Katherine E. Brady, senior library assistant, from March 3 to 10, inclusive, on full pay.

Anna J. Ferguson, principal library assistant, from March 11 to 17 on full pay.

Mary E. Ryan, senior library assistant, from March 4 to 10 on full pay.

Your Committee recommends that Maude Freeman and Irma Snyder be, and they are hereby transferred to Group A, Grade 2, dating from March 26, 1914, and that their salaries be rated accordingly.

Respectfully submitted,
DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, March 23, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Pokorney, O'Connell, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration recommends that the sum of $300.00 be appropriated for the expenses of the Librarian and such other members of the staff as he may designate to officially represent the Library at the Annual Conference of the American Library Association to be held in Washington the last week in May.

Resolved, that leave of absence for six days without deduction of salary be given to members of the staff whose place can be supplied without additional expense to the Library for attendance at the Annual Conference of the American Library Association, such absence to be by arrangement with and subject to the approval of the Librarian.

Resolved, that the Librarian be permitted to use during the current calendar year such cumulated vacation allowance as may remain credited to him for the purpose of enabling his attendance at the international gathering of librarians to be held in Oxford, England, also attendance at the Exposition of Book and Graphic Arts to be held in Leipzig, and to visit, for study of their methods, libraries in Great Britain and on the continent. Absence contemplated by this resolution shall not exceed three months.

Respectfully submitted,
DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, March 23, 1914.

NEW BUSINESS.

Director O'Connell moved that the Committee on Administration be requested to consider means of improving the page service of the Library.

Carried.

Director Henius moved that the Board adjourn to meet Monday, April 13, 1914, at four o'clock p. m.

Carried.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, APRIL 13, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director O'Connell the minutes of the regular meeting held March 23, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

From Charles B. Machen, requesting the Board to establish a delivery station in his store, corner Milwaukee and Montrose avenues.

Referred to the Committee on Delivery stations.

From Englewood English Club, requesting permission to hold their meetings in one of the rooms in the Hiram Kelly Branch Library on Tuesday or Thursday evenings of each week.

Director Despres moved that the request be granted.

Carried.

The following communication from the Public Library Employés Pension Fund:

CHICAGO, Apr. 13, 1914.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—The following offering of securities agreed upon for purchase by the trustees of the Public Library Employés Pension Fund is hereby submitted for your consideration:

$4,000 Marion, Ill. Township High School District School Site and Building 4% bonds due July 1, 1928, at a price to net 4.40% (descriptive circular attached hereto).

The approval of your honorable body for the purchase of these bonds is hereby requested.

Very truly yours,

H. G. WILSON,
Secretary.

Director Healy moved that the Board approve the purchase of the bonds.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 157 vols., $181.00.

Current American fiction, 114 vols., $131.00.

Current American Juvenile books, 15 vols., $15.00.

Current English non-fiction, 51 vols., $87.00.

Extra copies of fiction for stacks and open shelves, in Chivers binding, 937 vols., $796.00.

Extra copies and replacements of English books, 30 vols., $51.00.

German books for main library and deposit collection, 557 vols., $561.00.

Miscellaneous books, 816 vols., $678.00.

Books to be purchased from the Ryder fund, 20 vols., $66.00.

Fiction for branches, 317 vols., $364.00.

Juvenile books for branches, 904 vols., $786.00.

Books to be replaced for branches, 479 vols., $337.00.

Reference books for Sumner School, Seward Park, Stanton Park and Irving Park branches, 170 vols., $437.00.

Non-fiction for deposit collection, 462 vols., $546.00.

Books to be replaced for deposit collection, 99 vols., $76.00.

Fiction for Kelly Branch (Kelly fund), 23 vols., $27.00.

Juvenile books for Kelly Branch (Kelly fund), 43 vols., $23.00.

Regular fund:	5108 vols.,	$5046.00
Ryder fund:	20 vols.,	66.00
Kelly fund:	66 vols.,	50.00
Total:	5194 vols.,	5162.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $40.50, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, April 13, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Library submits the following recommendations and asks for their adoption:

That the Secretary be, and is hereby instructed to remit the sum of six hundred dollars ($600.00) to the Library of Congress as a deposit for catalogue cards required for the main library and the branches, and in payment of outstanding account.

That the following charges be remitted, being in each instance due to unavoidable loss of books by fire:

Jean Hamilton, 7728 Eggleston Av., $1.25.

Mrs. Widmaier, 5041 S. May St., $1.25.

That Ada Lanquist and Emma Levin be, and they are hereby designated for the summer library school privileges of-

fered to members of the staff by resolution adopted July 28, 1913.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
JAMES J. HEALY,
Committee on Library.

CHICAGO, April 13, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—.8

Nays—None.

A. C. McClurg & Co., books	$7,115.69
The Encyclopedia Press, books	328.80
Chivers Book Binding Co., books	149.85
A. L. A. Publishing Board, books	94.77
Himebaugh & Browne, books	59.15
H. R. Huntting Co., books	58.05
John Wanamaker, books	39.41
Boston Book Co., books	27.00
Moody Manual Co., books	20.00
Rand McNally & Co., books	14.50
Miss Edith Coburn Noyes, books	12.52
Knud Lassen, Gen. Agt. Gyldendal Pub. House, books	10.44
Otto Harrassowitz, books, Marks 1433.30 (est.)	343.99
Ernst Wasmuth, books, Marks 34.80 (est.)	8.35
B. F. Stevens & Brown, subscriptions and books, £250/6/10 (est.)	1,248.36
R. S. Henshaw, newspaper subscription	29.70
H. W. Wilson Co., subscription	6.00
Geo. E. Koehler, binding	1,020.64
John Seybold, binding	709.26
Joseph Flucke & Son, binding	321.55
Northwestern Bindery, binding	167.34
Burgmeier Book Bindery, binding	20.00
Arabol Mfg. Co., glue	9.45
Barrett Bindery Co., twine and needles	4.80
Rogers & Hall Co., printing social science finding lists, etc	1,232.94
J. W. Butler Paper Co., paper	19.60
Dwight Bros. Paper Co., paper	75.60
Pilcher-Hamilton Co., paper and twine	15.99
Bradner Smith & Co., paper	8.57
Max Stern's Sons, printing, etc	153.75
James Watson & Co., printing	29.85
Library Bureau, book pockets and cards	325.87
Geo. E. Cole & Co., stationery	25.85
Dennison Mfg. Co., gummed labels and glue	20.93
Cameron, Amberg & Co. Temple punch	5.00
A. H. Abbott & Co., shellac	7.50
Goodyear Rubber Co., rubber bands	4.95
H. S. Parrish & Co., pencil date holders and stamps	7.50
Kirk's Ink Co., paste	9.75
H. G. Wilson, Sec'y, cash expenditures, Mar., 1914	255.35
	$14,018.62

He, also presented the following bills to be paid from special funds, and moved that the bills be paid as indicated.

Carried.

Bills to be paid from Ryder Fund Income Acct.
Walter M. Hill, books $87.50

Bills to be paid from Sherman Park Fund.
A. Kroch & Co., books $3.30

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignation has been received by your Committee on Administration, and its acceptance is recommended with authority to the Librarian to fill the position by requisition on the Civil Service Commission:

Walter R. Kennedy, page, April 10.

We recommend that leaves of absence be granted as follows:

Myrtle E. Sette, April 4 to 6, inclusive, without loss of salary, said absence being caused by illness.

Frank E. Waska, April 3 to 8, inclusive, without loss of salary, absence being caused by illness.

Augusta Kessell, February 5 to 12, and March 13 to 28, salary to be reimbursed for such portion thereof as was deducted.

Harry Cohen, two weeks in December with reimbursement of salary deducted, said absence having been caused by serious illness.

Chas. F. Jackson, two months with reimbursement of salary lost on account of

absence enforced by a serious surgical operation.

Respectfully submitted,
DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, April 13, 1914.

He, also, presented the following list of vacancies and appointments for March, 1914, which was received and ordered published.

Arthur Alexander, janitor, appointed temp. March 2, $20 per month; separated March 26.

Louise Ayers, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Harold Backer, page, appointed temp. March 28, $300 per year.

Joseph Barnett, page, separated March 14.

Elizabeth Bell, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Mrs. Katie Bogosh, janitress, appointed temp. March 26, $25 per month.

Jacob Bolande, page, appointed temp. March 10, $300 per year.

Rebecca M. Bond, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Edward J. Bradley, coat room attendant, resigned March 4.

Clinton B. Brimble, page, appointed temp. March 18, $300 per year.

John R. Carleton, coat room attendant, appointed temp. March 6, $50 per month.

Helen L. Crowe, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Maude H. T. Freeman, junior library assistant, appointed senior cataloguer March 26, $720 per year (promotional).

Isadore Glick, page, separated March 20.

Mildred F. Goodnow, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Harry Grabiner, page, separated March 11.

Morris Greenberg, page, appointed temp. March 5, $300 per year.

Leo P. Hack, page, appointed temp. March 21, $300 per year; separated March 22.

Charlotte E. Hartmann, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Walter Heraty, page, appointed temp. March 2, $300 per year.

Jules Herbuveaux, page, appointed temp. March 9, $300 per year.

Lilly Klausner, junior library assistant, separated March 25.

Jacob D. Levin, page, appointed temp. March 7, $300 per year.

Abe Marcus, page, separated March 2.

A. Arnold Menkes, page, resigned March 10.

Adeline Neiman, junior library assistant, separated March 29; appointed civil service March 30, $480 per year.

Abe Notov, page, appointed temp. March 2, $300 per year; separated March 25.

David Probstein, page, appointed temp. March 4, $300 per year; separated March 4.

Raymond A. Sellers, page, appointed temp. March 24, $300 per year.

Irma L. Snyder, junior library assistant, appointed senior cataloguer, March 26, $720 per year (promotional).

Ivan Stewart, page, separated March 3.

Carrie Van de Roovaart, junior library assistant, separated February 25.

Isadore Weissbaum, page, appointed temp. March 3, $300 per year; separated March 31.

Morris Zimmerman, page, appointed temp. March 5, $300 per year.

On request of Director Pokorney, consideration of the report of the Committee covering the salaries of the library employés was temporarily postponed.

COMMITTEE ON BRANCHES.

Director Henius, Chairman, presented the following schedules of bills and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres,

Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 97.44
John Seybold, binding	38.18
Geo. E. Koehler, binding	13.05
Northwestern Bindery, binding	11.48
Eldridge Coal Co., coal	119.84
Englewood Improvement Association, sprinkling	4.00
	$283.99

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Account.

Newton & Hoit Co., couch	$ 15.00
Marshall Field & Co., mirror, shades	9.27
Royal Typewriter Co., typewriter	67.50
Seth Thomas Clock Co., clock	4.50
Illinois Electric Co , electrical supplies	12.28
C. G. Everson & Co., fixtures	3.00
Wm. E. Dever, rent	140.00
	$251.55

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Breyer presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Knox Automobile Co., automobile parts	$ 65.41
United States Tire Co., rubber tires	70.07
Pollack Tire and Rubber Co., rubber tire	50.09
Standard Oil Co., gasoline	110.70
Valvoline Oil Co., gas engine oil	14.55
Perkins Machine Co., machinists' labor	31.20
Chalmers Motor Co , repairs to automobile	11.38
Estate Edward R. Ladew, belting	5.97
Henry Landgraf, hanging, etc., delivery station signs	44 50
	$403.87

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent, W. 26th St. Branch	75.00
Henry Wolf, rent, North Av. Branch	72.00
Julius Fuermann, rent, Fullerton Av. Branch	65.00
Commonwealth Edison Co., electric current	65.52
Peoples Gas Light & Coke Co., gas	32.48
Peoples Gas Light & Coke Co., arc lamp rental	5.50
Eldridge Coal Co., coal	77.40
W. V. Geary, sprinkling and cleaning street (Blackstone Branch)	25.00
Lawndale Hardware Co., window lights, etc	19.98
Chicago Telephone Co., telephone service	81.65
Bullard & Gormley Co., hardware	30.27
Chicago Mill and Lumber Co , boxes	64.50
A. P. W. Paper Co., toilet supplies	60.00
Citizens Street Cleaning Bureau, removing cinders	21.60
Sanitary Office Towel Co., laundering towels	30.03
Individual Towel & Cabinet Service Co., towel supply	9.10
Haegele Ice Co., ice	10.17
Raymond Express Co., delivering mail	9.00
City Collector, street car books	5.30
Bunge Bros. Coal Co., coal	954.00
Krehbiel Co., coal analysis	25.00
D. J. Gallagher Mfg. Co., waste, etc	15.78
McMaster Carr Supply Co., engineering supplies	13.55
James S. Kirk & Co., soft soap	21.10
G. W. Todd & Co., one protectograph	35.00
Hammond Typewriter Co., typewriting machine, etc	23.20
Barbee Wire and Iron Works, wire baskets	6.25
Eliel & Loeb, insurance on books, etc	31.25
Charles L. Cole, insurance on contents Sheridan Branch	21.25
E. Baggot Co., plumbing repairs	42.32
Adair-Baumeister Co., repairs to chairs	30.00
Lamson Co , repairs to pneumatic service	5.52
H. G. Wilson, Sec'y, cash expenditures March, 1914	98.25
	$2,281.97

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the following report of Wm. W. Thompson & Co., certified public accountants, on the audit of the books and accounts of the Public Library for the quarter

ended February 28, 1914, and moved that the report be received and published.

Carried.

April 10, 1914.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended February 28, 1914, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances February 28, 1914.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended February 28, 1914.

"C" Statement of Cash Receipts and Disbursements for the three months ended February 28, 1914.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts for fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record.

In company with two of the directors and the secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the library books.

Yours faithfully,
WM. W. THOMPSON & CO.

LEDGER BALANCES, FEBRUARY 28TH, 1914.

Debits.		
Tax Levy—1913 Balance		$ 386,403.01
Cash in hands of City Treasurer		2,073.77
		388,476.78
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	23,211.77	301,211.77
Total Debits		689,688.55
Credits.		
Public Library Fund	388,476.78	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	10,359.09	
Hiram Kelly Branch Library Fund	2,834.68	
Hiram Kelly Fund (Sheridan Branch)	4,850.00	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	774.96	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	2,572.50	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	196.37	

Sherman Park Fund	7.02	
Austin Insurance Fund	10.52	
Incidental Fund	244.53	
Security Deposits	1,262.10	
Special Deposits	100.00	
Total Credits		$689,688.55

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED FEBRUARY 28TH, 1914.

Receipts.

Cash in hands of City Treasurer Dec. 1st, 1913		$62,232.46
Receipts during period:		
Taxes, 1911 and prior	$ 1,168.55	
Taxes, 1912	11,656.62	
Taxes, 1913	6,312.02	
Interest on Cash in hands of City Treasurer	395.42	
Sundry Receipts	720.55	
Total Receipts		20,253.16
		$82,485.62

Disbursements.

Books		$ 3,416.86	
Newspapers and Periodicals		329.58	
Binding		6,241.96	
Finding Lists		575.75	
Freight and Express		21.60	
Postage		370.00	
Printing and Stationery		814.76	
Delivery Stations—Miscellaneous		1,118.18	
Branch Reading Rooms		1,673.95	
Salaries:			
Main Building	$45,760.16		
Branch Reading Rooms	12,468.18		
Delivery Stations	2,014.03		
		60,242.37	
Miscellaneous		779.44	
Fuel		3,027.75	
Heating and Generating Plant		195.24	
Elevator Supplies and Repairs		168.95	
Electric Supplies and Repairs		208.03	
Repairs, Alterations and Improvements		517.82	
Janitor Expense		123.76	
Insurance		197.00	
Furniture and Fixtures		341.40	
Books lost and paid for—Refunds		47.45	
Total Disbursements			80,411.85
Balance, Cash in Hands of City Treasurer February 28, 1914			2,073.77

Public Library Fund.

Taxes 1913, Balance of Levy	$386,403.01
Cash in hands of City Treasurer	2,073.77
Library Fund	$388,476.78

Cash Receipts and Disbursements, Three Months Ended February 28, 1914

	December, 1913	January, 1914	February, 1914
Receipts.			
Cash Balance at close of previous month	$22,770.38	$21,651.46	$24,064.04
Kelly Fund Income	.....	232.49	.....
Kelly Fund Income, Kelly Branch	683.40	2,643.20	9.10
Ryder Fund Income	50.00	63.76	.....
Jackson Fund Income	.....	2.75	.....
Beecher Fund Income	40.00	37.52	.....
Deposits	342.25	476.00	293.10
Incidental Fund	215.78	309.83	295.63
Fines	1,545.66	1,563.67	1,416.63
Finding Lists	37.10	48.24	106.01
Books Lost and Paid for	68.35	102.49	78.60
Miscellaneous	79.27	106.68	93.81
Certificate of Deposit	.....	202.88	.....
	$25,832.19	$27,440.97	$26,356.92
Disbursements.			
Treasurer	$ 184.72	$ 257.41	$ 278.42
Pension Fund	1,545.66	1,563.67	1,416.63
Books	44.29	13.50	30.68
Newspapers and Periodicals	5.65	9.00	20.23
Freight and Express	8.75	7.80	5.05
Printing and Stationery	15.94	.30	8.62
Postage	90.00	160.00	120.00
Delivery Stations—Miscellaneous	14.37	14.35	18.17
Branches	3.00	2.25	1.90
Heating and Generating Plant	14.65	.....	3.00
Electric Supplies and Repairs	.94	.....	.....
Janitors Expense	3.20	.....	.....
Elevator Supplies and Repairs	.....	.....	.....
Books Lost and Paid for—Refunds	17.80	20.95	8.70
Miscellaneous Expense	91.24	67.48	39.12
Kelly Branch	1,566.81	503.68	706.78
Ryder Fund Income	282.05	.....	25.30
Kelly Fund (Sheridan Branch)	.....	.....	150.00
Austin Insurance Fund	5.91	15.00	56.55
Certificate of Deposit	.....	240.54	.....
Deposits Refunded	285.75	501.00	256.00
Cash Balance at close of month	21,651.46	24,064.04	23,211.77
	$25,832.19	$27,440.97	$26,356.92

SUMMARY OF BALANCES.

	December, 1913	January, 1914	February, 1914
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	15,126.60	15,359.09	10,359.09
Hiram Kelly Branch Library Fund	1,392.84	3,532.36	2,834.68
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	736.50	800.26	774.96
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,534.98	2,572.50	2,572.50
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	193.62	196.37	196.37
Sherman Park Fund	7.02	7.02	7.02
Austin Insurance Fund	82.07	67.07	10.52
Incidental Fund	190.17	204.37	244.53
Security Deposits	1,250.00	1,225.00	1,262.10
Special Deposits	100.00	100.00	100.00
Kelly Fund (Sheridan Branch)	.....	.....	4,850.00
	$299,613.80	$302,064.04	$301,211.77
Deduct Investments:			
Certificate of Deposit	202.88	240.54	240.54
Bonds	277,759.46	277,759.46	277,759.46
	$277,962.34	$278,000.00	$278,000.00
Cash Balance	21,651.46	24,064.04	23,211.77
	$299,613.80	$302,064.04	$301,211.77

He, also, presented a bill from Wm. W. Thompson & Co. in the sum of $37.50 for audit, and moved that the bill be ordered paid.

Carried.

REPORTS.

The Librarian presented his statistical report for the month of March, 1914, which was received and ordered published.

NEW BUSINESS.

Director Mayer presented the following resolutions:

The importance of the public interest in music has grown with such rapidity during the past generation that its special needs are demanding attention from the public libraries. Everybody knows something of music as an art, but music as a business has recently begun to force consideration from commercial bodies because they have discovered that its volume represents too large a sum to be ignored. Several investigations have been made of the subject by different agencies, including the Commercial Association of Chicago, and though some important factors are lacking, through the impossibility of gathering definite statistics, yet enough has been found so that all are in substantial agreement as to the sum total: that is more than thirty millions each year in the City of Chicago.

As a manufacturing center of musical instruments Chicago is the second city in the country, producing each year one

hundred thousand pianos, to the value of $14,000,000.

The people of Chicago spend each year for instruction in music something like $2,000,000; for the purchase of the printed notes, $1,500,000; for the opera, symphony concerts, recitals of artists and choral societies, $1,000,000. Instruments of all kinds, pianos, violins, talking machines, etc., are purchased by our people for their own use to the amount of about $10,000,000.

When the interest in an art impels the people of this city to spend such sums annually, that art is entitled to consideration. The Chicago Public Library could aid the music lovers and students of this city in the most practical manner by adding a music section to its equipment, and that at small expense. The music student is primarily a youth, an adequate training in music is expensive, and the purchase of the desired music is a heavy drain on the purse. There is a great mass of music which the students ought to know, but which is not of such final value to him as makes it seem advisable to spend his money for the scores when he has urgent need for all his available means. Here the Library could perform a vital service.

The standard classics of the literature of music have been published in such form as has made the price moderate. The classic literature of the piano from Bach to Brahms, including all the important masters, Handel, Haydn, Mozart, Beethoven, Schubert, Schumann, Chopin, Liszt and Grieg would not cost above $250.00. A casual list was made for piano solo, piano arrangements of four hands, of overtures and symphonies, piano and violin and piano with other instruments—an excellent, practical music library, which amounted to more than six hundred volumes, and would cost but $300.00.

The value of such a library to the music lovers can be judged from the manner in which they have availed themselves of the opera scores which are now at their command.

An excellent library of the song classics would not cost more than a hundred dollars, and the standard oratorios would amount to about as much more.

There has been great need for a library of orchestral scores which students could take home for study, or carry with them to the orchestral concerts. A large number of these may be bought for a very small price. The full orchestral scores of the first eight symphonies of Beethoven cost but seventy-five cents each, while the score of the ninth symphony costs but one dollar and a half. The eleven concert overtures of Beethoven come in three volumes, at one dollar each; four Schumann symphonies, each one dollar; two Schubert symphonies, each one dollar. The full orchestral score of the Bach B Minor Mass costs but four dollars; of Beethoven's "Fidelio," the same; of Mozart's "Don Giovanni," five dollars.

For $2,000.00 a music selection of the utmost practical value could be purchased, and this would include a large number of full orchestral scores of some of the most important works in the art. To the Library this would be relatively a small sum, but it would give to the student an opportunity of the greatest importance. It may be doubted whether there be any way in which the Library by the expenditure of such a sum of money could perform a vital service for so large a part of the community.

Resolved, That the Committee on Library be, and the same is hereby requested to use such portion of the Beecher fund as was set aside for book purchases in the January apportionment for the nucleus of a collection of books and material on music, embracing operas, orchestral scores, piano scores and kindred printed material.

Resolved Further, That such unappropriated balance as remains in the

Beecher income fund be added to the amount above contemplated.

Resolved Further, That in making initial selection the Committee on Library be requested to call into counsel such representative musicians and music lovers as in their judgment will best promote the purpose of these resolutions.

Director Henius moved that the resolutions be referred to the Committee on Library.

Carried.

Director O'Connell presented the following resolution, and moved its adoption.

Carried by rising vote.

Director Henius not voting.

On the eve of his departure for Europe, the members of the Board of Directors, Chicago Public Library, wish Dr. Max Henius Bon Voyage. We extend best wishes for a pleasant sojourn among his native heather in Denmark, and a happy return upon the conclusion of his well-deserved vacation.

We trust that when he comes back we can extend a hearty welcome not only as a personal expression of our esteem and good will, but also to him as a director of the Chicago Public Library. To promote that end it is hereby

Resolved, That each member of the Board of Directors be constituted a Committee of One to urge the retention of our departing associate as a member of this Board, and collectively we submit to His Honor, the Mayor of Chicago, an expression of the great value we place upon the service of Dr. Henius as a member and an officer of this Board in strengthening and extending the great work of the Chicago Public Library. We cheerfully bear testimony to the energy, judgment and conscientious work which Dr. Henius has contributed during the three years he has served as a director.

On motion of Director Henius the Board went into

EXECUTIVE SESSION,

Sitting as committee of the whole, Director Lagorio as Chairman and Director Despres acting as Secretary.

Director Pokorney, Chairman of the Committee on Administration, presented the following report of the Committee on salaries for the year beginning April 26, 1914:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Herewith your Committee on Administration submits, as is customary annually at this time, a list of employés with salaries recommended for the ensuing year, beginning April 26. Unless otherwise noted, changes of salary take effect on that date, and are in all cases subject to efficiency records averaging 80 for the six months of service prior to rerating. Standardization of salaries through the adoption of schedules following the classification of the service has simplified greatly the work of your Committee, and we believe that the newer method of determining salaries automatically on a basis of seniority and efficiency gives greater satisfaction likewise to the employès concerned.

The list which follows includes 326 names. The required number of employés in the several divisions is as follows:

Administration	7
Bindery division	14
Branches division	113
Catalogue division	12
Circulation division	33
Evening and Holiday division	13
Instruction division	2
Order division	6
Periodicals division	3
Publication division	3

Reference and Civics division...	17
Registry division	10
Stations division..... ..	40
Engineers division	14
Janitors division..... ...	44
Miscellaneous	2

The total amount required for salaries for the current calendar year, on the basis of the recommended list which follows, is $259,875. Provision has been made otherwise than through the regular fund for payment of the staff at Hiram Kelly branch and that at the Sheridan branch. Including an estimate of $1,800 to cover holiday and vacation service, and figuring the automatic and promotional increases for the rest of the year at $6,215, the total required for the regular payroll is $246,355. This is exclusive of additional salaries to be paid when the contemplated new branch libraries are opened. In the apportionment of funds at the beginning of the year the sum of $248,000 was set aside for payroll purposes. To meet possible additional needs your Committee recommends, with the the concurrence of the Finance Committee, that the sum of $1,500 be appropriated from the accumulated income of the Hiram Kelly fund to pay such portion of the December payroll as the regular fund fails to provide.

Respectfully submitted,

DR. F. J. POKORNEY,
MAX HENIUS,
OSCAR G. MAYER,
Committee on Administration.

ADMINISTRATION.

Henry E. Legler, $7,500; Carl B. Roden, $3,500; Gertrude C. Shine, $600.

Harry G. Wilson, $4,500; Emanuel Holy, $1,440; Minnie E. Wills, $1,440; James W. McGovern, $660.

BINDERY.

J. Ritchie Patterson, $1,740; Lottie Bewers, $1.50 per day; Margaret Crain, $960; Hildegarde Gardner, $1.50 per day; Mary M. Hishen, $1,200; Marguerite Hollingsworth, $1.50 per day; Helen Kasmar, $1.50 per day; Anna Olsen, $1.50 per day; Hattie O'Neal, $1.50 per day; Kathryn A. Stevens, $1.50 per day; Catherine Thomson, $1.50 per day; May Weaymouth, $1.50 per day; Rosebud Weaymouth, $1.50 per day.

BRANCHES.

John F. Phelan, $2,400; Roey Cowen, $540 (October 26); Nellie E. Doran, $960; Faith Mix, $900 (January 26); Alice Pullman, $420; Florence C. A. Quinn, $480; Marie L. Ryan, $900 (January 26).

Pearl I. Field, $1,380 (June 26); Dorothy Bastin, $900 (January 26); Ida B. Johnson, $960; Gertrude M. Watt, $480; Berne C. Zink, $540 (November 26).

Ada M. Anderson, $780; Louise Ayers, $480; Helen S. Babcock, $540 (January 26); Harriet I. Baer, $900 (January 26); Julia A Baker, $960 (October 26); Helen Barlow, $420; Margaret M. Bates, $540 (October 26); Helen R. Bayne, $540 (October 26); Evangeline Beck, $540 (October 26); Elizabeth Bell, $480; Maude Blake, $960; Rebecca Bond, $480; Philomena E. Brennan, $540 (October 26); Lorene Campbell, $540 (October 26); Frances C. Cantner, $720 (Grade II April 26); Kate B. Chase, $900 (November 26); Minnie S. Clark, $840 (October 26); Roberta P. Cooke, $540 (October 26); Helen Crowe, $480; Anna L. Cylkowski, $540 (October 26); Muriel Dunne, $780 (June 26); Margaret Ely, $540 (October 26); Edith Erskine, $900 (January 26); Alice M. Farquhar, $840 (November 26); Dora Feddersen (half day) $210; Pearl E. Feddersen, $900 (January 26); Lillian Fenneman, $420; Helen I. Fix, $780; Helen H. Forman, $780; Louise Foster, $540 (October 26); Catherine J. Fox, $840 (September 26); Julia A. Gerloff, $840 (September 26); Mildred Goodnow, $480; Janet M. Green, $1,080 (August 26); Olive Griffith, $480; Louise M. Hannagan, $900 (August 26); Vivian C. Harsh, $780; Charlotte Hartmann, $480; Fanchon Henderson, $540 (October 26); Ella J. Horrobin, $840 (October 26); Gertrude L. Husenetter, $720 (Grade II); Josephine M. Johnson, $780; Anna I. Kelley, $540 (October 26); Augusta G. Kessell, $660; Winifred J. Lagorio, $780; Ada M. Lanquist, $900 (August 26); Jessie M. Lawson, $780; Gertrude Leberstine, $540 (October 26); Emma Levin, $840; Mary Livshis, $540 (October 26);

Edith F. Long, $540 (October 26); Alberta L. McDermott, $900 (November 26); Margaret MacDonald, $420; Daisy I. McHale, $780; Catherine McNulty, $780: Bird Morrison, $900 (November 26); Adeline Nieman, $480; Mamie Neylen, $660; Mathilda S. Nodek, $900 (October 26); Janet O'Brien, $1,020 (Grade III);Genevieve M. O'Leary, $660; Charlotte I. Olson, $720 (Grade II); Eliza Pendry, $840 (June 26); Olive E. Pillsbury, $1,020 (Grade III); Naomi W. Pollard, $780 (May 26); Mary Pomerene, $720 (Grade II); Frances V. Rice, $840 (September 26); Erva E. Romaine, $540 (October 26); Geraldine Scott, $420; Myrtle E. Sette, $1,020 (Grade III); Anna W. Thayer, $960; Cecelia M. Troy, $540 (October 26); Stella Turek, $420; Ada F. Whitcomb, $1,320 (August 26); Mary A. Wilson, $960; Mary W. Wood, $1,440 (June).

CATALOGUE.

Bessie Goldberg, $1,620; Florence W. Arnold, $720 (Grade II); Gladys Arnold, $960; Borghild Asbornsen, $540; Lucy E. Brown, $1,140; Emily T. Larson, $1,200; Amelia M. Platt, $1,200; Anna C. Reque, $1,200 (July 26); Pyrrha B. Sheffield, $780 (August 26); Irma L. Snyder, $780 (March 26); Jessie M. Woodford, $1,200 (July 26); Cornelia Wyse, $960.

CIRCULATION.

May I. Carroll, $1,320 (August 26); James C. Barbee, $1,440; George S. King, $1,440; Elizabeth Barnes, $780; Edith E. Coyne, $780; James E. Edwards, $780 (January 25); Irene Ives, $780; Mary Moser, $540 (October 26); Margaret C. O'Shaughnessy, $1,140; Jessie B. Perry, $1,200; Jessie E. Reed, $780; Lora A. Rich, $780 (August 26); Katharine H. Smith, $540 (October 26).

EVENING AND HOLIDAY.

Benjamin M. Smith, $2,040; Joseph J. Augustus, $600 (August 26); Nathan Levin, $600; Joseph Rosenberg, $660 (August 26).

INSTRUCTION.

Faith E. Smith, $1,620; Cora E. Hinkins, $780 (June 26).

ORDER.

Caroline Bernhardt, $1,080 (August 26); Katherine E. Brady, $840 (October 26); Daisy Furchgott, $540 (October 26); Rosalind L. Lillibridge, $840 (October 26); Bessie H. Palmer, $840 (February 26).

PERIODICALS.

Reidar Arentz, $1,620; James H. Biddle, $960; Charles Macko, $780 (January 26).

PUBLICATIONS.

Anna J. Ferguson, $1,200; Maude H. T. Freeman, $780 (March 26); Anna Riordan, $1,200.

REFERENCE.

Carrie L. Elliott, $1,800; Charles Lhotka, $1,740; William Firebaugh, $720; Walter B. Flintrup, $780 (January 26); Charles L. Green, $960; J. Frank James, $1,080; Margaret Kearney, $960; Mary E. Rae, $960; Charles F. Zak, $1,080 (October 26).

Frederick F. Rex, $1,440 (March 26); Agnes Donoghue, $960; Edward Henwood, $960; Edith Kammerling, $840; Ethel Owen, $720 (Grade II); Edward M. Peterson, $780 (January 26).

Frank E. Waska, $1,440.

REGISTRY.

Lilyan G. Morawski, $1,550; Dagne Arentz, $420; Loretto M. Crowe, $900; Anna V. Donnelly, $660; Katharine Donovan, $1,200; Anna A. O'Brien, $900; Mary Ryan, $900; Blanche V. Shaw, $660.

STATIONS.

William A. Purer, $2,040; George F. Bell, $960; Jacob Cohen, $660; Raymond Dwyer, $780 (January 26); Harold Hellgren, $780 (September 26); Eli Hudon, $960; Herman L. Miller, $780 (January 26); William Renner, $780 (September 26); Joseph Rzepinski, $780 (December 26); Fred A. A. Schweizer, $660; Emma L. Shaw, $720 (Grade II); Christian Sonne, $1,200; John Toman, $1,080; Agatha Wieboldt, $660.

Automobile Operators—John D. Barchard, $1,100; John Gawron, $1,100; Fred C. Lutter, $1,100; William Soper, $1,100; John P. Wallenborn, $1,100; George A. Wiborg, $1,100; Joseph J. Wesley, $720.

JANITORS.

James J. Linehan, $1,920; John Ampey, $780; Josephina Anderson, $660; N. A. Anderson, carpenter's union scale; Joseph Bennett, $780; John R. Carleton, $600; Oscar Carlson, $840; Dominick Carsello, $840; John Christian, $1,000; Josephine Cubecheck, $660; David DeRoches, $840; Aaron S. Einstein, $900; Alessandro Farroli, $960; Joseph A. Gadwood, $780; Henry Gill, $840; Mary Higgins, $660; Charles F. Jackson, $840; James C. King, $1,020; Fred W. Klineman, $840; Martin Logan, $780; William McDearmed, $780; John McKay, $840: Frank Malina, $780; Peter Murphy, $780; Catherine Murray, $660; Axel F. Olson, $840; Josephine Powers, $660; Rose Prince, $660; Robert H. Proudie, $840; William W. Scanlon, $840; Martin Schnee, $840; Emil Schoenbacher, $900; William P. Shanley, $780; Michael J. Sheridan, $840; Emma Spiering, $660; Christian Ullrich, $1,160.

Branch Janitors—Mrs. K. Bogosh, $300; John Balfour, $180; Anna Broadbent, $240; Thomas P. Conry, $1,460; Charles Gerloff, $300; John Renkosicwicz, $840; Emily Menz, $180.

Telephone Operator—Rebecca M. Burke, $840.

ENGINEERS.

Jacob Reitz, $2,500; Robert G. Allison, $1,500; Amby J. Beery, $1,080; John Clarke, $960; Frank Conlon, $1,300; Thomas Davis, $1,080; John Guthrie, $1,080; Thomas Guthrie, $1,080; Ernest A. Hart, $1,740; Peter G. Ledeboer, $1,500; Charles I. Moulton, $1,920; John Murray, $960; Cosmo Pacente, $900; John Stretch, $1,080.

PAGES.

Bindery—Harry Barkowsky, $300.

Branches—Paul Fallon, $420 (September 26); Eli M. Aaron, $300; Clarence Collier, $300; Melville E. Eaton, $300; Edward F. Eckhardt, $300; Oliver J. Eustace, $300; Kenneth Hedges, $300; Jules Herbuveaux, $300; Leo W. Henikoff, $300; Ben R. Horwich, $300; Roland J. Kehoe, $300; Nathan Kier, $300; William J. Kurzin, $300; Otto Laske, $300; Alexander S. LaZoris, $300; Jacob D. Levin, $300; Gladstone Matejka, $300; Emmett J. O'Neill, $300; Harry A. Quinn, $300; Israel Robins, $300; Marco Rosenfeldt, $300; Jacob Shapiro, $300; William Yonker, $300.

Circulation—Lewis V. Berry, $480 (May 26); Chester Cole, $420; Walter A. Faerber, $420 (September 26); Meyer Friedman, $420; Thomas B. Lewis, $480 (November 26); Ray O'Connell, $420; Louis H. Saperstein, $420 (September 26); Ralph Small, $300; Raymond A. Sellers, $300; Francis Cooney, $300; Tony Hrdalo, $300; Morris Cohen, $300; Frank Hauck, $300; Abe Puzes, $300; Charles Rich, $300; John J. Bresnahan, $300; George Hillman, $300; Harold Backer, $300; Nathan Manilow, $300.

Evening—Cornelius Cohen, $300; Harry Cohen, $300; Nathan Dolnitzky, $300; William T. Horrobin, $300; George P. Krick, $300; Rocco Motto, $300; William Sheridan, $480; Samuel Kaplan, $480; Salvatore Lange, $480.

Order—Walter Heraty, $300.

Reference—Bert Bloom, $420 (September 26).

Stations—John Scully, $480; George M. Thompson, $480; Lawrence Phillips, $480 (August 26); Joseph Weitzenfeld, $300; Charles E. Titley, $300; Jacob L. Levin, $300; Otto Refka, $300; Henry Petersen, $300; Louis Casty, $300; Lawrence Strauss, $300; Louis Bassler, $300; James Phelan, $300; Max Berg, $300; Tony Carivello, $300; Edward Saperstein, $300; Morris Zimmerman, $300; Jacob Bolande, $300; Arthur Manning, $300.

The following amendments to the report were offered and adopted:

That the salary of H. E. Legler, Librarian, be fixed at $8,000 per year.

That the salary of Carl B. Roden, Assistant Librarian, be fixed at $3,750 per year.

That the salary of H. G. Wilson, Secretary, be fixed at $5,000 per year.

That the sum of forty cents per hour for overtime, in compiling the semi-monthly pay roll, be allowed Emanuel Holy;

overtime to be subject to the direction of the Secretary.

Changing the sum of $1,500, mentioned in the last paragraph of the text of the report, to $3,000.

Director Pokorney moved that the report of the Committee on Administration, as amended, be adopted.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

The Committee rose and the Board resumed open session.

Director Despres reported the action of the Board in executive session and moved that the action of the Board in executive session be made the action of the Board.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—8.

Nays—None.

Director Healy moved that a leave of absence be granted Director Henius.

Carried.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MARCH, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of March was 346,004; for the corresponding month of the previous year, 290,203. The circulation was from the following sources:

Central Library	61,127
Branches	171,792
Stations	84,253
Traveling Libraries	12,244
Deposits and Miscellaneous	16,588
	346,004

The following is a summary of the books obtained at the Central Library:

Main Collection	28,079
Open Shelf	26,126
Hughes Room	1,901
Information Desk (Teachers' and special cards)	4,490
Miscellaneous	307
Books for the Blind	224
	61,127

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	2,202	497	2,699
Austin	10,492	646	11,138
Bessemer Park	4,090	383	4,473
Blackstone	7,284	371	7,655
Burr School	5,208	329	5,537
Cornell Square	3,918	217	4,135
Davis Square	2,576	143	2,719
Fuller Park	5,109	321	5,430
Hamilton Park	4,999	401	5,400
Hamlin Park	4,759	284	5,043
Hebrew Institute	10,307	2,891	13,198
Holstein Park	5,274	146	5,420
Humboldt	4,923	710	5,633
Kelly	14,646	728	15,374
Lawndale	6,806	326	7,132
Lewis Institute	12,766	1,006	13,772
Lincoln Center	6,742	556	7,298
Logan Square	8,421	589	9,010
Mark White	5,427	265	5,692
Ogden Park	7,118	478	7,596
Seward Park	614	788	1,402
Sheridan Park	4,883	118	5,001
Sherman Park	5,699	369	6,068
Eckhart Park	6,674	158	6,832
Stanford Park	5,897	685	6,582
Dvorak Park	4,647	455	5,102
West 26th Street	10,311	517	10,828
Traveling Libraries	12,244	47	12,291
Business House Deposits	15,894	4,953	20,847
Miscellaneous Reference	694	.....	694
Total	200,624	19,377	220,001

Of the 84,253 books supplied through the Stations Department 14,377 were sent to 27 branches and 69,876 to 77 stations. The books supplied for the same month of the preceding year numbered 84,212 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 13,308.

REFERENCE ROOM.

Number of books issued from stacks... 45,654
Number of recorded visitors..... ...17,800

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 4,906. Visitors, 1,346.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 9,968. Visitors, 2,916.

CIVICS ROOM.

Magazines issued, 1,853; directories consulted, 2,016; bound documents, 1,604; books, 1,394; pamphlets, 1,009. Visitors, 4,916.

READING ROOM.

Periodicals issued at the counter at Central Library, 15,345. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 295. Average maximum attendance per hour, 388.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,194; issued in March of the previous year, 5,204.

Number of non-fiction cards issued, 5,562; juvenile cards, 3,918; research cards, 10; vacation cards, ...; teachers' cards, 102. The number of three-year cards outstanding is 158,641.

BINDERY DEPARTMENT.

Number of books at binderies March 1, 1914.....	8,763
Number of books sent to binderies in March, 1914.....	7,451
Total number of books at binderies in March, 1914.....	16,214
Number of books received from binderies in March, 1914.....	6,318
Number of books at binderies April 1, 1914.	9,896
Number of books repaired in Library in March, 1914.....	7,321

GROWTH OF THE LIBRARY.

The total number of volumes in the Library April 1, 1914, was 566,074. Received since June 1, 1913, 64,057; since March 1, 1914, 9,613. Books worn out and discarded since June 1, 1913, 11,385; since March 1, 1914, 1,232. Books lost and paid for since June 1, 1913, 971; since March 1, 1914, 147. Books found and money refunded since June 1, 1913, 114; since March 1, 1914, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, April 13, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 27, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director O'Connell the minutes of the adjourned regular meeting held April 13, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication from Dr. G. B. Young, Commissioner of Health, was referred to the Committee on Buildings and Grounds:

"CITY OF CHICAGO,
"Department of Health,
"Apr. 14, 1914.

"*Dr. Antonio Lagorio,*
"*President Board of Directors,*
"*Chicago Public Library.*

"Dear Doctor:—I have been informed that a year or more ago your Board acted favorably on the proposition of permitting the installation of a public comfort station under the sidewalk of the Michigan avenue side of the Library building.

"The budget for 1914 carries an appropriation for the establishment of such a station. Before proceeding any further with the question of securing a site, I desire to know whether your Board is still willing to authorize the establishment of such a station.

"Respectfully,
"G. B. Young,
"*Commissioner of Health.*"

The following communication from the Corporation Counsel, together with report on same, was received and placed on file:

"City of Chicago,
"Law Department,
"April 23, 1914.

"*H. G. Wilson, Esq.,*
"*Secretary Board of Directors*
"*The Chicago Public Library.*

"*Dear Sir:*—By the vote of the electors of the City of Chicago on April 7, 1914, and the vote of the electors of the Village of Morgan Park on April 21, 1914, the

said village was annexed to the City of Chicago. Official returns were duly made to the County Court and we were presented with certified copies of same on April 22, 1914, and the Comptroller, on behalf of the City of Chicago, took possession of the property of the village.

"We beg to inform you that there are matters concerning the Chicago Public Library which should be looked after by you in this connection.

"Yours truly,

"Leon Hornstein,

"*Assistant Corporation Counsel.*

"Approved: Wm. H. Sexton,

"*Corporation Counsel.*"

CHICAGO, Apr. 27, 1914.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—In response to the foregoing letter from the Corporation Counsel, the public library, known as the George C. Walker Branch, in the former Village of Morgan Park was taken possession of in the name of the Board of Directors of the Chicago Public Library on April 24, 1914. There are a number of matters, principally relating to finances, which are not as yet adjusted.

I am pleased to report that the building and physical equipment are in good condition.

Very respectfully yours,

H. G. WILSON,

Secretary.

The following communication:

"Heyworth-Graham Co.,

"606 S. Michigan Av.,

"Chicago,

"April 22, 1914.

"*Mr. H. G. Wilson,*

"*Sec'y Library Board,*

"*Chicago Public Library,*

"*Michigan Av. & Washington St.,*

"*Chicago, Illinois.*

"*Dear Sir:*—You are hereby notified that the undersigned will, on or about the first day of May, 1914, begin construction of a sixteen-story building on the premises at the northeast corner of Wabash avenue and Washington street, extending from Wabash avenue to Garland court; described as Lot Seven (7) and Eight (8), in Block Twelve (12) in Fort Dearborn Addition to Chicago, in the City of Chicago, Illinois, extending a distance of ninety-six feet and nine inches (96' 9") on Wabash avenue, and one hundred sixty-two feet and six inches (162' 6") on Washington street. The contemplated building will have a basement of approximately sixteen feet (16') below street level and will rest upon caissons to bed rock.

"You are therefore hereby notified as owner, agent, lessee or tenant of property in the vicinity of the above described real estate to protect, shore up and support, or otherwise employ such means as may be necessary for the protection of your own proporty, in view of the proposed construction above outlined, and you will please notify your tenants to this effect in so far as it may be necesary.

"The architect for said new building is Mr. C. A. Eckstorm, with offices at 1005 Tacoma building. Full details and plans of all operations may be seen at the office of said architect, and any additional information that you may desire in reference to this construction will be cheerfully furnished by him.

"Yours very truly,

"James O. Heyworth,

"F. J. McNulty."

Director Despres moved that the Secretary be instructed to notify the proper city officials of the receipt of the communication with the request that the Engineering Department of the city take levels on the Library building from time to time in order that the Library property may be protected if necessary.

Carried.

From Carrie E. King, Secretary of the

Chicago Teachers' Pension Contributors' League, requesting permission to hold monthly meetings of that association in one of the rooms in the Library building the second Tuesday of each month, from 4:30 to 6:30 o'clock p. m.

Director Breyer moved that the request be granted.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—At the last meeting of the Board there was referred to your Committee on Library a communication from Director Mayer, with appended resolutions, having in view the purchase of a collection of books of music and on music, setting aside the income of the Beecher fund for this purpose. In a striking summary Director Mayer shows the great extent of the musical interests represented in Chicago. Your Committee is especially impressed with the great utility which such a collection would prove to the thousands of music students in Chicago. It would seem fitting that the Beecher fund should be expended for a characteristic collection of books such as is contemplated. Your Committee recommends the adoption of the resolutions as proposed by Director Mayer:

That the Committee on Library be, and the same is hereby requested to use such portion of the Beecher fund income as was set aside for book purchases in the January apportionment for the nucleus of a collection of books and material on music, embracing operas, orchestral scores, piano scores and kindred printed material.

That such unappropriated balance as remains in the Beecher fund income be added to the amount above contemplated.

That in making initial selection the Committee on Library be requested to call into counsel such representative musicians and music lovers as in their judgment will best promote the purpose of these resolutions.

Your Committee further recommends that, for the convenience of visitors at the Main Library and the branches, souvenir postal cards illustrative of the Chicago Public Library be placed on sale, and that the Librarian and Secretary be authorized and directed to make the necessary arrangements and secure suitable stock for the purpose.

Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 166 vols., $213.00.

Current American fiction, 82 vols., $95.00.

Current American juvenile books, 4 vols., $4.00.

Books from the A. L. A. Publishing Board, 218 vols., $90.00.

Miscellaneous books, 15 vols., $48.00.

Non-fiction for branches, 315 vols., $268.00.

Fiction for branches, 282 vols., $299.00.

Juvenile books for branches, 408 vols., $247.00.

Non-fiction for deposit collection, 60 vols., $54.00.

Fiction for deposit collection, 200 vols., $226.00.

Juvenile books for deposit collection, 84 vols., $68.00.

Non-fiction for Kelly Branch (Kelly fund), 31 vols., $29.00.

Fiction for Kelly Branch (Kelly fund), 16 vols., $17.00.

Juvenile books for Kelly Branch (Kelly fund), 16 vols., $13.00.

Periodicals for women's study room, estimated at $40.00.

Periodicals for Sumner School, Stanton Park and George C. Walker branches, estimated at $50.00 each.

Binders for periodicals, $150.00.

Regular fund:	1834 vols.,	$1612.00
Kelly fund:	63 vols.,	59.00
Total:	1897 vols.,	$1671.00

Respectfully submitted,

SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, April 27, 1914.

He, also, presented a bill, amounting to $600.00, in favor of the Librarian of Congress for printed catalogue cards and proof sheets ordered at the last meeting of the Board and moved that the bill be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library has given careful consideration to a plan of parcel post deliveries submitted, by the Librarian, and recommends that authority be given for such service subject to the following conditions:

That the parcel post delivery service be open to any registered borrower who deposits one dollar, with subsequent renewal of such deposit as may be required from time to time to cover postage required in the sending of books and conducting necessary correspondence.

All damages or excess postage charges caused by careless wrapping shall be assessed against the sender, and the responsibility of losses or damages in transportation must be assumed by the borrower.

Detailed plans for inaugurating this new system have been worked out by the Librarian and his staff. While it does not seem likely that a large number of borrowers will avail themselves of the privileges contemplated above, undoubtedly there are some patrons of the Library whose residences are remote from any library agency to whom the new plan will prove a marked convenience.

Respectfully submitted,

SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, April 27, 1914.

Director Despres moved that the money derived from the sale of postal cards, referred to in the first report of the Committee, be set aside as a special fund, the purpose of which to be determined hereafter.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: Your Committee on Administration submits the following recommendations, and asks for their adoption.

That extension of leave of absence for one year, without pay, be granted to

John Toman, in accordance with the provision of the civil service rules giving such allowance to elected officials.

That the extra compensation allowed Emanuel Holy, for over-work required on the library payrolls, be fixed at seventy-five cents per hour.

That Dorothy Bastin be included as one of the employés selected for the summer library school privilege offered by the Board, as per resolution adopted July 28, 1913.

That automatic increases be authorized as follows, in accordance with the rules of the Board and the practice of the Civil Service Commission: Pages: Ray A. O'Connell, Chester J. Cole, Meyer Friedman, $420 per year, dating from April 26, 1914.

Senior assistant: Naomi W. Pollard, $780 per year, dating from April 26, 1914.

Respectfully submitted,
DR. F. J. POKORNEY,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, April 27, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and would recommend:

1. That the lease of the premises located at No. 2546 S. Homan avenue, the present location of West Twenty-sixth Street Branch, be extended for one year to May 1, 1915, at a monthly rental of $75.00.

2. That an order be given the Western Slate Company for 1,000 slate tile at 14 cents each.

3. That the Secretary be authorized to advertise for proposals for coal for the main library building for the year beginning July 1, 1914; contracts to be let on the B. T. U. basis as heretofore.

4. That the Secretary be authorized to purchase three dozen water faucets at a sum not to exceed $81.00.

Also that the Secretary be authorized to have 21 awnings recovered and hung at a price not to exceed $300.00.

5. In reference to the communication of Dr. G. B. Young, Commissioner of Health, regarding the installation of a public comfort station under the sidewalk of the Michigan avenue side of the Library building, your Committee recommends that this matter be referred to this Committee with authority to act, and with instructions to co-operate with the City in the establishment of this public necessity on the east side of Michigan boulevard on the Grant Park frontage.

6. That the proposal of the Oliver Typewriter Co. to replace two old machines in the Registry Department with two new No. 7 model, Oliver typewriters, one with a 15-inch carriage, for the sum of $106.97, and two old machines, be accepted.

All of which is respectfully submitted,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

April 27, 1914.

On motion of Director Breyer, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 11, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held April 27, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Minnie R. Cowan, District Supt. of the Board of Education, requesting permission to use the room on the fifth floor in the Library building on Saturday, June 6, 1914, from 10 o'clock a. m. to 12 o'clock noon, for a meeting of the principals of District No. 10.

Director O'Connell moved that the request be granted.

Carried.

From F. R. Short, requesting the Board to establish a delivery station at 6614 Sheridan Road.

Referred to the Committee on Delivery Stations.

From Saul A. Zahlman, notifying the Board that he has purchased the store located at 2147 W. Augusta street, and requesting that the delivery station be continued in his care.

Referred to the Committee on Delivery Stations.

From Miss Grace Hemingway, Sec'y Chicago Branch National Story Tellers' League, requesting permission to hold the meetings of that association on the first Friday of each month, excepting July and August, at four o'clock p. m.

Director Healy moved that the request be granted.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented

the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Preparatory steps have been taken to carry into effect the installation of the music collection as authorized by the Board at its last meeting. Your Committee has called into consultation a number of recognized experts, and they have generously given their suggestions for making the collection of greatest worth to students of music and to music lovers generally. Those who have counseled the Committee comprise Mr. Karleton Hackett, Mr. Glenn Gunn and Mr. Felix Borowski. Your Committee regrets that absence from the city prevented Mr. Frederick Stock from giving us the benefit of his experience and judgment, but they hope later on to avail themselves of his willingness to do so.

It has been a question of careful consideration as to the place in the building where the music collection could be most fittingly housed and rendered most available to the public. Owing to the physical difficulties of space and arrangement, it has not been found possible to locate it with the main collection on the third floor. As the place which commends itself as next best, a portion of the rooms adjacent to the Thomas Hughes Room on the fourth floor has been selected by your Committee, and work will be started at once to suitably equip with shelving and other necessary furniture the space allotted for this purpose. It will be possible here to administer the music collection without additional expense for attendants, as the staff in charge of the Thomas Hughes Room can, for a time at least, suitably supervise its use and attend to the loan of the books. From the large number of inquiries which have come to the Library staff since the published announcement of the action of the Board, it is evident that the installation of the new collection will meet a widespread demand and need.

Respectfully submitted,
SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, May 11, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends that a contract for 510 magazine binders be given to the Feldman System Manufacturing Co. at ninety-five cents per binder. Covers up to the size of fourteen inches, No. 25 New York tarboard is to be used, and for binders exceeding fourteen inches, No. 20 New York tarboard is to be used. Binders are to be covered with buckram and corners to be rounded and leather-tipped.

Herewith we submit a schedule of book lists recommended by the Librarian and approved by your Committee for purchase:

Current American non-fiction, 187 vols., $224.00.

Current American fiction, 121 vols., $132.00.

Current American juvenile books, 29 vols., $28.00.

Miscellaneous books, 127 vols., $113.00.

Books purchased from R. B. Peattie, 21 vols., $18.00.

Non-fiction for branches, 278 vols., $300.00.

Fiction for branches, 418 vols., $439.00.

Juvenile books for branches, 792 vols., $704.00.

Picture books for Branch 11, 17 vols., $5.00.

Non-fiction for Kelly Branch (Kelly fund), 17 vols., $23.00.

Fiction for Kelly Branch (Kelly fund), 23 vols., $27.00.

Juvenile books for Kelly Branch (Kelly fund), 15 vols., $9.00.

Regular fund:	1990 vols.,	$1963.00
Kelly fund:	55 vols.,	59.00
Total:	2045 vols.,	$2022.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $38.65, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, May 11, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

A. C. McClurg & Co., books	$5,997.60
M. A. Kuhn, books	6.00
C. V. Ritter, books	176.70
A. L. A. Publishing Board, books	90.00
Powners Book Store, books	81.35
H. R. Huntting Co., books	40.26
Geo. W. Weber, books and subscriptions	28.25
Boston Book Co., books	23.00
R. B. Faattie, books	17.73
Frederick Starr, books	15.53
Harper & Bros., books	15.00
Isaac Mendoza Book Co., books	13.00
L. W. Walter Co., books	10.00
Callaghan & Co., books	8.00
Lathrop C. Harper, books	8.55
American Medical Association, books	7.00
Geo. E. Koehler, binding	776.19
Burgmeier Book Bindery, binding	512.69
Northwestern Bindery, binding	461.77
John Seybold, binding	448.24
Joseph Flacke & Son, binding	316.13
Rogers & Hall Co., printing	85.25
Dwight Bros. Paper Co., paper	36.38
Bradner Smith & Co., paper and envelopes	10.80
Library Bureau, cataloguing cards	56.00
Max Stern's Sons, printing, etc	103.25
James Watson & Co., printing	41.90
Geo. E. Cole & Co., binders and stationery	58.23
Rockwell-Barnes Co, typewriting ribbons	25.00
White House Ink Co., paste	8.50
Dennison Mfg. Co., gummed letters and glue	7.89
Goodyear Rubber Co., rubber bands	4.95
H. S. Parrish & Co., rubber stamps and dates	13.95
H. G. Wilson, Sec'y, cash expenditures, Apr., 1914	205.59
	$9,710.68

He, also, presented bills for books to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Kelly Fund Special:	
A. C. McClurg & Co., books	$23.61
Ryder Fund Income Acct.:	
G. Broes Van Dort Co., books	$3.75
Morris Book Shop, books	3.50
	$7.25

Director Mayer moved that the question of furnishing the room adjoining the Thomas Hughes' room with the necessary shelving and furniture for the installation of the music collection be referred to the Committee on Buildings and Grounds with authority to act.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their approval:

Granting leave of absence to Charles Jackson, elevator operator, for three months, dating from April 26, without pay.

Granting leave of absence on full pay to Miss Carrie Elliott, chief of the Reference Department, from April 13 to 15, inclusive, and April 17 to 29, inclusive, salary deducted to be reimbursed. Miss Elliott's absence was due to the illness and death of her mother.

Respectfully submitted,
DR. F. J. POKORNEY,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, May 11, 1914.

He, also, presented the following list of vacancies and appointments for April, 1914, which was received and ordered published.

Florence W. Arnold, junior library assistant, appointed senior library assistant April 26, $720 per year (promotional).

Frank Bergman, janitor, appointed April 24, $720 per year.

Jacob Bolande, page, separated April 20.

Clinton Brimble, page, separated April 17.

Walter Carson, page, appointed temp. April 3, $300 per year; separated April 5.

Leon R. Cohn, page, appointed temp. April 22, $300 per year.

Joseph Gadwood, janitor, transferred from the Chicago Public Library to City Hall April 18.

Clara L. German, senior library assistant, transferred from Morgan Park service to that in Chicago April 22, $720 per year.

Herbert Goodrich, page, separated April 1.

Morris Greenberg, page, separated April 5.

Mildred Harris, junior library assistant, separated April 5.

Kenneth Hedges, page, appointed temp. April 6, $300 per year.

Gertrude L. Husenetter, junior library assistant, appointed senior library assistant April 27, $720 per year (promotional).

Walter R. Kennedy, page, resigned April 10.

Helen La Berge, junior library assistant, appointed temp, April 13, $420 per year.

Frank McClain, janitor, transferred from Morgan Park service to that in Chicago April 22, $25 per month.

Edwin McInerney, junior library assistant, separated March 29.

Nathan Manilow, page, appointed temp. April 1, $300 per year.

Arthur Manning, page, appointed temp. April 6, $300 per year.

Janet O'Brien, senior library assistant, appointed principal branch librarian April 30, $1,020 per year (promotional).

Ethel Owen, junior library assistant, appointed senior cataloger April 26, $720 per year (promotional).

Olive E. Pillsbury, senior library assistant, appointed principal branch librarian April 27, $1,020 per year (promotional).

Mary Pomerene, junior library assistant, appointed senior library assistant April 30, $720 per year (promotional).

Fred Reeves, page, appointed temp. April 8, $300 per year.

Myrtle E. Sette, senior library assistant, appointed principal branch librarian April 26, $1,020 per year (promotional).

Frank Smith, janitor, appointed temp. April 20, $720 per year; separated April 30.

Joseph Virgl, page, separated March 31.

Nell Willis, junior library assistant, appointed temp. April 13, $420 year.

COMMITTEE ON BRANCHES.

Director O'Connell, for the Committee, presented the following report, which was received and ordered published.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Since the first of the year the number of traveling libraries maintained by the Chicago Public Library has nearly doubled. While these libraries were originally established merely in an experimental way, doubt no longer exists as to their popularity and use in the remoter sections of the city where the establishment of fully equipped branches is impossible at this time and likely to remain so for some years to come. The extraordinary use of the books made in these

collections is only partially indicated by the circulation statistics, as there is no question that if an abundance of books were available the withdrawal of these books for home use would be largely multiplied. As it is, the issues monthly now average more than twelve thousand, with an increase each month that promises very much larger figures in the future. Within the last few weeks new traveling library stations have been located at Rogers Park, Gano and Cheltenham Beach, and preparations are going forward to add other stations in other sections of the city. There are now seventeen flourishing traveling library stations, a complete list being as follows:

Mayfair, Elizabeth Anderson, Custodian, 4500 Montrose Avenue.
St. James Parish House, Ethel Comstock, Custodian, 666 Rush Street.
Gano, C. W. Crawford, Custodian, 11640 Wentworth Avenue.
Fernwood, Mary Dalton, Custodian, 104th and Wallace Streets.
Brighton, Anna Dorsey, Custodian, 2707 W. 38th Street.
Irving Park, H. E. Garrett, Custodian, 4227 Irving Park Boulevard.
Rogers Park, Helen George, Custodian, 7013 N. Clark Street.
Norwood Park, W. B. Hanna, Custodian, 6013 Ceylon Avenue.
Longwood, Mrs. Nelle T. Howard, Custodian, W. 97th Street and Longwood Drive.
West Ridge, Maude B. Hudd, Custodian, Greenleaf Avenue and Pingree Street.
West Englewood, C. W. Hughes, Custodian, 1901 W. 59th Street.
Edison Park, Mrs. F. A. Jones, Custodian, 51 Drexel Boulevard.
Grand Crossing, Cecelia Linsky, Custodian, 1318 E. 75th Street.
Butler Memorial, Mabel M. Moore, Custodian, 3212 Broadway.
West Pullman, V. C. Naugle, Custodian, 700 W. 120th Street.
Park Manor, H. E. Pijan, Custodian, 553 E. 71st Street.
Cheltenham, David E. Swanson, Custodian, 3002 Cheltenham Place.

Your Committee is enabled to promise the opening of two new branches before the end of the month and a third new branch within four weeks. The two former are those connected with the Lincoln Park System field houses—Stanton Park and Seward Park. The third will be located in the Sumner School at 42nd and Colorado avenues. By midsummer, if expectations are realized, a new branch will also be occupied in the new field house erected by the Irving Park Board at Irving Park boulevard and Hamlin avenue. The new branch arranged for at Pulaski Park would be ready for occupancy if the furniture were obtainable. The West Park Board unfortunately finds itself in such financial condition that it has been deemed advisable to postpone the full equipment of this place until next year. Including the three new branches, which will be ready for occupancy within a few weeks, the Chicago Public Library will have in operation thirty-one fully equipped branch libraries.

It is also possible for your Committee on Branches to report at this time that the number of industrial and commercial deposits is constantly growing, several new ones have been furnished since the last meeting of the Board, and all of them are proving successful. The possibilities of use seem to be limited only by the number of books which can be furnished. Many of the collections are small, but it is hoped to add to them from time to time.

Respectfully submitted,
T. Frank O'Connell,
Oscar G. Mayer,
Committee on Branches.

Chicago, May 11, 1914.

He, also, presented schedules of bills for the maintenance of the Hiram Kelly Branch and the Sheridan Branch and

moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 93.30
John Seybold, binding	24.46
Joseph Flucke & Son, binding	24.25
Northwestern Bindery, binding	20.39
Geo. E. Koehler, binding	.43
Commonwealth Edison Co., current	45.94
Chicago Telephone Co., service	3.18
	$211.95

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Account.

Wm. E. Dever, rent	$140.00
John J. McGrath, sign	30.00
United Painting and Decorating Co., chair rail	12.00
Theodore Koester, castors	5.45
Commonwealth Edison Co., current	18.09
Chicago Telephone Co, service	3.75
	$209.29

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following changes in the stations system maintained by the Library represent the action of your Committee since a report was last submitted to the Board:

No. 7 West, 1635 N. California avenue, discontinued because of unsatisfactory management. The patrons have been referred to the library branch at North and Fairfield avenues, a couple of blocks away.

Station in charge of Alexander Glassman, 728 Western avenue, transferred to Miss Minnie Ward, the former custodian having made improper use of cards.

Station 13 South transferred to Miss Constance Krise, 541 E. 47th street.

Station 43 South, 903 E. 75th street, transferred to L. Schaffner.

Station 41 South, 7036 Stony Island avenue, transferred to H. A. Walstrum.

Station 26 West, 2248 W. Ohio street, transferred to Daniel Weinberg.

Station 15 West, Montrose and 44th avenues, delivery discontinued.

Station 15 South, 11100 Michigan avenue, delivery discontinued.

Station 40 South, 3002 Cheltenham Place, delivery discontinued.

Your Committee recommends placing on file a request for a station at Montrose and Milwaukee avenues, as station in the immediate neighborhood was recently discontinued for lack of circulation.

Respectfully submitted,

DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

CHICAGO, May 11, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Knox Automobile Co., automobile parts	$ 57.29
Standard Oil Co., gasoline	131.13
Valvoline Oil Co., gas engine oil	29.85
United States Tire Co., rubber tire	33 80
Perkins Machine Co, machinists' labor	63.00
American Battery Co., repairs to storage batteries	9.50
Evans & Eichner, crank case covers	6.00
Beckley-Ralston Co., automobile accessories	5.57
The Weniger Garage, storage, etc., automobile	27.45
	$363.59

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly

audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
R. L. Hurlburt, rent, etc., North Ave. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent, etc., W. 26th St. Branch	75.00
Chicago Telephone Co., telephone service	80.02
Commonwealth Edison Co., electric current (two months), branches	104.19
Peoples Gas Light & Coke Co., gas	24.96
Peoples Gas Light & Coke Co., arc lamp rental	5.50
Sanitary Office Towel Co., laundering towels	31.16
Individual Towel & Cabinet Service Co., towel supply	9.10
Haegele Ice Co., ice	12.85
Citizens Street Cleaning Bureau, removing cinders	19.60
Raymond Express Co., delivering mail	9.00
Howe Scale Co. of Ill., making drawing of coal hopper, etc	11.50
City Collector, City of Chicago, street car book and blanks	4.45
City Collector, City of Chicago, elevator inspections	22.00
Bunge Bros. Coal Co., coal	794.47
Krehbiel Co., coal analysis	25.00
D. J. Gallagher Mfg. Co., waste and wipers	25.00
Bartell Bros., kerosene	6.00
McMaster-Carr Supply Co., making saw blades, etc	4.93
Marshall Field & Co., window shades, cork carpet, etc	89.82
Hills-McCanna Co., engineering supplies	11.24
Nassau Sponge Co., sponges	56.00
Peter Van Schaack & Sons, chamois	10.50
Crescent Brush Works, dusters and brooms	41.50
Wm. Dilley, brushes	27.00
James S. Kirk & Co., soft soap, etc	22.50
Pullman Chemical Co., soap powder	6.07
Plunkett Chemical Co., insect powder	4.50
James H. Rhodes & Co., lump pumice stone	12.07
Charles L. Cole, general accident insurance, etc	1,828.27
H. G. Wilson, Sec'y, cash expenditures April, 1914	18.70
	$3,744.90

He, also, presented the following report of the Committee.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds, acting under a resolution of the Board adopted December 8, 1913, in reference to the placing of general liability and compensation insurance, begs leave to report its action in the matter:

On request of the Secretary of the Board the Corporation Counsel gave three opinions covering different phases of the question, all of which agree to the end that under the so-called "Workmen's Compensation Law" as amended by the last legislature, the City of Chicago, through the Board of Directors of the Chicago Public Library, is amenable to the provisions of the Act, and that under the decision of the Supreme Court in the case of Johnson vs. City of Chicago, 258 Ill. 494, the City of Chicago, through the Board of Directors of the Chicago Public Library, is liable for the negligent acts of its employés and servants.

Your Committee, therefore, advertised for proposals for general liability and compensation insurance covering the employés of the Board, the general public in and around the main building and the branches, leased or owned by the Board, the public and service elevators and the automobiles.

Proposals were received for a three-year term with premium payable in equal annual installments as follows:

	Employes' Compensation and General Liability (Annual Premium)	Automobiles (Annual Premium)	Total (Annual Premium)
Rollo, Webster & Co	$1,323.34	$1,000.00	$2,323.34
Hatterman & Glanz	1,323.34	1,000,00	2,323.34
Klee, Rogers & Co	1,323.34	1,000.00	2,323.34
Lampert & Keller	1,323.34	1,000.00	2,323.34

Fidelity and Casualty Co..... ...	1,485.35	*676.00	*2,161.35
Frankfort General Insurance Co...	1,529.96	*658.49	*2,198.45
Fred A. Phillips.....	1,255.22	782.50	2.037.72
Chas. L. Cole.....	1,059.02	669.75	1.728.79

*Incomplete bids.

Your Committee awarded the contract to Chas. L. Cole, the lowest bidder, who placed the insurance with the General Accident Company of Perth, Scotland. When the award was made additional insurance covering the general public in the three service elevators was added, the extra insurance costing $94.50 per annum.

Respectfully submitted,
CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.
CHICAGO, May 11, 1914.

Director Breyer moved that the action of the Committee be concurred in.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Director Breyer moved that authority be granted the Secretary to advertise for bids for the construction of a new coal tank and hopper.

Carried.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented a list of bills incurred by the Directors of the Morgan Park Library, prior to the date of the transfer of the affairs of the village to the City of Chicago after annexation, and moved that the bills be ordered paid.

Carried.

REPORTS.

The Librarian presented his statistical report for the month of April, 1914, which was received and ordered published.

The Librarian stated that he had been requested to deliver an illustrated lecture before the International Conference of Librarians at Oxford, England, and requested permission to use the stereopticon slides belonging to the Library.

Director O'Connell moved that permission be granted.

Carried.

On motion of Director Despres, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of April was 304,441; for the corresponding month of the previous year, 255,876. The circulation was from the following sources:

Central Library	53,109
Branches	147,247
Stations	77,196
Traveling Libraries	12,219
Deposits and Miscellaneous	14,670
	304,441

The following is a summary of the books obtained at the Central Library:

Main Collection	23,994
Open Shelf	23,222
Hughes Room	1,650
Information Desk (Teachers' and special cards)	3,743
Miscellaneous	263
Books for the Blind	237
	53,109

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,768	413	2,181
Austin	9,408	614	10,022
Bessemer Park	3,279	365	3,644
Blackstone	6,622	324	6,946
Burr School	3,932	267	4,199
Cornell Square	3,202	184	3,386
Davis Square	1,952	155	2,107
Dvorak Park	4,038	417	4,455
Eckhart Park	5,415	146	5,561
Fuller Park	4,376	287	4,663
Hamilton Park	4,262	414	4,676
Hamlin Park	3,822	262	4,084
Hebrew Institute	8,219	2,242	10,461
Holstein Park	4,228	159	4,387
Humboldt	4,050	649	4,699
Kelly	12,379	670	13,049
Lawndale	6,185	370	6,555
Lewis Institute	10,438	978	11,416
Lincoln Center	6,062	443	6,505
Logan Square	7,280	537	7,817
Mark White	4,006	213	4,219
Ogden Park	6,544	418	6,962

Palmer	2,642	120	2,762
Seward Park	556	729	1,285
Sheridan	6,291	221	6,512
Sherman Park	4,844	306	5,150
Stanford Park	4,726	695	5,420
West 26th Street	6,721	434	7,155
Traveling Libraries	12,219	13	12,232
Business House Deposits	14,324	4,691	19,015
Miscellaneous Reference	346	.....	346
Total	174,136	17,735	191,871

Of the 77,196 books supplied through the Stations Department 13,031 were sent to 28 branches and 64,165 to 75 stations. The books supplied for the same month of the preceding year numbered 78,087 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 11,709.

REFERENCE ROOM.

Number of books issued from stacks 35,442

Number of recorded visitors 13,363

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,395. Visitors, 949.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 8,488. Visitors, 2,498.

CIVICS ROOM.

Magazines issued, 1,522; directories consulted, 1,991; bound documents, 1,659; books, 1,081; pamphlets, 928. Visitors, 4,741.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,261. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 255. Average maximum attendance per hour, 331.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,971; issued in April of the previous year, 4,104.

Number of non-fiction cards issued, 3,957; juvenile cards, 2,791; research cards, 3; vacation cards, ...; teachers' cards, 77. The number of three-year cards outstanding is 159,266.

BINDERY DEPARTMENT.

Number of books at binderies April 1, 1914	9,896
Number of books sent to binderies in April, 1914	5,635
Total number of books at binderies in April, 1914	15,531
Number of books received from binderies in April, 1914	5,768
Number of books at binderies May 1, 1914	9,763
Number of books repaired in Library in April, 1914	6,067

GROWTH OF THE LIBRARY.

The total number of volumes in the Library May 1, 1914, was 572,430. Received since June 1, 1913, 71,698; since April 1, 1914, 7,641. Books worn out and discarded since June 1, 1913, 12,607; since April 1, 1914, 1,222. Books lost and paid for since June 1, 1913, 1,048; since April 1, 1914, 77. Books found and money refunded since June 1, 1913, 128; since April 1, 1914, 14.

HENRY E. LEGLER,
Librarian.

CHICAGO, May 11, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 25, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held May 11, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Eleanor M. Mahany, President Chicago Teachers' Pension Contributors' League, tendering the unanimous thanks of that association for the courtesy of the Board in allowing the meetings of the association to be held in the Public Library building.

Received and placed on file.

From Mrs. E. A. Welbourne, tendering her resignation as keeper of delivery station No. 16 South, located at 146 West Sixty-ninth street.

From Mrs. A. C. Stewart, requesting the Board to appoint her keeper of delivery station No. 16 South, she having purchased the store from the former keeper.

From citizens in the vicinity of Fortieth court and West Sixteenth street, requesting the Board to establish a delivery station in the store of John I. Brejcha, 4024 West Sixteenth street.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer.

Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 202 vols., $299 00.

Current American fiction, 87 vols., $97.00.

Current American juvenile books, 56 vols., $55.00.

Current English non-fiction, 114 vols., $187.00.

Current English fiction, 3 vols., $4.00.

Books from the A. L. A. Publishing Board, 117 vols., $90.00.

Miscellaneous books, 175 vols., $468.00.

English books for branches, 12 vols., $14.00.

Juvenile books for Palmer Park Branch, 77 vols., $65.00.

Non-fiction for deposit collection, 30 vols., $38.00.

Fiction for deposit collection, 73 vols., $81.00.

Juvenile books for deposit collection, 45 vols., $38.00.

Total: 991 vols., $1,436.00

Respectfully submitted,

SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

He, also, presented a bill for $300. in favor of H. G. Wilson, Secretary, for cash advanced for expense of Librarian and members of the library staff in attendance at the conference of the American Library Association at Washington, and moved that the bill be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

He, also, presented the following proposals for presswork, binding, etc., for reprint of Useful Arts Finding Lists.

Max Stern's Sons	$ 69.50
Cameron, Amberg & Co	80.00
Rogers & Hall Co	89.75
Tucker-Kenworthy Co	112.50

Director Despres moved that a contract be awarded Max Stern's Sons for printing 1,000 copies of the Useful Arts Finding Lists in accordance with their bid of $69.50.

Carried.

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report on the following matters in its hands and recommends as follows:

1. That the petition of F. R. Short, 6614 Sheridan road, for the establishment of a delivery station at his store be placed on file, as this location is within four blocks of a delivery station already established.

2. That Saul A. Zahlman be appointed keeper of delivery station No. 50 West, located at 2147 W. Augusta street, he having purchased the business from the former keeper.

3. That Mrs. A. C. Stewart be appointed keeper of delivery station No. 16 South, she having purchased the business from the former keeper.

4. That a delivery station be established at 4024 W. Sixteenth street under the care of John I. Brejcha.

5. In the matter of the purchase of an automobile delivery wagon, your Committee begs leave to report that the matter has been under consideration for the past three months. A large number of different makes of delivery wagons have been given trial, and considering the needs of the Library, the horse power and other requirements, Mr. W. A. Purer, Superintendent of Delivery Stations, has recommended the purchase of a "Velie" one ton chassis at a cost of $1800. Your Committee concurs in his recommendation and recommends that the Secretary be authorized to purchase a "Velie" one ton chassis for the sum of $1800, and that an order be given to Wayman & Murphy to supply the body, painting and lettering for the sum of $350.

All of which is respectfully submitted,

DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

May 25, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following list of proposals for construction of a steel coal tank and hoppers, received in response to an advertisement for the work:

John Mohr & Sons	$ 660.00
Henry Pratt Co	768.00
Kennicott Co	790.00
Howe Scale Co	900.00
Phillips, Lang & Co	1,200.00

Director Breyer moved that a contract be awarded John Mohr & Sons for construction and installation of a new steel coal tank and hoppers, in accordance with their bid of $660.00.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

On motion of Director Despres, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 8, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Directors Ksycki.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held May 25, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

A communication was received from the Douglas Library League petitioning the Board to establish a branch library and reading room in the locality bounded by California avenue, Sixteenth street, Grenshaw street and Independence boulevard.

Referred to the Committee on Branches.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Miscellaneous books, 103 vols., $31.00.

Books for branches, 41 vols., $23.00.

Books to be replaced for branches, 32 vols., $27.00.

Polish books for Deposit Collection, 348 vols., $296.00.

Books for School Deposit Collection, 3304 vols., $2692.00.

Books for Kelly Branch Library (Kelly fund), 13 vols., $12.00.

Regular fund: 3828 vols., $3069.00.
Kelly fund: 13 vols., 12.00.
Total: 3841 vols., 3081.00.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $31.51, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, June 8, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Dodd, Mead & Co., books	$ 150.00
A. C. McClurg & Co., books	2,853.44
Chivers Book Binding Co., books	730.55
A. Kroch & Co., books	412.95
H. R. Huntting Co., books	195.29
A. L. A. Publishing Board, books	90.00
R. L. Polk & Co., books	45.50
Standard Publishing Co., books	31.64
R. B. Peattie, books	22.51
C. V. Ritter, books	21.25
Boston Book Co., books	18.00
W. H. Anderson Co., books	15.00
Wallace Rice, books	13.13
S. G. Clark Publishing Co., books	12.50
L. W. Walter Co., books	12.00
William D. Keep, books	11.75
Graham R. Taylor, books	11.00
E. P. Dutton & Co., books	8.49
Bumstead & Co., books	6.00
Bennett's Newspaper and Magazine Agency, subscriptions	141.20
Geo. E. Koehler, binding	814.32
John Seybold, binding	698.60
Northwestern Bindery, binding	636.39
Joseph Flucke & Son, binding	427.03
Burgmeier Book Bindery, binding	83.85
Gaylord Bros., binders	13.60
Slade, Hipp & Meloy, gummed muslin	9.00
Rogers & Hall Co., printing	67.08
Dwight Bros. Paper Co., paper	19 00
J. W. Butler Paper Co., paper	49.85
Swigart Paper Co., paper	108.79
Bradner Smith & Co., paper and envelopes	13.81
Graham Paper Co., paper	11 26
Max Stern's Sons, printing, etc.	149 92
James Watson & Co., printing	37.80
Geo. E. Cole & Co., stationery	16.08
Library Bureau, oak case and cards	14.80
Edwards & Hancock, typewriting supplies	12.00
Dennison Mfg. Co., gummed labels	9.30
Goodyear Rubber Co., rubber bands	4.95
Oliver Typewriter Co., typewriting machines (2)	106.97
H. G. Wilson, Sec'y, cash expenditures, May, 1914	238.16
	$8,314.73

He, also, presented a bill from A. Kroch & Co., amounting to $76.08, for architectural books, and moved that the bill be paid from the Ryder fund income account.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignation has been received and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

Joseph Rosenberg, junior library assistant, May 21.

We submit the following recommendations and ask that these be approved:

Extending leave of absence without pay to Ellen McDonald until July 25, 1914.

Granting leave of absence without deduction of salary to the following employés, said absence having been due to illness:

Frederick Rex, May 23 to June 7, inclusive.

Mary M. Hishen, May 4 to May 11, inclusive.

Respectfully submitted,
DR. F. J. POKORNEY,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, June 8, 1914.

He, also, presented the following list of vacancies and appointments for May, 1914, which was received and ordered published:

Paul Breen, page, appointed temp. May 11, $300 per year.

Frances C. Cantner, junior library assistant, appointed senior library assistant May 19, $720 per year (Promotional).

Tony Carivello, page, separated May 29.

Leo Cohn, page, separated May 20.

Samuel Cohn, page, appointed temp. May 18, $300 per year; separated May 19.

Isadore Glick, messenger, transferred from City Hall to Chicago Public Library May 6, $540 per year.

Jules Herbuveaux, page, separated May 26.

Margaret Hill, junior library assistant, appointed temp. May 11, $420 per year.

Tony Hrdalo, page, separated May 17.

Joe Levy, page, appointed temp. May 22, $300 per year; separated May 24.

Emmett Lord, page, appointed temp. May 20, $300 per year.

William Malone, janitor, appointed May 5, $780 per year.

Nathan Manilow, page, separated May 20.

Catherine Murphy, janitress, appointed May 11, $660 per year.

Charlotte L. Olson, junior library assistant, appointed senior library assistant May 4, $720 per year (Promotional).

Marjorie M. Owen, junior library assistant, appointed temp. May 21, $420 per year.

Julius Paradise, page, appointed temp. May 4, $300 per year.

Charles R. Patterson, page, appointed temp. May 26, $300 per year.

Rose Prince, janitress, separated May 11.

Frank Prochaska, elevator operator, appointed temp. May 4, $840 per year; separated May 19.

Chester Roberts, page, appointed temp. May 6, $300 per year.

Joseph Rosenberg, junior library assistant, resigned May 21.

Fred Scherman, page, appointed temp May 6, $300 per year; separated May 7.

Joe Schwartz, page, appointed temp. May 20, $300 per year.

Raymond Sellers, page, separated May 5.

Emma L. Shaw, junior library assistant, appointed senior library assistant May 13, $720 per year (Promotional).

Florence R. Sheeler, junior library assistant, appointed temp. May 21, $420 per year.

Peter J. Thurston, mechanical and electrical engineer, appointed temp. May 1, $1300 per year.

George D. Wedel, elevator operator, appointed May 19, $840 per year.

COMMITTEE ON BRANCHES.

Director O'Connell, for the Committee, presented the following schedule of bills for maintenance of the Hiram Kelly and Sheridan Branches and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 71.07
Wallace Rice, books	3.00
S. W. Walter Co., books	2.00
Geo. E. Koehler, binding	18.85
John Seybold, binding	12.68
County Collector, special assessment Normal Boul	212.21
Northwestern Bindery, binding	1.02
Eldridge Coal Co., coal	19.95
Chicago Telephone Co., service	3.54
	$314.32

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Account.

Wm. E. Dever, rent	$140.00
Chicago Telephone Co., service	3.75
	$143.75

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Chairman, Director Pokorney presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations recommend that, owing to the opening of a branch at Sumner

School, station 34 W., which is within five blocks, be ordered closed.

Respectfully submitted,

DR. F. J. POKORNEY,
CHAS. C. BREYER,
Committee on Delivery Stations.

CHICAGO, June 8, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Standard Oil Co., gasoline	$ 96.35
Valvoline Oil Co., gas engine oil	14.85
Pollack Tyre & Rubber Co., rubber tires	100.18
Perkins Machine Co., making bushings for auto trucks, etc	35.25
Velie Motor Vehicle Co., one "Velie" chassis	1,800.00
	$2,046.63

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles, rent, Austin Branch	100.00
R. L. Hurlburt & Co., Agts., rent, North Ave. Branch	77.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, Rudolph Mulac, Pres., rent. W. 26th St. Branch	75.00
Commonwealth Edison Co., current	38.29
Peoples Gas Light & Coke Co., gas	21.60
Eldridge Coal Co., coal	30.96
Chicago Telephone Co., telephone service	78.38
Chicago Evening Post Co., advertising	6.84
Remien & Kuhnert Co., paints and oils	16.35
Bullard & Gormley Co., hardware	9.88
J. H. Clark, hardware	9.63
The Fair, screen doors, hinges, mouldings, etc	5.05
Riddiford Bros., brooms	4.50
Mill Remnants Co., cheese cloth	44.20
Sanitary Office Towel Co., laundering towels	28.99
Individual Towel & Cabinet Service Co., towel supply	8.40
Haegele Ice Co., ice	16.42
Buchanan Bros., street sprinkling	15.00
Raymond Express Co., delivering mail	9.00
B. F. Cummins Co., repairing perforator	4.35
Fairbanks, Morse & Co., rubber tires for book trucks	4.18
Bunge Bros. Coal Co., coal	902.24
Krehbiel Co., coal analysis	25.00
Dearborn Drug & Chemical Co., oil	56.37
McMaster-Carr Supply Co., valves	6.00
Illinois Electric Co., electrical supplies	22.69
Baylis Co., brush holder equipment for motor	10.98
Burdett-Rowntree Mfg. Co., parts for book-lifts	33.00
Elevator Supply and Repair Co., push button backs	10 00
Nassau Sponge Co., sponges	56.00
James S. Kirk & Co, soft soap	18.80
Geo. B. Carpenter & Co., recovering and hanging awnings	300.00
C. J. Herbert & Son Co., plumbing supplies	81.00
Edward Hines Lumber Co., lumber	56 30
A. Rispel & Co., door checks, etc	27.90
H. G. Wilson, Sec'y, cash expenditures May, 1914	126.44
	$2,511.74

He, also, stated, on behalf of the Committee, that after examination of the roof of the Blackstone Branch Library, the Committee had decided that the proper method of repairing the roof would be by covering the tile with four-ply composition roofing, secured at skylight and wall connections with copper flashing, and recommended on behalf of the Committee that a contract be awarded to H. Rosenbaum Roofing Company to do this work for the sum of $395.00.

Director O'Connell moved that action be postponed for two weeks, and that the Secretary be instructed to procure a number of bids for the work.

The motion prevailed.

Yeas — Directors Healy, O'Connell, Mayer and the President—4.

Nays—Directors Breyer and Pokorney —2.

Director Despres not voting.

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, referring to the resolution now in the hands of the Committee concerning the disposition of moneys collected for fines for retention of books, which is now turned over to the pension fund, requested the Secretary to read a communication from J. Ellsworth Griffin, an actuary to whom the matter had been referred.

The Secretary then read the following letter:

"*Mr. H. G. Wilson, Secretary, Chicago Public Library, Chicago.*

"*Dear Sir:*—Referring to documents furnished me Saturday morning with reference to the Public Library Employés Pension Fund, would state that this is of such importance as to require very careful calculation, more so than I have been able to give it.

"From such examination as I have given the matter it is apparent that your fund is insufficient for the liabilities properly chargeable to it, and it will be necessary for you to increase and conserve this fund in order to carry out its obligations.

"I will, however, have the figures and analysis of the fund for your consideration within ten days.

"Trusting this will be entirely satisfactory to you,

"Respectfully,

"J. ELLSWORTH GRIFFIN."

Director Despres moved that the communication be placed on file.

Carried.

REPORTS.

The Librarian presented his statistical report for May, 1914, which was received and ordered published.

He, also, reported that Mark White Square Branch, located at Halsted and 30th streets, had been entered by burglars Sunday night, June 7, 1914, but that he was unable as yet to report definitely the loss.

He, also, stated request had been made by the Biennial Convention of the General Federation of Women's Clubs that the flag be displayed on the Public Library building during the meetings held in this city from June 9 to 19 inclusive.

Director Healy moved that the flag be displayed in accordance with the request.

Carried.

On motion of Director Healy the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of May was 276,349; for the corresponding month of the previous year, 243,675. The circulation was from the following sources:

Central Library	46,797
Branches	135,007

Stations	67,682
Traveling Libraries	13,729
Deposits and Miscellaneous	13,134
	276,349

The following is a summary of the books obtained at the Central Library:

Main Collection	21,319
Open Shelf	20,209
Hughes Room	1,356
Information Desk (Teachers' and special cards)	3,411
Miscellaneous	257
Books for the Blind	245
	46,797

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,639	366	2,005
Austin	8,655	584	9,239
Bessemer Park	2,990	319	3,309
Blackstone	6,121	295	6,416
Burr School	3,818	218	4,036
Cornell Square	2,589	140	2,729
Davis Square	1,644	123	1,767
Dvorak Park	3,352	309	3,661
Eckhart Park	4,607	117	4,724
Fuller Park	3,837	236	4,073
Hamilton Park	3,894	342	4,236
Hamlin Park	3,345	202	3,547
Hebrew Institute	7,306	2,328	9,634
Holstein Park	4,055	168	4,223
Humboldt	3,613	558	4,171
Kelly	11,181	585	11,766
Lawndale	5,387	330	5,717
Lewis Institute	8,650	832	9,482
Lincoln Center	5,333	396	5,729
Logan Square	6,914	492	7,406
Mark White	3,692	173	3,865
Ogden Park	6,183	453	6,636

Palmer	4,109	103	4,212
Seward Park	482	698	1,180
Sheridan	6,170	250	6,420
Sherman Park	4,190	320	4,510
Stanford Park	4,091	667	4,758
Sumner	1,126	1	1,127
Walker	881	4	885
West 26th Street	5,153	348	5,501
Traveling Libraries	13,729	.....	13,729
Business House Deposits	12,900	3,618	16,518
Miscellaneous Reference	234	.....	234
Total	161,870	15,575	177,445

Of the 67,682 books supplied through the Stations Department 11,957 were sent to 30 branches and 55,725 to 74 stations. The books supplied for the same month of the preceding year numbered 70,463 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 11,054.

REFERENCE ROOM.

Number of books issued from stacks 30,380

Number of recorded visitors 11,607

No record was kept of the number of books consulted at or borrowed from the open shelves.

ROOM FOR ART BOOKS.

Books consulted, 3,385. Visitors, 880.

PATENTS AND PUBLIC DOCUMENTS.

Volumes consulted, 6,750. Visitors, 2,041.

CIVICS ROOM.

Magazines issued, 1,457; directories consulted, 1,808; bound documents, 1,399; books, 926; pamphlets, 707. Visitors, 4,178.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,696. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 204. Average maximum attendance per hour, 263.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,260; issued in May of the previous year, 3,616.

Number of non-fiction cards issued, 3,165; juvenile cards, 2,753; research

cards, 4; vacation cards, 6; teachers' cards, 59. The number of three-year cards outstanding is 160,650.

BINDERY DEPARTMENT.

Number of books at binderies May 1, 1914	9,763
Number of books sent to binderies in May, 1914	4,334
Total number of books at binderies in May, 1914	14,097
Number of books received from binderies in May, 1914	7,084
Number of books at binderies June 1, 1914	7,013
Number of books repaired in Library in May, 1914	5,876

GROWTH OF THE LIBRARY.

The total number of volumes in the Library June 1, 1914, was 571,358. Received since June 1, 1913, 78,231; since May 1, 1914, 6,533. Books worn out and discarded since June 1, 1913, 13,629; since May 1, 1914, 1,022. Books lost and paid for since June 1, 1913, 1,179; since May 1, 1914, 131. Books found and money refunded since June 1, 1913, 134; since May 1, 1914, 9. There were also deducted 5033 vols. missing, 1912-13; 874 vols. delinquent, 1912-13; 554 duplicate vols. disposed of 1913-14.

HENRY E. LEGLER,
Librarian.

CHICAGO, June 8, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 22, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney, O'Connell and Mayer.

Absent—Director Ksycki.

MINUTES APPROVED.

On motion of Director O'Connell, the minutes of the regular meeting held June 8, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Frances Zipperer, requesting the Board to remove the delivery station, now at No. 1631 N. California avenue, to her store at No. 1662 N. California avenue.

Referred to the Committee on Delivery Stations.

From the Grand Army Hall and Memorial Association, in reference to the condition of the flag-staff at the Randolph street entrance of the Library building, and requesting that the old staff be replaced by a new one.

Director Healy moved that the communication be referred to the Committee on Buildings and Grounds with authority to act.

Carried.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, June 22, 1914.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund have decided on the purchase of 6 Western United Gas and Electric Company 5% Gold Bonds at 99 and accrued interest; part payment to be made by taking 5 Chicago Elevated Ry. Co. notes at par and one-half. These latter notes are due July 1, prox., and are payable at par. The approval of your honorable body is asked in this transaction.

Very respectfully,

H. G. WILSON,
Secretary.

Director Despres moved that the Board approve the purchase of the bonds as noted.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to official advertisements for proposals, your Committee on Library has received bids for the following purposes, and it is recommended that contracts be awarded as specified.

Current American Books.—A. C. McClurg & Co. for one year beginning July 1, 1914, at discounts from publishers' list prices as noted in proposal on file. The maximum discount given is 40 per cent; on net books more than one year old the discount is 25 to 28 per cent; on current net and subscription books, 10 per cent. While the discounts enumerated above show a slightly more advantageous figure than in the past, due to slight concessions recently gained from some publishers, these changes are offset by a new policy which has been inaugurated by some publishers, and apparently is extending to the entire publishing trade, whereby prices and discounts of their entire lists have been changed to the net system.

Binding.—Bids submitted for binding for the year ending June 30, 1915, are in four classes:

(a) Reference.

(b) Medium grade binding with the regular style of sewing.

(c) Medium grade binding in the oversewing style of sewing.

(d) Re-sewing in old covers.

The Burgmeier Book Bindery was the only bidder on the reference work. The prices are the same as last year, except on the roans, which are raised from five to ten cents per volume. As the work of this bindery has been satisfactory, it is recommended that they be awarded the contract. There being but one bid—that of Geo. E. Koehler—on the re-sewing in old covers and repapering book-sides at the same prices as last year, it is recommended that this firm be given the work.

For the medium grade binding, which includes five-sixths of all the books to be bound or rebound, bids were asked on two styles of workmanship to test the oversewing method, as well as to experiment with new material, Tripoli goat and cowskin. Two bids for oversewing were presented. While the initial cost per volume is from two to five cents greater, a real saving in several ways is anticipated by its adoption. It is advised that the firm of Brabandt & Valters be given an average of one thousand books per month and the Northwestern Book Bindery seven hundred per month on their bids in the oversewing style.

For the medium grade binding, class one, in the regular style of sewing, it is recommended that the Librarian be authorized to proportion the shares on the following basis:

John E. Seybold, 1300 books per month.

Geo. E. Koehler, 1100 books per month.

Joseph Flucke & Son, 600 per month.

The above apportionments to be subject to the needs of the Library and satisfactory service.

The samples submitted by Lawrence Laub are not up to the grade required by the Library, and it is therefore recommended that his bid be not considered.

The initial selections for the music collections are herewith submitted. These are largely the recommendations of Mr. Karleton Hackett, Mr. Felix Borowski and Mr. Glenn D. Gunn, to whose painstaking work, based on their large experience and excellent judgment, we are indebted for the balanced collection thus made possible as the nucleus of the Library's new department. Your Committee desires to express its appreciation for the service thus rendered. We recommend that bids be invited for furnishing to the Library at the lowest prices the material listed.

Respectfully submitted,
SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, June 22, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 232 vols., $299.00.

Current American fiction, 97 vols., $111.00.

Current American juvenile books, 24 vols., $23 00.

Extra copies of non-fiction for stacks and open shelves, 198 vols., $320.00.

Non-fiction for Thomas Hughes Room, 11 vols., $9.00.

Fiction for Thomas Hughes Room, 3 vols., $4.00.

Juvenile books for Thomas Hughes Room, 73 vols., $72.00.

Miscellaneous books, 422 vols., $353.00 (of which 40 vols., $10.00, is to be paid out of Austin Insurance Fund).

Non-fiction for branches, 422 vols., $343.00.

Fiction for branches, 244 vols., $281.00.

Juvenile books for branches, 1024 vols., $922.00.

Books to be replaced for branches, 671 vols., $502.00.

Non-fiction for Kelly Branch (Kelly fund), 41 vols., $40.00.

Fiction for Kelly Branch (Kelly fund), 21 vols,, $22.00,

Juvenile books for Kelly Branch (Kelly fund), 32 vols., $25.00.

Books to be replaced for Kelly Branch (Kelly fund), 155 vols., $131.00.

Regular fund:	3381 vols.,	$3229.00.
Kelly fund:	249 vols.,	218.00.
Austin Ins. fund:	40 vols.,	10.00.
Total:	3670 vols.,	$3457.00.

Respectfully submitted,
SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, June 22, 1914.

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration, and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Janet O'Brien, branch librarian, to take effect July 15, 1914.

Cornelius Cohen, page, to take effect June 25, 1914.

Leaves of absence are recommended as follows:

Cora Hinkins, senior assistant, from June 29th to September 15th inclusive, without pay.

Edith Erskine, senior assistant, from June 3d to June 9th, inclusive, and June 11th, seven days, on full pay, absence having been due to serious illness.

Roland Kehoe, page, from June 22d to September 14th, inclusive.

It is recommended that during the months of July and August the Reference, Reading and Civics Rooms in the Main Library be closed at 9:00 p. m. instead of 10.00 p. m. as at present. The patronage of these rooms is slight in the extremely warm weather after 9:00 o'clock in the evening.

Respectfully submitted,
DR. F. J. POKORNEY,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, June 22, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following report of the Committee, and moved the adoption of the report and the approval of the Committee's action in the purchase of the furniture for the music room.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands and respectfully recommends the following:

1. That a contract be awarded to W. H. Salisbury & Co. for supplying perforated rubber mats for spaces in front of the elevators in the Public Library building in accordance with their proposal of June 8, 1914, for the sum of $240.00; this proposal being the lowest of three received.

2. That a contract be awarded to the Newton & Hoit Co. for the following items of furniture:

Four, three feet sections of double book stack, six feet ten inches high, eight inch shelves for the open shelf dept.

Four, three feet sections double stack, six feet ten inches high, eight inch shelves for the patent dept.

Two double counters, eleven feet two inches long, and one single counter, fifty-five and three-quarters inches long, for the public card catalogue room.

All for the sum of $313.00; this being the lowest bid received,

3. That a contract be awarded to H. Rosenbaum Roofing Company for the work on the domes of the Public Library building on a time and material basis as follows:

Labor of mechanic..	80	cts. per hour
Labor of helper	55	" " "
Five - eighths inch rough glass.....	50	" " sq. ft.
Cement.....	5½	" " pound

This proposal is the lowest of three received for the work.

4. That a contract be awarded to H. Rosenbaum Roofing Company to make the necessary repairs on the slate roof of the Library building on a time and material basis as follows (slate being furnished by the Public Library):

Labor of mechanic....	75	cts. per hour
Labor of helper	50	" " "
Actinolite cement	1½	" " pound
Felt.....	1	" " "

This proposal is the lowest received.

5. That a contract be awarded to C. J. McKeon Company for laying a new

roof on the Blackstone Branch Library building in accordance with the specifications submitted, for the sum of $380.00; this proposal being the lowest received.

6. That a contract for cleaning, painting and redecorating interior rooms of the Blackstone Branch Library be awarded to Mitchel & Halbach Co. in accordance with their bid of $625.00; this proposal being the lowest of several received.

7. That the Secretary be authorized to purchase two electric fans, one for the Humboldt Branch and one for the Lewis Institute Branch.

8. In connection with the roof over the boiler room, which your Committee included in its estimate for necessary repairs during the year, your Committee recommends that the architect of the building be called upon to prepare drawings and specifications, and that the Secretary be authorized to procure bids for the work.

9. Your Committee would also report in connection with the matter of purchasing furniture for the new music collection that, in accordance with the authority granted by the Board, the contract has been awarded to the Newton & Hoit Co. to provide the necessary furniture for the sum of $522 00; this being the lowest bid received, and the approval of the Board is requested on its action.

All of which is respectfully submitted,

CHAS. C. BREYER,
SAMUEL DESPRES,
T. FRANK O'CONNELL,
Committee on Buildings and Grounds.

CHICAGO, June 22, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report that bids for supplying the Library with coal for the ensuing year were opened on the 19th inst., and in accordance with the recommendation of the Krehbiel Company, analyzing engineers for the Board, whose report is submitted herewith, your Committee recommends that a contract for supplying coal to the Library for the year beginning July 1, 1914, be awarded to Bunge Bros. Coal Co. on their bid of $4.00 per ton.

The following is an analysis of the bids received:

TABULATION OF BIDS FOR POCAHONTAS MINE RUN COAL.

Bidders	Moist.	Ash. (Dry)	B.T.U. (Dry)	Price per Ton Delivered	County and State Mined in	Net B.T.U. for 1 ct.
Baker Bros.	3.0	7.0	14700	$4.05	McDowell or Fayette, W. Va.	69811
Consumers Co.	3.0	6.0	14900	4.05	McDowell, W. Va.	70848
Bunge Bros. Coal Co.	2.50	7.0	14900	4.00	McDowell, W. Va.	72007
F. G. Hartwell Co.	3.0	6.0	14800	4.10	McDowell, W. Va.	69500
R. B. Arnold Coal Co.	2.0	7.0	14600	4.05	McDowell, W. Va.	70052
O. S. Richardson Coal Co. (Waggener Coal Co. retail dept.)	3.0	4.46	14871	4.00	Fayette, W. Va.	71719
Eldridge Coal Co.	3.0	7.0	14750	4.04	McDowell, W. Va.	70220
Franklin Coal Co.	3.0	6.0	15000	4.05	McDowell, W. Va.	71323

Proposals for anthracite coal for the various branches were received as follows:

		Blackstone Br.	Kelly Br.	Lawndale Br.	Geo. C. Walker Br.
O. S. Richardson Coal Co.	Small egg	$7.70	$7.70	$7.70	$7.70
	No. 2 Chestnut	6.65	6.65		
Eldridge Coal Co	Small egg	7.83	7.58	7.83	7.83
	No. 2 Chestnut	6.23	5.98		
Consumers Co.	Small egg	7.60	7.35	7.60	8.10
	No. 2 Chestnut	6.50	6.25		
H. M. Nichols & Co.	Small egg	....	....	....	7.60

Your Committee recommends that a contract be awarded to Consumers Company to supply anthracite coal to the Blackstone, Kelly and Lawndale Branches at the prices quoted by that company, and that the order for anthracite coal for the Geo. C. Walker branch be given to H. N. Nichols & Co. at their price of $7.60 per ton.

All of which is respectfully submitted,

CHAS. C. BREYER,
T. FRANK O'CONNELL,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

CHICAGO, June 22, 1914.

COMMITTEE ON FINANCE.

Director Healy, Chairman, presented the report of Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Chicago Public Library for the quarter ended May 31, 1914, and moved that the report be received and published.

Carried.

June 22, 1914.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended May 31, 1914, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances May 31, 1914.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended May 31, 1914.

"C" Statement of Cash Receipts and Disbursements for the three months ended May 31, 1914.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts for fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record.

In company with two of the directors and the secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the library books.

Yours very truly,
WM. W. THOMPSON & CO.

LEDGER BALANCES, MAY 31, 1914.

Debits.

Tax Levy—1913 Balance		$ 214,914.49
Cash in hands of City Treasurer		55,302.44
		270,216.93
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	19,963.35	297,963.35
Total Debits		568,180.28

Credits.

Public Library Fund	270,216.93	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65.000.00	
Hiram Kelly Fund, Income	10,259.09	
Hiram Kelly Branch Library Fund	1,695.83	
Hiram Kelly Fund (Sheridan Branch)	3.290.93	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	533.89	
Jerome Beecher Fund	2.000.00	
Jerome Beecher Fund, Income	2,572.50	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	221.37	
Sherman Park Fund	3.72	
Austin Insurance Fund	10.52	
Incidental Fund	135.40	
Security Deposits	1,140.10	
Special Deposits	100.00	
Total Credits		$568,180.28

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED MAY 31, 1914.

Receipts.

Cash in hands of City Treasurer Mar. 1, 1914			$ 2,073.77
Receipts during period:			
Taxes, 1913		$171,488.52	
Interest on Cash in hands of City Treasurer		125.63	
Sundry Receipts		795.99	
Total Receipts			172,410.14
			$174,483.91

Disbursements.

Books		$31,110.33	
Newspapers and Periodicals		2,054.97	
Binding		7,452.30	
Finding Lists		1,516.92	
Freight and Express		49.85	
Postage		440.00	
Printing and Stationery		2,321.64	
Delivery Stations—Miscellaneous		3,089.19	
Branch Reading Rooms—Miscellaneous		2,239.04	
Salaries:			
Main Building	$46,620.43		
Branch Reading Rooms	12,916.83		
Delivery Stations	2,155.72		
		61,692.98	
Miscellaneous		1,188.37	
Fuel		2,725.71	
Heating and Generating Plant		159.22	

Elevator Supplies and Repairs	54.75	
Electric Supplies and Repairs	61.06	
Repairs, Alterations and Improvements	595.86	
Janitor Expense	275.99	
Insurance	1,880.77	
Furniture and Fixtures	232.47	
Books lost and paid for—Refunds	40 05	
Total Disbursements		119.181.47
Balance, Cash in hands of City Treasurer May 31, 1914.		$55,302.44

PUBLIC LIBRARY FUND.

Taxes 1913, Balance of Levy	$214,914.49
Cash in hands of City Treasurer	55,302.44
Library Fund	$270,216.93

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED MAY 31, 1914.

Receipts.	March	April	May
Cash Balance at close of previous month	$23.211.77	$20,535.31	$21,038.38
Kelly Fund Income, Kelly Branch	11.23	1,780.58	269.62
Ryder Fund Income	.....	60.00	40.00
Jackson Fund Income	.....	25.00	.....
Deposits	259.55	223.05	220.35
Incidental Fund	255.47	353.60	224.29
Fines	1,473.11	1,664.87	1,541.33
Finding Lists	100.36	53.85	37.16
Books Lost and Paid for	145.00	80.25	125.22
Miscellaneous	89.57	85.97	78.51
	$25,546.06	$24,862.58	$23,574.96
Disbursements.			
Treasurer	$ 334.93	$ 220.17	$ 240.89
Pension Fund	1,473.11	1,664.87	1,541.33
Books	31.86	28.00	29.23
Newspapers and Periodicals	15 48	13.00	17.00
Freight and Express	7.27	26.68	15.90
Printing and Stationery	16.34	1.86	16.43
Postage	170.00	120.00	150.00
Delivery Stations—Miscellaneous	17.95	.90	1.26
Branches	35.10	.50	85.38
Heating and Generating Plant	5.50	.....	10.66
Electric Supplies and Repairs	.....	.....	4.95
Janitor Expense	1.75	.....	2.20
Books Lost and Paid for—Refunds	14.40	16.05	9.60
Miscellaneous Expense	37.95	17.30	21.99

Kelly Fund Income	100.00	.....	.....
" " " Kelly Branch	807.25	769.57	713.61
" " " Sheridan Branch	529.80	585.15	544.12
" " " Kelly Branch Special	886.34	.....	23.61
Ryder Fund Income	246.32	87.50	7.25
Sherman Park Fund	.....	3.30	.....
Deposits Refunded	279.40	269.35	276.20
Cash Balance at close of month	20,535.31	21,038.38	19,963.35
	$25,546.06	$24,862.58	$23,574.96

SUMMARY OF BALANCES.

	March	April	May
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	10,259.09	10,259.09	10,259.09
Hiram Kelly Fund (Branch Library)	1,152.32	2,163.33	1,695.83
Hiram Kelly Fund (Sheridan Branch)	4,320.20	3,735.05	3,290.93
W. H. Ryder Fund	10,000 00	10,000.00	10,000.00
W. H. Ryder Fund, Income	528.64	501.14	533.89
Jerome Beecher Fund	2,000 00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,572.50	2,572.50	2,572.50
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	196.37	221.37	221.37
Sherman Park Fund	7.02	3.72	3.72
Austin Insurance Fund	10.52	10.52	10.52
Incidental Fund	146.40	275.71	135.40
Security Deposits	1,242.25	1,195.95	1,140.10
Special Deposits	100.00	100.00	100.00
	$298.535.31	$299,038.38	$297 963.35
Deduct Investments:			
Certificate of Deposit	240.54	240.54	240.54
Bonds	277,759.46	277,759.46	277,759.46
	$278,000.00	$278.000.00	$278,000.00
Cash Balance:	20,535.31	21,038.38	19,963.35
	$298,535.31	$299,038.38	$297,963.35

COMMITTEE ON BY-LAWS.

Director O'Connell, Chairman, reported back the resolution presented to the Board March 19, 1914, which was referred to the Committee on By-Laws, together with the following communication from J. Ellsworth Griffin, an actuary, to whom the questions involved in the resolution were referred:

CHICAGO, June 18, 1914.

Mr. H. G. Wilson, Secretary,
Chicago Public Library Board,
Chicago, Ill.

Dear Sir:—Acknowledging the receipt of your communication of the 12th with

enclosures, I beg leave to advise you that accurate computation of the present liability of your Employés Pension Fund cannot be made without the following information:

1. Date each present contributor commenced payments to your pension fund.

2. Age of each contributor upon commencing such payments.

3. Amount of highest salary received by each such contributor.

Your annual statements contain a report of receipts and disbursements, and in addition a statement of the assets of the fund. Such report does not, however, contain a statement of liabilities accrued against the fund; hence upon the face of your report an apparently large surplus or fund exists which is misleading, because the accrued future liability to contribute is not shown.

Every contributor to your fund has a contingent interest, not alone in the fund, but in the obligation of the fund, which is to pay a large monthly annuity later. Each contributor's interest is equal to the proportion of payments made up to the present time as against the total payments required to be made, and the sum total of such interests of contributors, or the proportion of the ultimate annuity already paid for, represents a liability against your fund due in the future, and your fund should at all times be an amount which, improved at the rate of interest which may fairly be assumed to be derived from the investments, will equal the total future liability accrued when it becomes due.

If the present value of future liability to contributors was computed and shown properly as it should be, as a liability, the insufficiency of your present accumulated assets would be clearly apparent.

The method pursued might be likened to that of a business man who would list his receipts and disbursements annually—make a statement of his assets, and leave out of the reckoning his liabilities due in the future.

For your information, I hand you the following:

Table No. 1, showing accrued liability due on demand annually, and an estimate of the total of such liability in the future.

Table No. 2, additional annual payments beginning within three years, and the total of such liability in the future.

Table No. 3, additional annual payments beginning within five years, and the total of such liability in the future.

Recapitulation of such tables, showing also the present requirements of the fund, and its requirements during the next five years.

From an examination of such tables and recapitulation, it will be apparent to you that your liabilities now accrued and accruing within the next five years are greatly in excess of the present annual receipts of your fund from all sources. This, too, without making proper provision for the seventy-five per cent. of your contributors who at that time will have contributed for five additional years.

In considering the sufficiency of your fund, it must be realized that it is necessary not only to provide for present requirements, but the future requirements or liability to those contributors who are constantly nearing the time when they will become a charge upon the fund.

I respectfully suggest that the accrued contingent liability or the present value of future liabilities be annually computed and incorporated in your statement, as this will always show whether or not the accumulated funds in hand are sufficient.

I am, also, enclosing an analysis of the fund's liability under your rules.

If it is assumed that the contributors to your fund rely upon receiving a monthly pension equal to that shown in Article V of your rules, and if it is to be assumed that the obligations are to be carried out in good faith, then to divert any portion of such income as is being received by

your fund to any other purpose would be to make the ultimate carrying out of such obligations a financial impossibility.

The fact that a large amount of obligations shown to be due on demand are not called for at this time can offer no business excuse for failing to provide for them, or assuming that they will not be called for.

To assume that they will not be called for would be equivalent to a business man's disregarding demand notes and failing to provide a reserve for them upon the ground that those holding such notes had not, up to the present time, called for their money.

I respectfully submit that in my opinion your funds should be conserved in its entirety and increased at the earliest date possible to an amount sufficient to discharge not only its current but constantly accruing obligations due in future, as at the present time it is insufficient to meet its legitimate ultimate obligations.

Respectfully.

J. ELLSWORTH GRIFFIN.

Table No. 1.

PUBLIC LIBRARY EMPLOYES' PENSION FUND.

ACCRUED PENSION LIABILITY DUE ON DEMAND.

(Figures based on present salaries.)

11	entitled to	$600.00	per annum	$ 6,600.00
3	"	540.00	"	1,620.00
7	"	510.00	"	3,570.00
3	"	480.00	"	1,440.00
8	"	420.00	"	3,360.00
	Total present liability per annum due on demand			$16,590.00

Table No. 2.

ADDITIONAL LIABILITY ACCRUING WITHIN 3 YEARS FROM DATE.

(Figures based on present salaries.)

4	will be entitled to	$600.00	per annum	$2,400.00
3	" "	540.00	"	1,620.00
1	" "	480.00	"	480.00
3	" "	450.00	"	1,350.00
1	" "	420.00	"	420.00
1	" "	360.00	"	360.00
1	" "	330.00	"	330.00
	Total additional liability maturing within 3 years			$6,960.00

Table No. 3.

ADDITIONAL LIABILITY ACCRUING WITHIN 5 YEARS FROM DATE.

(Figures based on present salaries.)

1	will be entitled to	$600.00	per annum	$ 600.00
2	" "	480.00	"	480.00
2	" "	450.00	"	900.00
2	" "	420.00	"	840.00
1	" "	390.00	"	390.00
	Total additional liability maturing within 5 years			$3,210.00

RECAPITULATION.

Table No. 1—Present annual liability due on demand	$16,590.00
Table No. 2—Additional annual liability maturing within 3 years	6 960.00
Table No. 3—Additional annual liability maturing within 5 years	3.210.00
Total present matured annual liability and additional *annual* liability maturing within 5 years	$26,760.00
In addition to the above must be added the present annual liability from contributors who are now drawing pensions, which now is	$ 4,170.00
Refunds to contributors (on basis of last report)	229.42
Estimated annual death benefits	500.00
	$31,659.42

Present total annual liability against fund	$21,489.42	
Additional annual liability accruing within 5 years	10,170.00	
		$31,659.42

ILLUSTRATION.

Under the assumption that an employé under the above article received a salary of $1,000.00 per year, the following would be an estimate of the fund's receipts from such employé and the liability against the fund in accordance with the schedule in Article V.

Contribution by empoyé 1% of salary of $1,000.00 for ten years, $10.00 per year $100.00
(Interest accumulation on payments not considered.)

Liability of Fund.

The "expectation" of life constructed from the American Experience Table of Mortality at age 55 is 17 years and 6 months.

Monthly pension, $37.50 per month.
17 years and 6 months $7,875.00

Each contributor qualifying under Article II creates a monthly and total liability as shown in the following table "A", based upon the expectancy of life, American Experience Table of Mortality.

Table "A".

ARTICLE II.

Salary less than	Monthly Pension	Expectancy	Total Liability
$ 600	$25.00	17 years 6 months	$ 5,250.00
600	27.50	17 years 6 months	5.775.00
700	30.00	17 years 6 months	6,300.00
800	32.50	17 years 6 months	6,825.00
900	35.00	17 years 6 months	7,350.00
1,000	37.50	17 years 6 months	7,875.00
1,000	40.00	17 years 6 months	8,400.00
1,200	42.50	17 years 6 months	8,925.00
1,300	45 00	17 years 6 months	9,450.00
1,400	47.50	17 years 6 months	9,975.00
1,500 and over	50.00	17 years 6 months	10,500.00

As shown by the records, 32 employés are entitled at any time to demand an amount aggregating $16,590.00 per year. Under the assumption that the average age of these 32 employés is 44 years, the "expectancy" of life of each individual, according to the American Experience Table of Mortality, is over 25 years.

From the tabular expectation of life the total liability from the fund to employés entitled to pensions may be calculated.

It should be borne in mind that the expectancy of life is substantially the time when one-half the original number will have died, and it would not be safe to assume that a fund accumulated for employés who have arrived at age 44 would be subject to a total of less than 25 annual payments from such fund.

Upon the above basis, the amount ultimately required during the life of the 32 employés now entitled to pensions on demand will not be less, in the aggregate, than $414,750.00.

As shown by the records, 14 additional employés are entitled within the next three years to demand an amount aggregating $6,960.00 per year. Under the assumption that the average age of these 14 employés will be 44 years, the "expectancy" of life of each individual, according to the American Experience Table of Mortality, is over 25 years.

Upon the above basis, the amount ultimately required during the life of the 14 employés who are entitled within the next three years to pensions on demand will not be less, in the aggregate, than $97,440.00.

As shown by the records, 7 additional employés are entitled within the next 5 years to demand an amount aggregating $3,210,00 per year. Under the assumption that the average age of these 7 employés will be 44 years, the "expectancy" of life of each individual, according to the American Experience Table of Mortality, is over 25 years.

Upon the above basis, the amount ultimately required during the life of the 7 employés who are entitled within the next 5 years to pensions on demand will not be less, in the aggregate, than $22,470.00.

Consideration must also be given to the fact that with the maturity of the above named contributors' claims, and at their election of pensions, their annual contributions to the fund will cease.

It is apparent that the liabilities accrued and accruing within the next five years are in excess of the present annual receipts of the fund from all sources, and that the above figures do not take into consideration the liability accrued and accruing to the remaining 148 employés who are contributing and who will ultimately, to a greater or less extent, become claimants.

If the remaining contributors qualify under Rule IV, one-twentieth of the ultimate amount of their claim has already accrued as a liability for each year each such employé has been in the service of the Public Library Board.

At the present time approximately one-fourth of the contributors will be entitled to a pension within the next five years, and yet the annual requirements for only one-fourth of the contributors is in excess of the present receipts per annum from all sources.

Article II.

Any contributor to said fund who shall have attained the age of 55 years, and shall have been in the service of the Public Library Board for a period of ten years, and shall have contributed to said fund for the same period, shall have the right to retire and become a beneficiary and to receive such benefit or annuity from said fund as shall be determined by said Board of Trustees, which said benefit or annuity shall be proportionate to the amount of the contributions of such employé.

ARTICLE III.

Any person who has contributed to said fund for a period of ten years or more may retire from the service of the Public Library Board on account of serious disability, rendering him or her unable to properly discharge his or her duties, upon ninety days' notice to be given to said Board of Trustees (unless such notice is waived by said Board of Trustees) and may become an annuitant, and shall thereupon be entitled to receive for a period of two years (which may be extended upon proof of continued disability) such part of the annuity then allowed under the rules of said Trustees as said Trustees may determine. *Provided:* All applicants for annuities on account of disability shall be examined by a physician selected by the Board of Trustees.

The liability under this article is wholly undetermined and optional with the Trustees.

Any disbursements under this article are, however, in addition to the liability under Articles II, IV, VI and VIII of the rules.

ARTICLE IV.

Any person who has been an employé of the Public Library Board for a period of twenty years or more, and is a contributor to the pension fund, may retire from the service of said Public Library Board upon sixty days' notice to be given to said Board of Trustees (unless such notice is waived by said Board of Trustees) and become an annuitant, *Provided*, such person shall have contributed to said fund for a period of not less than five years, or shall have paid into said fund, at the time of becoming an applicant for retirement, the equivalent of five years' contribution thereto.

The monthly and total liability under this article of the rules depends entirely upon the highest salary received during said twenty years service, and the age of each contributor at the end of the period, or upon qualifying as an annuitant.

A large amount of liability against the fund has already accrued under this article from contributors who have not yet reached the maturity period. The exact amount of such contingent liability can be computed if the attained age and length of service of each contributor is a matter of record.

ARTICLE VI.

Upon the death of any contributor who is not nor has been a beneficiary under the pension act, the Board of Trustees may pay an amount not exceeding one year's benefit to the widow, or to the next of kin of such deceased contributor.

No accurate computation can be made of the liability under article VI without data as to the age at entry of each contributor or the attained age, together with the highest salary received.

Definite liability has accrued under this Article because of the advanced ages of contributors.

Any disbursements under this article are, however, in addition to the liability under Articles II, IV and VIII.

ARTICLE VIII.

Any employé who has been contributing to the pension fund, and who has been dismissed or has resigned from the service of the Public Library Board, may, upon application made within three months after date of such dismissal or resignation, and on the official blank adopted by this Board for such purpose, receive one-half of the total amount he has paid into said fund.

The liability under this article is wholly a matter of speculation and doubt, and can only be estimated from the past experience of the fund.

Any disbursements under this article are, however, in addition to the liability under Articles II, IV and VI.

Director Mayer moved that the communication be received and published; that action on the resolution be postponed, and that the Secretary be directed to notify Mr. Griffin of the Board's appreciation of the work in connection with his report, and that he be invited to appear before the Board at its next meeting.

Carried.

REPORTS.

The President presented his annual report for the year ended May 31, 1914.

Director Despres moved that the report of the President be received, and made the annual report of the Board, and that it be transmitted to the Mayor and City Council.

Carried.

The Librarian presented an abstract of his annual report for the year ended May 31, 1914, which was received and made a part of the annual report of the Board.

The Secretary presented his annual report for the year ended May 31, 1914, which was received and, on motion, made a part of the annual report of the Board.

Director Despres moved that the report of the President, Secretary and Librarian be printed in pamphlet form and that authority be given for an edition of 1,000 copies.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, O'Connell, Mayer and the President—7.

Nays—None.

Director Despres moved that the Secretary be authorized to prepare an index to the proceedings of the Board for the two years ended June 30, 1914, and that thirty volumes of the proceedings be printed at an estimated cost of $50.00.

Carried.

NEW BUSINESS.

Director Despres moved that a vote of appreciation and thanks be extended to Dr. A. Lagorio, President, for his uniform courtesy and impartiality in presiding at the meetings of the Board.

Director O'Connell seconded the motion, which was presented by Director Healy and carried by rising vote.

On motion of Director Healy the Board adjourned.

H. G. WILSON,
Secretary.

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